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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

January 5, 1963, 10:30 a.m., President's Office, U of M, Amherst

PRESENT: Trustees Crowley, Haigis, Brown, Schuck, President Lederle, Treasurer Johnson, Provost Woodside, Secretary Ryan

The meeting was called to order by Chairman Crowley.

Policy on Compensation for Certain Additional Professional Services

The Chairman asked the Provost to present to the committee the question of a policy on compensation for certain additional professional services by faculty members of the University of Massachusetts. The committee had received the policy recommendations in advance and asked for clarifications from the Provost. In response to questions, the Provost indicated that the recommended policy was similar to that employed at other educational institutions. Approval of the Dean of each School or College is required before a faculty member may engage in additional professional activities whether compensated or not. On motion being made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of adoption of the Policy on Compensation for Certain Additional Professional Services as stated in Document 63-062.

Personnel Actions

The Chairman asked the President to present personnel actions. The President asked the committee to recommend to the Board that certain salary adjustment actions be taken under the autonomy authority possessed by the Board. The President stressed that as soon as possible the University would be on a system of general annual review of professional salaries and that normally recommendations for change would be made at a commonly understood time of the year. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees the approval of salary adjustments as set forth in Document 63-063.

Upon motion being duly made and seconded, it was

Emeriti

VOTED: To recommend to the Board of Trustees approval of the change of status to emeritus for those persons as set forth in Document 63-063.

Ford Foundation COMMITTEE

Upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the appointment of Michael DiSalle as Ford Professor of Practical Politics.

Graduate Courses

At the request of the Chairman, the Provost presented to the committee the request from the Graduate Council for approval of new graduate courses as set forth in Document 63-064. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the new graduate courses as set forth in Document 63-064.

Ph.D. Program in English

The committee received a proposal for extending English graduate study to the Ph.D. at the University of Massachusetts. In the course of discussion, a number of factors were pointed to as calling for this extension of graduate study in English. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of extending English graduate study to the Ph.D. level at the University of Massachusetts, but to reserve for future consideration the approval of awarding the pre-doctoral certificate.

Undergraduate Curricular Changes

At the request of the Chairman, the Provost presented to the committee certain recommendations for changes in the undergraduate curriculum. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the undergraduate curricular changes as set forth in Document 63-066.

Recommendations on Voluntary ROTC

The committee received the recommendations of the Faculty Senate of the University of Massachusetts regarding the ROTC program at the University. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees

1. That the University of Massachusetts adopt voluntary ROTC starting in the fall of 1963 - this means both freshmen (Class of 1967) and sophomores (Class of 1966).

63-062

UNIVERSITY OF MASSACHUSETTS

POLICY ON COMPENSATION FOR CERTAIN ADDITIONAL PROFESSIONAL SERVICES

WHEREAS it is the responsibility of every university to promote and encourage the search for new truth and knowledge for the benefit of mankind, and

WHEREAS a state university is distinctive in its emphasis on research and the dissemination of research findings as a service to the citizens of the state and nation, and

WHEREAS there is a great need for more highly trained research scientists and teachers, and

WHEREAS the University of Massachusetts maintains and supports a Graduate School for the purpose of providing training at the Master's and Doctoral levels, and

WHEREAS in order to provide such training the University of Massachusetts must maintain a highly qualified faculty which is itself competent in and interested in research, and

WHEREAS such a faculty will be more productive and stimulating in the teaching of students at both the graduate and undergraduate levels, and

WHEREAS a university is recognized for the scholarly and creative work of its faculty, and

WHEREAS it is the policy of the University of Massachusetts to expect each member of the faculty to teach, engage in research and/or other scholarly and creative work, and to perform a service role to and for the University including the academic advisement and counseling of students, and

WHEREAS it is also the policy of the University to undertake research sponsored and paid for by grants or contracts from agencies of the federal government, foundations, business, or other sources outside the University, and

WHEREAS such sponsored research is of great economic advantage to the Commonwealth in that it both supports research that might otherwise require state appropriations and provides new processes for development by Massachusetts industrial and agricultural interests,

THEREFORE, it is the policy of the University of Massachusetts to permit compensation for certain additional professional services within the following policies:

The first duty and first loyalty of a member of the faculty is to the University. He is under obligation to render to the University the most effective service of which he is capable. No outside service shall be undertaken, whether with or without pay, that might interfere with the discharge of this paramount obligation.

In view of the fact that the University operates on a six-day class week members of the faculty are permitted, when approved, the equivalent of one day per week for sponsored research, consulting, or other activities related to their profession for which additional compensation may be received. Under no circumstances, however, are members of the faculty to be given any reduction in normal teaching, service, or other assigned load on account of performance of such other activities.

I. Research; including sponsored research i. e. research contracted by the University with outside agencies.

1. It is the responsibility and the duty of all deans and department heads to give faculty members as much encouragement as possible to do research as a normal part of their employment. When released time for sponsored research is authorized no loss of so-called fringe benefits should occur because an equivalent portion of the faculty member's base salary should be budgeted in advance against, and charged to, the grant or contract of the agency sponsoring the research, provided, that such charge is permissible within the policies of the agency sponsoring the research.

2. University participation in tests and investigations shall be limited to activities which lead to the extension of knowledge or to increased effectiveness in teaching. Routine tasks of commonplace type will not be undertaken except where it is shown conclusively to the appropriate University officials that satisfactory facilities for such services do not exist elsewhere.

3. Research proposals shall bear the approval of the principal investigator, the department head, the academic dean (or in the case of agriculture, the Director of the Massachusetts Agricultural Experiment Station) and the Dean of the Graduate School and Coordinator of Research before being submitted to the Treasurer of the University for execution. Two extra copies of the proposal shall be submitted for the files of the Provost's Office and the Treasurer's Office.

4. Members of the faculty on academic year appointment are encouraged to participate in sponsored research and may, when approved by the Trustees, receive additional compensation in addition to the budgeted salary. Such additional compensation may be earned during the Summer months (i.e., between Commencement and Fall Registration) and/or during the academic year, providing in the latter case additional compensation does not exceed the equivalent of one day per week during the academic year. Such compensation must be permissible within the policies of the agency sponsoring the research and must be charged to the sponsor's funds. Additional compensation shall be computed at the rate of 1/40th of the faculty member's then current academic year salary for each full week of research service, or 1/200th of the faculty member's then current academic year salary for each full day of research service. Ordinarily maximum additional compensation from sponsored research shall not exceed 25% of the faculty member's then current academic year salary.

5. Members of the faculty on calendar year appointment are permitted to participate in sponsored research and may, when approved by the Trustees, receive additional compensation in addition to the budgeted salary. Such additional compensation may be earned during their vacation periods or during the portion of the calendar year when not on vacation leave provided that, in the latter case, it does not exceed the equivalent of one day per week. Such additional

compensation shall be computed at the faculty member's then current weekly or daily rate of salary for each full week or full day of research service; provided, that such compensation is permissible within the policies of the agency sponsoring the research and must be charged to the sponsor's funds. Ordinarily, maximum additional compensation from sponsored research shall not exceed 25% of the faculty member's then current calendar year salary.

6. When additional compensation is to be paid for sponsored research, such funds must be budgeted in advance against, and charged to, the contract or grant executed with the agency sponsoring the research. Funds received as a result of an agreement with the University for the performance of research are funds belonging to the University, notwithstanding the fact that the agreement may have resulted from negotiations by an individual member of the faculty. Such funds, therefore, shall be administered in accordance with regular procedures governing trust funds.

II. Other Activities

1. Members of the faculty are permitted to accept outside service of a professional nature, with or without pay, only providing it conforms to the following stated principles.

(a) A faculty member undertaking outside service shall inform the head of his department of the nature and extent of such activities and must obtain prior permission from the head of the department and the Dean of his College or School before undertaking such outside service. A department head undertaking outside service shall inform his dean of the nature and extent of such activities and must obtain prior permission from the dean before undertaking such service. A record of all such outside service shall be reported to the Provost.

When approved by the department head and dean, members of the Faculty are permitted to teach under the four-college cooperative plan at approved salaries which have been established by the Four-College Cooperative Plan. Teaching for the University at other off-campus locations may, when approved, be compensated at such rates as the Trustees may determine.

(b) No member of the faculty shall accept or retain employment which would bring him as an expert, or in any other capacity, into conflict with the interests of the University or its programs of Cooperative Extension and Control Service or the Commonwealth of Massachusetts; and if in his opinion, proposed employment might involve such conflict, he shall disclose the relevant facts when seeking the permission required under (a) above.

(c) As a state-supported institution the University is under obligation to render service to the people of the Commonwealth so far as this may be practical. The appropriate school dean or other University officer shall decide whether and to what extent this obligation can be met in the circumstances of any particular case.

(d) The University assumes no responsibility for private professional service rendered by members of the faculty. When a faculty member does work in a private capacity he must make it clear to those who employ him that his work is unofficial. No official University stationery or forms shall be used in connection with such work nor shall the name of the University be used in any advertising or in any other way without the express consent of the University, given in writing by the President.

2. If University facilities, equipment, or supplies are required for private professional services, approval for the use of such facilities, equipment or supplies must be obtained from the department head and dean. A reasonable fee shall be paid to the University for the use of such facilities, equipment and supplies. This fee shall be determined by the Treasurer of the University upon the recommendation of the respective dean.

UNIVERSITY OF MASSACHUSETTS

Personnel Actions

January 2, 1963

Every personnel action shall be subject to the policies and procedures now in effect as subsequently amended, revised, added to or repealed by the Board of Trustees with respect to professional personnel under provisions of Chapter 75 of the General Laws as amended by Chapter 648, 1962. The classification, salary range and descriptive job specification for each position to which a number of the professional staff is hereby appointed, promoted, transferred or determined shall be as hereafter determined by the Board of Trustees or under their authority.

SALARY ADJUSTMENTS

BRIGGS, Howard C., Commonwealth Head of Department, U of M, English, effective February 3, 1963 from $248.00 per week to $257.75 per week ($13,403-annual rate).

COX, Charles D., Commonwealth Head of Department, U of M, Microbiology, effective February 3, 1963 from $248.00 per week to $257.25 per week ($13,397-annual rate).

FAIRBAIRN, Donald, Commonwealth Head of Department, U of M, Zoology, effective February 3, 1963 from $248.00 per week to $257.25 per week ($13,397-annual rate).

GRADY, Gerald J., Business Manager, U of M, effective February 3, 1963 from $181.00 per week to $197.50 per week ($10,270-annual rate).

McKEE, William E., Commonwealth Head of Department, U of M, Chemistry, effective February 3, 1963 from $248.00 per week to $257.25 per week ($13,397-annual rate).

MUNN, Edward C., Dean of the Graduate School, U of M, & Coordinator of Research, effective February 3, 1963 from $260.50 per week to $270.75 per week ($14,495-annual rate).

RUFFIN, Leo F., from Staff Administrator, U of M at $206.50 per week to Director of Institutional Studies, U of M, effective February 3, 1963 at $225.25 per week ($11,713-annual rate).

TUKEY, William D., Head of Department "A", U of M, Waltham Field Station, effective February 3, 1963 from $230.00 per week to $239.25 per week ($12,441-annual rate).

WORTHEN, Gilbert L., Provost, U of M, effective February 3, 1963 from $298.50 per week to $316.50 per week ($16,458-annual rate).

RETIRING

CARPENTER, Earle S., Professor of Agricultural Communications, Extension, Emeritus, effective December 31, 1962.

MERRIAM, Grace A., Associate Professor U of M, Emeritus, effective August 31, 1963.

WENTZ, Anne W., Commonwealth Professor "A", U of M, Emeritus, effective August 31, 1963.

63-064

UNIVERSITY OF MASSACHUSETTS

M E M O R A N D U M

From: Graduate Office

December 21, 1962

To: Mr. John W. Ryan, Secretary of the University

The Graduate Council recommends to the President and Trustees the approval of the Ph.D. program in English. (See attachment)

The Graduate Council has voted approval of the following new courses subject to the approval of the University of Massachusetts Board of Trustees:

CIVIL ENGINEERING

281, SEEPAGE ANALYSIS.-An analytical study of groundwater and seepage problems related to earth structures. Credit, 3.
Prerequisite, permission of instructor. Mr. Hendrickson.

ENTOMOLOGY AND PLANT PATHOLOGY

205, PRINCIPLES OF PLANT PROTECTION.-Fundamentals of insecticidal action, natural factors governing insect abundance and activity, infection and disease development, chemical control, cultural practices, quarantine and eratication, host resistance and pathogen variability and weed control.
Three class hours. Credit, 3.
The Staff.

PSYCHOLOGY

221, ATTITUDES AND SOCIAL PERCEPTION.-Cognitive mechanisms in social behavior; experimental and survey techniques in the study of social perception, attitudes, and attitude change.
Two class hours; one 2-hour laboratory period. Credit, 3.
Prerequisite, Psychology 161 or equivalent. The Staff.

222, GROUP DYNAMICS.-Interpersonal behavior in small groups, with attention to group structure, individual factors, communication, and experimental techniques.
Two class hours; one 2-hour laboratory. Credit, 3.
Prerequisite, Psychology 162 or equivalent. Mr. Lewit.

242, LEARNING AND MOTIVATION IN CHILDREN I.-Analysis of experiments on learning and motivation in simple situations with children.
Two class hours; one 2-hour laboratory period. Credit, 3.
Prerequisites, Psychology 203 or 165 or consent of instructor. Mr. Price.

243, LEARNING AND MOTIVATION IN CHILDREN II.-Analysis of experiments on learning and motivation in complex situations with children. Topics include rote learning, transfer and retention, and concept formation.
Two class hours, one 2-hour laboratory period.
Prerequisites, Psychology 203 or 165 or 242 or consent of instructor.
Credit, 3.
Mr. Price.

PSYCHOLOGY (continued)

244, PERSONALITY AND SOCIAL DEVELOPMENT IN CHILDREN.-Review and analysis of the literature on personality development and the socialization process in children.
Prerequisites, Psychology 65, 79 or their equivalent. Credit, 3.
Mr. Schumer.

ROMANCE LANGUAGES

207, 208, THE CRAFT OF FICTION IN THE MODERN FRENCH NOVEL.-The goal of the course will be to explore different modes in the treatment of realism through a study of the craft of fiction of individual novelists. Given as needed. Credit, 3.
The Staff.

Edward C. Moore
Dean, Graduate School

University of Massachusetts

MEMORANDUM

From: The Provost Date: December 26, 1962

To: Trustee Committee on Faculty and Program of Study

Subject: Curricular Changes

The following curricular changes are recommended for approval:

A. In the College of Arts and Sciences:

A change in the description of Art 34 to

34. (I and II) Advanced Drawing
Continuation of Art 33. Investigation and development of various techniques and media with special emphasis on figure drawing.
Prerequisite, Art 33. Credit 3
6 studio hours

B. In the Four-College Astronomy Department:

The addition of two new courses, to be required of all majors, with the understanding that the courses like 51, 52, 65, 66, 75, 76 will move toward the graduate level, and build upon the foundation laid by the new courses:

63. (I) Mathematical Astronomy I (ASTFC 43)
Basic topics in astronomy. The restricted three body problem; advanced concepts in mechanics applicable to astronomical problems; stellar motions and stellar statistics.
Prerequisites: Astronomy 2; one year of differential and integral calculus; concurrent enrollment in Physics 55.
4 class hours Credit 4

64. (II) Mathematical Astronomy II (ASTFC 44)
Basic topics in astronomy and astrophysics. Astronomical topics in atomic spectroscopy. Physics of radiation and radiative transfer. Basic considerations in the treatment of stellar interiors and atmospheres.
Prerequisites: Astronomy 63 or permission of the department.
4 class hours Credit 4

C. In the Chemistry Department:

A rearrangement of the work in the basic organic chemistry courses, by requiring separate registrations for the lecture and laboratory work; both parts must be taken by the student.

51. (I) 52. (II) Organic Chemistry
Introduction to the chemistry of carbon compounds. Survey of the principal classes of organic compounds and their reactions with emphasis on the relation between structure and reactivity.
Prerequisite: Chemistry 4, or 26, or 27, or 29. Corequisite: Chemistry 53 and 54.
3 class hours Credit 3

C. In the Chemistry Department (cont.)

53. (I) 54. (II) Organic Chemistry Laboratory
Application of the experimental techniques of organic chemistry to the preparation, purification and analysis of organic compounds.
Corerequiste: Chemistry 51, 52. One 3-hour laboratory period. Credit 1

55. (II) Organic Chemistry Laboratory
Continuation of Chemistry 54. Study of preparations involving special techniques and use of the literature of organic chemistry.
Prerequisite: Chemistry 52, 54. Limited to Chemistry majors.
2 3-hour laboratory periods. Credit 2

D. In the Mathematics Department:

Addition of a service course

22. (II) Mathematics for Business Administration and Economics Topics in Algebra and Calculus which are of importance to a modern business curriculum: vectors, matrices, linear programming, calculus of algebraic functions, extrema of functions of one or two variables. Not open to Mathematics majors.
Prerequisite: Mathematics 1 and 2 or the equivalent.
3 class hours Credit 3

E. In the Microbiology Department:

A reorganization of the courses in the form of the following offerings:

1. (I) and (II) Introductory Microbiology
General and broad considerations and microorganisms, their activities, and their significance to human and animal health. Not for major credit.
2 class hours, 2 2-hour laboratory periods Credit 3

51. (I) General Microbiology
General considerations of microbial structure, growth, and physiology, and the reactions of microorganisms to their physical, chemical, and biological environments. Designed for students intending to take more advanced courses in microbiology and other science majors.
Prerequisites: At least one year of chemistry and one year of biological science.
2 class hours Credit 4

54. (II) Pathogenic Bacteriology
Correlation of physiologic and metabolic properties and processes of bacteria with the pathogenesis of disease.
Prerequisite: Microbiology 51.
2 class hours, 2 3-hour laboratory periods Credit 4

55. (I) Immunology
Fundamental study of the nature of antigens and antibodies, their interactions and significance in resistance and hypersensitivity.
Prerequisite: Microbiology 51.
2 class hours, 2 3-hour laboratory periods Credit 4

E. In the Microbiology Department (Cont.)

57. (I) Virology
The structure and the chemical, physical, and biological properties of viruses, with emphasis on the bacterial viruses.
Prerequisite: Microbiology 51.
2 class hours, 2 3-hour laboratory periods. Credit 4

64. (II) Determinative Microbiology
General considerations of microbial taxonomy and acology with emphasis on the higher bacteria.
Prerequisite: Microbiology 51.
2 class hours, 2 3-hour laboratory periods Credit 4

66. (II) Microbial Physiology
Fundamental study of the growth, nutrition, metabolism and respiration of microorganisms.
Prerequsities: Microbiology 51 and courses in organic and/or biochemistry.
2 class hours, 2 3-hour laboratory periods Credit 4

95, 96. (I) and (II) Seminar.
Prerequisite: Microbiology 51. Credit 1

97, 98. (I) and (II) Special Problems.
Prerequisite, Microbiology 51, 4 additional credits, and departmental permission. Credit 2-4

F. In the Romance Language Department:

A change in credit for the seminar from 1-2 to 3 credits.

A reorganization of the upper division courses in Spanish including the addition of a new course and a major change in content in another, the revised offerings will be:

64. (II) Advanced Composition and Syntax
Syntax and idioms, and those more advanced difficult elements which constitute stylistics. Required of juniors majoring in Spanish and open to other qualified students by permission of the department.
3 class hours, laboratory Credit 3
(formerly 2 credits) Mr. Ferrigno

80. (II) Spanish-American Literature to 1900 (1963-1964)
Conducted in Spanish. Given in alternate years.
Prerequisites: Spanish 25 or 26, or permission of the department.
3 class hours, discussion hour Credit 3

82. (II) 20th Century Spanish-American Literature
Conducted in Spanish. Given in alternate years.
Prerequisites: Spanish 25 or 26, or permission of the department.
3 class hours, discussion hour Credit 3
(change of title and description)

F. In the Romance Language Department (cont.)

83. (I) Prose and Poetry of the 16th Century
Masterpieces of Spanish prose of the 16th Century; development of poetry in the major poets from Garcilaso to Herrera. Conducted in Spanish. Given in alternate years.
Prerequisites: Spanish 25 or 26, or permission of the department.
3 class hours, discussion hour Credit 3
(formerly 89; change of title and description)

84. (II) Cervantes
Intensive reading of Don Quijote. Conducted in Spanish. Given in alternate years.
Prerequisites: Spanish 25 or 26, or permission of the department.
3 class hours, discussion hour Credit 3
(new number and description)

86. (II) Prose and Poetry of the 17th Century
Masterpieces of Spanish prose of the 17th Century, excluding the Quijote, Gongora and the Baroque poets. Conducted in Spanish. Given in alternate years.
Prerequisites: Spanish 25 or 26 or permission of the department.
3 class hours, discussion hour Credit 3
(new title and description)

95. (I) Senior Seminar
Independent work under guidance on special problems in certain areas of interest, including research and biographical techniques. A senior course for Spanish majors. Credit 3
(formerly 2 credits)

H. In the Department of Sociology and Anthropology:

The addition of a new course

73. The Peoples of Southeast Asia
An introduction to the history and ethnography of the native cultures of Southeast Asia, including consideration of the peasant populations and their expanding role in the development of modern Southeast Asian states.
Prerequisite: Anthropology 63. Credit 3
Mr. Fraser

I. Interdepartmental Course

69. India and South Asia
(new title, same description; formerly India and Southeast Asia)

J. In the School of Engineering:

Civil Engineering 63. Delete. No longer required for students in the Mechanical Engineering Department.

K. In the School of Business Administration:

Accounting 61, Intermediate Accounting I
(new title, formerly Intermediate Accounting)

Accounting 62, Intermediate Accounting II
(new title, formerly Advanced Accounting)

Accounting 65, Advanced Accounting
A course designed to give the accounting major a thorough grounding in partnership accounting, installment sales, consignment sales and preparation of consolidated financial statements.
Prerequisite, Accounting 62.
3 class hours Credit 3

Accounting 67, Governmental Accounting
Special features of budgetary and fund accounting as applied to municipalities, other governmental units and institutions, such as hospitals and schools.
Prerequisite: Accounting 25.
2 class hours Credit 2

Management 69, Wage and Salary Administration
A study of the objectives, procedures and problems involved in the establishment and administration of operative and executive compensation plans.
3 class hours Credit 3

2. That students electing the first two years of voluntary ROTC shall receive not more than four academic credits toward graduation for satisfactory completion of the basic courses (the first two years).

Emergency Sabbatical Leave

At the request of the Chairman, the President presented a recommendation to the committee for granting emergency sabbatical leave for Mr. Stephen Allen, Assistant Professor of Mathematics, for the second semester of 1962-63, for the purpose of completing his doctoral dissertation at the University of Pittsburgh. The President reported that Professor Allen was due for a sabbatical leave and he has been recommended for it by Dean Hunsberger, Provost Woodside and the Faculty Committee on Sabbatical Leaves. After general discussion and upon motion being duly made and seconded, it was

Stephen Allen

VOTED: To recommend to the Board of Trustees that Mr. Stephen Allen, Assistant Professor of Mathematics, be granted sabbatical leave for the second semester of 1962-63.

The meeting adjourned at 2:00 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

January 7, 1963, 11:00 a.m., Parker House, Boston

COMMITTEE

Chairman Healey presiding

PRESENT: Trustees Healey, Cashin, Pumphret, President Lederle, Treasurer Johnson, Secretary Ryan. Also present was Investment Counsel Ayer (Standish, Ayer and McKay, Inc.)

The Chairman called upon Mr. Ayer of Standish, Ayer and McKay, Inc. for a report regarding University investments. Mr. Ayer reported that since October 1, 1962, the stock market recovery has resulted in the amount of Endowment Funds invested by the University in common stock moving to 52% of the total endowment assets. The investment picture of the University seems to be good although it may be slightly heavy in the utilities area. Mr. Ayer pointed out that Series E Treasury Notes have a February 1963 maturity date. He advised waiting until there is an indication of the offer of the treasury with respect to the notes before deciding on reinvestment of the funds.

The committee considered the 11 and 305/500 shares of The Society Corporation of Cleveland. This bank stock comes to the Trustees from the Emily M. Staples estate. After general discussion and upon motion being duly made and seconded, it was

Stock

VOTED: To recommend to the Board of Trustees that Treasurer Kenneth W. Johnson be authorized to sell the 11 and 305/500 shares of The Society Corporation of Cleveland stock and to credit the proceeds to the Henry Franklin Staples Endowment Fund.

Investment of Operating Funds

Short-Term Investment

The committee considered a short-term investment of trust and agency operating funds. Mr. Ayer suggested there were three possible alternatives for short-term investment:

a. Short-term government issues having 60 to 90-day maturity period and a present interest yield of approximately 2.85%,

b. Commercial paper having a 30 to 90-day maturity period with a current interest yield of slightly over 3% and

c. Time deposits also known as "instant interest" deposits currently available at a 3% interest rate.

COMMITTEE

Mr. Ayer recommended the time deposits and the committee instructed the Treasurer to continue the present arrangements on "instant interest" with the First National Bank of Boston.

Investment Counsel Service - Agreement with

The committee considered the desirability of reaching an agreement with the Investment Counsel for compensation of services to the committee. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the agreement with Standish, Ayer & McKay, Inc. as set forth in Document 63-076.

Increase of Fidelity Bond

On recommendation of the Treasurer, the committee considered the question of the Fidelity Bond on the Treasurer and other officers of the University responsible for large sums of money. After general discussion, the committee indicated its desire to make a recommendation to the Board of Trustees for increasing the amount of the Fidelity Bond. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees that Treasurer Kenneth W. Johnson be authorized to investigate college practices with respect to Fidelity Bonds, draw up the data on a comparative basis showing size of the bond, ratio of the size of the institution and cost of bonding, and to present this information along with recommendations for action to the Board of Trustees at their next meeting.

It was further suggested that a formula may be advisable whereby amounts below a certain sum could be authorized by a single signature with amounts over that sum requiring more than one signature.

Savings Bank Accounts

The committee considered the distribution of the University of Massachusetts deposits in savings banks in light of the policy of the Board to distribute these deposits generally throughout the Commonwealth and maintain as far as possible a $50,000 level of deposits in a single bank. After general discussion, it was agreed by the committee that the University should increase its deposits in banks in the Boston area and elsewhere. Accordingly, Chairman Healey and Treasurer Johnson were authorized to move ahead to determine several banks in the Commonwealth, particularly in the Boston area, which should have deposits built up by the University of Massachusetts over the future.

Use of Trust Funds

At the request of the Chairman, the Treasurer discussed the status of certain Trust Funds of the University. After general discussion and upon motion being duly made and seconded, it was

University Fund

COMMITTEE

VOTED: To recommend to the Board of Trustees that they authorize the transfer of $3,500 from Trust Fund Interest earnings to the University Fund.

It being further

Trust Fund Interest Account

VOTED: To recommend that the Board of Trustees make a grant of $1,000 from Trust Fund Interest for use by the Department of Government for a graduate stipend for the current year.

The Treasurer reported that an audit of the University has been completed by the representatives of the State Auditor. The auditor's report has not yet been issued.

Operating Budget Adjustments

There was a general discussion of the summary of operating budget adjustments for the period July 1, 1962 to December 31, 1962. On motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the summary of operating budget adjustments for the period July 1, 1962 to December 31, 1962 as set forth in Document 63-077.

Transfer of Funds

At the request of the Chairman, the Treasurer reported to the committee that it was necessary to transfer funds from subsidiary account 01 to subsidiary account 02. Subsidiary account 01 is for salaries of permanent positions whereas 02 is for temporary positions (see attached). It was pointed out that this is no departure from the traditional pattern of transfer of funds which has been true historically in the administration of the University. Upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees transfer of $100,000 from subsidiary account 01 to subsidiary account 02 to meet payroll requirements.

The meeting adjourned at 2:10 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS
Amherst, Massachusetts

61-076

January 7, 1963

Standish, Ayer & McKay, Inc.
50 Congress Street
Boston 9, Massachusetts

Gentlemen:

In accordance with the action of the Board of Trustees, we hereby retain you as financial counselors to analyze and supervise the security holdings in the Trust and Agency Operating Fund of the University of Massachusetts and to advise us from time to time concerning the changes therein that you may consider expedient.

It is our understanding that your services will follow the general procedure outlined below:

1. You will make semi-annual appraisals and analyses of the securities in the Operating Fund as of September 1 and February 1.

2. This list will be under your regular supervision, which may lead to purchase or sale recommendations whenever they seem advisable. Such recommendations may be made by telephone and confirmed by letter. Final decision on any recommendation is to be made by us. We may then enter the orders to effect the transaction or you are to do so, if we wish you to handle them.

3. From time to time you are to meet with the Trustees in Boston, Massachusetts, to discuss investment policies in more detail.

It is understood that we shall not hold you liable in respect to recommendations, action, or failure to act except for bad faith or gross negligence.

For your services under this agreement, we agree to pay you $250.00 at the end of each half year beginning with the first payment due on February 1, 1963.

This arrangement, although mutually revocable at the end of the first year or at the beginning of any quarter thereafter, is to continue in effect until written notice to the contrary is given by one of us.

It is understood that this agreement may not be assigned to a third party.

Very truly yours,

Kenneth W. Johnson
Treasurer

ACCEPTED:

STANDISH, AYER & MCKAY, INC.

By: _____

63-077

December 31, 1962

UNIVERSITY OF MASSACHUSETTS

SUMMARY OF OPERATING BUDGET ADJUSTMENTS
FOR THE PERIOD JULY 1, 1962 TO DECEMBER 31, 1962

Amount	Subsidiary Account	From	To
$ 600.00	-03	College of Agriculture	School of Education
264.53	-03	School of Engineering	Provost
25.00	-03	School of Business Admin.	Provost
25.00	-03	School of Nursing	Provost
25.00	-03	School of Physical Educ.	Provost
25.00	-03	College of Agriculture	Provost
350.00	-03	Reserve Account	Executive Order
4,000.00	-06	Operation of Plant	School of Physical Education
150.00	-07	Reserve Account	800 Account
400.00	-10	Reserve Account	Audio Visual Center
220.00	-11	Reserve Account	Student Personnel
100.00	-11	Reserve Account	Graduate School
1,000.00	-12	Reserve Account	Audio Visual Center
12,000.00	-12	Reserve Account	Astronomy
25.00	-13	School of Home Economics	Provost
500.00	-13	Reserve Account	Audio Visual Center
100.00	-14	Graduate School	Reserve Account
146.00	-15	School of Physical Edu.	Reserve Account

Note: No transfers between subsidiary accounts in the appropriations have been necessary during this period.

UNIVERSITY OF MASSACHUSETTS

Prior Year Transfers in Appropriation
From Subsidiary Account -01, Salaries, Permanent Positions to
Subsidiary Account -02, Salaries, Temporary Positions

Date	Amount
Fiscal Year 1958	
December 5, 1957	$150,000.00
May 22, 1958	15,000.00
	$165,000.00
Fiscal Year 1959	
April, 1959	$ 30,000.00
Fiscal Year 1960	
April, 1960	$ 37,000.00
Fiscal Year 1961	
From Salary Reserve	$ 61,744.00
Fiscal Year 1962	
November 20, 1961	$300,000.00

January 10, 1963

63-074

November 7, 1962

UNIVERSITY OF MASSACHUSETTS

Trust & Agency Fund Investments
(Operating Account)

Security Investments

$300,000	U. S. Treasury Bills due 7/15/63
300,000	U. S. Treasury Bills due 10/15/63
200,000	CI's due 11/15/63 U. S. Treasury - Certificate of Indebtedness
200,000	U. S. Treasury Notes due 5/15/63
$1,000,000	

"Instant" Interest Savings Accounts

$400,000	First of Boston
300,000	State Street
$700,000	

Regular Savings Accounts

$144,272	Amherst Savings*
70,000	Easthampton Savings*
50,000	Charlestown Savings
100,809	Worcester Savings*
50,000	Bay State Savings
66,175	Ware Savings**
$481,257	

Total Invested $2,181,257

* These accounts will be reduced to the $50,000 figure as requested by the Finance Committee on appropriate interest dates

**Current interest earning on bonus account is 4½%. All other accounts are currently earning 4%.

January 3, 1963

UNIVERSITY OF MASSACHUSETTS

TRUST AND AGENCY FUNDS
ESTIMATED CASH FOR SHORT-TERM INVESTMENT

Week Ending	Anticipated Balances all Funds Less Minimums	Less: Current Investment	(Gross) Uninvested Balance	Proposed Investment (Tentative)	Uninvested Balance (Net)	
1963						
Jan. 5	$2,198,592	$2,181,257	$ 17,336	--	$ 17,336	
12	2,494,480	--	313,224	300,000	13,224	
19	2,911,927	--	730,671	600,000	130,671	
26	2,989,851	--	808,595	600,000	208,595	
Feb. 2	2,989,895	--	808,639	600,000	208,639	
9	2,990,515	--	809,259	600,000	209,259	
16	2,911,321	--	730,065	600,000	130,065	
23	2,884,817	--	703,561	600,000	103,561	
Mar. 2	2,906,461	--	725,205	600,000	125,205	
9	2,825,147	--	643,891	500,000	143,891	
16	2,783,203	--	601,947	500,000	101,947	
23	2,564,414	--	383,158	400,000	-16,842	
30	2,475,770	--	294,514	300,000	-5,486	
Apr. 6	2,485,590	--	304,334	300,000	4,334	
13	2,390,598	--	209,342	200,000	9,342	
20	2,316,610	--	135,354	100,000	35,354	
27	2,270,298	--	89,042	100,000	-10,958	
May 4	2,229,145	--	47,889	--	47,889	
11	2,117,381	--	-63,875	--	--	
18	2,115,342	--	-65,914	--	--	
25	2,090,878	--	-90,378	--	--	
June 1	2,027,859	--	-153,399	--	--	
8	1,944,328	--	-236,928	--	--	
15	1,961,354	--	-219,902	--	--	
22	1,917,998	--	-263,358	--	--	
29	1,868,414	--	-312,842	--	--	
July 5	1,878,000	--	-393,256	--	--	
12	1,880,000	--	-301,256	--	--	
19	1,830,000	--	-51,256	--	--	300,000 Treas.Bi

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

February 12, 1963, 11:30 a.m., Statler Hilton Hotel, Boston

PRESENT: Trustees Lederle, Healey (Chairman), Pumphret, and Brett, Provost Woodside Treasurer Johnson, Secretary Ryan and Mr. Collins Graham and Mr. Miles of the firm of Boit, Dalton & Church

The main purpose of the meeting of the Finance Committee was to discuss appropriate bonding for officials of the University of Massachusetts and to consider any steps which may be necessary to provide this coverage. The present bond status of the University provides, among other things, a $20,000 blanket fidelity bond covering all employees. At the instruction of the Treasurer pursuant to the order of the committee, a binder had been obtained to increase this to $100,000 blanket fidelity bond. In the course of the discussion, it was pointed out that it is becoming common practice among large private and public institutions of higher education to provide bonding in the amount of $100,000 or more and on a broad coverage basis, that is to include more than the coverage under a fidelity bond. The members of the committee discussed the advisability of a package policy which would include, among other things, fidelity, mysterious disappearance, burglary, forgery and other coverage.

Relevant to the matter under discussion, the Treasurer presented data concerning the cash exposure position of the University (Documents F63-01 and F63-02, on file with the Secretary, being an inventory of cash and cash items for University tellers and a statement of the cash flow of the Student Union.)

After general discussion, it was the conclusion of the members of the committee that

a. Mr. Collins and Mr. Miles would obtain information regarding coverage particulars and premium rates and present this data to the Treasurer for transmission to the committee and

b. If the present bonding company (Fidelity and Deposit of Maryland) submits a bid which does not compare favorably with that to be obtained from other companies, additional bids will be requested.

The meeting adjourned at 12:30 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

March 26, 1963, 12:30 p.m., Parker House, Boston, Mass.

COMMITTEE

Trustee Healey presiding

PRESENT: Trustees Healey, Pumphret, Fox, Crowley, President Lederle. Also attending were Treasurer Johnson, Secretary Ryan and Mr. Austin Broadhurst, bond counsel for the University of Massachusetts Building Authority

Transfers between Subsidiary Accounts for Fiscal Year 1963

At the request of Mr. Healey, Treasurer Johnson presented for committee action the recommendation for transfer of funds from the 01 account to certain other accounts in the amount and for the purposes as set forth in Document EX 63-01. After general consideration and upon motion being duly made and seconded, it was unanimously

VOTED: To authorize transfers between subsidiary accounts for the fiscal year 1963 as set forth in Document EX 63-01 which is hereby attached to and made part of these minutes.

Consideration of Proposals to Amend Chapter 773 of the General Laws

Attorney Austin Broadhurst informed the members of the Executive Committee that the Building Authority for Lowell Technological Institute was introducing legislation following very closely the legislative authorization with the University of Massachusetts Building Authority but differing in some respects. Since, in the opinion of the University of Massachusetts Building Authority, it is desirable to effect certain amendments in Chapter 773, and since it is the desire of the Building Authority of Lowell Technological Institute to follow as closely as possible the legislation setting up the University of Massachusetts Building Authority, the proposal contained in the material presented by Attorney Broadhurst to the Executive Committee was identical to the legislation proposed by Lowell Technological Institute in the Legislature.

Attorney Broadhurst then proceeded to go through the entire piece of legislation pointing out all instances of proposed amendment. There was general discussion of the matter and the members arrived at a consensus of opinion that further discussion was warranted. Therefore, the members of the committee decided to meet again on April 15, 1963 following a meeting of the full Board, and instructed Secretary Ryan to send notice to the membership of the committee to that effect.

The committee reviewed alternate suggestions of financing on a self-liquidating basis the dining hall being designed by the Authority for completion by September 1964. It was agreed that this would be reviewed further at the next meeting.

EX 63-01

March 25, 1963

UNIVERSITY OF MASSACHUSETTS

TRANSFERS BETWEEN SUBSIDIARY ACCOUNTS
FOR THE FISCAL YEAR 1963

From	To	Amount		Explanation
01		$307,000	-	To effect proper distribution to other payroll accounts.
	02	245,000	-	To cover normal salary requirements.
	03	62,000	-	For Student payroll, Four-College projects, and Master planning.
01		$ 58,000	-	Surplus to payroll requirements needed to cover operating expenses in the following accounts:
	10	3,000	-	Travel for (1) student prectice teacher supervision, (2) faculty recruiting and (3) gasoline for plant vehicles.
	13	16,000	-	Laboratory chemicals and supplies.
	14	19,000	-	Postage increased rates, admission forms, etc., office and administrative supplies for academic departments.
	16	20,000	-	Rentals of equipment, student field trips, and chairs for Charter Day and Commencement.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

President Lederle informed the Executive Committee that the State Comptroller has asked the Attorney General for an opinion on certain questions pertaining to the interpretation of Chapter 75 of the General Laws as amended by Chapter 648 of the Acts of 1962. The President then proceeded to discuss the statutory background, the facts giving rise to this request by the State Comptroller for an opinion, and the conclusions of the President and administrative officers of the University. After general discussion, it was the sense of the committee that a conference should be arranged between members of the committee, the Attorney General, the administrative officers of the University, former Assistant Attorney General Cook and certain other persons.

Attorney General's opinion relative to Chapter 75 as amended by Chapter 648 of the Acts of 1962

There being no further business, the meeting was adjourned at 3:00 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS & GROUNDS

April 9, 1963, 10:30 a.m., Colonial Lounge, Student Union, Amherst

COMMITTEE

PRESENT: President Lederle, Trustees Haigis, Brown, Schuck. Also present were Treasurer Johnson, Secretary Ryan and Mr. Hugh Stubbins

The first item on the agenda was the discussion of Building Authority projects. Mr. Stubbins was invited to comment on the Dining Commons project planned for September 1964. Mr. Stubbins reported that working drawings were well developed. Sketches of the building and floor plans were presented for the view of the members of the committee. The site plan for the Dining Commons as prepared by Sasaki, Walker & Associates was presented to the committee. Mr. Stubbins reported that the facility would have a seating capacity of 1,000 and a serving capacity of 2,500. Treasurer Johnson reported that the University of Massachusetts personnel concerned were well pleased with the plan even though a single floor rather than a double floor plan would be preferable. It was reported that the building will be air conditioned. An inquiry was made whether plans were underway to relate the Dining Commons design to educational needs. Treasurer Johnson reported that this was the purpose of the design and that the present floor plans contemplated use of the Dining Commons in educational programs where appropriate. In response to a question, Mr. Stubbins reported that it was extremely important to obtain borings of the proposed site area and that a company had been employed to perform that service.

Treasurer Johnson reported the comments of Dean Belluschi, the architectural consultant to the University. Dean Belluschi considers the Dining Commons design to be handsome and generally efficient in concept. He recommended further study by the architect of some minor matters of detail, that is storage area for garbage, circulation congestion, and balconies. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees for approval in principle the Dining Commons plans and designs as presented by Mr. Stubbins.

Southwest Quadrangle

At the request of the committee, Mr. Stubbins discussed the current status of the residence project in the southwest area of the campus. He reported that he was handicapped by not having a contract for either this project or the Dining Commons project. He said that nearly a year's work has been done without a contract so far. Presently he is at the stage where it would be useful to hire engineering consultants and others, but he is unable to do so without some formalization of his relationship with the Building Authority. Question was raised whether the project could proceed

under the old system, that is under the existing financial authorization of $20,000,000. The Authority would seem to have sufficient leeway in its present authorization to finance a Dining Commons and at least the first section of the southwest quandrangle according to Mr. Stubbins. The Building Authority, however, is of the opinion that changes in its basic legislation are desirable and discussions with the Executive Committee of the Board of Trustees have been held. It is anticipated that these changes will be presented to the General Court this spring.

Project 2

At the request of the committee, Mr. Stubbins discussed the current status of Project 2, the residential facilities under construction behind the President's House. This project presents a very complicated problem of difficulties in dealing with the contractor. Considerable effort has been undertaken to work out the difficulties that have arisen. The unsolved part of the problem to date is that the architect considers the work on several columns already constructed to be unsatisfactory. Expert consultants coming in have indicated that there is no feasible way to repair the unsatisfactory part of the existing columns.

Sports Facility

The committee received the report on the status of the Sports Facility project. Trustee Schuck reported that moving ahead on the project requires the new legislation with respect to the Building Authority. Until the legislation problem is resolved no move can be made to design the Sports Facility. Except for this, everything is ready to go. In the course of general discussion, Trustee Schuck reported on the procedures regarding the selection of architects by the Building Authority and communications existing between the University, the Buildings and Grounds Committee and the Building Authority. It was agreed that there will be a report on architects for Building Authority projects at the next Buildings and Grounds Committee meeting. Furthermore, Trustee Schuck agreed to ask the Building Authority to send minutes of the meetings of the Building Authority to the Buildings and Grounds Committee as well as audit reports, annual reports and similar material.

Expansion of Student Union

The proposal that had been circulated to the members of the Board of Trustees calling for an addition to the Student Union was presented to the attention of the committee. It was recommended that this addition be built on a self-liquidating basis by the Building Authority. This had been proposed by a faculty-student committee which had studied the matter for three years, and the matter is recommended by the Master Planning Committee of the University. It was further proposed that since the financing of the expansion might involve an increase in the Student Union fee, Student Union funds not to exceed $15,000 be used by the Trustees to engage an architect mutually acceptable to the Trustees and the Building Authority to make a preliminary study and sketches of the project. These would be used to enable the students to see what was being planned for them as well as to define the full scope of the project. Trustee Schuck and others raised numerous questions about the educational values which might be gained from having a

COMMITTEE

larger Student Union as opposed to a small "house plan" type of campus. Assurances were given that all of these questions had been considered in the course of the study by the committee and the administrative officials of the University of the proposal.

The meeting adjourned at 12:15 p.m.

John W. [illegible]ran
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

March 26, 1963, Parker House, Boston, 12:30 p.m.

PRESENT: President Lederle, Trustees Fox, Healey, Pumphret, Treasurer Johnson, Secretary Ryan

Chairman Joseph Healey convened a special meeting of the Finance Committee of the Board of Trustees to consider disposition of 100 Consolidated Edison Co. of New York, Inc. rights. Members of the committee waived the customary provision of seven days' notice preceding a meeting. After general discussion and upon motion being duly made and seconded, it was

VOTED: To authorize sale of 100 Consolidated Edison of New York Inc. rights.

There being no further business, the meeting adjourned.

John W. Ryan
Secretary, Board of Trustees

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

April 15, 1963, 11:00 a.m., Statler Hilton Hotel, Boston, Mass.

PRESENT: President Lederle, Trustees Schuck, Weldon, Crowley, Kiernan, Plimpton, Secretary Ryan, Provost Woodside

Undergraduate Course Changes

The meeting was called to order by Trustee Crowley acting as chairman pro tem. At the request of the chairman, the Provost presented for consideration of the committee recommended course changes in the undergraduate program. In response to questions, the Provost stated that the addition of a new course in Military Science and a change in an existing course in Air Science were intended to help these departments attract "top flight majors". The Federal Government will underwrite the costs of these programs. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of the undergraduate curriculum changes as set forth in Document FPS 63-05 which is hereby attached to and made part of these minutes.

Restaurant and Hotel Management

The committee members considered the request of the Dean of the College of Agriculture to change the title of the Food Management instructional program to Restaurant and Hotel Management. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of changing the name of Food Management program to Restaurant and Hotel Management.

Graduate Curriculum Recommendation

PH.D. in History

At this point, Trustee Crowley yielded the chair to Trustee Schuck, Chairman of the Committee. Provost Woodside was invited to comment on the proposal to establish a program for a Ph.D. degree in History. The Provost explained that attempts had been made to establish this program as a four-college program, but obstacles exist which could not be resolved. The recommendation, therefore, is to proceed with the development of a Ph.D. program in History as a University program. In the course of general discussion, several comments were made regarding policy and concept of the balance between graduate and undergraduate programs at the University. Several points were made:

COMMITTEE

1. The policy of the University is first a commitment to a strong undergraduate instructional program,

2. A graduate program is necessary as part of the mandate of a state university under Chapter 648,

3. A strong graduate program is necessary to attract graduate students who, in addition to their development intellectually, provide valuable assistance and service to the University in the instructional and research programs,

4. The administrative officers of the University recognize the necessity of developing a variable "formula" for determining unit costs of various programs at the University, and are taking steps to obtain data to permit this.

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of proposal to establish a program for a Ph.D. in History as set forth in Document FPS 63-01.

Ph.D. in Philosophy

At the request of the members of the committee, Provost Woodside commented on the proposal to establish a Ph.D. program in Philosophy. This will be a four-college degree program. The Provost pointed out special requirements of the program:

1. Applicants for admission must be approved by all of the cooperating departments as well as by the Admissions Committee of the Graduate School.

2. The student's guidance committee must contain at least one member from the participating departments other than the institution of residence.

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of the proposal to establish a cooperative program for the Ph.D. degree in Philosophy as set forth in Document FPS 63-02.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

Advanced Study in Communications and Public Affairs

Provost Woodside, at the request of the Chairman, discussed historical development of the idea of a program for Advanced Study in Communications and Public Affairs and the nature of the program as set forth in the proposal. In the course of general discussion by members of the committee, a number of questions were raised. The Chairman of the committee, noting time had elapsed, suggested that this item and the balance of the items on the agenda be deferred for consideration at the next meeting. Accordingly, upon motion being duly made and seconded, it was unanimously

VOTED: To table the remaining items on the agenda of the committee to be taken up at the next meeting of the committee.

The meeting adjourned at 12:30 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

April 15, 1963, 4:30 p.m., Statler Hilton Hotel, Boston, Mass.

PRESENT: President Lederle, Trustees Healey, Crowley, Fox, Brett, Pumphret, Secretary Ryan, Treasurer Johnson and Mr. Austin Broadhurst

Adjustments in Legislation Affecting the Building Authority

Mr. Austin Broadhurst was invited by the committee to present the issues involved in proposals to amend Chapter 773 of the General Laws regarding the University of Massachusetts Building Authority. Mr. Broadhurst summarized the basic modifications proposed in the statute dealing with

1. Grouping future projects.
2. Authorizing the Authority to acquire buildings as well as to construct them.
3. Permitting, should the Trustees so direct, the Authority to take over the management of some activities.

In the course of general discussion, the members of the committee discussed with Mr. Broadhurst alternative methods of finance for various projects requested and contemplated to be requested of the Building Authority, and also the management of Dining Halls and Student Union expansion projects. Several committee members stressed that it is important to make sure that students at the University are treated equitably in lodging and dining so that comparable charges would apply irrespective of who built the buildings. There was further discussion of the advisability of requesting legislative approval of an increase in the borrowing limit of the Building Authority. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve on behalf of the Board of Trustees of the University of Massachusetts the amendments to Chapter 773 of the Acts of 1960 as presented to the meeting by the bonding counsel to the Building Authority, Mr. Austin Broadhurst.

It was further

VOTED: To approve a request to the Legislature to increase the borrowing limits of the University of Massachusetts Building Authority by 15 million dollars, bringing the total authorization for borrowing to 35 million dollars.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

University Legal Counsel

The committee discussed the advisability of obtaining legal counsel for the University of Massachusetts. In the course of general discussion, the consensus was that the operations of the University, the requirements placed on the Board and the administration as a result of autonomy legislation, and other matters made it most desirable to have legal counsel available to the University. Upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the President of the University to write a letter to Attorney General Brooke requesting authorization for the University to appoint legal counsel.

General Salary Schedule Limitation

It was reported to the committee that Section 14 of Chapter 648 of the General Laws requiring salaries paid to University personnel to be within the general salary schedule caused certain problems, particularly in connection with the new Medical School. After general discussion, it was the consensus of the committee that the University should take steps to revise this section in order to permit recruitment and retention of the most highly qualified personnel. The President was requested to procure a draft of a revised section for early presentation to the Legislature.

The meeting adjourned at 6:00 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

April 30, 1963, 2:00 p.m., Suffolk Room, Student Union

PRESENT: President Lederle, Trustees Schuck (chairman), Plimpton, Weldon, Provost Woodside, Secretary Ryan, also Professor Brogan

Communications and Public Affairs Program

The Chairman opened the committee meeting to a discussion of the first item on the agenda dealing with a program for advanced study in Communications and Public Affairs. Professor Brogan discussed the program and made the following points:

1. The program is intended for employees of participating newspapers.

2. Several good papers in the New England region approve of the program and are anxious to participate in it, including newspapers in Hartford, New Haven, Springfield and Worcester.

3. It would be expected that the fellows in the program would usually specialize in government for their master's degree work.

4. The program would provide good training in Journalism with a balanced study program in a regular department of the University.

5. The program is only partially modeled on the Nieman Fellowship being a regular graduate program for credit although permitting the student to select his major for the master's degree from among several possible courses of study.

6. Approximately 20 students would be involved in the program initially each year. Each must meet the regular graduate school requirements for admission.

7. Louis Lyons, alumnus and Director of the Nieman Fellowship, has been consulted at every stage of the development of this project proposal.

8. While the newspapers employing the fellows would pay for the courses undertaken to earn the Diploma, the student himself would pay for the courses involved in earning the master's degree - that is the courses in his major.

9. This program is a beginning and could perhaps lay the foundation for a broader program of graduate study in the area of Journalism.

COMMITTEE

After general discussion, the members of the committee agreed that the matter should be deferred to the next meeting of the committee at which Mr. Lyons, Professor Brogan and others might be invited to discuss the proposal in more detail. The committee is particularly interested in further discussion of such matters as (1) supervision of interns during their field work (2) greater specification of what this program might lead to in terms of additional graduate study (3) possibility and desirability of broadening participation in the program to include more than the employees of the newspapers mentioned (4) steps which might be taken to improve qualitatively that portion of the program leading to the Diploma.

Ph.D. Program in Education

Ed.D. Program in Education

The committee undertook the discussion of both the Ph.D. and Ed.D. programs in Education. The President reported to the committee that the University has a mandate to be the capstone of public higher education in the Commonwealth. Where educational needs exist, the University has an obligation to move ahead rapidly to provide for those needs. Education is one field in which there is a particularly acute need for a graduate degree program at the doctoral level. The School of Education at the University of Massachusetts has been developed to meet the needs of the Commonwealth, and it is in keeping with this policy and highly desirable that the School of Education move ahead with programs to meet the need for graduate study at the doctoral level in Education. In the course of general discussion, the question was raised if it would be possible to delay for as much as three years inauguration of a doctoral program (Ph.D. and/or Ed.D.) in Education. The President replied that this could be done. He pointed out that inauguration of the program, however, would precede by perhaps as much as three years the actual granting of the first degree. The committee was supplied with documentation both of the need in Massachusetts as expressed by educators in letters to the Dean of the Graduate School and also the general balance between the Ph.D. and Ed.D. degrees awarded by institutions of higher education in the United States. The committee agreed to defer a decision with respect to the Ph.D. and Ed.D. in Education to the next meeting. It was further agreed that Dean Purvis and Commissioner Kiernan should be present when the matter is taken up the next time. The chairman of the committee agreed to obtain from Commissioner Kiernan more detail regarding the questions and reservations he may have concerning these degree programs at the University at this time.

The committee considered recommendation for approval of new courses recommended by the Graduate Council of the University. Upon motion being duly made and seconded, it was unanimously

COMMITTEE

New Graduate Courses

VOTED: To recommend approval by the Board of the new graduate courses in Business Administration: Accounting 201, 202, 203, 204, 205 and Business Administration 207 and 208; in Physics 203, 204; in Sociology 263 as set forth in Document FPS 63-03.

Sabbatical Leave Requirement

Provost Woodside presented for consideration of the committee recommendation of the Faculty Senate to substitute "four years" for "six years" in the final clause of item 2 of the current statement of sabbatical leave policy (University of Massachusetts Sabbatical Leave Policy revised June 14, 1962) so that it shall read - "and who, upon returning from sabbatical leave shall have at least four years to serve before compulsory retirement". Provost Woodside explained the background of the recommendation. In the course of discussion by the committee, a number of questions were raised with respect to overall sabbatical leave policy at the University. After general discussion, it was agreed that recommendations for sabbatical leave policy changes should be referred to the Board only after a more thorough statement of policy recommendations from the administration are presented to the committee. Accordingly, the committee agreed to defer to a subsequent meeting the consideration of sabbatical leave policy change recommendations.

Study of Problems of Retaining & Recruiting Faculty

The committee turned its attention to a discussion of its responsibility with respect to its request by the Board for a study of the problems of retaining and recruiting top faculty and other educational problems of the University. In the course of general discussion, several points were made including:

1. The committee may wish additional information regarding both the internal clearance procedures in the matter of personnel recruitment and also a re-examination of the degree of delegation of personnel appointment authority from the Board to the administration of the University. It was suggested that an outgrowth of the discussions of the committee with the Deans and faculty of the University might well be the development of a statement of educational policy at the University.

2. The Provost reported that the Schools and Colleges had developed statements with respect to personnel procedures and qualifications, and the committee might wish to receive these statements. The Provost agreed to make these available to the committee.

COMMITTEE

3. The committee agreed that as the next step it should meet with Deans of the various Schools and discuss with them their special problems. The committee requested the President and Provost to devise appropriate agenda for these meetings.

The meeting adjourned at 4:30 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF JOINT EXECUTIVE COMMITTEE ON ATHLETIC COUNCIL AND TRUSTEE COMMITTEE ON ATHLETICS

May 16, 1963, 6:00 p.m., Statler Hilton Hotel, Boston

PRESENT: Provost Woodside, Treasurer Johnson, Secretary Ryan, Dean McGuirk, Trustees Crowley, Croce, Brown, Troy, Athletic Council Executive Committee Members: Winn, Johnston, Levine, Richason, Building Authority Member Gordon and Attorney Broadhurst

Sports Facility

Trustee Crowley, Chairman of the Committee on Athletics, presided. The meeting began with a statement by Dean McGuirk regarding the status of present outdoor athletic and physical education facilities. The current construction plans for the administration building require an alternate site for the football facility for the 1964 season. Use of present Alumni Field for construction purposes requires relocation of seven facilities: the varsity football facility, the freshman and varsity football practice field, freshman and varsity baseball diamonds, freshman and varsity track, Stockbridge athletic field, intramural field, and physical education instructional areas.

After general discussion by Dean McGuirk, Treasurer Johnson reported that all land to the highway 116 bypass has been acquired except for two parcels in the southeast corner which is in process of being acquired. All land needed for the football facilities are now in the hands of the University of Massachusetts. The contract has been awarded to Gordon Ainsworth & Associates to design facilities for grading, drainage, turf and other matters. Ainsworth will also develop plot 2. In the course of planning, it has been assumed that state funds would be used to develop the site. Construction of the facility itself would be on a self-liquidating basis through a devise such as the Building Authority. Drives and roads, utility and other matters will be provided through normal state appropriations.

Mr. Gordon, President of the Associate Alumni and a member of the Building Authority traced the chronology of developments with respect to the football facility itself.

On July 4, 1962, the Building Authority received its first notice from the Board of Trustees with a request to construct a football facility.

On July 5, 1962, representatives of the Building Authority and Sasaki, Walker & Associates met in Dean Belluschi's office to discuss in general the Sports Facility. At this time Dean Belluschi expressed a slight preference for concrete construction rather than steel or any other form, but he did not rule out steel construction.

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On July 6, 1962, the architectural sub-committee of the Building Authority (Mr. Gordon, Miss Schuck, Mr. Beauregard) reported to President Lederle on the results of the meeting with Dean Belluschi and the others.

On July 20, 1962, meeting in Dean Belluschi's office including the architectural sub-committee of the Building Authority, Treasurer Johnson and President Lederle discussed the Sports Facility and the procedure to select architects and engineers.

On July 24, 1962, Dean Belluschi informed Miss Schuck by letter of his recommendations regarding engineers and architects as prospective candidates for the Sports Facility selection. Subsequent to this letter, the architectural sub-committee of the Building Authority settled on four of the recommendations received from Dean Belluschi for interview purposes.

On August 3, 1962, the list of four interviewees was compiled from Belluschi's recommendations.

On November 12, 1962, the Building Authority received from the University of Massachusetts a revision of its specifications and program for the Sports Facility.

On November 13, 1962, the architectural sub-committee of the Building Authority plus Mr. Williams interviewed several prospective engineers for the project, including representatives of Weidlinger and Salvadori, Sevrud-Elstad-Krueger, and Mr. Amisano of Toombs, Amisano & Wells.

On November 18, 1962, Dean Belluschi had an opportunity to talk with the architect Mr. Nervi regarding the possibility of his taking on the construction of the University of Massachusetts Sports Facility.

On December 8, 1962, Nervi informed Dean Belluschi that it was impossible for him to take on the job. On this day the architects of the sub-committee of the Building Authority met with Mr. Weidlinger of Weidlinger & Salvadori to discuss the project and to discuss possible architects. At this time they were informed of Dean Belluschi's recommendation of Horacio Caminos as a possible architect.

On January 1, 1963, the architectural sub-committee of the Building Authority was ready to act with respect to contracting. At every stage in this negotiation Sasaki, Walker & Associates were consulted of progress being made. In fact, most of the meetings were held in the office of Sasaki, Walker & Associates.

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On January 21, 1963, Williams and the architects of sub-committee of the Building Authority met and selected Weidlinger & Salvadori to be the engineer and drafted their list of architects in order of priority choice: I. M. Pei, Gordon Bunschaft, Raymond & Rado. At this point it was decided that a mandatory legislation was required in order to proceed. This was related to the financing question which Mr. Gordon discussed. Mr. Gordon did report that from the point at which final engineer and architect selections are made, it would take approximately 33 weeks to design the project and 12 months to construct it.

On April 15, 1963, the Building Authority considered the question of finance.

Attorney Broadhurst reported on the problem of financing the Sports Facility. He pointed out that if the Authority is to build a stadium on borrowed money, it must show that revenue of the facility will provide repayment of capital, interest, financing fees and maintenance charges as well as accumulate a reserve which is required of funds guaranteed by the Commonwealth. He said that Treasurer Johnson had prepared and given to the Building Authority a statement of student fees and tentative admission receipts. The bond counsel considers admission receipts to be too speculative to be included in a repayment scheme.

On the basis of discussion with engineers and architects, construction cost of the facility is estimated at one million dollars. Annual payment to include debt service, maintenance, insurance, trustee fees and other expenses will amount to approximately $50,000. This means that on the basis of a $5.00 fee, a 10,000 student enrollment would be required to assure the annual payment. In the opinion of bond counsel, the football stadium must be made part of a larger project with more overall revenue potential in order to be financially sound. At the moment, this apparently means merging the stadium project with the southwest quadrangle dormitory project thus bringing the total of that project to over 10 million dollars. The present borrowing authority of the Board is 20 million dollars, and present commitments by the Board against that 20 million dollars would raise the overall total to over 20 million dollars if the southwest quadrangle plus statium were to be merged and financed under present borrowing authority.

The conclusion is that the legislation needs amendment both to increase the total borrowing authority of the Building Authority and to make certain changes in the other aspects of the Authority legislation. The Governor has been apprised of the situation, is sympathetic to the problem and will send a special message to the Legislature. According to Attorney Broadhurst, the Ways and Means Committee is not unanimously in favor of the proposed amendatory legislation. How long it will take to work out the changes, if it can be done, is not known. Both Mr. Gordon and Mr. Broadhurst expect that action will be taken before the end of

COMMITTEE

June. Even if the legislation is amended, it will still be necessary to plan the financing of the project very carefully if it is to become a reality. In the opinion of Mr. Broadhurst, there is no hope of constructing the football facility through the Building Authority, at least as a separate project, unless the cost is reduced below one million dollars or unless the student fee is raised materially, perhaps to $10.00.

Mr. Gordon reported that the cost has been estimated at a million dollars because Dean Belluschi and four out of the five engineers and architects interviewed said that that much is needed if a creditable job is to be done. In the course of his negotiations the Building Authority has considered that any substantial planning had to follow the acquisition of land and amendment of the legislation. Steps have now been taken to acquire the land but the legislation yet has to be amended. If financing can be worked out and if the schedule anticipated by Mr. Gordon is achieved, the football facility should be able to be ready for the 1965 season. Under the new legislation, the plan is to have all dining commons financed under one arrangement with revenues from the operations going into a single fund. Another arrangement will be set up for dormitories, stadium, student union, etc. Existing dormitories could be included in this arrangement with the revenues becoming available in a central fund for use for maintenance and other purposes.

Treasurer Johnson said there appeared to be an assumption on the part of the Building Authority that the southwest quadrangle will be able to pay for itself on a self-liquidating basis and still permit payment of amortization costs on the football stadium. Since this requires making a rather substantial "profit" on housing accommodations, can the Building Authority be certain that such financing is possible? Further, would it be possible to delay part of the southwest quadrangle project, namely the Dining Commons, in order to bring the overall cost estimates for the stadium and the dormitories within the present bonding limits of the Authority. This would permit proceeding immediately on the stadium and not require waiting for legislation. In the course of general discussion, Attorney Broadhurst agreed to prepare cost figures on a per student fee basis and other bases assuming an estimated construction cost of one million dollars for the stadium and a 20 months' period of construction.

The meeting adjourned at 11:00 p.m.

John W. Ryan
Secretary, Board of Trustees and
Secretary, Athletic Council

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

May 28, 1963, 11:15 a.m., Parker House, Boston

PRESENT: President Lederle, Trustees Schuck, Plimpton, Crowley, Kiernan, Secretary Ryan, Provost Woodside, Deans Moore, Purvis, Dr. Brogan and Mr. Louis Lyons

Journalistic Writing and Public Affairs

The first item discussed by the committee was the proposal for a program for advanced study in Communications and Public Affairs. The chairman invited Mr. Lyons to comment on the program. In answering several inquiries from committee members, Mr. Lyons made several points, as the following indicates:

1. The proposed program for the University would involve beginners in a Journalistic career while the Nieman Fellowship was intended for mature people who had already established themselves in a journalistic career.

2. In the course of his discussion, Mr. Lyons said that he thought that the support of the newspapers was vital for the success of the program and he was pleased to note that the newspapers of the area had already indicated general support of the proposal.

3. The reading program and the seminar as outlined in the proposal were good in the opinion of Mr. Lyons.

4. The program as proposed can hardly miss steering good people into newspaper work according to Mr. Lyons. However, the University can expect some "leakage" of participants in the program who will not continue long enough to finish the master's degree.

5. In response to a question as to whether the program was "class A" and "best that the University can do at the present time", Mr. Lyons said that the program compares favorably with efforts with which he is familiar at other institutions. The proposed program is experimental, therefore it will be evolutionary. The question was asked whether a summer workshop would suffice to obtain the same results that this program would. It was further inquired whether the program could be organized as an adult education program and achieve the same objectives. With respect to a summer workshop, different people would be involved. A summer workshop would attract more or less seasoned journalists from the area who may or may not be able to qualify normally for admission to the University

credit programs and furthermore it would not be University of Massachusetts students. The prospective candidates for this program would be University of Massachusetts students and, therefore, would satisfy the requirements for admission to Graduate School at the University. After general discussion and upon motion being duly made and seconded, it was

COMMITTEE

VOTED: To recommend to the Board of Trustees approval of program for advanced study in Journalism entitled "Journalistic Writing and Public Affairs", as set forth in Document 63-100.

Ph.D. & Ed.D. Programs in Education

The committee explored the question of whether time was propitious at the University for inauguration of programs for the Ph.D. and Ed.D. in Education. Dean Purvis of the School of Education was invited into the meeting and responded to request for information from several committee members. In the course of discussion, several points were made:

1. The School of Education had moved to the certificate program a year ago which could be described as a transitional point between the master's program and a doctorate program. Letters requesting work at the doctorate level had been received from school administrators all over Massachusetts, particularly the western part of the state. Twenty-five or thirty school administrators in Massachusetts had been asked to express their opinion whether a need existed for a program at the doctorate level at the University in Education. Furthermore, it has been the practice at the University upon receipt of an inquiry about a program at the doctorate level to request from the inquirer a letter expressing his opinion regarding the need for a program at the University.

2. It was pointed out that CAGS (Certificate of Advanced Graduate Study) has already provided the course work which would be required for a program at the doctorate level. Establishing the doctoral program provides a seventh year of preparation which would be primarily a research year. In other words, moving to the doctorate means expanding the program to provide for dissertation preparation.

3. With new additions to staff for September, 1963, the faculty of the School of Education will be composed of ten persons holding the Ph.D. in Education and nine persons holding the Ed.D. in Education.

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4. Even if the Board approves the establishment of the program, it may be two or three years or more before the first degree is actually granted.

5. The School of Education at the University of Massachusetts has an exceptionally good program at the undergraduate and graduate levels. It is based on the policy that the undergraduate students, for example, have extensive requirements for preparation in the College of Arts and Sciences. The students preparing for teaching in secondary schools must take 90% of their work in the College of Arts and Sciences and students preparing for work in the elementary school must earn 90 of their 120 credits from courses in the College of Arts and Sciences.

After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the doctoral program leading to the Ed.D. degree in Education.

Undergraduate Courses

The committee discussed the undergraduate curriculum changes recommended as set forth in Document 63-101. After general discussion and upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the undergraduate courses as set forth in Document 63-101 which is attached to and made part of these minutes.

The meeting adjourned at 2:15 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS & GROUNDS

June 18, 1963, 10:30 a.m., Student Union, Amherst, Mass.

COMMITTEE

PRESENT: Trustees Haigis, Brown, Schuck, Thompson, President Lederle, Treasurer Johnson, Secretary Ryan, Architect Hugh Stubbins

Building Authority Projects

The Chairman opened the meeting and introduced Architect Hugh Stubbins to discuss progress on the Dining Commons. Mr. Stubbins discussed the floor plans for the dining hall and generally reviewed features and designs of the building. It is his plan to be able to go to bid on the building in the first week of July 1963. Therefore, it is antipated that the Board of Trustees will be asked to approve the plans and a management and services agreement at the meeting July 2, 1963. Mr. Stubbins reviewed several questions which had been raised in a memorandum to him by Dean Field. In each case he pointed out the provisions which had been made to resolve the questions to the satisfaction of the University.

A general point of inquiry was made regarding the use of mechanical disposals rather than garbage collection for dining hall operations. A number of factors were reviewed including the resultant load on the sewer system, the requirement for large amounts of water which the University must purchase, alternate costs of the two systems and other factors. After general discussion, the consensus of the committee was that the question should be reconsidered for all future dining hall construction on campus.

Mr. Stubbins raised question of how to approach the bidding process and the review of final plans with the University administration so as to proceed as expeditiously as possible with the building. He inquired whether the review by the administrative officers of the University could be made during the first two weeks of the bidding period in order to "telescope" the processes of reviewing and bidding and thus expedite action. It was agreed that this would be a satisfactory method of procedure on the part of the University. It is anticipated that the dining hall will be completed by the fall of 1964. It is intended to serve students residing in the southeast corner of the campus. Its capacity will accommodate approximately 2500 students or perhaps a few hundred more. Although the student resident population of the southeast portion of the campus is three to four thousand, most of the students who dine in fraternity and sorority houses reside in the southeast corner of the campus, and thus will not need to make use of the new dining hall. After general discussion and upon motion being duly made and seconded, it was unanimously

COMMITTEE

Dining Commons

VOTED: To recommend to the Board of Trustees acceptance of the plans for the dining hall as presented by Architect Stubbins subject to review by the various officers of the administration.

Future Projects

Architect Stubbins, although without a formal contract pending the new Building Authority legislation, reported that he is well along with preparation of working drawings for the first unit of the southwest dormitory project. A February 1964 date for going to bid on the project is realistic, and Stubbins expects to meet that date.

State Projects

At the request of the Chairman, Treasurer Johnson reported on the Fine Arts Building. Minoru Yamasaki who had been awarded the project by the Commission on Administration and Finance was originally reluctant to accept the project. With the help of Dean Belluschi and others, Yamasaki was induced to accept the project subject to working out arrangements for an adequate fee and ample time to perform the job considering his heavy schedule. Subsequently communication with the Bureau of Building Construction raised some question about the fee for Yamasaki. Part of the misunderstanding was due to the fact that the Bureau quotes one figure for design and another for supervising the construction. A second minor problem that has now been worked out was that Massachusetts requires registration of a majority of the members of firms doing business in the state, and only Yamasaki was registered in Massachusetts from his firm. Yamasaki has now agreed to contract as a person thus removing this problem. Yamasaki will visit the campus on June 27, 1963 to discuss further the nature of the project and the terms of the agreement. Another matter affecting the entire consideration is that the program for the building resulting from discussion with faculty members of departments expecting to be housed in the building exceeds the budget for the building ($2,500,000). All these factors - requirement of an adequate fee for Yamasaki, program requirements calling for a building cost in excess of the original figure, and others - suggest the advisability of considering combining the Fine Arts Building project with another project on the capital plan of the University for construction of a music building and auditorium. Many of the facilities of both the Fine Arts Building and an auditorium are similar. Substantial savings in construction could be realized by combining the two projects into one thus avoiding duplication of spaces such as lobbies, storage, stages, etc. It was the general consensus of members of the committee that the officers of the University might discuss with Minoru Yamasaki and Dean Belluschi when they come to campus June 27th the possibility of a combined project. After general discussion and upon motion being duly made and seconded, it was unanimously

Fine Arts & Music Building

VOTED: To recommend the project combining the Fine Arts and Music Building including the auditorium into a single project to be designed by Minoru Yamasaki.

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Business Administration Auditorium

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Treasurer Johnson reported to the committee that a contract in the amount of $234,422.00 for construction of a 500-seat auditorium in connection with the School of Business Administration Building (on the southeast side of the building) had been awarded to Aquadro & Cerruti. The primary use will be as a lecture hall.

Science Center - fourth section

It was reported to the committee that the fourth section of Morrill Science Center was out to bid. It is imperative that contract be let by June 30, 1963 in order to prevent lapse of Federal grants to be used to finance part of the project. A number of factors had complicated the planning and design of this fourth section. The most serious was the fact that the architect died the day before the bids went out. It is a very complicated scientific building. There are many unresolved details which can be worked out using change order procedure during construction. It will be necessary to have a supervising architect during construction. The Bureau of Building Construction will be glad to receive recommendations from the Board of Trustees for persons to be selected to supervise the project. There was a discussion of possible recommendations. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that Buerkel & Company, Inc. be recommended to Commissioner Waldron for selection as supervising engineer for the Morrill Science Hall - fourth section project.

Other Projects

Treasurer Johnson reported that the report by Stone & Webster on steam and electric distribution needs had been completed. He will make these available to members of the committee. It was also reported that bids on the Food Technology Building will be opened on July 12, 1963. On June 21, 1963, bids will be let on the new engineering building, project U-59-6, contract 1.

Land Acquisition

Treasurer Johnson reported to the committee an offer from Mr. Grandonico to settle on payment for his property which had been taken by the Board by eminent domain proceedings. Mr. Grandonico's offer is on file with Judge Blassberg. Judge Blassberg, counsel for the Board in these land taking matters, was not present but advised that as an attorney he could justify accepting this price as a settlement. After general discussion and upon motion being duly made and seconded, it was unanimously

Grandonico property

VOTED: That in the matter of the Grandonico offer of settlement, the Board should adhere to its policy establishing a ceiling of 10% above highest independent evaluation for settlement on land taking actions. Members of the committee expressed a desire that Judge Blassberg be present at the Board meeting July 2, 1963 if further discussion is desired.

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Wojnar property

Treasurer Johnson reported to the Board that it was desirable to take a piece of property belonging to Katherine L. Wojnar. Appraisals have been obtained on the property. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that the property of Katherine L. Wojnar be taken by the University by eminent domain.

Site Improvements

The Board considered the desirability of improving the approaches to the University on lands now owned by the University. This may involve removal or razing of certain buildings now located on that property. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of site development by the University and authorizing the Treasurer of the University to remove by competitive sale or otherwise buildings located on North Pleasant Street on land now owned by the University between the University Apartments and Hills dormitory or to raze them, whichever is deemed in the best interest of the Commonwealth.

Inspection for Acceptance of Cold Storage Building

Members of the committee inspected the Cold Storage Building and discussed a number of matters with Mr. Hugill, Director of Physical Plant. Upon motion being duly made and seconded, it was

VOTED: To recommend to the Board of Trustees the acceptance of the Cold Storage Building, Project U-58-6 as completed.

The Chairman of the committee requested the Secretary to send to the members of the Board copies of the proposed terms and conditions of occupancy of University housing. Action will be requested from the Board at the July 2 meeting.

There being no further business, the meeting adjourned at 2:30 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

June 26, 1963, 12:00 Noon, Parker House, Boston

COMMITTEE

Chairman Healey presiding

PRESENT: Trustees Healey, Pumphret, President Lederle, Treasurer Johnson, Business Manager Grady and Herman Pike, Investment Counsel.

Mr. Pike presented the report of Standish, Ayer & McKay, Inc., investment counsel, on the Endowment Fund portfolio. Due to several bonds having beer called, there was uninvested cash of $28,933.12. Treasurer Johnson indicated Robert C. Gunness, class of 1932, had presented the Trustees with 50 shares of common stock of the Standard Oil Company of Indiana for $1,841.62. Since the market value of the stock is $3,037.50 this constitutes an unrestricted gift of $1, 195.88. On recommendation of counsel, it was

Gunness, Robert C. gift

VOTED: To purchase at market price the 50 shares of common stock of The Standard Oil Company of Indiana for an investment in the Endowment Fund and to authorize payment to Robert C. Gunness at $1,841.62 and to place the unrestricted gift of $1, 195.88 in the University Fund.

Mr. Pike offered alternative recommendations for other investments. After discussion it was

VOTED: To buy 20,000 American Telephone and Telegraph debentures 4 3/8, 5 1/59.

VOTED: To invest any remaining cash balances in U. S. Treasury 4's, 2/15/80.

The status of the operating fund was reviewed. The projections for the current year have worked out well. It appears that at the low point for trust fund cash for the year on August 15th there will be about $1,883,670.00 drawing interest in savings banks, instant interest accounts in commercial banks and in treasury notes and bills. Treasurer Johnson distributed a cash projection of the operating fund for the next fiscal year. Mr. Pike will recommend investments. The Committee reviewed depositories for the operating fund. On recommendation of Trustee Healey, it was

VOTED: To withdraw $50,000.00 from the Charlestown Savings Bank thereby closing the account and to deposit it in the Provident Institution for Savings, Boston.

Trustee Healey will designate other depositories for other transfers in furtherance of the policy of decentralizing deposits in savings banks.

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The Treasurer reported on the proposal from Boit, Dalton & Church to increase and broaden the coverage of the fidelity bond on all employees of the University. It was decided that each member of the Committee would study the proposal further and that action would be taken at the August meeting of the Trustees.

The Treasurer stated that the cash variance of the tellers in the Treasurer's Office for fiscal 1963 was an overage of $5.38. It was

Trust Fund Interest Account

VOTED: To recommend to the Board of Trustees that the cash variance overage in the amount of $5.38 as of June 30, 1963 be written off as a credit to the Trust Fund Interest account.

The Committee reviewed the disbursements made by the President from the amount authorized from unrestricted trust funds in preparation for recommending additional funds for the President's use for fiscal 1964.

It was

Trust Fund Interest Account

VOTED: To recommend to the Board of Trustees the following uses of Trust Fund interest for the fiscal year starting July 1, 1963:

1.	Scholarships	$15,000.00
2.	Matching Grant-Outstanding Teacher Award	500.00
3.	University Fund for President's Discretionary Fund	5,000.00

It was

Trust Fund Interest Account

VOTED: To recommend to the Board of Trustees payment of legal services for the drafting of tenure policies and other matters in an amount of $1,875.00 to Ely, Bartlett, Brown & Proctor to be paid from the Trust Fund Interest Account.

Alumni Fund Raiser

Trust Fund Interest Account

The Committee considered briefly the proposal that originated with the Associate Alumni that the University support an Alumni fund raiser program. Since the Alumni do not have the funds to get such a program started, the President recommended using $10,000 from Trust Fund Interest to employ a fund raiser and meet other expenses of such an office to start a program with the Associate Alumni. This should soon bring in funds that would support the University's programs. The Committee decided to discuss this further and to present their recommendation to the August meeting of the Trustees.

The Committee deferred action of agenda items 7f and 7g until its next meeting.

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It was

COMMITTEE

VOTED: To recommend to the Board of Trustees a transfer of $10,000.00 in the 1963 budget from the Student Union Service Fund to the Student Union General Fund for the purchase of equipment.

The Treasurer reported on word received from Murray D. Lincoln, class of 1914, that he was receiving inquiries about the 65 acres of land he has given the Trustees northeast of Columbus, Ohio. Mr. Lincoln plans to convey another 35 acres to the Trustees. Offers are being made up to $3,000.00 an acre but in Mr. Lincoln's opinion it will soon be bringing substantially more. The Committee decided to take no action at this time.

The meeting adjourned at 3:00 p.m.

Kenneth W. Johnson
Secretary, pro tem

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

August 1, 1963, 11:00 a.m., Statler Hilton Hotel, Boston

PRESENT: President Lederle, Trustees Healey, Brett, Emerson, Fox, Pumphret, Treasurer Johnson, Secretary Ryan, Business Manager Grady

Fidelity Bond

The committee considered the matter of a fidelity bond for University personnel. This had earlier been considered by the committee. A report was made by Treasurer Johnson regarding the comparative costs for blanket coverage from various firms from whom quotations had been received. These firms included:

Fidelity and Deposit Company of Maryland
Seaboard Surety Company of New York
Insurance Company of North America
Federal Insurance Company

After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees a comprehensive plan of blanket fidelity bond covering all employees be obtained in the amount of $250,000 at a premium for the first three years of $3,393.00 from the Fidelity and Deposit Company of Maryland through Boit, Dalton and Church of Boston.

Automobile Liability Insurance Coverage for University Employees

The committee considered the need for automobile liability insurance coverage for University employees. In the course of general discussion, it was pointed out that there are already statutory limits on the amount of insurance to be carried by towns and counties. It was suggested that it may be wise to consider these limitations on other governmental agencies in establishing University limits. It was agreed, in the course of discussion, that insurance should cover all employees driving any University-owned vehicle on official business. Upon motion being duly made and seconded, it was unanimously

VOTED: To instruct the Treasurer to obtain cost quotations for automobile liability insurance providing various limits of coverage.

Support for Alumni Fund Raiser

There was general discussion of the need for increased activity by the Associate Alumni in the matter of raising funds for general University use from Alumni donors. There was also a

discussion of the appropriate role to be played in fund solicitation of this kind by the University, the Associate Alumni and the University of Massachusetts Foundation. After general discussion and upon motion being duly made and seconded, it was unanimously

COMMITTEE

VOTED: To approve appointment of an ad hoc Trustee Development Committee to investigate the needs of the University for increased alumni and other contributions of funds, to discuss with the Associate Alumni and the University of Massachusetts Foundation their respective roles in fund solicitation of this kind, and to report back to the committee its findings.

Savings Bank Accounts - Athletic Council & Student Union

The general policy of the Trustees has been to provide a pooling of reserve funds in savings bank accounts. Treasurer Johnson brought to the attention of the committee the desire of the Athletic Council and the Student Union to be permitted to segregate reserves in their accounts into separate savings bank accounts which would accrue interest. In the case of the Athletic Council, this is desired to permit building a reserve fund which would support the ongoing athletic program over the first several years of the operation of the new athletic facility in order to permit use of a larger amount of the student athletic fee during that period to provide for amortization of the cost of the facility. This would have the result on the one hand of providing fiscal soundness of the financing plan of the athletic facility and on the other hand of assuring continuity and adequacy of support for the athletic program itself. The desire of the Student Union is based, also, on its anticipated building requirements. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To approve establishment of savings bank accounts for reserve funds for Athletic Trust Fund and Student Union Reserve Funds.

Research and other Grant Overhead

Treasurer Johnson reviewed the policy of the Board of Trustees with respect to the use of sums of money accruing to the University as overhead provided for research and other grants and contracts. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that in addition to the standing vote of the Trustees to use overhead earned on research and other grants and contracts for the furtherance of the research of the University, additional authorization is hereby given to use up to one-third of such overhead each year for maintenance, repairs, alterations and other project costs in support of the work of the academic departments.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

Tax Sheltered Annuity

Information was presented to the committee regarding tax sheltered annuity benefits which Federal tax legislation makes available to persons in the employ of the University of Massachusetts and which recent State legislation permits the University to implement. There was general discussion by the committee of the matter and the consensus of the committee was to defer further action until the next meeting of the committee. There being no further business, the meeting adjourned at 12:30 p.m.

John W. Ryan
Secretary, Board of Trus[redacted]

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

August 23, 1963, 10:30 a.m., President's Office

PRESENT: Chairman Schuck, Trustees Crowley, Haigis, Plimpton, President Lederle, Provost Woodside, Dr. Redfern (secretary pro tem).

A quorum being present, the Chairman called the meeting to order at 10:38 a.m.

The First item of business was Item I of the Agenda, including attachment 64-005, dealing with course changes involving proposed additions, deletions and re-naming of selected courses.

The Provost explained that the largest segment of the Item involved proposals for the Speech Department. Careful attention was given to the number of credits proposed. Also it was pointed out that the apparent emphasis upon techniques was somewhat misleading. Currently 18 credits are available in technique courses; actually the new program would total only 22 credits. The plan is to move into academic theatre on a pre-professional rather than amateur level, although precautions have been taken to preserve the traditional amateur productions on campus.

There was discussion as to the various forms of cooperation, in drama, between the Four Colleges. It was brought out that all institutions conduct excellent work in drama and related visual arts, with cooperation being most extensive in staging of productions.

Additional discussion concerned the relative emphasis, in the proposed program, between production training and creative work, especially playwriting. It was pointed out that University resources in playwriting have not yet been fully explored, but that this undoubtedly would be the next step proposed in the area of academic theatre work. It was moved, seconded, and

Undergraduate Curriculum

VOTED: That Item 1, 64-005 (A-C), dealing with course revisions in Forestry, Economics, Speech, Chemical Engineering and Electrical Engineering be recommended for approval by the Board of Trustees.

At the invitation of the Chairman, and upon request of the President, Professor Mary Macdonald of the School of Nursing appeared before the committee to elaborate upon the proposed changes in the curriculum of that School.

Miss Macdonald pointed out that the School was forced to recommend the proposed changes due to: (1) limitations in clinical facilities in the Springfield area and the need to provide staggered courses to teach effectively the required numbers of trainees; (2) desire to use to best advantage the 10 clinical faculty members; (3) the need to improve the program content by relating nursing to child as well as adult, and thus obtaining a sharing of experience in care throughout the life span of patients; (4) ability to provide team teaching techniques in selected cases; (5) desire to relate community and preventive nursing to hospital and remedial nursing responsibilities; (6) advisability of shifting nursing emphasis from separate disease treatment approach to the total nursing facilities approach, in line with the National Nursing League suggestions; and (7) the move to place nursing students in residence on campus, which while complicating coordination with hospital clinical training, provides improved University resources for the Nursing program.

Additional pertinent facts brought out included: the required hours of training in the School was well above minimum standards; the exceptional records students achieved on state examinations (1963 mean score was 601 for the class, with 350 the standard score of the State); the low faculty-student ratio required in this type of professional training (clinically, 1-10, approaching 1-1 in maternity cases); the increasing number of nursing programs also moving away from the segregated disease approach; and the low rate of attrition in the Nursing School student body. It was moved, seconded and

VOTED: That Item I, 64-005 (D) dealing with proposed changes in the Nursing program be recommended for approval by the Board of Trustees.

The Committee then considered Agenda Item II, 64-006, proposing changes in certain graduate course offerings. The Provost explained that the Chemistry course reflects largely the work of the Polymer Institute, while those proposed in Engineering were designed to keep subject matter training up-to-date in that field. The proposals in Microbiology come from the work of the new head of that department and from a desire to strengthen previous gaps in this disciplinary training. Of the courses proposed in Psychology, a number are to be offered only alternately or every third year.

In response to a point raised by the Chairman, the Provost stated that the proposed Sociology of Education has the approval of the School of Education, although it is not being offered jointly; education majors could take it for credit. The President added that this course would constitute a step in the direction desired for the University, namely, development of research and study in the area of student culture, learning and motivation. The University should be seeking to develop greater insight and knowledge into educational problems, particularly for the benefit of graduate

students, many of whom will enter college teaching careers. It was moved, seconded and

COMMITTEE
Graduate Curriculum

VOTED: That Agenda Item II, Sec. II of 64-006 dealing with graduate curriculum actions be recommended for approval by the Board of Trustees.

Master of Fine Arts

The Committee took up Agenda Item III, 64-007, a proposal for the Master of Arts in Fine Arts. The Chairman inquired as to the brevity of the printed proposal and indicated a desire for additional data. The Provost stated that additional information will be made available prior to the Board meeting.

In response to a question, the Provost explained that there would be one special committee for the Master's Degree in Fine Arts, but in addition, there would be the usual individual guidance committee for each candidate in the program. It was noted that although an advanced degree is no assurance of brilliance in fine arts, it was becoming more necessary for those artists who desired teaching positions. It was suggested that the Committee on Faculty and Program of Study should take up consideration of creativity and the role of the University in promoting and nuturing this ability. It was moved, seconded, and

VOTED: That Agenda Item III, 64-007, proposing a Master of Fine Arts degree program be recommended for approval by the Board of Trustees.

Ph.D. in Civil Engineering

The proposal for the Ph.D. in Civil Engineering, Agenda Item IV, 64-008, was then considered. The Provost noted that Civil Engineering is one of the outstanding departments in the Engineering School, with an exceptionally well-qualified head and a talented young staff. The Department has a commendable record of producing good master's candidates. The proposed program would not require many additional courses, and the new courses required would emphasize research techniques and methodology. In response to an inquiry, the Provost mentioned that the proposed program would involve a cooperative approach with Geology.

The President stated that the program would not likely detract from the production of "working" engineers, but would broaden the traditional solid engineering program of the School. The Chairman noted that "working" engineers would also be produced by the growing state technical institutes, but only the University can provide a public source of engineering teachers, some of whom will be required to staff the technical institutes. The President felt the program would also accelerate the upgrading of the Civil Engineering staff and that with improved salaries this could more readily be accomplished. It was moved, seconded, and

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VOTED: That Agenda Item IV, 64-008, regarding the proposal to establish the Ph.D. in Civil Engineering be recommended for approval by the Board of Trustees

Master of Arts in Statistics

Agenda Item V, 64-009, proposal for Master of Arts in Statistics was then discussed. The Provost pointed out this step was long overdue, and the University was now staffed to a degree that made this feasible. The program was not proposed for location in the Mathematics Department because, if it were, the focus would be on derivation of formulae. The desired program is broader, including applied techniques as well as derivations. It was noted that the organizational problem of statistical training is always a difficult one, with no universally satisfactory solutions known. At this stage the inter-departmental committee approach appears most useful, particularly in view of the fact that emerging patterns in Applied Mathematics and in Computer Science work make it desirable not to freeze an organizational pattern prematurely. Individual professional statistical courses, as Economic statistics and Psychology statistics, would still be offered in the respective departments, but basic and general statistics at the advanced level would be in the jurisdiction of the proposed program. It was moved, seconded, and

VOTED: That Agenda Item V, 64-009, proposing the Master of Arts in Statistics be recommended for approval by the Board of Trustees.

The President informed the Committee of the pending resignation of the University Secretary, Dr. John W. Ryan. He asked the Committee for advice and suggestions as to the future role, functions, and responsibilities of the position of University Secretary. He noted that the present scope of the position could logically and effectively be separated into two full-time positions, that of Secretary to the Board and its committees, and that of Assistant to the President. The present role appeared to be an accretion of duties over the years, plus a reflection of an incumbent's particular talents and abilities. For the latter reasons, the duties of the position had extended considerably under Dr. Ryan, but it was not assured that this could be done effectively under his replacement. It was suggested that Dr. Ryan might, prior to leaving, be willing to give his evaluation and recommendations on this matter.

The Chairman raised the issue of what could be the role and function of the Committee on Faculty and Program of Study itself. One suggestion was that the Committee could, in addition to its regular duties, focus on the program, plans and accomplishments of the various schools and colleges in order, over time, to gain a greater insight in depth into the principles and philosophies governing these units of the University. The Chairman suggested that what may be needed is a long-term educational policy committee which this Committee might well become. Another idea was to

operate as a joint Trustee-Faculty committee in the area of educational policy and planning. A still further concept was the creation of sub-committees to explore intensively various areas of Committee responsibility and to report and recommend thereon.

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The President informed the Committee that with the National Mathematics meetings coming the end of August, it was necessary to tell the Mathematics Department whether it would be possible, in seeking a head of the department, to be able to offer $18,000 if necessary. A year's search at a lesser figure has proved no person is available. It was brought out that at a neighboring institution the matter of salary did not require Trustee action, although this was not a public institution. The Chairman noted that this focused, also, on the appropriate role of the Committee in regard to University appointments. The Committee then discussed whether it has, or should have, Board authority to work with the President in fast-moving developments and, if necessary, to authorize him in the name of the Board, to act when the situation requires prompt action, subject to subsequent Board approval.

The hope was expressed by some members of the Committee that the pending by-law revision would clarify Committee responsibilities and authority, and make for an administratively expeditious and workable procedure.

There being no further business, the meeting adjourned at 2:05 p.m.

Leo F. Redfern

Leo F. Redfern
Secretary pro tem.

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

September 4, 1963, 10:30 a.m., President's Office

PRESENT: President Lederle, Chairman Haigis, Trustees Brown and Thompson, Treasurer Johnson, Secretary Ryan. Present during part of the meeting were Messrs. Shakalis, Plant and White of Stone & Webster, and Mr. Hugill, Mr. Barber and Judge Blassberg

Review of Architects and Status of Work

The Chairman opened the meeting with Item II on the agenda concerning recommendation of the Board for selection of architects. Treasurer Johnson reviewed for the committee the status of projects at the University as set forth in Document 64-010. He informed the members of the committee that a model of the campus plan and existing structures was being prepared in the office of Sasaki, Walker & Associates. After general discussion, the consensus among the committee was that on completion of the model of the campus structures in the Sasaki, Walker & Associates offices, the committee should meet in those offices and at that time review plans, sketches and models from the architects for the several projects listed in Document 64-010.

Central Storage Building - Recommendation of Architect

The committee considered Project 8064-27, Central Storage Building, and the recommendation of an architect with their plans. Treasurer Johnson presented to the committee preliminary recommendations from Dean Belluschi. In the course of general discussion, the committee considered the likelihood that the Central Storage facility would be constructed immediately adjacent to and probably connecting with the present Maintenance Building. The Maintenance Building was designed by Mr. Henry J. Tessier. After general discussion and upon motion being duly made and seconded, it

VOTED: To recommend to the Board of Trustees that the following architects be recommended to the Commission on Administration & Finance for preparing plans for the Central Storage Building, in the order listed:

1. Henry J. Tessier - Springfield
2. Goody & Clancy - Boston
3. Pierce & Pierce - Boston

Reaffirmation of Architectural Recommendations

The committee reviewed the entire list of projects and architects in Document 64-010. After general discussion and upon motion being duly made and seconded, it was unanimously

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VOTED: To recommend to the Board of Trustees that the Board reaffirm the recommendation of architects as set forth in Document 64-010, and that the President be authorized to inform Commissioner Waldron by letter of this action.

Power Plant U63-7 - Study of

The committee considered the report prepared by the Stone & Webster Engineering Corporation of the Power Plant including electric power generation, type of fuel, and steam distribution at the University of Massachusetts. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that the report prepared by Stone & Webster Engineering Corporation be accepted in principle.

Representatives of the Stone & Webster Engineering Corporation, Mr. Plant, Mr. Shakalis and Mr. White, discussed the report, its findings and their recommendations, in response to the questions of the members of the committee. In the course of general discussion, the following points were made:

1. Steam heat on campus is presently provided by use of a low pressure system. Future requirements of the University indicate a change to a high pressure system, in part, is necessary.

2. Continuous changes in technology as well as in the size of the University and consequent demand for electric power suggests that the status of equipment must be continuously reviewed. Careful study by Stone & Webster of present facilities indicates that no gross errors have been made in the past but changes in equipment may be indicated as time goes on. It is possible, for example, to increase the use of equipment such as:

    a. Use of generators to produce more of the electric power needed on the campus.

    b. Use of steam in warm weather months for air conditioning equipment.

3. At present, the fuel used to produce steam and electric power on campus is coal. This is satisfactory. Certain market economies might be obtained in the future if additional facilities could be added to the University Power Plant equipment and were fueled by oil.

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Recommendations of Stone & Webster for future electrical, steam & power design work

After the discussion had been concluded and the representatives from Stone & Webster had departed from the meeting, the members of the committee discussed the report and several of the recommendations. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that Stone & Webster Engineering Corporation be recommended for selection for future electric, steam and power plant design work at the University of Massachusetts.

Dziuba Property - settlement offer

Judge Blassberg presented several land acquisition matters to the committee for their discussion and consideration. First, Judge Blassberg reported to the committee that Julius Grandonico had offered to settle his claim for compensation for property taken by eminent domain by the University. Judge Blassberg reported to the committee on a third appraisal of the property. Judge Blassberg recommended acceptance of the settlement at a figure on file in the Treasurer's Office. After general discussion of the matter, the committee was unable to agree on a recommendation and it was therefore moved and seconded and unanimously

VOTED: To recommend to the Board of Trustees that they purchase or take by eminent domain in fee, the property of Michael W. Dziuba and Mary A. Dziuba situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 6, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Twelve Thousand Five Hundred ($12,500.00) dollars.

Palmer Property

Judge Blassberg reported that Charles Palmer has offered to settle purchase price for his property at $13,750. Since this amount is within the limits of the independent appraisals of the value of that property, Judge Blassberg recommended that the offer be accepted. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they purchase or take by eminent domain in fee, the property of Charles Palmer situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 8, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Thirteen Thousand Seven Hundred Fifty ($13,750.00) dollars.

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In the course of general discussion, members of the committee expressed concern at the possibility that some properties taken by eminent domain might continue to be occupied and/or used by former owners for some period of time without payment of rent or without any other specific agreement with the University by which the Commonwealth could be compensated. After general discussion, consensus among the members was that a policy statement should be prepared by Treasurer Johnson with the advice of Judge Blassberg regarding the conditions under which property taken by eminent domain must be vacated or might continue to be occupied and used. The policy statement will be referred to the consideration of the committee at a later meeting.

Terms and Conditions of Occupancy of University Housing

The committee considered the terms and conditions of occupancy of faculty and staff housing (63-087) and married student housing (63-088). After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of the terms and conditions of occupancy of faculty and staff housing as set forth in Document 63-087 and terms and conditions of occupancy of married student housing as set forth in Document 63-088.

Holdsworth Hall - acceptance of

Members of the committee adjourned to Holdsworth Hall and inspected the premises. After a thorough tour of the building, during which the members of the committee received the assistance of Mr. Hugill and Mr. Arnold Rhodes and other staff members of the University, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees the acceptance of the Natural Resources Building (Holdsworth Hall), Project U-59-2, as completed.

Dormitory Construction Progress

Members of the committee generally discussed the progress being made on dormitory construction. The present stage of construction and state of construction activity caused members of the committee to express doubt as to whether the dormitory project behind the President's House would be completed for use in the fall of 1964. Consensus of feeling among the members of the committee was that everything within the power of the committee should be done to facilitate the work on the project in order to complete the facility for use in fall of 1964.

There being no further business, the meeting adjourned at 5:00 p.m.

John W. Ryan
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

October 15, 1963, 4:00 p.m., Parker House, Boston

PRESENT: President Lederle, Trustees Healey, Fox, Pumphret, Treasurer Johnson, Acting Secretary Redfern

Tax Sheltered Annuity Program

The committee discussion of the tax sheltered annuity program, authorized by recent state legislation, focused mainly on two points: (1) Should such a program be made available to staff members of the University; and (2) What should be the conditions of participation including the advisability of a blanket contract on a bid basis versus individual selection of insurance contracts? It was pointed out that according to insurance experts, changes in existing contracts would likely be limited to one annual date. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend that the Board of Trustees approve the principle of University staff participation in authorized tax sheltered annuity programs and that the Board request the administration to refer details on procedure to the Finance Committee for final approval.

Automobile Liability Insurance Coverage for University Employees

In response to requests by University staff members, particularly those carrying students on authorized field trips and other official business, the committee discussed a letter received from Mr. Collins Graham of Boit, Dalton and Church of Boston setting forth bids and conditions they had received in response to an inquiry regarding motor vehicle insurance coverage for University automotive equipment. Mr. Pumphret stated that he will check on the policy of the State Rating Bureau in regard to the possibility of extending credit for bodily injuries coverage. A question was raised as to the self-insuring policy of the Commonwealth. It was brought out that a deductible policy would save money for the University, but might cause problems of respective jurisdiction between "primary" and "excess" insurers. After general discussion, it was agreed that further study would be desirable, particularly in regard to the possibility of deductible types of coverages on the theory that the State has, in effect, primary coverage on the basis of $10,000 - $20,000 authorized State obligation through the Attorney-General's Office.

Trust Fund Operation

The Treasurer distributed to committee members a report on "Classifications, Sources and Uses of Funds for the Fiscal Year 1962-63". The Treasurer pointed out that this report presents information upon the various trust funds and research grants received and disbursed by the University. It was noted that all these accounts, as well as the general State appropriations for the

University, are annually audited by the State Auditors and funds received from the Federal Government are, in addition, audited by Federal representatives. There was committee discussion to the

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effect that there be maintained a balanced portfolio of savings accounts, including the drawing down on variable interest accounts as may be required to achieve the purpose of the balanced portfolio. The committee agreed to look further into the details of the requirements for maintaining a balanced savings account portfolio. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: That the treasury bills coming due in October 1963 be put into variable interest accounts for the time being.

Upon motion being duly made and seconded, it was unanimously

Unrestricted Trust Fund

VOTED: To recommend to the Board of Trustees that $1,000 be allotted from the Unrestricted Endowment Income to the President for special needs.

The committee further suggested that a summary of the report of the Treasurer on "Classification, Sources and Uses of Funds for Fiscal Year 1962-63" (Document number 64-017) be prepared and distributed by the Chairman of the Finance Committee to the Board of Trustees.

Research and other Grant Overhead

The President and Treasurer described the operation and utilization of research grant overhead funds. It was pointed out that in connection with prior vote of the Board of Trustees such funds were allocated to support of broad programs of research at the University and to related works. The Treasurer distributed a proposed budget for research trust funds for fiscal year ending June 30, 1964. After general discussion and upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of the proposed budget for research trust fund for fiscal year 1964.

Upon recommendation of the President, it was duly moved, seconded and unanimously

Authorization to Associate Treasurer for Official Endorsements

VOTED: To recommend that the Board of Trustees authorize Robert H. Brand, Associate Treasurer of the University of Massachusetts, as directed by the Treasurer, or in his absence, to sign or endorse in the name of the University of Massachusetts or the Board of Trustees of the University of Massachusetts such official documents and

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vouchers, including checks, drafts, certificates of deposit and withdrawal orders, as require the signature of the financial officer of the University provided that all checks, drafts, certificates of deposit and withdrawal orders in an amount of $10,000 or more shall require the additional signature of either the Treasurer or the Controller except fund transfers between accounts in the First National Bank of Amherst.

Purchase of Fractional Shares of Holdings

The Treasurer called to the attention of the committee the fact that as a result of a recent stock split by Commonwealth Edison Company, the University had an opportunity, in connection with its holdings of stock in said company, to purchase fractional shares under the new terms. Upon motion being duly made and seconded, it was unanimously

VOTED: To authorize the Treasurer to purchase the fractional shares of Commonwealth Edison as made available to the University as a result of its holding shares in said company in its investment portfolios.

There being no further business, the meeting adjourned at 6:15 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

November 14, 1963, 10:30 a.m., Office of Sasaki Walker & Associates, Watertown

COMMITTEE

Chairman Haigis presiding

PRESENT: Trustee Haigis, President Lederle, Trustees Schuck, Brett, Thompson, Brown, Treasurer Johnson, Acting Secretary Redfern, Dean Belluschi and from the Sasaki Walker firm: Richard Galehouse, Stewart Dawson, Wayne Womack and Paul Gardescu

Master Plan

The Chairman opened the meeting before a large three-dimensional model of the campus which reflected the current development of campus master planning. He introduced Mr. Galehouse, project director, who explained the underlying purpose of the model and also described the wall photographs and traffic circulation maps displayed for the committee. He pointed out that although the basic scheme has remained constant for having pedestrian traffic at the center of the campus and vehicle traffic running in relatively high speed circumferential roads, periodic modifications have been made to meet changes in master plan site locations and for the purpose of improved traffic flow and vehicle control. Mr. Dawson then explained the proposed road system and service access points laid out in the model. He pointed out that the proposed main approach to the campus (southwest end) provides a symbolic entrance to the University campus. The proposed mall does not encourage any one building as a symbol of the University, but provides a sense of spacial relationships as an identification of the University. The focal point of the campus spacial relationship should be the campus pond which ideally should be enlarged. The center of the campus is knit together with a system of pedestrian walks. The design of the campus would still allow for extended vehicle penetration into the campus for emergency use or for service vehicles or for students bringing or taking away personal possessions in the dormitories. This penetration is accomplished by a system of loops into the center of the campus from the circumferential roads and, if desired, by use of certain central pedestrian malls during specific periods of time or for emergencies.

Campus Pond

In response to a question, Dean Belluschi recommended handling the campus pond in such a fashion as to capitalize upon it as an aesthetic asset of irreplaceable value. He acknowledged that there may be some problems in connection with maintaining the pond but felt that these were very minor compared to the visual and emotional value of such a central landscape feature. It was moved, seconded and unanimously

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VOTED: To approve in principle the campus plan as expressed in the model and related maps, with appreciation for the work which has been put into the planning and design by the Master Planning Council and by Sasaki Walker and Associates.

Administration Building

Dean Belluschi pointed out that the present design, which was shown in model form, is the result of several trial and error approaches to find the appropriate aesthetic and functional design required for the new Administration Building. The new design is, in his opinion, an imaginative and relevant solution. It has several unique features, including the use of inner courts and externally an earthen ramp approach. In addition, it is well sited, and for economy uses cast and cast-in-place construction.

Machmer Hall Addition - preliminary plans

Architectural preliminary design plans for the Machmer Hall addition were shown to the committee. It was pointed out that the tower structure would be so designed as to allow for subsequent addition of floors as desired in an economical fashion. The large lecture hall wing is one of the major needs of those departments presently utilizing the facilities of Machmer Hall. The preliminary plans were turned over to Dean Belluschi for study and analysis.

Southwest Quadrangle

Preliminary plans were displayed for phase 1 of the Southwest Dormitory Project which includes several high-rise dorms, low-rise dorms, and dining facility. These plans were also turned over to Dean Belluschi for study and analysis.

Fine Arts Center

The Treasurer reported that Mr. Yamasaki had declined the architect's contract for designing the Fine Arts Center. The Treasurer stated that when he was notified of the declination he had immediately contacted Yamasaki Associates on November 1st requesting them to reconsider the matter. He reported that they informed him subsequently, that they had reconsidered the question at an evening staff conference at which Mr. Yamasaki was present and that their decision to decline remained unchanged. The matter of Yamasaki's interest in the project was reviewed, including discussion of his visit last June when he apparently showed interest in the project, particularly in view of the agreement to add the auditorium and related facilities to the project.

The disagreement between the Commonwealth and Yamasaki over the form of the agreement, including the procedure used by Yamasaki of a model and review process of design was discussed. Mr. Chase of the Bureau of Building Construction had orally agreed to go along on this approach within the limitations of statutory authority. It was also noted that Yamasaki wanted a 9½% fee, which is a national standard rate for facilities of artistic design. The state had informally agreed to this. Then it was agreed that October 1st was to be the date for signing of the contract. The Commonwealth did not take action on October 1st because, although Mr. Chase had worked since August, when the informal agreement had

been worked up with Yamasaki, to get the Commissioner of Administration to approve the contract, he was unable to do so within the deadline period. On October 1st Yamasaki's office called to say that other commitments were being pressed upon them. On

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September 24th and October 4th letters were sent to the Commissioner on Administration urging his prompt approval of the arrangements (see Document 64-032).

However, Commissioner Waldron apparently did not approve until October 16th, which was too late to meet the deadline set by Yamasaki's office. The letter sent by Mr. Chase offering contract approval did not reach Yamasaki in time before his other commitments came into force, compelling him to decline the contract with the Commonwealth.

It was pointed out that the news of Yamasaki's refusal to sign the contract came as a shock to some of the Trustees. The question was raised as to whether or not there might be a chance to salvage the situation, because it was a great achievement for the University to have had the opportunity to get Yamasaki to design the Fine Arts Center, and the opportunity should not be passed by if there is any possibility existing that it would still be possible to make such an arrangement.

In view of the apparent finality of Yamasaki's refusal, some Trustees felt that other outstanding architects should be contacted and persuaded to take on this project. It was pointed out that Dean Belluschi in his letter to the Treasurer of November 5, 1963, had suggested that the firm of Eero Saarinen & Associates would admirably fill the requirement of excellence expected in the design of the Fine Arts Center. The Treasurer submitted to the committee the two names suggested by the Head of the Art Department. After general discussion as to appropriate procedures for the committee to follow in this situation, it was moved, seconded and

VOTED: That the name of Eero Saarinen & Associates be submitted, as first choice for architects for the Fine Arts Center project, subject to the provision that said firm be contacted to determine their interest in and commitment to the challenge, and their availability for designing this project; and further provided that Saarinen & Associates will replace the name of Yamasaki on the list submitted to the Commission on Administration & Finance, said list containing the name of I. M. Pei & Associates as number 2 recommendation and the name of Harry Weese as number 3 recommendation.

Western Massachusetts Electric Company - heating for New Buildings

The Treasurer reported that the Western Massachusetts Electric Company has proposed they be given an opportunity to provide electric heating for new buildings on the campus. The Company believes that the cost will be competitive with other means of heating and that further it will avoid future need of approximately $5,000,000 for a steam plant expansion. The Company is especially interested in providing electric heating for the southwest dormitory project and have offered to pay for redesigning of said dormitories to incorporate electric heating. The committee felt that before decision could be made on this matter, further study would be required and that the Western Massachusetts Electric Company, if interested in pursuing the matter of future electric heating, be asked to submit a study which included a proof of comparative cost estimates and a statement as to what, if any, long-term guarantees could be provided on rate payments. If such a study were submitted, the committee believed that it should be referred to Stone & Webster for review and analysis. It was agreed that this matter should not be allowed to cause any delay in the progress of the southwest dormitory project.

Land Acquisition - Report on

The Treasurer submitted a "Report on Land Acquisition, November 1, 1963" (Document 64-033). This document set forth the legal authorizations and subsequent actions taken for acquisition of land from 1957 to November, 1963. It set forth the statutory appropriations, the property acquired, and the list of appraisers and the legal counsel used including fees paid for services rendered in connection with land acquisition.

The question was raised as to whether or not University property acquisitions are registered in the land court. The Treasurer pointed out that acquisitions have been filed in the County Registry of Deeds and that no registration in land court has occurred because the appropriate outside dimensions of the property to be registered in land court have remained in a state of flux. He promised to look into this and see if it would be possible to determine when an overall registration in the land court ought to be done on property acquired by the University. After general discussion, it was moved, seconded and

VOTED: To accept the "Report on Land Acquisition dated November 1, 1963" and to refer it to the Board.

The Chairman thanked the Treasurer's Office for the detailed work of preparing this explanatory report. The committee expressed a desire to have entered on the agenda of the Board of Trustees a statement with supporting documentation, to accompany the Report on Land Acquisition, in regard to delays which have been caused by the state government in regard to the process of land acquisition, architects' appointments, and contract awards for University campus development. It was moved, seconded and

COMMITTEE

VOTED: That the "Report on Land Acquisition" to be referred to the Board, be accompanied by a statement with supporting document in regard to delays caused by the state government on land acquisitions and architects' appointments connected with University projects.

Kentfield Property

The Frederick J. Kentfield, et.al. property on Amity Street, Hadley, consists of approximately 40 acres and has been appraised by two appraisers each rendering a $20,000 appraisal. ~~The Treasurer reported that the owners would be willing to settle for the appraised value provided a Pro Tanto payment of 60% could be made (a Pro Tanto payment is equivalent to a partial payment).~~ On motion duly made and seconded, it was unanimously

Correction as per meeting of Nov. 22, 1963:

The Treasurer reported that the owners have requested a Pro Tanto payment as provided by law.

VOTED: That if a request for a Pro Tanto payment be made and if approved by the Board of Trustees, sixty (60) percent of the average of all appraised values made be paid on property being purchased or taken by the University.

On motion duly made and seconded, it was unanimously

VOTED: To recommend to the Board that the request from Emerson S. Searle representing Frederick J. Kentfield, Helen M. Kentfield and James F. Kentfield for a Pro Tanto payment on their land situate in Hadley, Massachusetts taken by eminent domain by the Trustees of the University of Massachusetts by order dated April 16, 1963 be approved and that a payment be made of Twelve Thousand ($12,000.00) Dollars which is sixty (60) percent of the average of the appraised valuations.

After general discussion, including review of the policy of not authorizing higher than 10% above the average of the two highest appraisals made on any piece of property, it was moved, seconded and

Palmer Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent

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appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: To recommend to the Board that the Treasurer is authorized to offer Charles Palmer the sum of $13,200 for the purchase of the property of said Palmer situate at Hillside Avenue in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 8, Page 11-A of the Town Atlas, Town of Amherst, or if this is not agreeable to the owner, to proceed with eminent domain proceedings for title in fee to secure said property for necessary purposes of the University and of the Commonwealth.

After general discussion, it was moved, seconded and

Taylor Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: To recommend that the Trustees of the University purchase or take by eminent domain in fee, the property of Arthur F. Taylor and Freda H. Taylor situate at North Pleasant Street in Amherst, Hampshire County, Massachusetts and more particularly described as Parcel 4, Page 8-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Twenty Thousand ($20,000.00) Dollars and that the conveyance be subject to the conditions and agreements as set out in the option for the purchase of the said property signed by the said Arthur F. and Freda H. Taylor.

After general discussion, it was moved, seconded and

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Malinowski Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: To recommend that the Trustees of the University purchase or take by eminent domain in fee, the property of Helen E. Malinowski situate at Sunset Avenue in Amherst, Hampshire County, Massachusetts and more particularly described as Parcel 9, Page 11-A of the Town Atlas, Town of Amherst, and that the purchase price for said property be Sixteen Thousand Seven Hundred Twenty ($16,720.00) Dollars and that the conveyance be subject to the condition that the owner have the option (non-assignable) to occupy said premises until April 1, 1965.

After general discussion, it was moved, seconded and

Tudryn Property

VOTED: In accordance with Chapter 648, Acts of 1963, Item 8064-30, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

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VOTED: To recommend that the Trustees of the University purchase or take by eminent domain in fee, the property of Joseph L. and Anneliese Tudryn situate on the northerly side of Amity Street in Amherst, Hampshire County, Massachusetts, containing 9.63577 acres more or less and being a portion of the premises described in deed recorded in Book 1161, Page 422, Hampshire Registry of Deeds and more particularly described on a "Plan of Land in Amherst, Massachusetts to be acquired by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts", dated November 6, 1963, Gordon E. Ainsworth & Associates, Registered Land Surveyors; and that the price for said property be Twelve Thousand ($12,000.00) Dollars; and that the conveyance be subject to the conditions and agreements as set out in the option for the purchase of the said property signed by said Joseph L. and Anneliese Tudryn.

Naming of New Buildings

The committee took up agenda item number 6 in regard to policies on naming of University Schools, Colleges and buildings. In line with the standing policy of the Board, it was reaffirmed that no personal names are to be assigned to Schools or Colleges of the University of Massachusetts.

Business Administration Building

After general discussion, including acknowledgment of the great contributions which had been made to the development of the University by the late Senator Ralph C. Mahar, it was moved, seconded and unanimously

Ralph C. Mahar Auditorium

VOTED: To recommend to the Board of Trustees that the large Auditorium of the School of Business Administration be named the Ralph C. Mahar Auditorium.

After general discussion, including a review of the University functions in the area of natural resources, it was moved, seconded and unanimously

Holdsworth Natural Resources Center

VOTED: To recommend to the Board of Trustees that the new Natural Resources Building be named the Holdsworth Natural Resources Center.

Policy in Regard to Naming Buildings After Living Persons

After general discussion, it was moved, seconded and unanimously

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Naming of Buildings

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VOTED: That it is hereby declared to be the policy of the Board of Trustees not to name University buildings after living persons who are or formerly have been members of the University faculty, staff, or administration.

After general discussion, it was moved, seconded and

Cold Storage Building

VOTED: To recommend to the Board of Trustees that the new Cold Storage Building be named the Cold Storage Building.

Additions to Existing Buildings

The committee agreed that new additions to existing buildings now coming on the line shall be known by the same name as the building to which they are attached; these additions include the addition to the Physics Building, the fourth section of the Morrill Science Center, and the Food Technology addition to Chenoweth Laboratory.

Amendments to Traffic Rules and Regulations

The Treasurer distributed copies of a proposed amendment to the University Traffic Rules and Regulations (Document 63-081). The Treasurer pointed out that the new section on Registration Fees would be required according to information received from the Campus Security Force. In addition, a revision of Article VIII - Penalities - is being proposed in response to the request of the Clerk of the District Court for Hampshire County. After general discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustees that the Traffic Rules and Regulations, approved by the Trustees to become effective on April 15, 1963, be amended according to Document 64-034.

Trustees Haigis and Thompson wished to be recorded as abstaining from the vote until they had had opportunity for further study of the proposed amendments.

Upon motion duly made and seconded, it was unanimously

Letter of Appreciation

VOTED: To direct the Acting Secretary to send a letter to Sasaki Walker & Associates expressing the thanks and appreciation of the committee for the hospitality and courtesies which had been extended to them.

There being no further business, the meeting adjourned at 3:43 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary, Board of Trustees

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

November 15, 1963, 11:00 a.m., President's Office

PRESENT: Trustee Schuck, President Lederle, Trustees Crowley, Haigis and Plimpton, Provost Woodside, Acting Secretary Redfern and for portions of the meeting Treasurer Johnson and Dean of Arts and Sciences Hunsberger

A quorum being present, the Chairman called the meeting to order at 11:00 a.m.

Secretary of the University - Role and Responsibilitie

The President explained how it would be better to utilize the time of the person who, in the past, has been serving part-time as Secretary of the Board and part-time as an Assistant to the President. The recent past secretaries have been highly capable and able men, but with strong academic backgrounds they have not been entirely satisfied with the fragmented role which they have had to play in the position of Secretary. At the same time he noted that the area of University communications now requires strong leadership for program development and management purposes. This area is becoming increasingly important as the University continues to grow rapidly and to become a greater factor in the public higher educational system. Therefore, the President suggested that a rational and effective combination of needs would be to have a University Secretary who also could serve as a qualified Director of Communications or University Relations. Such a position would require a person qualified in communications media, knowledgeable of academic work and programs, and one who possesses administrative and public relations abilities of a higher order. Such a person could serve a critically needed function by thinking in terms of developing a professional level program of communications, and organizing and coordinating presently scattered University efforts in this field. The President noted that if, in the future, the responsibilities in the communications area grew, as they well may, then appropriate action could then be taken to consider a separation of positions for the dual functions of Secretary and Director of Communications or of University Relations that are involved. It was moved, seconded and

VOTED: That the committee approve in principle the concept of combining the position of University Secretary and Director of Communications or University Relations as suggested by the President and that the Committee Chairman inform the Board of Trustees of the procedure contemplated and of the level of salary needed to recruit an outstanding person.

Undergraduate Curriculum Changes

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After general discussion of the undergraduate curriculum changes recommended in Document 64-028, it was moved, seconded and

VOTED: That the committee recommend to the Board of Trustees approval of the undergraduate curriculum changes as proposed in Document 64-028.

Waiver of Tuition in Speech Pathology & Audiology

The proposal for a waiver of tuition in Speech Pathology and Audiology for Advanced Students (Document 64-023) was discussed. The Provost pointed out that similar waivers are presently offered in such areas as Speech Therapy and Nursing. The present estimate of the number that may be involved in the recommended proposal is four. The Provost noted that one limitation against any extensive acceptance of this opportunity arises from the fact that most of those who would be involved are located in hospitals some distance from the campus. After general discussion, it was moved, seconded and

VOTED: That the committee recommend to the Board of Trustees approval of the request for Waiver of Tuition in Speech Pathology and Audiology for Advanced Students as contained in Document 64-023.

Endowed Chair in Food Science & Technology

The President called the attention of the committee to the proposal being made for sponsorship of a Chair in Food Science and Technology (Document 64-025). He noted that the University has had many years of cordial and cooperative relations with the sponsors of the proposed Chair, the Glass Container Manufacturers Institute. He mentioned that the University of Maine, for example, has entered into similar term-sponsored chairs as a means of encouraging outside support for distinguished teachers and researchers. The President felt that this type of approach holds considerable promise of increasing opportunities to solicit donations and gifts in support of the University's educational and research programs. He noted that in the specific proposal, the potential sponsors have indicated a firm intent to continue long-range support, but as a trade association they cannot make a legal commitment beyond five years. This approach will enrich the University both in terms of prestige and salary funds to aid the research and teaching efforts of our faculty. Under this or any similar program the Trustees would, of course, make all appointments and personnel actions affecting endowed chairs, although the President would, as a matter of courtesy, keep the donors informed as to actions being taken by the Trustees in regard to the chairs supported by the donors. After general discussion, it was moved, seconded and

VOTED: That the committee refer the proposal for an Endowed Chair in Food Science and Technology as contained in Document 64-025 to the Board of Trustees with the recommendation for approval.

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Proposed Policies Regarding Salary Increases

The President stated that the administration has, along with the Committee on Faculty and Program of Study, consulted legal counsel as to proper interpretation of the salary increase act (Chapter 775, Acts of 1963), and on the basis of this advice and on the recommendation of the Deans, the proposed policies were being recommended to the committee.

The Treasurer explained that Chapter 775 is an extremely complicated statute, but according to legal advice and information received from responsible state government officials, including the drafter of the statute, the intent as to professional staff is more clear than may be evident from the exact wording of the Act.

Prior to autonomy, the University operated under the General Salary Schedule and for certain teaching personnel under the so-called "E" schedule (which contained rates $351 per year lower than those for the comparable job group and step positions in the General Salary Schedule). The basic principle to bear in mind is that in the state government everyone must be allocated to a salary schedule. Under autonomy the Trustees have the right to allocate professional personnel to a salary schedule. Last November the Trustees, acting under autonomy powers and within available funds, moved some personnel from the "E" schedule to the General Salary Schedule as required by the Autonomy Act (Section 14, Chapter 648, Acts of 1962). At the same time Trustee personnel action taken under autonomy made all professional staff members, who were affected by actions taken last fall or subsequently, "autonomous" whether or not they had been previously on the General Salary Schedule or on the "E" schedule. Currently, therefore, approximately 51% of University professional staff are autonomous. About 60% of University professional staff are on the General Salary Schedule (either through autonomy actions taken by the Trustees or through having been on the General Salary Schedule previously and having had no subsequent Trustee autonomy action taken in connection with their position).

The salary increase act (Chapter 775) gives across-the-board 10% salary increases and in addition, provides 10% of a total professional staff payroll for distribution as merit increases under Trustee determination. In order for the Trustees to uphold to the fullest extent possible their autonomy powers, the administration is recommending that the Trustees take action granting the basic 10% as well as any future actions which may be required in regard to merit increases for the additional 10% available. The administration has prepared a vote which accomplishes this step in regard to autonomous professional staff members receiving a basic 10% salary increase retroactive to July 1, 1963 (but for persons on academic year appointments said increase to be retroactive to September 1, 1963, the date of the period of contractural services).

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As to those members of the professional staff not "autonomous", Chapter 775 may automatically reallocate these people. However, in order to uphold to the fullest extent their autonomy powers, it would be desirable as a matter of record for the Trustees also to vote such reallocations. Those professional staff members who are "non-autonomous" on the General Salary Schedule will thus move to a new General Salary Schedule established by Chapter 775; those "non-autonomous" professional staff members remaining on an "E" Schedule will move to a new "E" Schedule provided by Chapter 775. At a subsequent time it will be desirable for the Trustees to take action placing all professional staff members of the University on the same General Salary Schedule. The administration intends, in the not too distant future, to prepare recommendations that will, at the appropriate time, bring all staff members onto the new General Salary Schedule. After further discussion, it was moved, seconded and

VOTED: That, in order to adopt, approve, confirm and ratify the changes in salaries and salary ranges effected by Chapter 775 of the Acts of 1963 as to those members of the professional staff of the University whose salaries have heretofore been changed or fixed by the Board of Trustees acting under and pursuant to Massachusetts General Laws Chapter 75, as amended, particularly Section 14 thereof, the salary and salary range of each such member of said professional staff be and it hereby is declared to be the amount and the range of amounts contained in the General Salary Schedule, as inserted by Section 1 of said Chapter 775 in paragraph (1) of Section 46 of Chapter 30 of said General Laws, which replace the respective amount and range of amounts, contained in the General Salary Schedule struck out by said Section 1, which constituted the salary and salary range of such member as heretofore so changed or fixed by the Board of Trustees, said change of salary and salary range being effective as of July 1, 1963. (Taken under Section 9 of Chapter 775, Acts of 1963)

Emergency Salary Adjustments

The President called attention to item 4 of his confidential memorandum which had been distributed to committee members. He recommended that the committee ratify prior commitments which had been made with the knowledge of the Board. The proposed action would grant the basic 10% salary increase given to all professional staff members on their former salaries and then would ratify the various amounts of commitments which had been made to retain these key members of the faculty. The Chairman requested that the annual salaries be added as a new column to the classification listing of the commitments being recommended. After general

discussion, and upon motion being duly made and seconded, it was

VOTED: That, pursuant to undertakings heretofore given to certain members of the professional staff of the University on the basis of which said members have been performing services for the University since September 2, 1963, said undertakings having been given with the knowledge of the Board of Trustees but with respect to which recorded action by the Board of Trustees has been deferred pending enactment of Chapter 775 of the Acts of 1963, the classification, title, salary and salary range of the following named members of the professional staff of the University are hereby approved, authorized, confirmed and ratified, effective September 2, 1963, under and pursuant to Massachusetts General Laws, Chapter 75, as amended, particularly Section 14 thereof, namely:

Name	Classification Title	Salary Range Minimum	Salary Range Maximum	Weekly Salary Effect. 9-2-63	Annual Salary 9-2-63
Azpeitia,A.F.	Prof.U.M.	$179.30	$364.25	$238.45	$12,399.40
Beth,L.P.	Hd.Dept.(Act.)#	199.10	364.25	260.45	13,543.40
Driver,E.D.	Assoc.Prof.U.M.	151.55	280.25	238.45	12,399.40
Duckert,A.R.	Asst.Prof.U.M.	132.00	239.95	173.10	9,001.20
Elkins,A.	Asst.Prof.U.M.	132.00	239.95	169.15	8,795.80
Epstein,S.	Prof.U.M.	179.30	364.25	250.55	13,028.60
Gagnon,P.W.	Asst.Prof.U.M.	132.00	239.95	187.30	9,739.60
Gentile,A.	Assoc.Prof.U.M.	151.55	280.25	219.30	11,403.60
Gordon,M.M.	Prof.U.M.	179.30	364.25	257.15	13,371.80
Greenfield,S.	Assoc.Prof.U.M.	151.55	280.25	202.70	10,540.40
Heller,P.	Com.Prof.U.M.	179.30	364.25	283.55	14,744.60
Marcus,J.	Prof.U.M.	179.30	364,25	229.10	11,913.20
Niedzielski,H.	Inst.U.M.	114.70	202.70	143.60	7,467.20
Park,P.	Asst.Prof.U.M.	132.00	239.95	173.10	9,001.20
Pippert,R.R.	Assoc.Prof.U.M.	151.55	280.25	214.30	11,143.60
Sussman, Leila	Assoc.Prof.U.M.	151.55	280.25	210.40	10,940.80
Teichner,W.	Prof.($\frac{1}{2}$ time)#	179.30	364.25	131.17	6,820.84
Whitney,L.F.	Assoc.Prof."A"#	179.30	306.65	214.30*	11,143.60
Wilkinson,T.O.	Assoc.Prof.U.M.	151.55	280.25	235.50	12,246.00

* Effective 9-29-63 # U.M.

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In order to affirm the authority and powers of the Board of Trustees of the University under Chapter 648, Acts of 1962, it was moved, seconded and

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Salary Increases for Non-Autonomous Personnel on General Salary Schedule

VOTED: That pursuant to Section 5 of Chapter 775 of the Acts of 1963, those members of the professional staff of the University, whose salaries are allocated to the General Salary Schedule not having heretofore been changed or fixed by the Board of Trustees acting under and pursuant to Massachusetts General Laws Chapter 75, as amended, are hereby reallocated to the same job group and step in the new General Salary Schedule established by Section 1 of Chapter 775, Acts of 1963, said change of salary and salary range being effective as of July 1, 1963. (Above wording approved by the University Legal Counsel)

In order to affirm the powers and authority of the University Board of Trustees, under Chapter 648, Acts of 1962, it was moved, seconded and

VOTED: That pursuant to Section 6 of Chapter 775 of the Acts of 1963, those members of the professional staff of the University, whose salaries are allocated to the so-called "E" schedule, not having heretofore been changed or fixed by the Board of Trustees acting under and pursuant to Massachusetts General Laws Chapter 75, as amended, are hereby reallocated to the same job group and step in the new "E" Salary Schedule established by Section 6 of Chapter 775, Acts of 1963, said change of salary and salary range being effective as of July 1, 1963, for appointments on an annual basis and as of September 1, 1963, for appointments on a ten months basis. (Above wording approved by the University Legal Counsel)

It was pointed out that Section 9 of Chapter 775 requires that the Demonstration Teachers employed by the University be granted a basic 10% salary increase. The committee, therefore, upon motion being duly made and seconded

Salary Increases for Demonstration Teachers

VOTED: That pursuant to Section 9 of Chapter 775 of the Acts of 1963, an increase of 10% in the rate of payment to the Demonstration Teachers in the Mark's Meadow School is authorized effective September 1, 1963, payable from subsidiary account -03 funds.

The above motion is necessary in order to authorize University payments for such services from 03 funds.

Salary Increases for Pullorum Disease Testers

The Treasurer noted that the proposed recommendation for salary increases to the pullorum disease testers was not required by Chapter 775, but could be taken by the Trustees acting under autonomy powers. Such action would affect four or five continuing employees of the University who are engaged in carrying out control service functions. The proposal is being made as an equity action in order that all employees, whether they are appointed or continuing employees, be treated equitably in terms of salary personnel actions. Upon motion duly made and seconded, it was

VOTED: That the rate of compensation for services performed by pullorum disease testers is increased by 10% effective November 25, 1963, payable from subsidiary account -03 funds.

The above vote is necessary to authorize payments from subsidiary account 03 funds.

Salary Increases for Trust Fund Employees

The Treasurer noted that Trust Fund employees are a special group of University employees supported by revolving-type (Trust) funds, including Boarding Halls, Student Union and Health Services. The President noted that although at one time there had been a disparity between salaries of this group and other University employees (advantageous to the Trust Fund employees) this disparity has been gradually removed over time. The University has now reached a point where salaries are comparable for given positions. In order to maintain this comparability and for basic equity purposes, these employees are being proposed for the basic 10% salary adjustment granted to other staff members. In order to identify the continuing Trust Fund employees (as distinct from temporary employees in Trust Fund operations) reference is made in the proposed vote to positions listed in the Operating Budget for Fiscal Year 1964 and the Operating Budget - Trust Funds for Fiscal 1964 as a means of properly identifying these employees. This action would be one the Trustees could take under autonomy powers. Upon motion being duly made and seconded, the committee

VOTED: Each person not otherwise receiving a salary increase under authority of Chapter 775 of the Acts of 1963 and paid from trust funds who is in a position listed in the Operating Budget for Fiscal Year 1964 and the Operating Budgets - Trust Funds for Fiscal Year 1964 as approved by the Trustees on July 2, 1963 or as subsequently added to by authority of the Trustees or the President shall receive a 10% increase in salary as of July 1, 1963 for persons on annual appointment or September 1, 1963 for persons on academic-year appointment, said increase to be paid from the appropriate trust fund.

The above votes complete all necessary actions to grant a basic 10% salary increase to members of the University staff. Henceforth personnel actions taken in regard to Chapter 775 will be on a merit basis and under complete Trustee autonomy authority. (It may be that decisions will be made in the state government as to certain positions being classified as of April 1, 1964 as professional according to the Federal Dictionary of Occupational Listings. If any members of the University staff are to be affected by such reclassifications, the Trustees will be notified.) It is anticipated that in the future merit increases will be effective February 1, 1964 and all professional staff will be classified into the new General Salary Schedule if they are not already thereon, and thereby become "autonomous" employees.

Classification of Position Titles

The President called attention to the proposed Classification of Titles (Document 64-026). He stated that this is an opening up of salary ranges for the academic ranks in order to move them toward a more realistic salary structure. Because of Chapter 775, this desirable new classification is now possible. The minimums listed are up 10% from the former minimums and the top of the ranges are up 30% from the former maximums. This, of course, does not necessarily mean that all or any faculty members will be immediately placed at maximums; any increases granted must be individually recommended on the basis of meritorious service and according to the procedures adopted by the Trustees in regard to professional personnel policies (Document 63-050).

After motion being duly made and seconded, it was

VOTED: That the classification of Position Titles effective on and after November 22, 1963, as shown in Document 64-026 are recommended to the Board of Trustees for approval.

Policy Guidelines for Merit Salary Increases

The President stated that merit salary increases authorized under Chapter 775, to be effective February 1, 1964, should be based upon policy guidelines which will improve the basic salary structure for the University staff and will best meet the competitive needs of the academic market place. After general discussion, it was moved, seconded and

VOTED: That the committee recommend to the Board of Trustees that thepolicy for allocating merit increases effective February 1, 1964, shall be:

a. Highest priority is to be placed on the upper two academic ranks.

b. Recommended salaries are to be adjusted to the new General Salary Schedule.

c. Due consideration shall be given to those persons promoted by the Board of Trustees on June 8, 1963, without salary increase at that time.

d. Commonwealth Professor titles are titles of distinction, but do not automatically imply higher salaries than those of full professors.

Next Meeting of Faculty & Program of Study Committee

The President mentioned that there are a number of critical backlog items requiring committee consideration, including the handling of the merit portions of the pending salary increases, the recommendations for those previously receiving dry promotions, and a possible nominee for University Secretary. He, therefore, suggested it would be highly desirable to hold another committee meeting prior to the December Board meeting. The committee agreed that if it were possible for the next full Board meeting to take place either December 18, 19 or 20, it would then be possible for the committee to meet December 11 at 3:30 p.m. in the President's Office at the University. The Acting Secretary was instructed to explore the possibilities for adjusting the meeting schedules according to these suggested dates.

Mathematics Department Staffing Problems

Dean Moyer Hunsberger, College of Arts and Sciences, was invited to the meeting to explain the staffing situation in the Mathematics Department. The Dean pointed out that there is as pressing a need for academic planning as there is for physical planning and that at the University the physical planning has, in his opinion, been much more highly developed than the academic planning. In order to focus upon the Mathematics Department problems, it is necessary to have in mind a five-year prospective. To achieve this, Arts and Sciences has evaluated the development of three good departments of the University during a past five-year period. They found the following results:

Departments of Psychology,
Chemistry and Zoology

1955-61 (Ave.)	Rate of Growth	5-year Plan Math. 1963-68
Enrollment	1.62	1.49
Number of Faculty	1.87	1.74
Average Faculty Salary	1.35	1.67
Total Faculty Salary	2.52	2.90
Total Costs	2.94	2.79

The problem of seeking a new head for the Mathematics Department has created, the Dean said, a need to look at the future of this department. The present status of the department is low, yet Mathematics is as crucial to sciences as English is to the Social Sciences and Humanities. Both are "languages" that are basic

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tools of the intellect. For large areas of University instruction to progress, Mathematics must be developed more strongly. However, the supply of competent mathematicians is extremely limited and the market, therefore, is very high. Good ones, in addition to commanding respectable salaries, desire to know that an institution has a firm commitment to the concept ofhaving a strong Mathematics Department. To highlight the problem of the shortage in mathematicians the Dean presented the following table showing the comparison of production of chemists compared to mathematicians.

Comparative Output of Chemists & Mathematicians
(United States)

	Chemistry	Mathematics
Ph.D.'s Granted in 1960	1048	303

An additional table showed the increased tightness of the market for mathematicians:

Degrees of Mathematics Faculty
(U.S. Universities & Colleges)

	1953	1958
% of new college Math. Teachers with Ph.D.'s	34%	20%
% of new college Math. Teachers with less than masters	8%	20%

(from survey of Am. Math. Society)

The Dean then distributed materials on a Five-Year Development Plan for Mathematics (1963-64 to 1968-69), Document 64-035. The Dean discussed this five-year plan which proposed to place some emphasis upon increasing the number of Mathematics faculty members, the average faculty salary in Mathematics, and the total cost of the Mathematics Department during the next five years. The Dean pointed out that not only would this be necessary in order to properly handle increased enrollments and to develop a strong undergraduate program and a doctoral program of high quality but further, such a plan would not be devoting any more (or even as much) resources to the Mathematics Department than had been granted to the Departments of Psychology, Chemistry and Zoology in the previous past period.

The Chairman thanked the Dean for an excellent presentation of information of the type strongly desired by the Trustees. She raised the question, however, as to how the proposed Mathematics Department plan fits into the total University budgets and long-range planning for all academic areas of the institution. The President stated that as a basic rule, Deans must operate within their allocated budgets and building up one department vis-a-vis any others must be done within available resources. He noted that hard and fast long-range commitments may not be feasible or desirable in situations of dynamic change.

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The Chairman requested the President to ask the Provost to prepare a position paper on the future of the Mathematics Department for consideration at a future meeting of the committee. She expressed appreciation to the Dean for the informed presentation and expressed the hope that similar presentations for other areas of University instruction could be made to the committee from time to time. The committee was favorably impressed by the plan for the Mathematics Department and expressed hope that the Dean would move toward such objectives as set forth in the plan, during the coming years.

Critical Engineering Salaries

The President stated that the University has a strong desire to obtain a top flight Dean of Engineering in order to move the Engineering School forward to new dimensions of instruction, research and service. He presented a memorandum to the committee which showed the existing patterns of salaries for Engineering Deans in various representative institutions in the country. He noted that the dimensions of the national salary picture for Engineering Deans would require a comparable top flight salary for a Dean of our Engineering School that would revolve around $20,000 and up. The search, by a qualified committee, for such a Dean involves both present staff and outside possibilities.

The committee requested the Chairman to refer the matter to the Board of Trustees.

Major Appointments

The President called the committee's attention to item 6 of his confidential memorandum regarding the Trustee request for a list of major appointments that would be referred to the Committee on Faculty and Program of Study prior to recommendation of the President to the Board. The list cited the Provost, Treasurer, Secretary, academic Deans (Dean of the Medical School in the future), and the Dean of Students. The President stated that these were the major policy positions in the University.

There was committee discussion on the role of Trustees and Trustee committees in personnel policies and academic programs. It was agreed that one function of the Trustees is to analyze, in detail, selected general conditions and procedures with a view toward improving policies and general procedures. As an example, it was cited that an analysis of educational training and degrees of new appointments to the University staff could be made for Trustee information. After general discussion, it was moved, seconded and

VOTED: To forward the report of the President in regard to major appointments to the Board of Trustees for their consideration.

There being no further business, the committee adjourned at 4:38 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

December 11, 1963, 3:30 p.m., President's Office, Campus

PRESENT: Chairman Schuck, President Lederle, Trustees Crowley, Haigis, Plimpton, Provost Woodside, Acting Secretary Redfern

A quorum being present, the Chairman called the meeting to order at 3:40 p.m.

Tenure Policy

In regard to agenda item 1, the President explained that a faculty committee has been working with the University legal counsel to draft a tenure policy proposal to submit to the Faculty Senate. The Senate considered a preliminary draft on December 5 and referred the draft back to the faculty committee with suggestions in regard to certain details. In the near future, Senate action should be completed and the proposal forwarded to the President, who will submit a recommendation on tenure policy to the Faculty and Program of Study Committee for their consideration and referral to the Board. He noted that the proposal in its present form follows the general principles and procedures of the recommended policy of the American Association of University Professors, except for requirements needed to conform with Massachusetts' statutes or for differences required by University of Massachusetts' conditions. In response to a question, he indicated that such a policy if and when adopted would not be retroactive except for those members hired under autonomy actions.

Nepotism

The committee then discussed Document 64-037 in regard to Tenure and Nepotism. The President explained that there is a growing difficulty in hiring only one member of a husband and wife family where both family members may be professionally qualified for collegiate teaching. A basic problem is to avoid to the greatest extent the hiring of such teams within the same department, although exceptional circumstances, such as a Dr. and Madam Curie, might warrant special consideration should such a prospect develop. The President indicated that he may be required to exercise discretion when confronted with tenure proposals involving individuals in the same family so long as their appointments are in different departments. In view of the fact that we have a great need for qualified faculty, and the relative shortage in certain fields, it may be necessary to decide these cases on an individual basis in order to maintain the quality and continuation of certain University programs.

It was the consensus of the committee that the President should use discretion in handling this type of situation.

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Labor Education Program

At the request of the President, Dr. Redfern discussed the status of the work of a committee developing a proposal for University activity in the area of Labor Relations and Labor Studies. He noted that this activity had been stimulated in part by a request from the Massachusetts State Council - AFL-CIO - inquiring as to the interest of the University in expanding its programs and services in this area. Dr. Redfern indicated that the committee will meet with a representative committee of the State Labor Council in the near future and, hopefully, be able to report early in the new year. At the present time the University committee envisages two basic approaches:

(1) A program of extension-type services in the field of Labor Unions and Labor Relations established organizationally under a Center for Labor Relations; such a unit conducting off-campus short courses, institutes, and conferences as well as on-campus activities of a similar nature;

(2) A relating together of current University course offerings, with the possible addition of a few selected core courses, to provide at the undergraduate level a field of concentration available to students majoring in a regular department of the University but having a special interest in concentrating in Labor Relations; and also a possible Master of Science degree program in Labor Studies. The academic phases of the proposed program would be under an interdisciplinary committee of faculty members while the extension-type activities would be under a director of Labor Relations and his staff who, hopefully, would hold through joint appointments academic rank in appropriate related regular departments of the University.

The committee discussed briefly some of the implications of such a proposed program, particularly in terms of extension of the University services and facilities.

University Secretary and Director of University Relations

The President submitted his nomination for Secretary and Director of University Relations and indicated that he felt especially pleased that the University is able to attract a person of the experience and capability of the candidate. He indicated that at the salary recommended it would have been impossible to obtain this man on financial grounds alone, for his present employer was willing to match our offer and, in addition, a large state university on the West Coast had tendered an offer to the same individual substantially above what we were offering. However,

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because of the candidate's long interest in the University of Massachusetts and his commitment to the institution and the Commonwealth of Massachusetts, it had been possible to obtain his agreement to accept this appointment if it were tendered to him. The President mentioned that he had been soliciting nominations for such a candidate for an extended period of time including numerous discussions at national conferences. During the course of this search, Robert McCartney's name had continually been mentioned as an excellent choice if he could be attracted to the University of Massachusetts.

After general discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustees that they approve the recommendation of Robert J. McCartney as University Secretary and Director of University Relations.

Procedures for Seeking New Provost

The President informed the committee that he has appointed a distinguished faculty committee to work with him in the selection of candidates for the position of University Provost. The committee members are: Professor John Blackmore, CHAIRMAN, Head of Department, Agricultural and Food Economics; Professor Ralph Pippert, School of Education; Associate Professor George Richason, Chemistry Department, and an alumnus of the University; Professor Robert Potash, History Department; Commonwealth Professor Charles Cox, Microbiology. The President further noted that several weeks ago faculty were requested to submit to the Acting Secretary names of any candidates they wish the committee to consider and that these names have now been turned over to the committee for their assessment and evaluation. In addition, of course, the committee will conduct a nation-wide search for the most qualified candidate available and will consider present staff members of the University in addition to those qualified persons called to the committee's attention who are now outside the University community. The recommendation for this appointment would, of course, be referred to the Faculty and Program of Study Committee.

Personnel Actions

At the request of the President, the Provost called the committee's attention to a Dean's oversight in the emergency salary adjustments which had been voted by the Board of Trustees at its last meeting. After consideration of Document 64-040, it was moved, seconded and

VOTED: That, pursuant to undertakings heretofore given to certain staff members of the professional staff of the University on the basis of which said members have been performing services for the University since September 2, 1963, said undertakings having been given with the knowledge of the Board of Trustees but with respect to which recorded action by the Board of Trustees has been deferred pending enactment of Chapter 775 of the Acts of 1963, the

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classification, title, salary and salary range of the following named member of the professional staff of the University is hereby approved, authorized, confirmed and ratified, effective September 2, 1963, under and pursuant to Massachusetts General Laws, Chapter 75, as amended, particularly Section 14 thereof, namely;

Classification

Name	Title	Salary Range Minimum	Salary Range Maximum	Weekly Salary Effective 9/2/63	Annual Salary 9/2/63
Singer, F.A.	Prof.,U.M.	$179.30	$364.25	$226.40	$11,772.80

Five-Year Plan for Mathematics Department

The President informed the committee that although it was the intention of the administration to keep the committee informed, to the greatest practical extent of plans and developments in the various academic units of the University, it was not intended that the Board be requested to vote upon such plans and programs. However, he added, in the case of seeking a new head of the Mathematics Department, he had been informed by the Dean of Arts and Sciences and the Provost that a vote of the Board in regard to plans for that department is considered necessary in order to obtain the type of faculty desired for the department. He stated in response to inquiry from the committee that it is not his present intention to recommend this type of action for any other department in the college although he has requested the Provost to see that similar departmental plans are submitted for informational purposes only to the Faculty and Program of Study Committee as soon as such plans can be properly developed and evaluated. The Provost reported that these requests for five-year plans were made to the Deans some time ago.

There was some discussion as to the difficulty of effectively integrating the work of a Mathematics Department into the total needs of a university or college. It was pointed out that in many institutions the Departments of Physics and Chemistry, and related fields, frequently need applied mathematical services whereas Mathematics Departments tend to build up theoretical strengths; this then forces the other departments to develop their own mathematical services within their own staffs, which may be qualified in varying degrees for mathematical instruction. The question was asked the President as to the relationship of the proposed Mathematics Department program to the total Arts and Sciences budget. The President responded there was no intention to increase the Arts and Sciences budget beyond what would be normally anticipated, merely due to approval of this plan for the Mathematics Department. The Dean would be expected to develop the plan for this department, as well as to encourage the development of all departments of this college, within the resources he is allocated.

After general discussion, it was moved, seconded and

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VOTED: To recommend that the Board approve in principle the five-year plan for the Mathematics Department as contained in Document 64-035a.

Proposed Humanities Interchange

The President called the attention of the committee to Document 64-039 which contained some details in regard to preliminary exploration which is underway to develop a Humanities Interchange Program with Hokkaido University (Japan). The President said that the tentative proposal has already been checked out with the United States State Department and they have indicated a favorable attitude. He noted that the proposal would have a man-to-man exchange of qualified faculty between the University of Massachusetts and Hokkaido University. It will not, he said, involve state funds for our-of-state travel for under the proposal State Department funds would support this phase of the program. It was noted that this is an excellent means for promoting the continuation of a long standing association of the University of Massachusetts in the Far East and that such a relationship has proved of beneficial and constructive value to the University, the Commonwealth of Massachusetts, and the United States.

It was the consensus of the committee to encourage the administration to proceed with further negotiations in regard to firming up the proposal. The Chairman of the committee agreed to inform the Board of Trustees of this proposed interchange program.

Other Business

The committee authorized the Acting Secretary, Leo Redfern, to send a letter on behalf of the Board to Mr. Marshall O. Lanphear to be included in the testimonial portfolio being presented to Mr. Lanphear on the occasion of his retirement after 42 years of distinguished service to the University. The Chairman indicated an interest in having, at some future meeting of the committee, a presentation by Dr. Field and other appropriate staff members on the residential college proposal.

Next Meeting

It was agreed that the date for the next committee meeting should be Tuesday, January 7, 1964, at 2:00 p.m. in the President's Office on campus. There being no further business, the meeting adjourned at 5:16 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

December 16, 1963, 3:40 p.m., Parker House, Boston

PRESENT: Acting Chairman Healey, President Lederle, Trustees Brett, Crowley, Fox, Pumphret, Acting Secretary Redfern

The Acting Chairman convened the meeting at 3:40 p.m. and upon indicating the business of the meeting as being selection of honorary degree candidates, it was moved, seconded and

VOTED: That the committee go into executive session.

At the conclusion of the executive session, the Chairman was instructed to report the results to the full Board at the December 20 meeting.

President's Salary

At the request of the Chairman, the President temporarily left the room. After general discussion, it was moved, seconded and

VOTED: To recommend to the Board approval of the following motion:

> Pursuant to Chapter 801, Acts of 1963, the Board of Trustees approves the salary of $27,500 annually for the President of the University of Massachusetts and, in accordance with said Act, such salary shall be retroactive to July 1, 1963.

By-Law Revision

The President, upon his return to the meeting, explained that the administration was in the process of developing suggestions in regard to revision of the By-Laws of the Board of Trustees. The committee requested the President to see if it would be possible to send a draft of such revision to the Executive Committee accompanied by an explanatory memorandum that would discuss the substantive section of the draft and would indicate recommended changes from present policy and procedure. The Chairman indicated that some indication of what other institutions had in this regard would be useful. It was also suggested that the draft be checked with the University's legal counsel.

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Informal Report on Building Authority

There was brief discussion of the proposal that electric heat be considered in future building facilities. It was noted that this matter is under study by the Buildings and Grounds Committee but was discussed for the information of the Executive Committee, including Mr. Pumphret of the Building Authority. Mr. Pumphret distributed cost estimates for the University of Massachusetts Building Authority project 3 (Dining Commons). for (southwest phase I) dormitories and Sports Facility, and 5 (southwest area Dining Commons) for the information of the Executive Committee, with the comment that he would request appropriate votes at the December 20 Board meeting. Mr. Pumphret added that work on the dormitories on the hill were now progressing satisfactorily (approximately 40% of the work is estimated as being complete).

There being no further business, the meeting adjourned at 5:23 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

December 16, 1963, 5:38 p.m., Parker House, Boston

PRESENT: Chairman Healey, President Lederle, Trustees Brett, Fox, Pumphret, Emerson, Treasurer Johnson, Acting Secretary Redfern, Mr. John M. Wood and Mr. Edward H. Ladd - both of Standish, Ayer & McKay

The meeting was convened by the Chairman at 5:38 p.m.

Report of Investment Counsel

With the permission of the Chairman, Mr. Wood and Mr. Ladd distributed a table on college endowment fund figures which indicated the distribution of investment portfolios of selected New England and American Colleges and Universities. A discussion was held on the "Report on Endowment and Operating Funds of the University of Massachusetts as of October 1, 1963". The basic recommendation of the investment counsel was to lighten holdings in utilities especially telephone, and to move into industrials as a means of balancing total holdings. The details of this recommendation are shown on page 7 of the Report on Endowment.

The Treasurer reported free cash on hand of slightly over $9,500. He also called the committee's attention to a request from Kappa Sigma fraternity to add to their present mortgage now held by the University. The committee felt, however, that they should adhere to Board policy of letting fraternity mortgages be terminated over time and not adding new investments in this type of holding.

The Treasurer reported $3,041,399 in operating funds are now drawing interest. After general discussion, it was moved, seconded and

VOTED: To authorize the Treasurer, Kenneth W. Johnson:

To sell:
- 230 shares of American Tel. & Tel.
- 200 shares of Niagara Mohawk
- 300 shares of Pacific Gas & Electric
- 100 shares of Paramount Pictures
- 120 shares of So. N. E. Tel.
- 75 shares of United Fruit
- 210 shares of Virginia Electric & Power

To buy:
- 300 shares of American Metal Climax
- 200 shares of Armco Steel
- 300 shares of Clark Equipment
- 42 shares of First National Boston
- 300 shares of Goodyear Tire
- 50 shares of Union Carbide
- 300 shares of Warren (S.D.)

After general discussion, it was moved, seconded and

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VOTED: To approve the investment of $9,589.62 of cash on hand and other surplus cash from security transactions in bonds as listed by Standish, Ayer & McKay and said selection to be made by the University Treasurer in consultation with Standish, Ayer & McKay from the following list with preference to Consolidated Edison:

Moody's Rating	Par Value	Issue	Price	Mkt. Value	Income	Yield to Maturity
Aaa	$20,000	U.S.Treasury 4's 8/15/73	98 7/8	$19,775	$800	4.15%
Aaa	10,000	American Tel.2 3/4 2/1/71	91 1/2	9,150	275	4.31
N.R.	10,000	Commercial Cred. 4¼ 10/1/74	99 1/2	9,950	425	4.30
Aa	10,000	Consol.Edison 4 5/8 12/1/93	102.046	15,307	694	4.50
Aa	10,000	Pac.Gas & Elec. 4½ 6/1/96	100 3/8	10,037	450	4.48
N.R.	10,000	G.M.A.C. 4½ 11/1/85	100	10,000	450	4.50
	$75,000			$74,219	$3,094	

Tax Sheltered Annuities

The Treasurer reviewed previous consideration that had been given to tax sheltered annuities and he suggested that the procedure should allow the employee who desires to purchase such annuity contracts to be permitted to select the company of his choice provided these firms are authorized to conduct such business in Massachusetts. After general discussion, it was moved, seconded and

VOTED: That the Trustees of the University of Massachusetts hereby declare that it is desirable, in the best interests of the University and of the Commonwealth, that the Board of Trustees of the University act under Massachusetts General Laws, Chapter 15, Section 18A, as inserted by Chapter 466 of the Acts of 1963, in entering into written agreements with such employees at the University as may so desire to purchase individual annuity contracts for such employees as authorized by said Chapter 18A and to make the premium payments due under said annuity contracts so long as the individual employee continues to be employed at the University,

provided, that the aggregate amount of premium payments made in any one year under all annuity contracts purchased for any employee shall not, when added to the "includible compensation", as defined in Section 403(b) of the Internal Revenue Code of 1954 and regulations thereunder as then in effect, paid to such employee in respect of such year, exceed the annual rate fixed by the Board of Trustees prior to the commencement of such year as the annual rate of compensation for the office or position occupied by the employee during such year, said annual rate to be adjusted in accordance with any promotions, transfers or changes occurring during such year;

That such individual annuity contracts shall be purchased only from such insurers authorized to issue life insurance or annuity contracts in the Commonwealth as the employees for whom they are purchased may elect, provided that, as to any employee or prospective employee at the University who has an annuity contract in force for at least ninety days prior to the execution of a written agreement hereunder with such employee or prospective employee, said agreement may provide that premium payments may be continued under such contract subsequent to the effective date of such agreement, without regard to whether or not such contract has been issued by an insurer authorized to issue such contracts in the Commonwealth, but said agreement shall provide that any subsequent contract purchased thereunder shall be purchased only from such insurer authorized to issue life insurance or annuity contracts in the Commonwealth as the employee or prospective employee shall elect;

That the rights of the employee under any individual annuity contract purchased for him hereunder shall be non-forfeitable; and

That the Treasurer of the University of Massachusetts for the time being in office be and he hereby is authorized in the name and on behalf of the Board of Trustees of the University to enter into written agreements with employees at the University as authorized hereunder, to give such notices

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and make such certificates, in such form, as may be required by Section 18A and to take such other action and do such other things as to him may seem necessary or desirable to be done or taken to carry into effect the making of written agreements as hereby authorized, the purchase of individual annuity contracts thereunder and the payment of premiums thereon.

University Vehicle Insurance

The Treasurer submitted copies of correspondence received from a number of insurance firms in regard to automobile insurance coverage. In addition, he distributed copies of Sections 3b and 3c of Chapter 12 of the General Laws of Massachusetts dealing with indemnification of state offices and settlement of certain claims against state employees. After general discussion, the committee requested that the Attorney General be solicited for his opinion on the following questions:

1. What is the policy and what has been the policy of the Attorney General as to handling civil claims, specifically automobile accidents involving personal injury or property damage when one of the parties is a state employee?

2. What is the policy and what has been the policy of the Attorney General as to handling civil suits, specifically automobile accidents involving personal injury or property damage when one of the parties is a state employee?

3. What is the present policy of the Attorney General's office on such civil claims up to $10,000?

4. What is the present policy of the Attorney General's office on such civil suits up to $10,000?

5. What is the present policy of the Attorney General's office on such civil claims of $10,000 and above?

6. What is the present policy of the Attorney General's office on such civil suits of $10,000 and above?

7. What is done by any branch of the government of the Commonwealth as to conducting investigation and report upon receipt of notification of an accident involving a state employee driving a vehicle owned by the Commonwealth?

8. Would it be possible under existing statutes and regulations for the University of Massachusetts to purchase "excess coverage" insurance for its motor vehicles?

9. If it is permissible for the University of Massachusetts to purchase "excess coverage" insurance for its motor vehicles, would the Attorney General assume defense of cases covered by such insurance?

10. Has every operator of a Commonwealth vehicle against whom a claim or a suit been filed been fully protected regardless of the amount involved?

11. How many private bills have been introduced in the General Court to take care of claims or judgments against drivers of state-owned vehicles in the period 1952-1962 and what has been the disposition of bills so introduced?

Transfer of Funds

The Treasurer noted that among the subsidiary accounts in the state appropriation, certain adjustments are necessary to balance payments for personal services. At the same time there have been heavier expenditures than anticipated for transporting nursing students to affiliated hospitals. To remedy this situation and to place available funds within the appropriate subsidiary accounts where they are required, will necessitate a transfer between subsidiary accounts. After general discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustees that the transfers recorded in the attached Document 64-043 be authorized.

There being no further business, the meeting adjourned at 7:45 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

December 20, 1963, 12:15 p.m., Sheraton-Plaza Hotel, Boston

COMMITTEE

PRESENT: Acting Chairman Healey, President Lederle, Trustees Brett, Crowley (who arrived later in the meeting), Acting Secretary Redfern

The Acting Chairman convened the meeting at 12:15 p.m. and upon indicating the business of the meeting as being selection of honorary degree candidates, it was moved, seconded and

VOTED: That the committee go into executive session.

At the conclusion of the executive session, the Chairman was instructed to report the results of the meeting to the full Board together with the report he had been previously instructed to make in regard to the Executive Committee meeting of December 16, 1963.

There being no further business, the meeting adjourned at 12:35 p.m.

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

January 7, 1964, 2:00 p.m., President's Office

PRESENT: Trustee Schuck, President Lederle,
Trustees Haigis and Plimpton,
Treasurer Johnson, Acting Secretary
Redfern, Assistant to the Provost
Venman, and Assistant Director,
Office of Institutional Studies
Raymond Castelpoggi

A quorum being present, the Chairman called the meeting to order at 2:00 p.m.

Graduate Curriculum

At the request of the President, Dr. Venman explained the objectives and purposes of the proposed curriculum changes in the Graduate School program. He noted that the proposed Business Administration courses were planned toward eventual development of the M.A. in Finance; the Chemistry course recognizes new developments in this area; that the Romance Languages course would take advantage of the expertise of a new staff member in this field; and that the German course is an expansion in the present offering in this field and will be offered by a nationally distinguished scholar recently appointed in that department. He noted that the proposed courses would require no additional staff, were designed to meet an existing student demand, and were screened and approved by the Graduate Council. After general discussion, it was moved, seconded and

VOTED: That the committee recommend to the Board approval of the changes in the Graduate curriculum as set forth in memorandum dated January 3, 1964 from the Graduate Office to Dr. Redfern, Acting Secretary of the University. (Document 64-049)

Medical Technology Program

Dr. Robert Gage, Chairman, Department of Public Health, was invited into the meeting to provide information in regard to the proposed Medical Technology program. Dr. Gage explained the great existing need for Medical Technologists at the present time and outlined how the proposed three-plus-one program is designed to incorporate both a bachelors degree program and Medical Technology training (which includes hospital clinical experience) for preparing for the Medical Technology examination. He emphasized that the three-plus-one program would be a voluntary program for the students, and indications are that approximately 50% of students interested in this field would continue to follow the present system of four years' college education plus one year of hospital training. He noted that the year of hospital training required under the proposed program would also include weekly

seminars on campus for those students involved in this program in order to continue their involvement in academic pursuits. After general discussion, it was moved, seconded and

COMMITTEE

VOTED: That the committee recommend the Board approve the proposed three-plus-one program for training of Medical Technologists as contained in the memorandum from Dr. Gage to the Provost dated November 19, 1963. (Document 64-044)

Undergraduate Curriculum

Dr. Venman explained the proposed curricula changes at the undergraduate level and emphasized that these had been carefully screened according to the policies of the University Course of Study Committee and recommended by the appropriate curriculum committee and appropriate Deans. After general discussion, it was the consensus of the committee that the proposal for Sociology 55 be referred back for further information on course description, syllabus, and other information related thereto. With this exception, it was moved, seconded and

VOTED: That the committee recommend to the Board approval of the undergraduate curriculum changes as contained in Document 64-044.

Transfer Policy

The President stated that it would be highly desirable to provide for a clearly understood policy of equitable treatment for those members of the University staff who might move from a non-tenured position to a tenured position which they might hold. The proposed policy provides for a basic minimum salary that will protect the persons involved, although if warranted a larger salary may be approved in deserving cases. It was agreed that legal counsel should review the proposal and suggest any desirable changes in wording. After general discussion, it was moved, seconded and

VOTED: That the committee recommend the Board approve the policy in regard to transfer from a position without tenure to a position in which tenure is vested (Document 64-048, which has been reviewed by legal counsel.)

Salary Adjustments

The President explained that the recommended salary adjustments were in conformance with the policy guidelines approved by the Board of Trustees: that highest priority be placed upon improvement of the upper two academic ranks, that recommended salaries are to be adjusted to the new general salary schedule of the Commonwealth, that due consideration shall be given to persons promoted on June 8, 1963 without salary increase at that time, and that Commonwealth Professor titles will not automatically be cause for a salary differential. In addition, he noted that no

recommended increase exceeded 30% of current salary, with the exception of three or four cases that had previously been approved by the Board under the emergency salary adjustments. There had been diligent effort by the administration to maintain to the maximum degree appropriate balance among the schools and colleges and among comparable positions in the University. He further noted that in order to provide appropriate differentiation of professional from non-professional staff that all professional staff had received at least a minimum of 12% increase (which included the basic 10% approved by the Board at the November 22 meeting); that no new appointees had received more than the basic 10% across-the-board increase on the grounds that they were not entitled to anticipate, as had existing state employees, merit consideration after such short period of service in the University.

The President called attention to Document 64-046 "Classification of Position Titles". He pointed out that sound personnel policy is to establish ranges for various positions and that this proposal is designed to further accomplish this objective. After general discussion, it was moved, seconded and

Classification of Position Titles

VOTED: That the committee recommend the Board approve the Classification of Position Titles effective on or after February 1, 1964 as contained in Document 64-046.

And, it was further

VOTED: The Classification of Position Titles under the provisions of Chapter 648 of the Acts of 1962 shall be fixed in a weekly salary range from a minimum or fixed at a specific weekly salary rate which shall not be changed except by vote of the Board of Trustees and such classification shall not be designated by any job group number or grade.

And, it was further

VOTED: In accordance with the provisions of Chapter 648 of the Acts of 1962 position titles in the Professional Staff are classified in the weekly salary range or at a weekly salary rate specified after the title of position in Document 64-046 subject to subsequently being amended, revised, added to or repealed by the Board of Trustees under the provisions of said Chapter 648.

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The Chairman then took up the proposed salary adjustments and asked for committee consideration. At the request of the President, Mr. Raymond Castelpoggi, OIS, described a statistical analysis of the effect of the proposed salary adjustments, including comparisons with AAUP standards and analysis by academic ranks within the various schools and colleges of the University. After general discussion, it was moved, seconded and

VOTED: That the committee recommend the Board approve the salary adjustments as recommended by the President.

There being no further business, the committee adjourned at 4:48 p.m.

Leo F. Redfern
Acting Secretary
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

January 8, 1964, 4:30 p.m., Parker House, Boston

PRESENT: Trustee Healey, President Lederle, Trustees Brett, Crowley, Fox, Pumphret, Treasurer Johnson, Acting Secretary Redfern, Business Manager Grady

A quorum being present, the Acting Chairman called the meeting to order at 4:30 p.m.

Year-Round Activities

There was extended discussion of the need for the University to respond to the public interest in year-round activities of institutions of higher learning and to stress the extent to which the University is presently involved in year-round operations as well as the numerous efforts underway to explore appropriate methods of achieving optimum utilization of University facilities.

Policy Statements

The committee suggested that there ought to be developed a series of policy statements or position papers setting forth in positive terms the objectives and accomplishments of the University; said statements to be issued by the Board, as appropriate, to better inform the public and interested persons as to the obligations, role, service activities and objectives of the University. One such policy statement could deal with the future of the University of Massachusetts in the service of the Commonwealth and touch upon such areas as a Medical School of high standards, the optimum use of University facilities, the leadership role of the University in public education, and the demands facing public higher education and their meaning for the University of Massachusetts. It was suggested that the informational services of the University should be structured to meet three requirements: (1) routine releases and immediate responses; (2) features and background articles dealing in depth with University programs and objectives, and (3) anticipation of emergency situations whenever possible.

The committee explored the question of extending University services and regarded favorably the general principle of establishing units of the University in areas of demonstrated need.

By-Laws

There was extended discussion of the proposed By-Laws. The committee decided to continue consideration of this matter over to its next meeting and the chairman requested that the President provide the committee with copies of the present By-Laws and any available sets of comparable By-Laws in use at other public institutions.

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COMMITTEE

There being no further business, the meeting adjourned at 6:16 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

JOINT MEETING OF THE EXECUTIVE COMMITTEE
AND THE COMMITTEE ON LEGISLATION

January 8, 1964, 6:18 p.m., Parker House, Boston

PRESENT: Trustee Pumphret, President Lederle, Trustees Brett, Crowley, Fox, Troy, Thompson, Treasurer Johnson, Acting Secretary Redfern, Business Manager Grady

The meeting convened at 6:18 p.m. There was discussion of the potential pressures for new professional schools and similar demands being requested of the University. Mr. Grady reported on bills filed in the General Court which are related in some degree to the University. Dr. Redfern reported on the Federal Physical Facilities Aid Act and the committee agreed that a new state commission would be needed to properly reflect the diversity of Massachusetts higher educational system in connection with the administration of this act within the Commonwealth. Mr. Grady reported on the Civil Service bill that had been filed in regard to non-professional staff at the University. It was the position of the committee that civil service for non-professionals would not be as effective in meeting the needs of the University and its employees as the present system of recruitment and promotion now used that stresses merit and most qualified candidates.

There being no further business, the meeting adjourned at 9:25 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary
Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
BUILDINGS AND GROUNDS

COMMITTEE

January 15, 1964, 11:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Trustee Haigis, President Lederle,
Trustees Brown, Brett, Schuck,
Treasurer Johnson, Acting Secretary
Redfern, Dr. Venman, Judge Blassberg

The Chairman opened the meeting by noting that item 1 on the agenda dealt with land acquisitions. At the request of the Chairman, the Treasurer reported upon the status of recent land acquisition matters. He stated that the usual process in land acquisition has been to negotiate with the owners prior to recommending Trustee action. Recently a news report stated that the Attorney General has indicated that in eminent domain proceedings by state agencies, it is preferable that the land-taking authority first issue a firm offer of record prior to instituting proceedings. The Treasurer reported that in each case offers had been made by the land agent but that a number of votes had been prepared to place these on record in connection with properties owned by Doleva, Howe, Kentfield, Paresky and Woynar. He noted that the Howe, Kentfield, Paresky, and Woynar properties have asking prices that are considerably divergent from the price the University has been willing to offer based upon appraisals it has had made on the properties. In response to a question, the Treasurer indicated there are about a dozen or more land acquisitions, authorized by statute, that are still pending final actions. All land, however, that is essential for the Stadium site itself is already in hand, through purchase or eminent domain takings (settlement of some eminent domain parcels may require extended time for ultimate resolution).

The committee concluded that in connection with the proposed vote, the Treasurer, with the advice of Judge Blassberg, would consult with the Attorney General as necessary to insure proper compliance with desired procedures. After general discussion, it was moved, seconded and

VOTED: To make a matter of record the purchase offers made to the parties below whose property was taken by eminent domain under Chapter 79 of the General Laws, such offers being consistent in each case with the independent appraisals of the value of the land and buildings made by qualified disinterested appraisers and filed with the Treasurer of the University of Massachusetts:

COMMITTEE

John S. and Margaret Doleva — Doleva Property
Parcel 5, Page 11-C, Amherst Town Atlas,
Amherst, Mass. $1,500.

Emery G. and Edith M. Howe — Howe Property
North side of Rocky Hill Road, Hadley
$34,000

Frederick J. Kentfield, et al — Kentfield Property
North side of Rocky Hill Road, Hadley, Mass.
$18,000
Pro tanto payment of $12,000., representing 60% of the average of all appraised valuations, was authorized by the Board of Trustees on November 22, 1963.

Paul and Ada Paresky — Paresky Property
Parcel 56, Page 11-A, Amherst Town Atlas,
Amherst, Mass. $26,600

Katherine L. Woynar — Woynar Property
Parcel 5, Page 11-A, Amherst Town Atlas,
Amherst, Mass. $17,000

It was further

VOTED: That the Treasurer of the University of Massachusetts, in the name and on behalf of the Board of Trustees of the University of Massachusetts, direct a letter to each of the aforementioned property owners re-affirming the said offers of payments.

At the request of the University, Judge Blassberg had made a prompt taking of the property held in the name of Willard O. Seibert, Trustee, to insure University access that was required in order to consolidate property holdings at the south end of the campus. It was agreed to accept an offer of settlement for this land and it was moved, seconded and

VOTED: To pay to Willard O. Seibert, Trustee of Greenfield, Massachusetts, the sum of Fifteen Thousand ($15,000.00) dollars for his property situate in Amherst, Hampshire County, Massachusetts, and more particularly described in a deed to Willard O. Seibert, Trustee, by deed recorded in the Hampshire County Registry of Deeds, Book 1365, Page 61, and being the same premises which were taken by eminent domain proceedings by the Commonwealth of Massachusetts for the use of the Trustees of the University of Massachusetts. Taxes on the said premises for the year 1962 — Seibert Property

are to be paid in full by the said Willard O. Seibert, Trustee. The aforesaid payment is in accordance with an offer of settlement made to the University of Massachusetts by Willard O. Seibert, Trustee.

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The Treasurer stated that the Lutheran Church is willing to sell to the University the back portion of their property on North Pleasant Street. After general discussion, it was moved, seconded and

Lutheran Church

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: That the Trustees of the University purchase or take by eminent domain in fee, the property of the Atlantic District of the Lutheran Church - Missouri Synod on behalf of Immanuel Lutheran Church, Amherst, situate at North Pleasant Street in Amherst, Hampshire County, Massachusetts, and more particularly described as the eastern 2.92 acres more or less of Parcel 71, Page 8-A of the Town Atlas, Town of Amherst, and that the purchase price for said proper;ty to be Four Thousand One Hundred ($4,100.00) Dollars.

(Mr. Brett left at 12:13 p.m. because of a prior commitment)

Southwest Quadrangle

The committee requested Judge Blassberg to prepare the necessary motions required for taking certain parcels of land required to implement the master planning program. The Treasurer indicated that future necessary land acquisitions may include areas for the second and third developments of the pending southwest dormitory complex and certain sections to the north of the campus. Trustee Schuck asked if the Amherst Creamery was included in the land to be taken for the southwest dormitory complex and who owned it. The Treasurer stated that it was owned by Louis Foods and that it was located south and east of the area planned by Sasaki Walker & Associates for the dormitories, it being on the east side of Sunset Avenue. Land being acquired is on the west of Sunset Avenue running south on the street to the intersection of Fearing Street. This has always been the Sasaki plan. Treasurer Johnson

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asked if the Trustees desired to increase the land acquisition area to include the Amherst Creamery but there being no interest expressed, no action was taken.

Rental Rates

At the request of the Chairman, the Treasurer reported that appropriate standards for establishing rental rates for apartments and houses owned by the University is under study. The plan is to develop a formula that will be comparable to that used by the Commonwealth for the purpose of equalizing rental rates. The Treasurer said that the Housing Director was working on this problem and as soon as his study is completed, the report with appropriate recommendations will be presented to the committee.

(Mr. Thompson arrived at 12:24 p.m.)

Machmer Hall

The Treasurer informed the Chairman and the committee that the Machmer addition plans had been reviewed and accepted with minor modifications by Dean Belluschi. After general discussion, it was moved, seconded and

VOTED: To approve the preliminary plans for the addition to Machmer Hall as presented subject to the modifications suggested by Dean Belluschi and by Sasaki Walker & Associates.

It was noted that the windows on the forthcoming southwest dormitories should, according to Dean Belluschi's recommendation, be of anodized aluminum for aesthetic as well as low maintenance purposes (otherwise painted steel windows require extensive maintenance, especially on a 22-story structure). High maintenance costs for windows was not contemplated by the University in the agreement with the Building Authority for these dormitories. The Chairman suggested that the Treasurer turn over copies of the letter from Dean Belluschi on this matter to Mr. Pumphret and Miss Schuck for consideration by the Building Authority.

The President said the administration plans to come to the next committee meeting with requests for the Building Authority to build dormitories and dining halls in the southwest complex for use in September 1966 and 1967.

The date for the next meeting was set at Friday, January 31, 1964 at 11:00 a.m. in the President's Office, South College.

There being no further business, the meeting adjourned at 12:30 p.m.

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

COMMITTEE

January 31, 1964, 11:00 a.m., President's Office, South College

PRESENT: Trustee Haigis, President Lederle, Trustees Brown, Schuck, Treasurer Johnson, Acting Secretary Redfern, Mr. Hugill, Director of Physical Plant, and representatives of the Western Massachusetts Electric Company: Howard Cadwell, Kenneth Cuddeback, James Smith, Robert Barry and Hardy Prentice from General Electric Company

Western Massachusetts Electric Company

The Chairman opened the meeting by asking Mr. Cadwell, President of Western Massachusetts Electric Company to discuss the company's proposal as to electric heating possibilities for University facilities. Mr. Cadwell stated that with the rapid growth of the University, the Company had reviewed its policy on services to the University to see if such services and rates could be expanded and improved. The rate proposal which the company is willing to make is separate from the proposal which includes electric heating, although if heating were included, other types of potential economies for the University could be provided; for example, the Company would provide underground conduit and cable and a second sub-station that would make it unnecessary for the University to engage in additional capital outlays for certain utility purposes. He emphasized that the premise of the Company's proposal was that the Company would supply light, heat and power needs beyond the present capacity of the University steam plant system.

Briefly, the proposal would envisage a rate at a monthly minimum of $13,500 that would include the first 750,000 KW hours. This would include in addition a day rate of 1.5 cents KW hours above the 750,000 KW minimum and a night rate (from 10:00 p.m. until 8:00 a.m.) of 0.7 cents per KW hour. Their engineers estimate this would give the University an average electric heat rate of 1.2 cents per KW hour. Mr. Cadwell added that it was his personal opinion the rate would actually come closer to 1.1 cents per KW hour particularly if hot water storage were possible that would allow heating of water at the 0.7 cent night rate.

Mr. Smith pointed out the Company now serves the University with two lines to the campus. If the Southwest complex were served by the Company, Western Massachusetts would extend the necessary cables to the buildings, with plans to complete a campus loop underground in future years. About 1966, the Company would build a sub-station near the Tillson Farm with a capacity of 100,000 KVA.

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Mr. Cadwell said the Company would be willing to furnish 13 KVA service to (and including transformers within) buildings with the University responsibility that of handling low voltage branches for an optional annual $2.50 per KVA rating of transformers. He pointed out the rate of growth in electric heating in western Massachusetts which has grown from 100 yearly installations in 1957 to 800 annual installations in 1963, or a total of 2,278 dwellings with electric heating in 1963. Over 350 installations of commercial heating have been made by the Company. Mr. Cadwell cited the general advantages of electric heating and the special advantages of this form of heat to the University, such as elimination of need for new boiler plant facilities. He noted that the proposed rates as well as existing rates are always subject to the decisions and determinations of the Massachusetts State Public Utilities Commission, which could order changes in rates to avoid "discriminatory rates among customers of utilities", even though the Western Massachusetts Company would be willing, within this reservation, to give a ten-year guaranteed rate.

Mr. Hugill stated that Stone & Webster, consultants, could have a preliminary report on comparative costs within a week or so after the bids had been received on the high-rise dormitories and in time for consideration before awarding bids. The Chairman thanked the utility representatives for their illuminating presentation and accepted kits of materials which the Company had prepared for the information of the committee and other Trustees.

Naming of Buildings

Item 9 on the agenda was taken up and there was extended discussion of the need for a policy framework for the Trustees in the naming of buildings at the University. The committee suggested that the University Office of Institutional Studies check on whether or not other institutions have set policies in this regard.

U of M Building Authority

Item 2 of the agenda was taken under consideration and the President mentioned his fruitful discussions with the Chairman of the Building Authority and stated that procedures for liaison and exchange of information had been clarified, including a firm invitation to the President to attend Building Authority meetings and to receive minutes of the meetings and thus be in a position of constructively keeping the Board of Trustees informed as to matters warranting Trustee consideration. The President said he was convinced beyond any doubt that a spirit of mutual cooperation and assistance exists among all parties concerned with this important phase of University development. The Buildings and Grounds Committee felt this approach would be an eminently suitable arrangement.

Southwest Quadrangle - 2nd phase

The Chairman then moved to item 3 on the agenda and at the request of the Chairman, the Treasurer distributed copies of a formal request that should be made by the Board to the Building Authority to initiate the second group phase of the Southwest complex (2 dormitories and a dining hall facility). The Treasurer

noted that the second group phase of the project would be on a tight schedule and the Trustees should be prepared to act with all prudent dispatch. The Chairman asked when the Trustees ought to be prepared to consider the third group phase of this project and the Treasurer stated this would not be required for approximately a year and that this would still allow adequate lead time. Trustee Schuck agreed to find out what the Building Authority would consider most useful in regard to a desirable timetable for the third group phase of the Southwest project. After general discussion, it was moved, seconded and

COMMITTEE

VOTED: To recommend to the Board of Trustees that

Whereas The Authority is authorized by Chapter 773, as amended by Chapter 684, Acts of 1963, of the Acts of 1960, among other things, to construct, equip and furnish dormitories, dining commons and other buildings and structures for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773, as amended, upon written request made by authority of the Trustees; Now, Therefore

Be It Resolved That John W. Lederle, president of the University, be and he hereby is authorized in the name and on behalf of the Trustees to make a written request of the Authority that the Authority plan, construct, equip and furnish buildings to house approximately 800 students to be ready for occupancy not later than September 1, 1966, buildings to house approximately 900 students to be ready for occupancy not later than September 1, 1967, and buildings to provide dining facilities for approximately 850 persons in seats at one time to be ready for use not later than September 1, 1967, each of said buildings to be for the use of the University, its students and other persons, organizations and associations referred to in Section 3 of said Chapter 773, as amended, and to repair, maintain and operate said buildings and to construct, install, maintain and repair approaches thereto, driveways, walkways, parking areas and other incidental facilities, and to do planting and landscaping, necessary or appropriate in the determination of the Authority, as approved in writing by the president or by such other officer or officers of the University or of

COMMITTEE

the Trustees as may hereafter be authorized by the Trustees or by the Executive Committee thereof so to act, for said building or buildings. These buildings are to be located in the southwest dormitory area as shown on the Master Plan developed by Sasaki, Walker & Associates and the studies for the complex as developed by Hugh Stubbins & Associates. Site planning shall be coordinated with Sasaki, Walker & Associates and design shall be coordinated with Pietro Belluschi.

Stadium - site

The Chairman brought item 4, the Stadium site, before the meeting. The Treasurer noted the extreme difficulties in properly coordinating the timetable between the Building Authority Stadium project and the state authorized site development work for this area of the campus. This includes laying down of the football field proper. Sasaki, Walker & Associates have been providing some of this coordination. The state has wanted Gordon Ainsworth & Associates to be able to complete his portion of the program on the site development which, naturally, is itself contingent on the developments of plans for the Stadium structure. It is the present hope that work on the Stadium structure would be able to commence August 1964. But before Paul Weidlinger, the structural engineer, can start operations, the site itself must be cleared, drained and provided with working approach roads.

The Treasurer distributed a tentative work schedule that provided a suggested timetable for coordination of the site preparation phase of the total project (Document A). Daily expediting will be required to achieve such a tight schedule. Sasaki, Walker & Associates have offered to coordinate the site development phase with the structure phase of the project. A letter just received from Sasaki, Walker & Associates points out (with the aid of supplemental drawings) certain desired changes in the preliminary site plan, including the desirability of some movement of the practice fields to the north, enlargement of the "pad" on which this Stadium structure will rest, movement of the Statium to the south and west, and relocation of drain channels and approach road from the east side of the Stadium.

There was extended discussion on the point that it is important to keep the total project moving forward in a satisfactory fashion and to the effect that no changes should be made without full information and approval by all those concerned with the total project. Subsequently, it was moved, seconded and

VOTED: That the preliminary site plans submitted by Gordon Ainsworth & Associates are conditionally approved, subject to necessary modifications and to Board approval, with the provision that the modifications by Sasaki, Walker & Associates will be subject to the approval of Gordon Bunshaft, Paul Weidlinger, and Gordon Ainsworth.

COMMITTEE

Poultry Plant - Preliminary Plans

The Chairman brought item 5, preliminary plans for the Poultry Plant Buildings, before the committee. At his request, the Treasurer exhibited sketches and drawing of the proposed Poultry Plant facilities. He noted that the project would cost approximately $350,000 and that this would be equivalent to a unit cost of about $10 per square foot. After general discussion, it was moved, seconded and

VOTED: To recommend that the Board approve the preliminary plans for the Poultry Plant Buildings.

Rental Rates

As to the establishment of rental fees in University housing units other than dormitories, the Treasurer reported, at the request of the Chairman, that his staff is still engaged in this study and hopes to report a formula in the not too distant future. However, the Treasurer added, there were certain pressing situations which ought to receive immediate action pending the establishment of a formal system of rental fees. One of these was the French House, so-called, which prior to acquisition by the University had a rental of $45 per month without utilities for the first floor apartment. After general discussion, it was moved, seconded and

French Property

VOTED: That the committee recommend the Board approve a rental of the French House, so-called, of $45.00 per month without utilities for the first floor apartment, retroactive to the date of University acquisition, and subject to subsequent adoption by the Board of a standard rental formula.

The Treasurer called to the attention of the committee a similar situation in regard to the Holmes house, so-called. After general discussion, it was moved, seconded and

Holmes Property

VOTED: That the committee recommend the Board approve a rental of $110 per month without utilities for the Holmes house, so-called, subject to subsequent adoption by the Board of a standard rental formula.

Belchertown Horticultural Research Center

Rewa Property

The committee briefly considered and held over for further study the matter of rentals in regard to the Belchertown Horticultural Research Center and the Rewa House in South Deerfield, as well as the matter of equalizing apartment rentals for housemothers on campus. Although no action was taken upon the latter matter, the consensus of the committee was to prefer, as a matter of principle, to hold the rentals at the present rates.

Document A

MASS. STATE PROJECT U60-2 CONTRACT #2
REPLACEMENT OF MAIN PHYSICAL EDUCATION FIELD

The following is a schedule on placing the above work under Contract which is possible if no delays develop. A realistic estimate would allow four weeks slippage in this schedule up to contract award date:

Jan. 17, '64	Architect completed preliminary plans and delivered them to B.B.C.
Jan. 27, '64	Preliminary plans received for review by U. of M.
Jan. 31, '64	Preliminary plans approved and returned to B.B.C.
Feb. 7, '64	B.B.C. returns Preliminary plans to architect approved
Feb. 21, '64	Arch. completes final plans and returns them to B.B.C.
Feb. 28, '64	U. of M. receives final plans from B.B.C.
March 6, '64	U. of M. approves final plans and returns them to B.B.C
March 13, '64	B.B.C. approves final plans.
March 27, '64	B.B.C. advertises contract (3 weeks)
April 17, '64	B.B.C. opens bids.
May 1, '64	B.B.C. awards contract.
May 15, '64	B.B.C. issues notice to proceed.
May 25, '64	Contractor starts work.
Aug. 25, '64	Stadium area of contract is usable.

1/27/64

COMMITTEE

The Chairman stated there was no business in connection with land acquisition matters at this time.

Prior to inspecting the Frank L. Boyden building, the committee took up under item 10, the following subjects:

A. The Treasurer stated that preliminary plans were ready for the Administration Building and that the architects were preparing a model of the structure. Dean Belluschi would review the plans. It was agreed that a meeting of the Buildings and Grounds Committee should be held on February 11 prior to the full Board meeting and that this item, preliminary plans for the Administration Building, be placed as #1 item at the Board meeting.

Administration Building - Preliminary Plans

B. The committee was informed that the Paresky property was still unresolved. The committee was of the firm opinion that inasmuch as the property had been taken under appropriate procedures, including the receipt of three qualified appraisals, no further appraisals would be necessary.

Paresky Property

The committee then moved to the Frank L. Boyden Building and were conducted on a tour of the facilities by the Dean of the School of Physical Education, Warren McGuirk. At the conclusion of the inspection, the committee moved, seconded and

Frank L. Boyden Building

VOTED: To recommend that the Board approve, subject to the contractors fulfilling the "punch list", the acceptance of the new Physical Education Building as the Frank L. Boyden Building.

The meeting was adjourned at 4:38 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

COMMITTEE

February 11, 1964, 11:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Trustees Haigis, Brown, Schuck (who arrived at 12:10 from a meeting of the Building Authority), Treasurer Johnson, Acting Secretary Redfern and representatives from the firm of Campbell and Aldrich: Larry Nulty, Ralph Harris and Axel Kaufmann.

Administration Building

The Chairman opened the meeting by stating that the only item on the agenda was the preliminary design plans for the prospective Philip F. Whitmore Administration Building. The Treasurer introduced the representatives from Campbell & Aldrich. It was noted that Dean Belluschi and Sasaki, Walker & Associates heartily approve the new Administration Building design as shown by the scale model presented at the meeting. Mr. Nulty distributed a brochure of the design plans which included site information, floor layout, sectional drawings, and utility blueprints. He pointed out the ramp leading to the second level which is a student entrance to provide easy access to those offices visited frequently by students. Attention was called to the first (ground) floor that contains heavy material and large volume service functions, such as computers. The offices in the inner part of the building will be open to a courtyard to provide improved lighting and a sense of openness. The basic exterior is of concrete that will contain a warm tan-color tone similar to the new Earth Science building at M.I.T.

There was general discussion as to site and appearance, both aspects of which have been approved by Dean Belluschi and Sasaki, Walker & Associates. The Treasurer pointed out that the proposed structure included, within budgetary allowances, the expressed needs of future users. The earthen bank surrounding the building will be approximately seven feet and could be covered with ground cover rather than grass to avoid maintenance problems.

Lacking a quorum, no vote was taken by the committee on the preliminary plans.

There being no further business, the meeting adjourned at 12:35 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

February 11, 1964, 12:20 p.m., Statler Hilton Hotel, Boston

PRESENT: Trustee Boyden, President Lederle,
Trustees Healey, Crowley, Pumphret,
Acting Secretary Redfern

A quorum being present, the Chairman called the meeting to order and upon motion being duly made and seconded, it was

VOTED: To go into executive session for the purpose of discussing honorary degrees.

Upon leaving executive session, there being no further business, the meeting was adjourned at 12:45 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

COMMITTEE

February 28, 1964, 2:15 p.m., President's Office

PRESENT: Trustee Schuck, President Lederle, Trustees Crowley, Plimpton, Acting Secretary Redfern, Dr. Venman

A quorum being present, the Chairman called the meeting to order at 2:15 p.m.

At the request of the President, Dr. Venman described the procedures for initiating, reviewing, and recommending undergraduate course changes to the Committee on Faculty and Program of Study. In connection with the proposed courses in Forestry, there was discussion on the leading role which the University plays in the area of wood utilization and plywood development. It was pointed out that some of the foremost experts in this area of wood utilization are on the University staff. Dr. Venman also pointed out that the proposed Sociology 55 course was an undergraduate counterpart of an existing graduate course in Sociology. After general discussion, it was moved, seconded and

Undergraduate Curriculum

VOTED: That the committee recommend to the Board approval of the changes in the undergraduate curriculum as set forth in Document 64-051.

Ph.D. in Chemical Engineering

The proposal for a Ph.D. in Chemical Engineering was taken up and the President noted the strength of the department's staff which has substantial research orientation and, an especially encouraging sign, a relatively youthful average age. After general discussion, it was moved, seconded and

VOTED: To recommend that the Board approve the Ph.D. in Chemical Engineering recommended in Document 64-052.

Status of Labor Relations Program

The President explained the background of George Meany's speech at the University Centennial Convocation in which he expressed the need for greater activities on the part of educational institutions in the field of Labor Relations and Labor Research. The President stated that he had received a letter from Mr. William Belanger, President of the Massachusetts State Labor Council AFL-CIO, requesting that the University explore possible areas of service in this field. The President appointed a committee to study the feasibility of this proposal; said committee composed of Assistant Dean Conlon (School of Business Administration), Professor Bruce Morris (Acting Head, Economics), Professor J. Henry Korson (Head, Department of Sociology), and Dr. Leo F. Redfern (Acting Secretary), Chairman.

COMMITTEE

At the request of the President, Dr. Redfern described the work of the University committee which proposed, in a preliminary fashion, a Labor Relations and Research Program in four major dimensions: (1) organization of existing undergraduate courses in such fashion as to allow for a "concentration" by students majoring in relevant disciplines at the University, but desiring a concentrated field of study in Labor Relations to supplement their major field; (2) a tentative proposal of a master's degree program in Labor Relations based largely on an interdisciplinary approach, supplemented by establishment of a selective number of new courses required to provide a balanced program in depth, and operating under a Director of Labor Relations Education and the Graduate School; (3) an extension service offering on-campus and off-campus short courses, institutes and workshops oriented to the needs of labor groups throughout the Commonwealth; and (4) an extensive research program, including interdisciplinary studies, on problems of labor and labor organization.

The University committee met with a committee of the State AFL-CIO Labor Council that included Mr. Belanger; James Loughlin, Secretary-Treasurer; Richard O'Keefe and John Callahan, Executive Vice Presidents; Francis Lavigne, Director of the Education Department of the State Council; and Larry Rogin, Director of Education at the National AFL-CIO Office from Washington. The labor representatives were very favorably disposed to the preliminary program as presented. They acknowledged that the two academic phases of the total program were solely University responsibilities, but were pleased that these were being contemplated. They were particularly interested in the extension service program and offered many constructive suggestions as to the types of courses and institutes which would meet the expressed needs of the labor movement. They were especially pleased that the contemplated program would be focused on labor relations and labor research and not be involved with industrial relations. The University committee had pointed out its feeling that any program in business and industrial relations would more properly be under the jurisdiction of the School of Business Administration or some other unit focused particularly upon industrial relations and personnel management.

The President stated that he would be interested in the reaction of Board members to this proposal and that comments of the Board could provide useful guidelines. For that reason he desired that there be some Board discussion, even if on an informal basis, at the next meeting of the full Board.

Faculty Hiring Policy

The President called the attention of the committee to the fact that the old Standard Practice Instruction manual stated that the President shall make faculty appointments below the rank of Professor with confirmation by the Board of such appointments.

COMMITTEE

The President mentioned that it is now necessary to operate very quickly in making offers and firming up commitments to obtain the best possible candidates for our rather large staffing requirements. It would be most desirable, under such demanding circumstances, if the President had the opportunity to offer firm appointments subject to confirmation by the Board. Under such a procedure the President emphasized that tenure appointments would always be forwarded to the Board prior to final commitment. However, for attracting candidates for faculty positions up through Department Head, the President would be greatly aided if he had the authority to engage subject to Board confirmation. He pointed out that his Deans were also under heavy pressure in this same regard and that should he, the President, be authorized to make these firm commitments a policy would be set up whereby a portion of such authority could be delegated to the Deans to make firm commitments at the lower ranks in order to resolve some of the critical situations that are presently causing a "bind" in personnel recruitment procedures.

The President further noted that recruiting is one of the toughest problems the University currently faces. In academic life today apparently the instructor rank is in danger of disappearing, especially for Ph.D. trained candidates. In today's academic market, one usually finds that available good men have three to four alternate offers pending and there is a pressing need for being able to make firm offers in order to prevail against this type of competition. He added that another complicating factor, one the University hopes to meet at least in modest measure, is that faculty engaged in research frequently require special equipment or facilities, in addition to going salary rates, as inducements to come to the University. The Trustees present agreed that the President should confer with University legal counsel and procure a draft of a by-law authorizing engagement of academic personnel, subject to Trustee confirmation, through the rank of Head of Department.

(Trustee Plimpton left at 3:34 p.m. for a prior commitment)

There was considerable discussion of the adequacy of the presentation of personnel action data. The President stated that the Secretary to the Board should explore some method of setting up a system of studying and analyzing faculty turn-over including perhaps a procedure for exit interviews. It also was noted that there is a need for an annual review of departmental and school staffing patterns, including analysis of types and levels of new appointments, promotions, resignations, and related information. It was felt that some system providing for a post-audit review by the Faculty and Program of Study Committee (and by the Board as a whole if desired) would be one feasible answer to buttress a delegation of authority to the President to make firm commitments and appointments to the staff.

COMMITTEE

The Chairman noted that a similar type of problem exists in regard to Trustee evaluation of curriculum and that there is an apparent need for an audit program of courses of study or for a general assessment in evaluating proposals for curriculum changes. Such information might deal with workloads, student demand levels, budgetary implications, and place of proposed changes in the total curriculum of the University. It was agreed that a desirable first step might be to have the Assistant to the Provost distribute to the Faculty and Program of Study Committee materials submitted in support of new course proposals.

The President distributed copies of a preliminary draft of a policy for tenure. The President stated this proposal is now being considered by the Faculty Senate and as soon as the Senate has recommended and advised on the policy, he will submit a proposal on this matter to the Trustees.

The Chairman asked if any plans were being developed for long-range academic program planning. The President stated that the problem is to better synthesize our capital outlay plans with the academic planning going on among the "line" units (departments, schools and University). This type of planning would be a coordinative function, in which the Provost would play a major role, but to which a full-time person might have to be assigned in order to gather and sift the material and to present it in a form suitable for decisions by appropriate University officials.

Report on Residential College Idea

Dr. William Field, Dean of Students, was introduced to the committee. Dean Field explained the status of the residential college concept. He noted that the problem involved one of optimizing faculty-student relations in view of the dynamic growth of the University community. This rapid growth has given rise to problems of student isolation in a relatively large institution and has led to the consideration of an idea of establishing sub-units within the University based upon residence halls. Such units by having selected faculty members living in (at the halls) would promote better student-faculty rapport, would provide a sense of relatedness to an easily identifiable unit within the University, and would include social, cultural and educational influences. A committee has been appointed by the President to develop an initial proposal that would implement this basic concept.

The committee had agreed that a program might be developed on campus in stages, commencing with new units in the dormitories now under construction on the Hill at the eastern side of the campus. A senior faculty person would reside as head of residence in such units and a younger faculty couple would be selected to serve as assistant head of residence. This staff would recruit non-resident faculty members to affiliate with a living unit and to participate from time to time in social and cultural programs of these units. The Dean estimated that the total administrative cost of such a program for the four residence halls that might be engaged in the first phase of the program would only

be approximately $8,000 to $10,000 above the regular staffing expenses required in operating the dormitories on the old basis.

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Dean Field stated that there was a possibility that some sections of courses might even meet in the hall lounges and utilize these facilities for instructional purposes. A committee would be established to review continuously the development and results of this program. It was estimated that about 1300 students would be involved in the first stage.

The Chairman noted that the vitality of the faculty selected in the first stage was an important consideration and that proper selection would be more crucial than the numbers involved initially. It was also felt that a judicious development and stimulation of cultural activities is a critical factor in the success of such a residential college approach.

Dean Field stated that a University committee has worked closely with the Building Authority Committee and their consultants in the development, design and decor of the new units on the Hill and that substantial progress has been made in this respect.

The Chairman thanked Dean Field for the informative report and requested that Dean Tunis come into the meeting for the purpose of discussing admissions policies.

Report by Dean of Admissions

Dean Tunis informed the committee that the University is scheduled to take in 2600 freshmen for the fall of 1964, consisting of 1250 women and 1350 men. Next year the plan is to aim for a 50-50 ratio between men and women for the entering class. Originally the Admissions Office had planned to offer acceptances to 4900 applicants with a view to filling the 2600 available places, but the rate of acceptances had been running sufficiently high that it will not be possible to offer acceptances to this many candidates. Applications, said the Dean, are now over 10,000, not including the bulk of the transfer applications which are scheduled to come in later in the spring. The Dean distributed a table which is attached to these minutes providing Admission Office statistics as of February 13, 1964.

In order to aid students to make plans as far in advance as possible, the Dean stated that the Admissions Office had already sent out 500 declinations to those who would obviously not be qualified for acceptance next fall at the University. He exhibited to the committee a data processing run-off having 17,000 referred records which are being processed by Admissions.

One bright ray in the admissions picture at the moment, said theDean, is that scholarship money is now available in reasonable amounts so that for the first time the University can approach its goal of offering some degree of assistance to all needy, qualified freshmen. For this coming fall, the Dean stated that about $96,000 would be available for freshman scholarship

assistance and that these awards would be made on a basis of the College Scholarship Service computations of need plus scholastic standing of the candidates. He noted that the average award to freshman women is $375.

The President mentioned the University's plan to develop a program for culturally bereft youngsters by seeking out suitable prospects at the junior grade level of high school and trying to stimulate in these students a motivation for higher education including the bringing of them to the campus for a summer and then follow-up contacts during the senior year in high school to encourage them to aspire toward and achieve a record to warrant college-level training. Another proposed program, said the President, would involve an attempt to attract students from minority groups, especially from the Negro community, to enter the University with particular encouragement to enter certain fields of study which have hitherto been neglected by such groups, such as Business Administration training.

Dean Tunis added in regard to student needs that wherever possible the University attempts to meet these needs by a combination of scholarship grants and loans. In response to a question from the Chairman, the Dean stated that the University has a faculty Scholarship Committee that is organized into sub-committees which focus on specific areas for scholarship awards (e.g., freshmen, professional schools, etc.). The Scholarship Committee develops policies and guidelines that enable the Admissions Office and the Office of Student Placement and Financial Aid to carry out the administrative procedures. He also noted that the Board of Admissions and Records sets the policies on admission standards.

The Chairman requested Dr. Venman to compile at a subsequent date a report on the committees of the University and the University Senate, and their duties. Dean Tunis promised to provide the committee with data on College Entrance Board scores and other relevant information as contained in the Registrar's annual report.

In regard to transfer students, the Dean pointed out that applications tend to peak the first week in March and that the Admissions Office will be deciding the bulk of these cases in May and June. These applications are handled primarily by Mr. Cadigan who has had experience in the Community College system. Particular attention will be paid to the Community College problem of successfully transferring students to the University and that to accomplish this, Mr. Cadigan will be visiting every Community College in the Commonwealth and interviewing as many interested candidates as possible during this tour. This year, the Dean added, they are allowing 300 transfer places in the entering group. He stated that there are some articulation problems in handling transfer students but that these are worked out in conferences with the Community Colleges.

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In response to a question, the President stated that it is the aim of the University to accept up to 5% of exceptionally well-qualified out-of-state candidates as authorized by vote of the Board of Trustees. Dean Tunis mentioned that a number of these out-of-state candidates include children of alumni and that in addition, there is no general scholarship aid available for out-of-state students at the University. The Chairman thanked Dean Tunis for an excellent presentation and discussion. She expressed the desire that at future meetings, the committee might occasionally hold luncheon meetings with faculty members to provide for informal discussion and exchange of views.

There being no further business, the meeting adjourned at 5:36 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

ADMISSIONS OFFICE STATISTICS - FEBRUARY 13, 1964

Applications

	Mass.	Out-of-State	Total
Men	4014	441	4455
Women	3390	783	4173
	7404	1224	8628 *

* Last year's (2/13/63) applications totaled 5797

Increase in applications over last year - 48.8%

Accepted for September 1964

	Mass.	Out-of-State	Total
Men	667	56	723
Women	949	171	1120
	1616	227	1843 *

* Last year's (2/13/63) acceptances totaled 1914

Total Records - 17,600 (includes applications, interviews, College Boards).

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

March 11, 1964, 12:00 M., Statler Hilton Hotel, Boston

PRESENT: Trustee Boyden, President Lederle, Trustees Crowley, Pumphret, Fox, Treasurer Johnson, Dr. Venman

A quorum being present the meeting was called to order at 12:15 p.m. by Chairman Boyden.

After discussion on the course of development of the Medical School, it was moved, seconded and

VOTED: That the Executive Committee recommends to the Board of Trustees that the ad hoc Screening Committee originally charged with finding a Dean for the Medical School serve as an ad hoc Committee of the Board of Trustees on the Medical School.

The meeting adjourned at 12:45 p.m.

William C. Venman
Acting Secretary, pro tem

Attest: Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

COMMITTEE

April 9, 1964, 12 Noon, Dukes Room, Student Union, Amherst

PRESENT: Chairman Schuck, President Lederle, Trustees Crowley, Haigis, Troy, Secretary Redfern, Dr. Venman, Professors Conlon, Korson and Morris. (Trustee Plimpton arrived at 2:06 p.m.)

A quorum being present, the Chairman called the meeting to order at 12:12 p.m.

Labor Education Program

At the request of the Chairman, the President introduced the faculty members of the ad hoc Committee on Labor Education: Professors Conlon, Korson and Morris. There was considerable discussion of the Labor Education Committee's proposal for the establishment of a program of labor studies and education at the University. Special attention was focused upon the labor program approach as compared to the labor-management joint approach. It was pointed out that while some institutions use one approach, and others utilize the other, testimony from labor leaders shows a strong preference for a separate program for labor. The Labor Education Committee members were unanimous in recommending the separate program approach and indicated that it was unlikely that organized labor would be willing to provide support in gaining legislative authorization and appropriations for a joint program. It was further noted that the School of Business is planning an extensive program for business and industry, including executive development training programs and the School of Engineering has proposed an Engineering Liaison Service to assist business firms. In view of these plans by other units of the University, it was felt that the joint approach in labor programs would have little advantage and considerable disadvantage compared to the separate labor program.

The Chairman expressed appreciation to the faculty committee members for their contribution in clarifying the issues and recommendations. After further discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustees approval of the program for labor education as contained in the Report of the ad hoc Committee on Labor Education.

Provost Position

The President introduced the candidate for the position of Provost, Dr. Oswald Tippo. (Trustee Plimpton arrived at the meeting) At the request of the Chairman, Dr. Tippo discussed some of the major objectives and principles which he felt important in the growth and development of a state university dedicated to the standard of excellence in research, teaching and public service.

The Chairman thanked Dr. Tippo for his joining the committee for this discussion.

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(Mr. Broadhurst was invited into the meeting)

Tenure Policy

The Chairman then moved to the agenda item concerning the proposed policy on academic freedom and tenure. The President explained that he was recommending this policy which had been carefully developed and discussed by a special faculty committee, approved by the Faculty Senate, and reviewed by legal counsel. Basically, said the President, the proposed policy follows the principles and procedures recommended by the Association of American University Professors.

Mr. Broadhurst called attention to the fact that under the proposal, tenure possibilities for non-academic professional staff would be confined to the positions of Staff Assistant, Staff Associate, Staff Administrator and Staff Physician. Tenure would not be granted to non-academic professional members except in these categories and only by vote of the Trustees. Likewise, tenure for academic personnel would not be automatic, but granted only by vote of the Board. Under the proposal, a faculty member eligible for tenure must take the initiative to insure that his case is receiving consideration. This provision will avoid any member "backing-in" to tenure through inadvertency. To qualify for tenure, a candidate must have six years of experience at an accredited institution, three of which must be with the University of Massachusetts. For special cases, the President may recommend tenure within a shorter period of time. He noted the importance to a university of having reasonably specific policy and rules on tenure. Procedures are provided for an orderly system of review and appeal, with ultimate authority to decide issues in dispute residing in the Board of Trustees. All rules and procedures conform to Trustee statutory powers and authority.

The President expressed the opinion that the proposed policy was one of the best of which he has knowledge, and that its adoption by the Trustees would constitute a major improvement in University personnel policies.

(Trustee Haigis departed for prior appointment at 3:05 p.m.)

After further discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustees approval of that portion of the Resolution on Academic Freedom and the Policy on Tenure Rules and Regulations, as contained in Document 64-061, that pertains to academic personnel.

It was thereupon moved, seconded and

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VOTED: That further study be undertaken of employment conditions for non-academic professional staff with a view toward an early report to the committee for purpose of additional consideration.

Appointment Policy

The President reviewed once more the difficulties in recruiting without the flexibility of being able to make firm offers to qualified faculty candidates for vacant positions on the University staff. The policy being recommended, which had been reviewed by legal counsel, would greatly aid in alleviating much of the competitive pressures that are presently restricting our ability to successfully recruit new staff members. All appointments made under this policy would, of course, be submitted to the Trustees for confirmation.

It was moved, seconded and

VOTED: To add to positions authorized to be filled by appointment of the President (as contained in Document 64-062) the positions of "athletic coaching personnel".

After further discussion, it was moved, seconded and

VOTED: To recommend Board approval of the proposed policy, as amended, on Faculty Appointments as contained in Document 64-062.

(Mr. Broadhurst left at 3:37 p.m.)

Undergraduate Curriculum

At the request of the President, Dr. Venman explained the objectives of the proposed changes in the undergraduate curriculum. He noted that the proposed major in Park Administration was designed to build a four-year program on the solid base of the present two-year program and that this proposal has received the endorsement of related professional and business groups. The Air Science proposal follows the current nation-wide revision underway in AIR ROTC programs that will emphasize space problems.

After discussion, it was moved, seconded and

VOTED: To recommend the Board approve the changes in the undergraduate curriculum as set forth in Document 64-058.

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The President presented the Graduate Council recommendation relative to changes and additions in the Graduate School curriculum. The President mentioned especially the public need for strengthening our resources in the School of Education and stated he was pleased with the proposals from Education that are designed to meet these needs with a high-level program, including further development of the doctoral program.

Graduate Curriculum

After further discussion, it was moved, seconded and

VOTED: To recommend that the Board approve the curriculum changes and additions in the graduate program as contained in Document 64-060.

The Chairman asked for information concerning the proposal for Graduate and Student Loans. At the request of the President, Dr. Venman explained that the recommended policy would remedy certain hardship cases that occasionally develop because of delays experienced by students in receiving payments due them by the Federal government and other sources, under grant and fellowship awards. The proposal would provide for temporary, short-term interest free loans to tide these students over until they began to receive the moneys due them.

Student Loans

After discussion, it was moved, seconded and

VOTED: To recommend Board approval of the granting of short-term non-interest loans to graduate and foreign students and, further, that the appropriate officers of the University be authorized to transfer $5,000.00 from the Trust Fund Interest Account to establish said loan fund.

There was discussion of Dean Moore's memorandum relative to the Four-College Cooperative Ph.D. to the effect that the University should hold the same position toward the Four-College degree as held by the other colleges; namely, the parallel degree approach allowing the University to offer its own Ph.D. in any field it desires. It was the consensus of the committee that this position was reasonable and in consonance with University objectives.

Four College Ph.D.

There was discussion of the Provost's position and the recommendation for appointment of Dr. Tippo to that position. After discussion, it was moved, seconded and

VOTED: To recommend Board approval of the appointment of Dr. Oswald Tippo as Provost of the University of Massachusetts.

Provost Position

There being no further business, the meeting adjourned at 4:06 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

April 10, 1964, 10:00 a.m., President's Office, U of M

COMMITTEE

PRESENT: Chairman Haigis, President Lederle,
Trustees Emerson, Schuck, Treasurer
Johnson, Acting Secretary Redfern

Capital Outlay Program

At the request of the Chairman, the Treasurer discussed the proposed capital outlay program. He stated that more than a year had been devoted by the Master Planning Council to reviewing and updating the recommendations of each School and College in the ten-year capital outlay program. The Council is composed of faculty and administrators. Copies of the proposed capital outlay program, as approved by the President, for fiscal 1965 were distributed. Review of the former capital outlay program was necessary because of the changing size and nature of the University programs that had evolved in recent years. For example, said the Treasurer, the expansion of research and graduate programs has necessitated an increased emphasis on facilities designed to serve such specialized purposes.

The intent of the Master Plan is to implement the academic plans that are approved by the Board of Trustees (as said academic plans may be recommended by the Faculty and Program of Study Committee).

The President stated that his hope was to further improve the planning procedures by developing suitable organization and staff arrangements. It might be necessary, he said, to allot a full-time position to work in this area of administration. The committee decided to continue its study of Capital Outlay planning at its next meeting on May 11.

Paresky Property

The Chairman then moved to item 2 of the agenda, land acquisitions. The Chairman noted that Mrs. Ada Paresky had property which was taken by eminent domain on June 8, 1962, by the University and the structures thereon demolished in accordance with the University Master Plan. The property had been bought by Mr. and Mrs. Paresky in 1951 for approximately $15,000 with the stated idea of eventually starting a business, for which they had obtained a town variance. The University had had three independent appraisals made and, within the Trustee policy in regard to average appraised values, had offered $26,600 for settlement of the property. Mrs. Paresky, whose husband had subsequently died, had not agreed to this amount. Judge Blassberg was thereupon invited into the committee meeting to explain further details about the situation.

Mrs. Paresky and her son David were then invited into the meeting. They circulated photos of the building, taken prior to demolition. David Paresky described the history of the acquisition

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of the property in 1951 and the receipt of a permit to conduct a souvenir and gift shop thereon. After the death of the father, Mrs. Paresky in 1959 applied for a renewal of the permit. The neighboring store proprietor objected and the Zoning Board turned down the permit for a clothing and gift shop. In 1960 the Pareskys applied for a permit to conduct a gift shop solely and upon agreement with the neighboring proprietor that it be only a clothing shop the Pareskys again applied for a permit. The University is on record as opposing the granting of the permit at that time. The permit was issued in 1961 with inclusion of a statement to the effect that the intent to establish a business was sincere and not apparent as an attempt to pyramid property values. David Paresky pointed out the settlement prices which had been received for adjoining lands in that neighborhood and stated that his mother and he felt that in view of these the offer of settlement which had been made by the University was not adequate.

The Chairman explained that the Building and Grounds Committee, as a unit of the Board of Trustees, could only advise and recommend on this matter and that the Board has full authority to act with finality. He assured the Pareskys that their comments and opinions would be taken into consideration in the committee's recommendation to the Board. He stated that it was the hope of all concerned that the matter could be acted upon with all due consideration and dispatch.

The Treasurer stated that a new appraisal had recently been made of the property and that this had raised the average offer possible under the Board formula to $30,000. After further discussion, it was moved, seconded and

VOTED: To recommend that the Board of Trustees authorize an offer of up to $30,000 for the Paresky property.

After discussion, it was moved, seconded and

Cobbs Property

VOTED: To recommend to the Board of Trustees that they purchase or take by eminent domain in fee the property of Isobel A. Cobbs containing 22.0996 acres more or less situate in Amherst, Hampshire County, Massachusetts, and being a portion of the premises described in a deed recorded in the Hampshire County Registry of Deeds, Book 1005, Page 505, and more particularly described on a "Plan of land in Amherst, Mass., to be taken by the Commonwealth of Amherst for the use of the Trustees of the University of Massachusetts, dated February 14, 1964, Gordon E. Ainsworth & Associates, Registered Land Surveyors, Engineers and Landscape Architects, Deerfield, Mass."; and that the purchase price for the said property be $17,930.

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Ocicki Property

It was also moved, seconded and

VOTED: To recommend to the Board of Trustees that they purchase or take by eminent domain in fee, the property of Joseph S. Ocicki and Shirley M. Ocicki situate on Sunset Avenue in Amherst, Hampshire County, Massachusetts, and being the same premises described in a deed from Juzefa Ocicki dated May 2, 1952, and recorded in the Hampshire County Registry of Deeds, Book 1116, Page 382, and also deed from the said Juzefa Ocicki dated August 4, 1960, recorded in the Hampshire County Registry of Deeds, Book 1332, Page 223 and being all of the property owned by the said Joseph S. Ocicki and Shirley M. Ocicki situate on Sunset Avenue in said Amherst; and that the purchase price for said property be $12,700.

The matter of the request to the Town of Amherst to abandon certain streets was considered. It was moved, seconded and

Hillside Avenue and Eastman Lane

VOTED: To recommend that the Board authorize Judge Samuel Blassberg on behalf of the Board to contact the Town Manager and Town Counsel of the Town of Amherst for purpose of arranging for the Town to release and quitclaim all its rights, titles, and interests in Hillside Avenue so-called and Eastman Lane so-called to the University for the purpose of enabling the University to develop the campus in accordance with the University Master Plan.

There being no further land acquisition matters, Judge Blassberg departed.

Coal

In connection with the final plans for the coal-handling equipment, the Treasurer stated that these would not go out to bid from the Bureau of Building Construction until a report had been received on all potential alternative heating arrangements. The committee decided to postpone action at this time pending receipt of the report.

Road Plans

The final plans for the road construction program would establish the long-range master plan for an outer perimeter (for vehicle traffic) around the campus and would commence with that portion fronting on the Boyden Building, running north and around

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the section encompassing the Holdsworth Natural Resources Center. Sasaki, Walker & Associates had approved the roads but wished that sidewalks and tree plantings could be included. However, the appropriation authorized for this project would not allow for these additional items. After general discussion, it was moved, seconded and

Road Plans

VOTED: To recommend the Board approve the final plans for the road construction as related to the first phase of the Master Planning traffic and road development project.

Goessmann Laboratory

There was extended discussion in regard to Goessmann Laboratory remodeling project and the Treasurer pointed out that a grant of $150,000 from the National Science Foundation was available to match the $350,000 authorized by the State for this project. There was some question about an additional $150,000 that might be available from the State for further renovation but which evidently must be handled as a separate project. The Treasurer was instructed to report further on the status of this matter.

Demolition

The Treasurer stated the necessity for demolishing the old brick storage building west of the Curry Hicks Cage. The building was no longer suitable for even storage purposes, created a traffic impediment, and lay in the path of future classroom site development. It was moved, seconded and

VOTED: To recommend that the Board approve the demolition of the brick storage building west of the Curry Hicks Cage.

Other Business

There was extended discussion as to whether or not the Trustee policy prohibiting the naming of a building after a living staff member or a living former staff member of the University would apply to specific facilities within the buildings. It was noted that the Alumni had recommended the naming of the new pool in the Boyden Building after a living staff person. It was the consensus of the committee that this matter should be discussed before the Board of Trustees.

The Treasurer informed the committee that the problem of the deflection of the third floor slab in the new section of the Morrill Science Center had stabilized and that he was now satisfied sufficiently to approve the acceptance of the building, which had been authorized by the Board.

There being no further business, the meeting adjourned at 3:00 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

COMMITTEE

April 30, 1964, 10:00 a.m., Parker House, Boston, Mass.

PRESENT: Trustees Fox, Crowley, Pumphret, Healey, President Lederle, Treasurer Johnson, Dr. Venman

Furcolo Foundation

The first item for discussion was the statement in draft form for a proposed gift from the Furcolo Foundation to the Trustees of the University. This was followed by a brief discussion of the relationship of the Massachusetts Maritime Academy to the University. It was also reported that the Crime Commission activities on campus have apparently begun to subside.

Massachusetts Maritime Academy

There was extended discussion of a strong and pressing need to extend the operations of the University of Massachusetts into the city of Boston. The University could be ready by the fall of 1965 to take a freshman class. This operation would emphasize high-quality low-cost education and would bring with it the benefits of existing accreditation, high-quality faculty and library. The operation would be geared to the needs of the students, both undergraduates and continuing education and would offer opportunities for education at times designed to meet the needs of the students.

The necessity for coming up with adequate money now, with a capital outlay budget later, was discussed. There was extended discussion of the problem of timing and sponsorship. It was emphasized that this operation would be a complete activity in every way paralleling the work on the campus at Amherst and eventually offering the same degrees.

The meeting was adjourned at 11:55 a.m.

William C. Venman
Secretary pro tem

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

COMMITTEE

May 2, 1964, 10:30 a.m., President's Office, U of M, Amherst

PRESENT: Chairman Schuck, President Lederle, Trustees Lyons, Plimpton, Troy, Acting Secretary Redfern, Dr. Venman, Professor Naegele (Director of Waltham Field Station)

Department of Environmental Science

The meeting convened at 10:30 a.m. and the Chairman requested a discussion of the proposal for a Department of Environmental Science which has been proposed for the Waltham Field Station facility. The President asked Professor Naegele to explain the background and objectives of the proposal to establish a Department of Environmental Science in the College of Agriculture. Professor Naegele spoke briefly on the relationship of the Institute of Agricultural and Industrial Microbiology to the proposed department, noting that the Institute needed a departmental structure in order to properly meet the needs of graduate students desiring to study in this multi-disciplinary area. This would be in line, also, with the nation-wide trend toward refurbishing and reorienting programs and services of schools of agriculture toward programs that are academically viable, and promotive of relevant basic research consonant with contemporary trends in the evolution of higher educational services. Professor Naegele stated that Rutgers and other institutions have, of course, already structured similar Departments of Environmental Science. The basic attempt is one of resurrecting the concept of an interdisciplinary community of scholars who can bring diverse talents to focus upon a major area of human need.

It was pointed out that the Institute of Agricultural and Industrial Microbiology would become part of the Department of Environmental Science. The President indicated this is similar to the need to relate bureaus and institutes of the University to the relevant resident departments. Professor Naegele explained that Environmental Science is related to Ecology which may include certain aspects of Microbiology, Botany or Zoology, depending upon the academic orientation and in some cases upon the personalities of staff workers involved in the programs. The proposed department would supplement existing programs and where necessary would provide for cooperative relations with existing units of the University.

The concept of the tutorial-research program was stressed as a new departure in the proposed department. It was noted that informational exchange in the field of Environmental Science will come primarily through published material, but also through personal contact of the faculty with other departments of the University and with faculties of institutions of higher education in the Boston

area. The plan would provide, essentially, a "departmental home" for the teaching-research-service functions of the Field Station staff. The present work of the Field Station and the Institute of Agricultural and Industrial Microbiology will continue to be performed as services within the Department of Environmental Science.

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The graduate degree in Environmental Science, which will be formally proposed at a later date to the Board, is gaining wider acceptance in academic circles. The program would contain, within the graduate degree, fields of concentration such as Agronomy. Entomology, and Biochemistry. As with all relatively new academic departures, it is anticipated that over a period of time there will emerge a generally understood concept of the field of Environmental Science, much as has developed in regard to the field of Political Science for example.

The President stated that the College of Agriculture has been thinking and planning for a reorientation of their programs and services for some time. Such a reorientation, if encompassed, might require a renaming of the College.

One term that has been proposed is College of Natural Resources. The President mentioned that there has been, in addition, a number of studies on the orientation of Colleges of Agriculture including the Hood Study directed by Ayers Brinser which is concerned with the future of New England agricultural colleges. Such studies include possibilities of consolidating certain specialized fields on a regional basis.

(Dr. Naegele left for an appointment at 11:30 a.m.)

The committee decided to take up at a future meeting the proposal for the establishment of a Department of Environmental Science.

Personnel Procedures

The Chairman then raised for discussion the agenda item concerning policy on personnel procedures. The President presented a draft policy statement and commented that it was the intent of the proposal to clarify the basic policy governing personnel actions. He said he did not expect action but merely wanted discussion at this time. The proposal would emphasize the advisory nature of the committees and the relationship of these committees to department heads and deans. The proposal would make explicit the provision for a review, if desired, at the conclusion of the complete process of personnel actions. It was also the intent to stress that the role of the committees would be consultative, not recommendatory, in order to keep clear the lines of communication and responsibility in the University administrative structure.

There was general discussion and comments and Document 64-063 will be revised on the basis of the suggestions made by the committee.

COMMITTEE

Assistant Deans

The development of Assistant Deans in the College of Arts and Sciences was taken up. The President, at the request of the Chairman, explained that there was considerable need for such positions in a large college such as that of Arts and Sciences. The intent would be to provide an academic administrative experience to selected faculty members for a limited period of time (approximately four years). It is anticipated that under the proposal the faculty members serving as Assistant Dean would return to full-time faculty work at the termination of their period of service as Assistant Dean. The President stated that this matter would officially come before the Board as part of the University's budget plan.

The President also noted the problem that with the authorized salary ranges, it is not possible to make well-qualified full professors serve as Assistant Deans, because the current ceiling on the Assistant Dean salary range is not sufficient to make adequate provision for such appointments. There is need to modify the range for Assistant Deans to a $15,288 maximum in order to solve this present dilemma. After general discussion, it was moved, seconded and

VOTED: To recommend that the Board approve the range of $8,795 to $15,288 for the position of Assistant Dean, U of M.

Trustee Seminar

There was considerable discussion of the value and need for another "Northfield Seminar" to enable Board members to give intensive attention to long-range plans, issues, and problems of the University of Massachusetts. It was felt by the committee that if plans could be undertaken this spring to arrange for such a meeting in the fall that a comprehensive program for a Trustee seminar could be established and appropriate arrangements made to allow maximum participation by the Board.

Undergraduate Curriculum Changes

The Chairman then called for discussion on the curriculum proposals in the agenda. Dr. Venman explained the details of the proposed changes, including the alphabetical classification of certain courses (C-Humanities; D-Social Sciences; and E-Mathematics and Physical Sciences). After general discussion, it was moved, seconded and

VOTED: To recommend that the Board of Trustees approve the curriculum changes as contained in Document 64-066 which is attached to and hereby made part of these minutes.

Four-College Ph.D. in Spanish

The proposal for a Four-College Ph.D. degree in Spanish was discussed at some length, including inquiries as to the procedure for clearances and approvals by the participating institutions.

After general discussion, it was moved, seconded and

COMMITTEE

VOTED: To recommend that the Board of Trustees approve the proposed Four-College Ph.D. in Spanish (Document 64-067 which is attached to and hereby made part of these minutes) with the exception of the new graduate courses proposed in French which are tabled for further consideration at a later meeting.

The committee felt that it would be helpful to discuss the proposals for the graduate French courses with representatives of the department and/or the Graduate School.

The President noted the need in the forthcoming year to strengthen and supplement the administrative staff and organization of the University in order to improve and facilitate the planning processes and the implementation of long-range developments and programs. The President stated that currently the administrative structure of the University is dangerously extended and that with the evolution of new programs and responsibilities that are being thrust upon the University, a strengthening of this area is absolutely essential to prevent a critical breakdown of effectiveness and efficiency in operating the institution. Such a strengthening of staff would also provide an opportunity for reallocation of duty assignments along functional lines and would aid in clarifying (without rigidifying) related jurisdictional responsibilities.

There being no further business, the meeting adjourned at 12:22 p.m. for the purpose of holding an informal luncheon discussion.

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

May 11, 1964, 11:00 a.m., Statler Hilton Hotel, Boston

COMMITTEE

PRESENT: Chairman Haigis, President Lederle, Trustees Brown, Schuck, Treasurer Johnson, Acting Secretary Redfern, Dr. Venman, Trustee Sweig in attendance as guest of committee.

Paresky Property

The Chairman informed the committee of the continuing discussions with the Pareskys in connection with the Paresky property. It was the consensus of the committee that the $30,000 authorized by the Board was a negotiated settlement figure that would be the total sum for the acquisition of this property.

Stone & Webster Study

The Treasurer explained that a study is being made by Stone & Webster, Inc., analyzing future needs of the University in utilities; and that Stone & Webster will contact all appropriate parties in connection with this study. Following this there could be a meeting of the Buildings and Grounds Committee to discuss the Stone & Webster report prior to recommending to the Board, hopefully by the June 6 meeting.

The committee then continued discussion of the capital outlay program for fiscal 1966. The Treasurer said that the faculty had prepared extensive justification for their respective projects which had been sent to each member of the committee. There were basically two points of focus in preparing the capital outlay program: (1) the rapid growth in enrollments, and (2) the expanding needs of the graduate and research programs.

The Treasurer informed the committee that the architects on the Fine Arts Center were now engaged in preliminary studies. He noted that appropriations had already been received for planning the agricultural laboratories and farm service buildings and that preliminary plans will soon be before the Buildings and Grounds Committee. The second addition to Bartlett was discussed extensively. It was indicated that Federal money would be available to aid in the construction of this facility. It was suggested that perhaps with some design control, it would be possible to allow flexible use of this proposed building. The addition to the School of Education building was discussed and it was pointed out that the School is one of the most dynamic in terms of growth of the University. The President spoke of the great need for a facility to provide services of a continuing education nature and noted the great lack of this type of facility in the public higher education system of the Commonwealth. He mentioned that the University has been discussing its responsibilities in this area with a number of interested organizations and agencies. It was pointed out that such a facility is also needed in connection with instructional programs in food service and restaurant management as well as

essential to continued growth of the conference program. There are possibilities that foundation or other private grants may be available to assist in building and furnishing the building. It was agreed that items for roads and pavements, renovation of old buildings, and equipment are essential to undergird the growth plans for the University in the years ahead. There was review of the recommended plans for facilities in life science, nursing, plant science, and nuclear and chemical engineering. Review was made of the priority listing. After general discussion, it was moved, seconded and

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Capital Outlay Program 1966

VOTED: To recommend that the Board approve the capital outlay program for fiscal year 1966 (Document 64-073 attached) with priority item #3 to be listed as second addition to Bartlett Hall and with the addition of $15,000 for planning money for Student Health Services addition.

In adopting this capital outlay budget for 1966, it was noted that projects eliminated from the 1965 budget, if any, would be carried forward to fiscal 1966.

The proposed capital outlay plan for fiscal year 1967 was discussed at length. It was noted that the plan for the Waltham academic building may be contingent upon prospective development of the University facilities in Boston. It was, therefore, deleted until the need was established. In connection with the addition to the Student Health Services (which the committee voted to place in the fiscal year 1966 budget requests) the committee felt expansion of this facility should not intrude upon the Rhododendron Garden to the north. It was thereupon moved, seconded and

Capital Outlay Program 1967

VOTED: To recommend that the Board of Trustees accept and approve the capital outlay program as proposed for fiscal year 1967 (Document 64-074 attached).

Land Acquisition

The Treasurer noted that the Town of Amherst is requesting an easement of 30 feet in width for the purpose of laying and maintaining a sewer line across the property of the University and that this sewage facility would aid in servicing the new football site and other facilities of the University. After general discussion, it was moved, seconded and

Sewer System

VOTED: To recommend that the Board of Trustees of the University grant to the Inhabitants of the Town of Amherst, Hampshire County, Massachusetts, an easement thirty (30) feet in width for the purpose of laying and maintaining a sewer line across property of the University which will provide the necessary sewage facilities for the proposed

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new football site and other athletic facilities for the University; such easement to commence at the Town of Amherst Sewage Treatment Plant and to continue to Amity Street so-called, as shown on a plan entitled, "Easement for Sewers through land of the Commonwealth of Massachusetts, dated February 1964, No. 8-SG63-L15, drawn by Haley & Ward, Engineers". The granting of this easement is contingent upon the confirmation of the authority of the Trustees to grant such an easement.

The Treasurer described the necessity for the acquisition by the University of acquiring certain lands and buildings held by Elsie Blasko in order to move forward the development of the southwest portion of the campus. After general discussion, it was moved, seconded and

Blasko Property

VOTED: In accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

VOTED: To recommend that the Board of Trustees of the University purchase, or take by eminent domain, in fee, the property of Elsie Blasko situate on the westerly side of Sunset Avenue in Amherst, Hampshire County, Massachusetts, and being the same premises described in a deed from Frank P. Toole to Stanley Blasko, dated November 12, 1913, and recorded in the Hampshire County Registry of Deeds, Book 696, Page 391, and that the purchase price for said property be Seventeen Thousand Four Hundred Ninety ($17,490.00) dollars.

The Treasurer noted that the University was now prepared to undertake the first phase of the long-range campus traffic plan and for this purpose it would be necessary to have Board approval of the contract with the lowest eligible bidder, Warner Brothers, Inc., of Sunderland for Project 63-1. After discussion, it was moved, seconded and

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Roads, Sidewalks & Parking Areas

VOTED: To recommend that the Board of Trustees of the University award the contract for the construction of roads, sidewalks, and parking areas, Project 63-1, Account No. 8363-08, W.R. 42829, to the lowest eligible and responsible bidder, Warner Brothers, Incorporated, Sunderland, in amount of the base bid of $55,338.00 and to authorize the Treasurer, Kenneth W. Johnson, to execute said construction contract in the name of and for the Board of Trustees and to take any and all other actions necessary to complete the work in accordance with the plans and specifications.

Next Meeting Date

After discussion, it was agreed that the Buildings and Grounds Committee should meet on Monday, June 1, at 9:30 a.m. in the President's Office, Amherst.

There being no further business, the meeting adjourned at 12:43 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

May 22, 1964, 3:30 p.m., Statler Hilton Hotel, Boston

PRESENT: Trustee Healey, President
Lederle, Trustees Crowley,
Pumphret, Treasurer Johnson,
Acting Secretary Redfern,
Mr. Broadhurst

Management and Services Agreement

Mr. Healey, serving as Chairman, called the committee to order at 3:36 p.m. He introduced Mr. Broadhurst who presented a proposed Management and Services Agreement for the new (third project) Dining Hall scheduled to come on the line next fall. Mr. Broadhurst stated that he will prepare for the June 6 meeting of the Board a series of resolutions and votes necessary to approve and to implement the requirements necessary in order for the project to proceed. Mr. Broadhurst promised to make available copies of the proposed Management and Services Agreement to the Trustees of the Board with a notice of the proposed vote.

After general discussion, it was moved, seconded and

VOTED: That the Executive Committee gives preliminary approval to and refers to the Board the proposed Management and Services Agreement as presented by the Building Authority bond counsel.

At the request of the President, the Treasurer distributed copies of a memorandum from Dean of Students, Dr. William Field, dated May 21, 1964. In the memorandum, Dean Field cites the urgent pressures for space at the campus that makes highly desirable the acceleration of the building schedules for the remainder of the southwest area projects. Copies of Dean Field's memorandum will be distributed to the Board. The Treasurer said the request for accelerating the schedule would be presented at the next meeting of the Buildings and Grounds Committee of the Board for their consideration. If approved by the committee and subsequently by the Board, such a request would be presented to the Building Authority.

There being no further business, the meeting adjourned at 4:58 p.m.

Leo F. Redfern

Leo F. Redfern
Acting Secretary

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MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

June 1, 1964, 9:30 a.m., President's Office, U of M

COMMITTEE

PRESENT: Trustee Haigis, President Lederle, Trustees Brown Emerson, Schuck, Treasurer Johnson, Acting Secretary Redfern, Mr. Hugill and representatives from Stone & Webster: Mr. White, Mr. Cassidy and Mr. Plante

Capital Outlay

The Chairman convened the meeting and indicated the first item on the agenda was discussion of the 1965 Capital Outlay Budget. At the request of the President, the Treasurer made a report upon the current status of the 1965 Capital Outlay Budget.

Amendments to Traffic Rules and Regulations

The committee then took up a discussion of the proposed amendments to the Traffic Rules and Regulations, copies of which had been circulated to members of the committee. The Treasurer explained that experience over a period of one year plus changes which had been made in the General Laws of the Commonwealth relative to motor vehicle regulations, required some amendments to the University automobile regulations. After discussion, it was

VOTED: To recommend Board approval of the amendments to the Traffic Rules and Regulations as contained in Document 64-081 which are attached to and hereby made part of these minutes.

Report of Stone & Webster

The Chairman then invited in the representatives of Stone and Webster, Engineering Consultants. The representatives explained the approach and preliminary status of the report which they had undertaken in regard to a study of the alternative methods of heating University dormitories and buildings, especially in connection with planned new dormitory facilities. They noted that a careful cost analysis had been made and that preliminary findings showed, on the basis of bids received for the first phase of the southwest dormitories, that steam heated hot water circulation system was the most advantageous at the moment. They noted, however, that there are non-cost advantages that accrue to electric heating including finer system of control (room by room adjustments if desired). They informed the committee of certain projected fourteen year average cost estimates that had been calculated, which included capital cost and depreciation. Other aspects that had been considered included matters of delivery, storage, handling, residue, types and grades of fuel energy, and future prospective trends in various markets. The value of insulating buildings, regardless of type of heating used, was explained and the Stone and Webster representatives noted that some insulation would be economically warranted in achieving heating economies, not to mention non-costed advantages during summer time use of buildings. They expressed the view that electric heating should be continued under review even though on the basis of current projects it is not economical.

The Chairman thanked the representatives of Stone and Webster for their informative discussion prior to their departure from the meeting.

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A question was raised as to the treatment and color of the facing of the new dormitory exteriors and the opinion of the committee was that this matter should be decided in terms consonant with existing patterns on campus. The President was requested to raise this matter with the University of Massachusetts Building Authority.

After general discussion, it was moved, seconded and

Southwest Dormitories - steam heated hot water

VOTED: To recommend to the Board that heating for project #4 (first phase southwest area) should be steam heated hot water on the basis of bids received by the Building Authority May 20, 1964.

Request for Acceleration of Southwest Project

The President explained the tremendous pressures for space that exist and will increase during the next five or six-year period. In view of these pressures, there is an urgent need to move forward as expeditiously as possible in the next phase of the southwest project. A revised dormitory schedule of construction was presented and discussed (Document 64-084). After general discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustess that a request be made to the University of Massachusetts Building Authority to put out to bid as soon as possible the second group of dormitories for completion by August 1966 (project #6) on the basis of three alternatives in regard to heating systems (Document 64-084):

1. Steam heated hot water
2. Electric
3. Steam hot water heating except for one high-rise dormitory on an all-electric basis

Horticultural Research Center - rental rate

At the request of the Chairman, the Treasurer explained the recommendation of the Dean of the College of Agriculture to establish a rental rate for the caretaker's house at the Horticultural Research Center in Belchertown. It was pointed out that as this would be a Trust Fund operation, no cost would accrue to the State for providing utilities for this house. In addition, it was recognized that the tenant has added responsibilities serving as night watchman and weekend security for the property. After general discussion, it was moved, seconded and

VOTED: To recommend the Board authorize a rental of $35.00 for the house at the Horticultural Research Center Trust Fund which shall support the cost of utilities for said facility.

The Chairman noted that inspection of the School of Business Administration Building, the Ralph C. Mahar Auditorium and the addition to Hasbrouck Physics Building would take place after lunch.

Paresky Property

Under other business, it was noted by the Treasurer that he had received a letter from the legal counsel of Mrs. Ada Paresky indicating the willingness of his client to accept $30,000 plus interest as settlement for her property taken by the University in conformance with the requirements of the University Master Plan. Mrs. Paresky's lawyer indicated the offer will stand until June 2 at which time petition may be made for land damages in the land court. It was the consensus of the committee that they had no authority to change an offer which had been made by the Board of Trustees.

Following the luncheon, the committee visited the School of Business Administration Building and the Ralph C. Mahar Auditorium. After general discussion, it was moved, seconded and

School of Business Administration acceptance

Ralph C. Mahar Auditorium

VOTED: To recommend to the Board of Trustees the acceptance of the School of Business Administration Building and the Ralph C. Mahar Auditorium as completed in accordance with the plans and specifications subject to the completion and repair of a list of items on file with the Treasurer.

The committee inspected the addition to Hasbrouck Physics Building and after general discussion, it was moved, seconded and

Hasbrouck Laboratory addition acceptance

VOTED: To recommend to the Board of Trustees the acceptance of the addition to Hasbrouck Physics Building as completed in accordance with the plans and specifications subject to the completion and repair of a list of items on file with the Treasurer.

There being no further business, the committee adjourned at 2:54 p.m.

Leo F. Redfern
Acting Secretary

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

June 2, 1964, 10:30 a.m., President's Office, U of M, Amherst

COMMITTEE

PRESENT: Chairman Schuck, President Lederle, Trustees Crowley, Troy, Haigis, Lyons, Plimpton, Provost Tippo, Acting Secretary Redfern, Dr. Venman

The Chairman indicated Item 1 of the agenda was the undergraduate curricular changes contained in Document 64-075. There was general discussion as to the relationship of proposed curricular changes to the total curriculum pattern of the University. It was suggested that a meeting with the Dean of Agriculture would be helpful to the committee in gaining a better understanding and ability to evaluate the program proposal in Restaurant and Hotel Management and other programs in the College of Agriculture. It was hoped that an opportunity would be provided in the future for the committee to meet with Dean Spielman.

After general discussion, it was moved, seconded and

Undergraduate Course Changes

VOTED: To approve the proposed curricular changes as contained in Document 64-075 in the College of Agriculture with the exception of the new course requested in Restaurant and Hotel Management which would be the subject of subsequent committee consideration.

After general discussion, it was moved, seconded and

VOTED: To approve the curricular changes for the College of Arts and Sciences as set forth in the memorandum from the Associate Dean of Arts and Sciences dated April 14, 1964.

Ph.D. in French

Professor Taylor, Head of the Department of Romance Languages, being available, the Chairman with the concurrence of the committee postponed further action on curricular changes and invited Professor Taylor into the meeting. Professor Taylor discussed the proposals for the graduate courses in French as contained in Document 64-076. He stated that the proposed French courses were designed as part of the balanced program in the Department of Romance Languages and were intended primarily to provide a minimum level of offerings at the Ph.D. level in order that University candidates could be assured an opportunity for reasonable progression towards their degree.

The strength of the Four-College Cooperative Program would be retained as appropriate and desirable, however, in the development of this program. Professor Taylor went on to explain

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that the need to study each century, in French literary history, is required in the curriculum to reflect the basic motivations and cultural forces indigenous to the various eras. Historical courses reflect literary monuments of the periods covered.

He noted that the department is adding two top-flight staff persons in the area of French instruction. The department now has approximately 14 candidates and it is estimated that there will be fairly rapid expansion of the doctoral program if the proposed courses are authorized. Professor Taylor explained briefly the basic differences between the 100 and 200 level courses and there was some discussion as to the appropriateness of allowing exceptional undergraduate seniors to participate in the graduate courses. Professor Taylor indicated the plans of the department in regard to developing and strengthening the library holdings in the area of French studies and the cooperation which the department has received in its plans from the University Library and the Dean of Arts and Sciences in this effort.

The Chairman thanked Professor Taylor for his informative presentation prior to his withdrawal from the meeting.

After general discussion, it was moved, seconded and

VOTED: To recommend Board approval of the proposed graduate courses in French as contained in Document 64-076.

Department of Management Courses

Returning to the undergraduate curricular changes, the committee discussed the curricular offerings for the Department of Management in the School of Business Administration as contained in a memorandum from Professor Claunch dated April 8, 1964. After general discussion, it was moved, seconded and

VOTED: To recommend Board approval of the proposed courses in the Department of Management as contained in the memorandum of Professor Claunch dated April 8, 1964.

After discussion of the proposal by the School of Education to change the credit authorization from 2 to 3 for Physical Education 75, it was the consensus of the committee that this matter should be postponed until further study and consideration.

Dean of Administratio

The President discussed, in the absence of the Acting Secretary (Dr. Venman serving as Acting Secretary pro tem), the need for strengthening portions of the administrative structure of the University in order to better meet the heavy burdens being imposed upon a growing institution. There was discussion as to future potential developments in the area of University structure and organization. The President indicated that at the present

time a Dean of Administration is essential to enable the President's Office to carry out many of the numerous burdens being placed upon the President. The statement of need for such a position was referred to along with the duty descriptions of the position.

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The necessity for adequately staffing other administrative offices, including the University Secretary's position was discussed.

After general discussion, it was moved, seconded and

Dean of Administration

VOTED: To recommend Board approval of the position of Dean of Administration, U of M.

Upon recommendation of the President, and after general discussion, it was moved, seconded and

VOTED: To recommend the appointment of Leo F. Redfern as Dean of Administration, U of M.

Residential College Program

The committee reconvened in the Dukes Room, Student Union, with a luncheon discussion of the Residential College program. Professor Varley and Dean Field were invited into the meeting to describe the planning and proposed operation of the Residential College program. Professor Varley said the basic aim included the hope of establishing an intellectual tone for dormitory living that would encourage study and would also allow for the use of some dormitory facilities for certain classes to be held especially in the late afternoon period. Such classes would normally include 20 students but on special occasions might rise to as large as 50 students. Approximately 75% of class membership would be drawn from dormitory residents but the balance would be drawn from students in other living units on campus. The House Master was exploring the possibility of including some Honors Colloquia in the dormitory instructional program.

Professor Varley said that arrangements would be possible for cultural programs and that it was intended to utilize the Dining Commons arrangements for each building to have joint dinners and a high table. The staff of each building would include a Preceptor, Resident Faculty member and 10 to 12 Faculty Fellows selected on a voluntary interdisciplinary basis and on the basis of recommendations of their colleagues.

Dean Field stated that in regard to special educational programs, the University is proposing to the Danforth Foundation a request for funds to implement these programs in the Residential College. Danforth has approved funds for initial phases of the program and the University is beginning preparation of a proposal for added funds to support the next three years of a program in order to provide a total coverage of at least one generation of students. The Danforth Foundation is interested in the problems of faculty-student relations, especially in institutions growing quickly in a quantitative sense. They would provide for independent

evaluation and appraisals of the programs which they have supported, although this would in no wise intrude upon University independence in operation the programs.

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(Trustee Lyons left at 1:03 p.m. for a prior commitment)

It was noted that most disciplinary actions will be handled by House Counsellors working for the Dean of Students but under the House Master of the Residential College. Dean Field stated that the program also may help the problem of "faculty absorption into the University community" which may be especially valuable to younger new faculty members. It was noted that three play areas are anticipated for use to supplement the physical education program and to allow for leisure time use. Dean Field noted that the Building Authority sub-committee has agreed to a plan of collecting art work from young Massachusetts artists and craftsmen for furnishing the dormitories.

Professor Varley explained that students volunteer for living in the Residential College buildings. There is no University screening process and the voluntary procedure calls forth a fairly representative "mix". The estimated class distribution that would be found in the Residential College would be approximately one-half freshmen, one-quarter sophomores and one-quarter juniors and seniors.

The Chairman expressed the hope that the Faculty and Program of Study Committee would be kept informed in the future as the program develops and evolves.

Boston Branch

Acting Secretary Redfern reported on the status of legislative Bill S.849. He indicated that after a lengthy hearing on Wednesday, May 27, at which the University received strong support from labor groups, League of Women Voters and other interested parties, the Joint Committee on Education had issued a favorable report on the bill. The bill had been opposed largely by the State College Presidents (with the exception of one) and by faculty and students of Boston State College. The Chairman of the Board of Regional Community Colleges gave strong support. President Case of Boston University had appeared in opposition to the bill on the grounds that the problem, although pressing, might require further study.

Senator Harrington had introduced two amendments. One, striking the grant of eminent domain authority to the Trustees, had been discussed previously with University officials and although it had not been acceptable to them, Senator Harrington had nevertheless introduced it, acknowledging the fact the University did not approve this amendment. The University has always exercised eminent domain authority under capital outlay appropriations and, as the Joint Committee was informed in a memorandum submitted by the Acting Secretary, had never received adverse

criticism for its prudent and judicious use of such authority when it had been necessary. It was felt, that if extensive capital outlay requirements might at some time in the future be required that it might be appropriate at that time to request legislative grant of eminent domain authority as had been customary in the past.

COMMITTEE

The second of Senator Harrington's amendments had been much more extensive than the University had been given to understand was his original intent. Earlier the University had understood the Senator would strike out the phrase "or other places" on the grounds some people felt the University might attempt to establish two or three universities in the Boston area. Obviously as this is not the intent within the foreseeable future such a modification would have been acceptable. However, Senator Harrington's amendment as presented to the Joint Education Committee was supported by the Senator on the grounds of prohibiting the University from locating within the city limits of Boston. Subsequently, when the Committee Chairman, Senator Fonesca, asked the President whether the amendment was acceptable, the President responded that the University would carry out whatever wishes the Legislature enacted in the legislation. It was the opinion of the University observers that at that point, in lacking the opportunity for prior consultation with Senator Harrington on his actual amendments, it would have been unwise to oppose outright the amendment offered (particularly as the intent of the amendment had not been immediately clear to many observers).

Mr. Redfern concluded that although the general sentiment apparently is strongly in favor of having a University facility in the Boston area that time is becoming a critical factor in view of the legislative desire for prorogation within the next two or three weeks. The University would pursue the matter most diligently.

Department of Environmental Science

The President stated that the administration with the concurrence of Provost Tippo was recommending the establishment of a Department of Environmental Sciences. Such a recommendation was necessary at this time in order that the Department, if authorized by the Board, could be functioning by the opening of the next academic year. Inasmuch as the Board of Trustees had already been informed of this proposal by the Chairman of the Faculty and Program of Study Committee at a previous meeting, the President hoped that, with the approval of the Committee, the Board would be able to act upon this matter at its meeting on June 6. It was emphasized that the recommendation does not include the authorization for a Master's degree program, plans for which would be subsequently formally proposed to the Committee and the Board at a later date. The Waltham Field Station facilities would be used largely for research and Master's thesis work at this time, said the Provost.

COMMITTEE

After general discussion, it was moved, seconded and

VOTED: To recommend the Board approve the establishment of a Department of Environmental Sciences as contained in Document 64-065.

Department of Environmental Sciences

There being no further business, the Committee adjourned at 2:04 p.m.

Leo F. Redfern
Acting Secretary

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
AGRICULTURE AND HORTICULTURE

June 22, 1964, 12:30 p.m., Parker House Boston

COMMITTEE

PRESENT: Trustees Brown, Emerson, Lyons, McNamara; Provost Tippo, Treasurer Johnson, Dean Redfern, Dean Spielman, Associate Dean Jeffrey, Assistant Dean Allan of the College of Agriculture; Associate Director of Agricultural Extension Beattie, Associate Director of the Experiment Station Damon; Secretary McCartney, President Lederle

College of Agriculgure - reorganization

Chairman Emerson called for informal discussion of certain organizational changes proposed for the College of Agriculture which would have the effect of consolidating instructional programs in the Departments of Agronomy and Horticultural Science; Dairy Technology and Food Science and Technology; also the Departments of Veterinary, Poultry and Dairy and Animal Science. The administrative services in Agricultural Communications would be consolidated with the central information services of the Office of University Relations.

After lengthy discussion of the principal issues involved, and full consideration of the benefits which would accrue to the College of Agriculture and to the University, it was

VOTED: That the adoption of the following resolutions are hereby recommended to the Trustees of the University of Massachusetts, namely:

Department of Plant & Soil Sciences

"Resolved that effective July 1, 1964 the Departments of Agronomy and Horticultural Science in the College of Agriculture are hereby abolished; that a Department of Plant and Soil Sciences is hereby established in said College and that the duties, functions and programs formerly conducted by the Deaprtments of Agronomy and Horticultural Science be conducted by the Department of Plant and Soil Sciences, subject to such revision and change as the Dean of the College of Agriculture may deem advisable.

Department of Veterinary & Animal Sciences

"Resolved that effective July 1, 1964 the Department of Veterinary Science, the Department of Poultry Science, and the Department of Dairy and Animal Science in the College of Agriculture are hereby abolished; that a Department of Veterinary and Animal Sciences is hereby established in said

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College and that the duties, functions and programs formerly conducted by the Departments of Veterinary Science, Poultry Science and Dairy and Animal Science be conducted by the Department of Veterinary and Animal Sciences, except that the duties, functions, and programs of the Department of Dairy and Animal Science pertaining to dairy technology and meats be conducted by the Department of Food Science and Technology, subject to such revision and change as the Dean of the College of Agriculture may deem advisable.

Office of University Relations

"Resolved that effective July 1, 1964 the Department of Agricultural Communications in the College of Agriculture is hereby abolished, and that the duties, functions and programs formerly conducted by the Department of Agricultural Communications be conducted by the Office of University Relations, subject to such revision and change as the Secretary of the University and Director of University Relations may deem advisable.

Franklin W. Southwick

"Resolved that effective July 1, 1964 Franklin W.Southwick, formerly Head of the Department of Horticultural Science, which department has been abolished, be and he hereby is appointed Head of the Department of Plant and Soil Sciences, without tenure in such position, such appointment to be concurrent with the continuing appointment of said Franklin W. Southwick as Professor of Horticulture, with tenure in such position, the appointment hereby made being under and subject to the Policies, Rules and Regulations on Tenure of the Trustees of the University of Massachusetts, and to all other relevant, published policies and conditions of employment in professional positions on the staff of the University and without change in present compensation.

William G. Colby

"Resolved that effective July 1, 1964 William George Colby, formerly Head of the Department of Agronomy, which department has been abolished, be and he hereby is confirmed in a continuing appointment as Professor of Agronomy, with tenure in such position, the appointment hereby made being under and subject to the Policies, Rules and Regulations on Tenure of the Trustees of the University of Massachusetts, and to all other relevant,

published policies and conditions of employment in professional positions on the staff of the University and without change in present compensation.

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Thomas W. Fox

"Resolved that effective July 1, 1964 Dr. Thomas W. Fox, formerly Head of the Department of Poultry Science, which department has been abolished, be and he hereby is appointed Head of the Department of Veterinary and Animal Sciences, without tenure in such position, such appointment to be concurrent with the continuing appointment of said Dr. Thomas W.Fox as Professor of Avian Genetics, with tenure in such position, the appointment hereby made being under and subject to the Policies, Rules and Regulations on Tenure of the Trustees of the University of Massachusetts, and to all other relevant, published policies and conditions of employment in professional positions on the staff of the University and without change in present compensation.

Denzel J. Hankinson

"Resolved that effective July 1, 1964 Denzel J. Hankinson, formerly Head of the Department of Dairy and Animal Science, which department has been abolished, be and he hereby is confirmed in a continuing appointment as Professor of Dairy Technology, with tenure in such position, the appointment hereby being made under and subject to the Policies, Rules and Regulations on Tenure of the Trustees of the University of Massachusetts, and to all other relevant, published policies and conditions of employment in professional positions on the staff of the University and without change in present compensation.

Glenn H. Snoeyenbos

"Resolved that effective July 1, 1964 Glenn H. Snoeyenbos, formerly Head of the Department of Veterinary Science, which department has been abolished, be and he hereby is confirmed in a continuing appointment as Professor of Veterinary Science, with tenure in such position, the appointment hereby made being under and subject to the Policies, Rules and Regulations on Tenure of the Trustees of the University of Massachusetts, and to all other relevant, published policies and conditions of employment in professional positions on the staff of the University and without change in present compensation.

COMMITTEE

Gilbert E. Mottla

"Resolved that effective July 1, 1964 Gilbert E. Mottla, formerly Head of the Department of Agricultural Communications, which department has been abolished, be and he hereby is confirmed in a continuing appointment as Head of Department "A", with tenure in such position, the appointment hereby made being under and subject to the Policies, Rules and Regulations on Tenure of the Trustees of the University of Massachusetts, and to all other relevant, published policies and conditions of employment in professional positions on the staff of the University and without change in present compensation."

Dean Spielman gave a report on future plans of the College of Agriculture touching on several issues which would be considered in the future including:

1. Change of Name for the College

Change in Name

He reported that the diverse nature of the various programs in Agriculture made difficult the selection of an all-inclusive choice of name. Faculty discussion in the College and the polling of faculty votes through a mail ballot all indicate that the majority of the College accepts the desirability of a name change, but there is at present no substantial concurrence on a specific name.

Several examples of name changes at other universities were given including that of College of Life Sciences and Agriculture at the University of Maine.

Dean Spielman stated that the major consideration involved in a change of name lies in the effect which such a change would have on student morale and enrollments in the College. He requested from the President a mandate that a name change be placed in effect. Further discussion revolved around possible use of the words "applied science" or "environmental sciences" or "economic biology" in the title.

President Lederle stated that, within a year, a title change should be evolved which would qualify appropriately the word "agriculture" in the name of the College.

It was then moved, seconded and

VOTED: That the Dean of Agriculture consult with appropriate staff members to evolve a recommendation for a change in name of the College of Agriculture which would appropriately reflect the scope of the disciplines administered by the College.

2. Resource Development and Community Planning

COMMITTEE

Dean Spielman stated that resource development and community planning would be prime topics of future concern for the College. Activity in this area might go under the Holdsworth Resource Center, or might evolve into a separate center. There was brief discussion of the Water Resources Bill now before Congress. Hope was expressed that the bill would be passed and become a source of research funds for land-grant universities including the University of Massachusetts.

3. Graduate Training Program for Agricultural Agents

Assistant Dean Allan discussed the new Graduate Training Program financed on federal funds, enabling qualified county agricultural agents to obtain advanced degrees. One semester of residence work is required. He briefed the committee on progress in the search for heads of the Departments of Landscape Architecture, and Entomology and Plant Pathology.

4. Nine and Eleven-Month Appointments

Dean Spielman recommended that every faculty appointment at the University be made either on a nine or an eleven-month basis, and reported a consensus of the College of Agriculture faculty that nine-month appointments were preferred. It was suggested that, if the College were converted uniformly to nine-month appointments, the salaries of present eleven-month individuals be continued.

President Lederle discussed some of the pros and cons of the administrative problem of salary equalization as between nine and eleven-month appointments and summer session appointments. He reported that the College of Arts and Sciences is trying to eliminate eleven-month appointments.

The meeting concluded with the Chairman and the Committee commending Dean Spielman and his associates for the excellence of their reports, and with the suggestion by the Chairman that another meeting of the Committee be called at an early date.

The meeting adjourned at 4:07 p.m.

Robert J. McCartney
Secretary

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

July 2, 1964, 11:16 a.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Healey, President Lederle, Trustee Troy, Provost Tippo, Treasurer Johnson, Dean Redfern, Mr. Wood of Standish, Ayer & McKay, and Secretary McCartney

After brief discussion of the agenda, it was agreed to begin committee deliberations with a consideration of Item Two concerning the establishment of new endowment funds.

Endowment Funds

Treasurer Johnson stated that, in the past the Administration had requested Board approval and acceptance of endowment funds. He noted that a review of the Board minutes indicated that the following funds have been received since the last Board action and have not received such recognition, although they have been established on the books of the University by administrative direction:

1. THE STOCKBRIDGE SCHOOL ALUMNI ASSOCIATION FUND

2. THE DISTINGUISHED VISITORS COMMITTEE FUND

3. THE MARGARET RUTH POMEROY HAMLIN FUND

The Treasurer said that the Stockbridge School Alumni Association had given the Trustees of the University of Massachusetts on May 25, 1963, the sum of $1,161.38 to establish an endowment fund. Interest income is to be used at the discretion of the Director of the Stockbridge School for the purpose of assisting worthy students, promoting School programs, or for stimulating good teaching by the faculty.

The balance of the fund as of June 30, 1964 was given as follows:

Principal	$1,161.38
Income	29.07

After brief discussion it was moved, seconded and

Stockbridge School Alumni Association Fund

VOTED: To recommend to the Trustees that the appropriate officers of the University are authorized to establish the Stockbridge School Alumni Fund as an Endowment Fund, and that it be retroactive to May 25, 1963 to conform with accounting records.

UNIVERSITY OF MASSACHUSETTS

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Distinguished Visitors Fund

The Treasurer noted that the Distinguished Visitors Committee Fund was established by the students of the University of Massachusetts to provide investment income fro the support of the Distinguished Visitors Program, which is operated under the auspices of the Student Senate and R.S.O. Committee. The Distinguished Visitors Program Committee, with the advise of the Finance Sub-Committee, has the power to invest money in the University's Student Loan Program and the Ndea Loan Program. Upon the return of the principal accruing from the trust fund, it shall be placed in the Endowment Fund semi-annually, December 31, and June 30. The return of the principal and any income to the committee shall be made by the mutual consent of the committee and the Treasurer of the University. After January 1, 1970, all income from the Endowment Fund shall be applied to the Program account.

The balance of the account as of June 30, 1964 was given as follows:

Principal	$8,344.17
Income	208.85

It was moved, seconded and

VOTED: To recommend to the Trustees that the appropriate officers of the University are authorized to establish the Distinguished Visitors Committee Fund as an Endowment Fund pursuant to the provisions of the constitution of the Distinguished Visitors Committee, and, as it may be subsequently amended, and, acceptance is made retroactive to August 2, 1963 to conform with accounting records.

Margaret P. Hamlin Fund

The Treasurer noted further that under the terms of an inter vivos trust between the First National Bank of Amherst and the late Margaret Ruth Pomeroy Hamlin, the University of Massachusetts was bequesthed 20% of the residue of the trust as the MARGARET RUTH POMEROY HAMLIN FUND. Under the terms of the trust, the bequest to the University is to be held in trust, the income to be used to aid deserving girls as directed by the Dean of Women at the University.

Statement of the account was as follows:

COMMITTEE

PRINCIPAL:

Cash		$ 1,021.41
Securities		
24 shares American Telephone and Telegraph Co. certificate #B225991 @109 18/32	$2,629.50	
24 shares The Borden Co., certificate certificate #0527651 @49½	1,188.00	
48 shares Commonwealth Edison Co. common, certificate #91-1098791 @42.0168181	2,016.81	
39 shares Continental Casualty Co., certificate #C255031 @78½	3,051.75	
36 shares General Electric Co. common certificate #BE319543 @65	2,340.00	
35 shares Insurance Co. of North America certificate #PA/O 248128 @79¼	2,773.75	
27 shares J. C. Penney Co., common, certificate #090641 @39 10/32	1,061.44	
47 shares Philadelphia Electric Co. common, certificate #00586470 @29 5/8	1,392.38	$16,453.63
		$17,475.04

After brief discussion, it was moved, seconded and

VOTED: To recommend to the Trustees that the appropriate officers of the University are authorized to establish the Margaret Ruth Pomeroy Hamlin Fund as an Endowment Fund, and that it be retroactive to June 25, 1964 to conform with accounting records, and to add the securities to the investment pool.

University of Massachusetts Foundation

The Treasurer stated that the University is in receipt of a request from the University of Massachusetts Foundation, Inc. to make payment to the Foundation in July, 1964, due on funds advanced by the Foundation for NDEA loans.

The Board was reminded that, with the passing of the National Defense Education Act of 1958, the University required additional funds to support its matching quota in applying for a Federal Capital Contribution. The Foundation assisted the University and its students by making loans to support the program. Over a three-year period beginning with September 13, 1960 and ending September 27, 1962, the University borrowed $18,773.75 from the

Foundation. The loans were demand and promissory notes at the same rates and on the same terms as collected under the provisions of the National Defense Education Act of 1958.

COMMITTEE

An amendment to the 1958 Act prohibits the use of the interest collected from student loans until such time as the NDEA Program is liquidated, whereupon the total interest collected will be shared on the same 9 to 1 ratio as capital contributions.

In view of this amendment, it was moved, seconded and

Trust Fund Interest Account

VOTED: To recommend to the Trustees that the payment of interest to the Foundation be made annually from the Trust Fund Interest Account, and that the interest payment for the period through June 30, 1964 be pursuant to the schedule shown below.

SCHEDULE OF NOTES PAYABLE
UNIVERSITY OF MASSACHUSETTS FOUNDATION, INC.
MATCHING FUNDS FOR NDEA LOANS

Principal		Interest Payable to June 30,1964
$2,000.00	Demand note, 3%, dated 9/13/60	$ 228.68
760.00	Demand note, 3%, dated 10/5/60	85.50
1,840.22	Demand note, 3%, dated 10/20/60	204.72
5,000.00	Demand note, 3%, dated 8/16/61	433.34
1,273.75	Demand note, 3%, dated 1/18/62	93.93
2,299.78	Promissory note, 3%, dated 1/16/61	238.97
5,600.00	Promissory note, 3%, dated 9/27/62	297.71
$18,773.75		$1,582.85

It was further moved, seconded, and

VOTED: To recommend to the Trustees that all interest received upon liquidation of the National Defense Education Act be returned to the Trust Fund Interest Account.

Unrestricted Endowment Funds

The Treasurer next reviewed expenditures and disbursements from the Unrestricted Endowment Fund and from the University Fund for the period July 1, 1963 through June 12, 1964.

From various Unrestricted Endowment Funds, a total of $815.23 was disbursed against prior authorization of $1,000.00.

From the University Fund, a total of $4,449.71 was disbursed against prior authorization totalling $5,000.00.

COMMITTEE

After brief discussion, it was moved, seconded and

VOTED: To accept the report of the 1964 disbursements from Unrestricted Endowment Fund Income and from the University Fund.

After brief discussion, it was moved, seconded and

VOTED: To recommend to the Trustees that the President be authorized to use for furtherance of the University's program $1,000 of unrestricted income from Endowment Funds for the fiscal year 1965.

Report of State Auditor

The committee next moved to a review of the Report of the State Auditor. The Treasurer pointed out that the Report was critical principally of purchases under Trust Funds where records of bids taken on purchases were not always adequately kept and filed under a flexible policy which had been extended to Deans and Directors and others for direct purchase from Trust and Federal Funds available to them for expenditure. This had not previously been questioned in prior years by the auditors. The Treasurer was queried concerning the cut-off level where competitive bidding must start, and he responded that the level was $20.00 on State Funds. He pointed out that the Procurement Office is sometimes able to obtain non-competitive items without accepting bids; also, that the University is stocking up in general on a wider variety of supply items.

The committee was satisfied with the Treasurer's report and Trustee Healey recommended that a report of the Treasurer's comments on the Report of the State Auditor be transmitted to the Full Board of Trustees. (Document 65-004)

Investment Counsel Service

With the permission of the permission of the Chairman, Mr. John M. Wood of Standish, Ayer & McKay, Inc., distributed a document entitled "Report on Endowment Fund and Operating Fund of the University of Massachusetts," as of April 1, 1964. The analysis as of April 1, 1964 showed a total Endowment Fund appraised value of $679,321.62 with annual estimated income quoted at $23,842.69. A similar analysis for the University of Massachusetts operating fund showed the total fund book value at $3,497,445.67 with annual estimated income quoted at $104,157.91.

The basic recommendation of Standish, Ayer & McKay, Inc., insofar as the University of Massachusetts Endowment Fund is concerned was to sell presently held shares of American Tobacco and Schering Corporation and to buy U. S. Treasury Bonds and G.M.A.C. debs.

After brief discussion, it was moved, seconded and

UNIVERSITY OF MASSACHUSETTS

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Stocks

VOTED: To recommend to the Trustees that the Treasurer, Kenneth W. Johnson, be authorized to sell:

100 shares American Tobacco common
100 shares Schering common

and to buy for the Endowment Fund:

30,000 U. S. Treasury Bonds $4\frac{1}{4}$ 8/15/92-87
20,000 G.M.A.C. debentures 5 5/8 6/15/86-72

With respect to the University of Massachusetts Operating Fund, the Standish, Ayer & McKay, Inc. Report observed that the income of the Operating Fund is somewhat vulnerable as virtually all assets are in very short maturities. In the past, interest rates on these very short maturities have undergone volatile fluctuations. Accordingly, any sharp decline in short-term interest rates would result in an important reduction in income in the fund.

In this perspective, the investment counselors suggested that a small portion of the estimated minimum balance could be placed in an intermediate maturity in order to assure at least the current rate of income on this money for a few years. The firm noted that U. S. Treasury's are currently reasonably attractive. The committee decided to consider this when student payments increase available funds in early fall.

After full discussion and line item review of the elements comprising the Research Trust Fund Budget and the Trust Fund Interest Budget for the fiscal year July 1, 1964 to June 30, 1965, it was moved, seconded and

Research Trust Fund Budget

VOTED: To recommend to the Trustees approval of the Research Trust Fund Budget for the fiscal year July 1, 1964 to June 30, 1965 in the amount of $250,000 and to approve the Trust Fund Interest Budget for the fiscal year July 1, 1964 to June 30, 1965 in the amount of $89,360.00.

The budgets are detailed in the Trustee agendas.

There being no further business, the meeting adjourned at 1:47 p.m.

Robert J. McCartney
Secretary

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF AD HOC COMMITTEE ON MEDICAL SCHOOL

July 2, 1964, 12:46 p.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Healey, President Lederle, Trustees Croce, Frechette, Plimpton, Solomon, Dean Soutter, Secretary McCartney

The committee was called together to engage in brief discussions of pros and cons of gathering further consultant advice on use of Lemuel Shattuck Hospital as a University teaching hospital.

After a brief exchange of comments, and in view of the fact that the main meeting of the Board of Trustees had already been delayed by several minutes, the meeting was adjourned at 12:58 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
BUILDINGS AND GROUNDS

COMMITTEE

July 30, 1964, 11:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Haigis, President Lederle, Trustees Emerson and Schuck; Provost Tippo, Treasurer Johnson, Secretary McCartney.

At the invitation of the Chairman, Treasurer Johnson outlined briefly the University's need to acquire certain properties so that work may proceed on schedule in the southwest dormitory complex. Brief discussion followed, after which, in accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University by purchase or by eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, and upon motion having been duly made and seconded, it was unanimously

Orrell Property

VOTED: To recommend to the Board of Trustees the purchase, or taking by eminent domain, in fee, the property of Kenneth H. Orrell and Blanche E. Orrell, husband and wife, situate on the westerly side of Sunset Avenue in Amherst, Hampshire County, Massachusetts, and being the same premises described in a deed from Burnett J. Doleva and Blanche E. Orrell, co-guardians of the property of John S. Doleva, to Kenneth H. Orrell and Blanche E. Orrell, dated January 9, 1962, and recorded in the Hampshire County Registry of Deeds, Book 1370, Page 100, and that the purchase price for said property be Nineteen Thousand Five Hundred ($19,500.00) dollars.

After further discussion and in accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University by purchase or eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, and upon motion having been duly made and seconded, it was unanimously

COMMITTEE

Kosakowski Property

VOTED: To recommend to the Board of Trustees the purchase, or taking by eminent domain, in fee, the property of Stephen R. and Mary A. Kosakowski, situate at 198 Sunset Avenue, Amherst, Hampshire County, Massachusetts, and being Parcel 6, Page 110, Town Atlas, Town of Amherst, and that the purchase price for said property be Twenty Three Thousand Nine Hundred ($23,900.00) dollars.

After further discussion and in accordance with Chapter 705, Acts of 1962, Item 8063-19, authorizing the Trustees of the University to acquire certain lands with the buildings thereon for the development of the University by purchase or eminent domain under Chapter 79 of the General Laws and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers and filed with Kenneth W. Johnson, Treasurer, and upon motion having been duly made and seconded, it was unanimously

Doherty Property

VOTED: To recommend to the Board of Trustees the purchase, or taking by eminent domain, in fee, the property of Agnes M. Doherty, situate at 222 Sunset Avenue, Amherst, Hampshire County, Massachusetts, and being Parcel 2, Page 110, Town Atlas, Town of Amherst, and that the purchase price for said property be Sixteen Thousand Five Hundred ($16,500.00) dollars.

Treasurer Johnson reviewed the involvement of the firm of Sasaki, Walker & Associates, Inc. in the preliminary, overall master planning of the campus. Based on this involvement and to maintain consistent development of the master plan, the Treasurer recommended to the committee that this firm be selected to develop designs and prepare plans for roads, sidewalks, parking areas, etc. associated with current construction projects. After brief discussion, and upon motion duly made and seconded, it was unanimously

Sasaki, Walker & Associates, Inc.

VOTED: To recommend to the Board of Trustees that the Board recommend to the Commissioner of Administration and Finance the appointment of Sasaki, Walker & Associates, Inc. of Watertown for the preparation of plans for roads, sidewalks, parking areas, including necessary drainage; curbing, street lighting and adjacent landscaping in accordance with the master plan prepared by the firm of Sasaki, Walker & Associates, Inc. and to supervise the construction thereof in accordance with Item 8065-28, Chapter 640 of the Acts of 1964.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

A concurrent meeting of the University Building Authority having been concluded, plans for the Dining Commons in the Southwest Dormitory were submitted to the Committee for review, and upon motion having been duly made and seconded, it was unanimously

Dining Commons in Southwest Dormitory Area

VOTED: To recommend to the Board of Trustees that they accept the final plans for the Dining Commons in the Southwest Dormitory area as presented by Hugh Stubbins & Associates subject to review and modification of technical details by the University; and to authorize the Treasurer, Kenneth W. Johnson, to indicate approval thereof by signing of the plans and specifications.

Architects for Continuing Education Center and Addition to School of Education

Treasurer Johnson next reported to the committee that the Bureau of Building Construction had requested recommendations from the Board of Trustees to Commissioner Waldron's office listing architects who might be considered to design the Continuing Education Center and the Addition to the School of Education. Brief discussion followed concerning the recommendations of the University's architectural consultant, Mr. Pietro Belluschi. The committee agreed to determine which of the architects recommended by Mr. Belluschi could be interviewed prior to the Board meeting on September 9 so that the matter could go to the full Board of Trustees on that date.

Discussion followed on recommendations for the establishment of rental rates for Head of Resident, Resident Faculty and Area Director's Apartments in the "Orchard Hill" dormitories; also, Van Meter North, Baker and Mills Houses.

Upon motion being duly made and seconded, it was unanimously

Apartment Rental Rates: Orchard Hill Dormitories

VOTED: To recommend to the Board of Trustees that the Board recommend to the University Building Authority that rental rates in the "Orchard Hill" dormitories be established for Head of Resident and Resident Faculty Apartments in accordance with the following schedule, effective upon the date of occupancy:

1.	Head of Resident Apartment Building "A"	$30 per month inc. utilities
2.	Resident Faculty Apartment Building "A"	$30 per month inc.

COMMITTEE

3.	Head of Resident Apartment Building "B"	$30 per month inc. utilities
4.	Resident Faculty Apartments Building "B"	$30 per month inc. utilities
5.	Head of Resident Apartment Building "C"	$30 per month inc. utilities
6.	Resident Faculty Apartment Building "C"	$30 per month inc. utilities
7.	Head of Resident Apartment Building "D"	$30 per month inc. utilities
8.	Resident Faculty Apartment Building "D"	$30 per month inc. utilities

It was further

Apartment Rental Rates: Van Meter North, Baker and Mills Houses

VOTED: To recommend to the Board of Trustees the establishment of rental rates for Head of Resident Apartments and Area Director's Apartments in Van Meter North, Baker House and Mills House in accordance with the following schedule, effective September 1, 1964:

1.	Van Meter North Head of Resident Apartment	$30 per month inc. utilities
2.	Baker House Area Director's Apartment	$30 per month inc. utilities
3.	Mills House Area Director's Apartment	$30 per month inc. utilities

Discussion followed on the recommendation for daily conference rates to be established for the "Orchard Hill" residence halls. Upon motion being made and duly seconded, it was unanimously

Overnight Conference Rental Rates

VOTED: To recommend to the Board of Trustees that they recommend to the University Building Authority the establishment, effective September 1, 1964, of daily conference rates for the "Orchard Hill" residence halls in accordance with the following schedule:

1. $1.00 per bed per person for all youth groups.
2. $1.50 per bed per person for all other conferences.
3. $1.50 per bed per person for University of Massachusetts Alumni groups.

COMMITTEE

Treasurer Johnson reported to the committee that Dean Field had requested that the names North Commons and South Commons be given to the dining facilities located in these respective areas on the east side of the campus. After brief discussion, and upon motion being duly made and seconded, it was unanimously

Naming of Dining Facilities

VOTED: To recommend to the Board of Trustees that it rename the existing dining commons the North Commons and to name the new dining hall located between French and Fernald Halls the South Commons.

Naming of Project II Dormitories

The Treasurer made the suggestion that the Project II dormitories might be known as the Orchard Dormitories, and that they might be named individually after leading literary figures who have been associated historically with the Town of Amherst. It was suggested further that future buildings might be named for other leading Massachusetts historical figures in the fields of letters and science. The committee agreed to carry this matter over to the next meeting for further discussion.

The Treasurer reported to the committee, that due to the schedule for completion of the "Orchard Hill" dormitories, the University would find it necessary to move students into these buildings prior to the Buildings and Grounds Committee having had an opportunity to inspect them. The conclusion was that, under existing conditions, this departure from normal procedure would be acceptable out of necessity.

There being no further business, the meeting was adjourned at 12:30 p.m.

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON
FACULTY AND PROGRAM OF STUDY

September 3, 1964, 10:00 a.m., President's Office, U of M, Amherst

PRESENT: Chairman Schuck; Trustees Crowley, Plimpton and Troy; Provost Tippo, Dr. Venman, Secretary McCartney.

PRESENT BY INVITATION: Deans Moore, Lindsey, Maher, Niederpruem; Associate Dean Wagner and Assistant Dean Bischoff; Professors Brogan, Gluckstern, Niedeck, Beth, Esselen and Lundberg.

At the invitation of the Chairman, Dean Moore of the Graduate School presented supporting material in behalf of a proposal from the Department of Physics requesting approval for establishment of a Doctor of Philosophy degree in Physics. The proposal included a request for approval of the establishment of a Four-College Cooperative Ph.D. offering running parallel to the University of Massachusetts program. Dr. Gluckstern, new head of the Department of Physics, was introduced to the committee and added his support to the proposal. After discussion, it was moved, seconded and unanimously

Ph.D. in Physics with Parallel Four-College Cooperative Ph.D. Program

VOTED: To recommend to the Board of Trustees that the Department of Physics be authorized to offer a Doctor of Philosophy degree in Physics, and that a Four-College Cooperative Ph.D. degree in Physics be approved as an offering running parallel to the University of Massachusetts program. (Document 65-015)

Professor Arthur E. Niedeck, head of the Department of Speech, appeared before the committee in support of a request by the Speech Department to participate in the Master of Fine Arts program by offering a graduate major in Dramatic Art. Professor Niedeck noted that the Master of Fine Arts degree was approved last year for the English Department for a major in Creative Writing, and for the Art Department for a major in Art. Dean Moore of the Graduate School expressed his concurrence with the request. Discussion followed after which it was moved, seconded and unanimously

Master of Fine Arts in Dramatic Art

VOTED: To recommend to the Board of Trustees that the Speech Department be authorized to offer a graduate major in Dramatic Art leading to the Master of Fine Arts degree. (Document 65-016)

UNIVERSITY OF MASSACHUSETTS

In the absence of Dean Hunsberger at an out-of-state conference, Associate Dean Wagner outlined three curricula changes within the College of Arts and Sciences which the College requested to become effective in September, 1964.

COMMITTEE

English for Foreign Students

Professor Brogan, head of the Department of English, explained a proposed modification in the course entitled, ENGLISH FOR FOREIGN STUDENTS, which would extend it from one semester to a full academic year.

Metropolitan Politics Course

Professor Beth of the Government Department gave supporting reasons for a proposed course in METROPOLITAN POLITICS to be substituted for an existing course in MUNICIPAL LAW (Government 80).

Credit Change: Mathematics 5 and 6

Associate Dean Wagner explained the request of the School of Engineering for a change in credit for MATHEMATICS 5 and 6 from four to three.

After appropriate discussion of the curricula changes proposed within the College of Arts and Sciences, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees a modification of the course entitled ENGLISH FOR FOREIGN STUDENTS, extending it from one semester to a full academic year. (Document 65-017)

It was also

VOTED: To recommend to the Board of Trustees the substitution of a course in METROPOLITAN POLITICS in the Government Department for an existing course in MUNICIPAL LAW (Government 80). (Document 65-017)

It was also

VOTED: To recommend to the Board of Trustees a change in credit in the Department of Mathematics for MATHEMATICS 5 and 6 from four to three. (Document 65-017)

New Graduate Courses

Dean Moore introduced a request for the approval of two courses in History, two in Home Economics, and one in Plant and Soil Sciences. After extensive discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that they approve new graduate courses in the Department of History as follows: (Document 65-018)

EUROPEAN HISTORIOGRAPHY TO THE ENLIGHTENMENT (History 701 - 224)

COMMITTEE

EUROPEAN HISTORIOGRAPHY, THE ENLIGHTENMENT TO THE PRESENT (History 702 - 225)

It was also

VOTED: To recommend to the Board of Trustees the approval of the following graduate course in Plant and Soil Sciences: (Document 65-018)

MORPHOLOGY OF ECONOMIC PLANTS (Plant and Soil Sciences 710 - 206)

After further discussion, it was moved, seconded and unanimously

VOTED: To refer back to the University for further study the following proposed graduate courses in Home Economics: (Document 65-018)

FASHION IN THE ECONOMY (Home Economics TCEA 701 - 201)

CLOTHING AND HUMAN BEHAVIOR (Home Economics TCEA 702 - 202)

Changes in School of Engineering Curriculum

Dean Lindsey of the College of Engineering appeared before the committee in behalf of proposed changes in the Engineering curriculum which would have the effect of replacing ENGINEERING DRAWING (M.E. 1 and 2) by two new courses.

ENGINEERING GRAPHICS (Engineering 3 - I) and

ENGINEERING PROBLEMS (Engineering 4 - II)

The proposal called for dropping M.E. 1 completely; but M.E. 2 would be retained for Civil and Mechanical Engineering majors and others who might wish to gain more proficiency in drawing.

Additionally, it was proposed to lower hours and credits from 4 to 3 in the following courses:

MATHEMATICS 5 (I and II - Introductory Engineering Mathematics) and

MATHEMATICS 6 (I and II - Introductory Calculus for Engineering)

After brief discussion, it was moved, seconded and unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees approval of changes in the curriculum of the School of Engineering as described above and outlined in the attached supporting material. (Document 65-010)

Changes in Nursing Course Titles

Dean Maher of the School of Nursing presented supporting comment in behalf of a series of proposed changes in the titles of courses in the School of Nursing. After brief discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees the changes in course titles in the School of Nursing as proposed in the attached supporting material. (Document 65-011)

Proposed Changes in Home Economics Curriculum

A proposed series of course deletions, course additions and minor course changes in the School of Home Economics were outlined by Dean Niederpruem. Lengthy discussion followed, and it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that the following new course be approved in the School of Home Economics.

INTRODUCTION TO HOME ECONOMICS (HEEd. 120 - 20) Credit 1.

After further consideration, it was moved, seconded and unanimously

VOTED: That all other course proposals of the School of Home Economics, as contained in Document 65-012 be referred back to the University for further study.

New Course in Restaurant and Hotel Management

Professors Esselen and Lundberg appeared before the committee in support of a request to offer a new course in the fall of 1964 in the Restaurant and Hotel Management Program. It was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees the addition in the fall of 1964 in the Restaurant and Hotel Management Program, the following course: (Document 65-019)

HOTEL SALES AND PROMOTION (II RHM 84)

COMMITTEE

Change in Course in Physical Education

In the absence of Dean McGuirk, Assistant Dean Bischoff responded to questions of the committee members concerning a proposal of the School of Physical Education to change from 2 to 3 credits a course entitled Prevention and Care of Athletic Injury (Physical Education 75). Discussion followed and it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that the following course in the School of Physical Education be changed from 2 to 3 credits:
(Document 65-013)

PREVENTION AND CARE OF ATHLETIC INJURY
(Physical Education 75)

At 1:30 p.m. the Committee adjourned to the Student Union for lunch.

Phi Beta Kappa Chapter

Provost Tippo opened his remarks at the luncheon with the report that the University of Massachusetts had received approval by the Phi Beta Kappa society for the establishment of a chapter on the campus in Amherst.

The Provost invited members of the Committee to submit nominees from graduates of recent years who could be recommended to the White House for consideration as appointees to important Federal posts, either at the White House or in key agencies in Washington, D.C.

The Provost gave a detailed outline of procedure currently employed in the recruitment of new members of the faculty. He enumerated several difficulties involved in recruitment of outstanding faculty.

Following this, discussion centered on means of controling the proliferation of courses, and the Provost introduced a proposed Course Request Form.

Discussion followed on a recommendation to hold a seminar involving members of the Board Committee on Faculty and Program of Study and University Deans of Colleges and Schools to explore and discuss the following questions:

1. Balance between general education and professional courses.
2. Proliferation of courses.
3. Criteria for judging new courses.

There was unanimous agreement, and the Provost was instructed to work with the Secretary in setting a date for a Seminar involving committee members and Deans of Colleges and Schools approximately two weeks prior to the October 24 meeting of the full Board of Trustees.

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After brief discussion and review, it was moved, seconded and unanimously

COMMITTEE

Faculty Senate

VOTED: To recommend to the Board of Trustees the approval of changes in the wording of the Constitution of the University of Massachusetts Faculty Senate as proposed in the attached Report of the Faculty Senate Committee on the Constitution as amended by the Faculty Senate and the University Faculty, and recommended by the President for Trustee approval. (Document 65-014)

Task Force Report

A report followed on the progress of the University of Massachusetts-Boston Task Force given by Director of Planning Cadigan and Dean of Administration Redfern.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

September 9, 1964, 10:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Haigis, President Lederle;
Trustees Brown, Emerson and Schuck;
Provost Tippo, Treasurer Johnson,
Dean Redfern, Secretary McCartney

At the invitation of the Chairman, President Lederle explained that the purpose of the meeting was to conduct interviews with representatives of a number of architectural firms recommended by Mr. Belluschi. He expressed the hope that members of the committee would thereby become more familiar with the particular style of these architects as reflected in representative examples of their work, and come to understand their philosophy of design and construction, as brought out during the interviews.

Accordingly, after due explanation by Chairman Haigis to each architect interviewee that the University is engaged in a tremendous program of expansion involving the new Medical School, U. Mass-Boston and a number of major upcoming projects on the campus in Amherst, representatives of the following architectural firms were interviewed for periods of approximately 20 to 30 minutes:

Architectural Firm	Representatives
The Architects Collaborative Inc.	Messrs. Thompson & Fletcher
Kallmann & McKinnell	Messrs. Kallmann & McKinnell
Anderson, Beckwith & Haible	Mr. Haible
The Cambridge Seven Associates, Inc.	Messrs. Paul Dietrich & Peter Chermayeff
L. Roy Webber Associates, Inc.	Mr. L. Roy Webber

At the conclusion of interviews with the above representatives of architectural firms, Treasurer Johnson stated that he had received a letter from Mr. Pei expressing regrets and indicating that he would have been present today if at all possible. Mr. Pei indicated that he was quite interested in doing work for the University. The Treasurer then quoted from a letter received from Mr. Belluschi listing additional architects whose work was of sufficiently high quality to be of interest to the committee.

The Chairman read without comment a letter from Mr. Britton of Greenfield indicating that he had continued interest in performing architectural assignments for the University.

COMMITTEE

Treasurer Johnson noted that Commissioner Waldron expected to receive a recommendation from the Board of Trustees proposing architects who might be considered for assignment to the addition to the School of Education and to the Continuing Education Center. The Treasurer indicated that the Commissioner would not name an architect on any University project who had not received approval by the Board of Trustees. After due discussion, it was decided to hold another meeting of the committee sometime before the end of September at which time a roster of three architects for each of the above named projects would be selected and forwarded to Commissioner Waldron's office.

President Lederle urged that recommendations on architects be forwarded to the full Board of Trustees for their approval at the meeting of October 24.

Trustee Schuck suggested that the list of interviewees include Weese of Chicago; also Breuer and Franzen of New York.

After due discussion and upon motion being duly made and seconded, it was unanimously

Orchard Hill Dormitories

VOTED: To recommend to the Board of Trustees that the new high-rise dormitories being opened to students this September in the northeast quadrant of the campus and known as the Orchard Hill complex be named after distinguished American writers who had resided in the Town of Amherst as follows:

Emily Dickinson
Eugene Field
David Grayson
Noah Webster

The meeting was adjourned at 12:43 p.m.

Respectfully submitted

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

September 23, 1964, 10:00 a.m., President's Office, UofM, Amherst

PRESENT: Chairman Haigis, President Lederle;
Trustees Brown, Emerson and Schuck;
Provost Tippo, Treasurer Johnson,
Secretary McCartney

Chairman Haigis opened the meeting by explaining its main purposes as follows:

Purpose of the Meeting

1. To interview out-of-state architects as continuing business from the prior meeting of the committee on September 9, 1964

2. To view a scheduled presentation on the Fine Arts Building by Saarinen Associates at 2:00 p.m. along with members of the University Master Planning Committee

Treasurer Johnson advised the committee that architect Weese would arrive from Chicago at approximately 4:00 p.m. He also indicated that architects Breuer and Franzen had been delayed en route.

Nantucket Property

Treasurer Johnson reported on a brief visit he made to Nantucket. He disclosed that Dr. & Mrs. Folger who own property adjacent to the Peabody Estate are willing to give to the University 17 acres of land to complete University holdings in this area.

Construction Progress Reports

President Lederle reported on progress of final construction details in the Orchard Hill dormitory complex and South Dining Commons. Treasurer Johnson added many details to the discussion and indicated that the President had sent a letter to Commissioner Waldron stressing the necessity of improving coordination on projects involving State Funds and those of the University Building Authority.

The Treasurer continued with a progress report on the Stadium site. Provost Tippo observed that the committee should give consideration to raising priority on the Machmer Building Tower in order to provide needed faculty office space. It was agreed that the committee would give attention to this matter within a few months.

Breuer Interview

Chairman Haigis welcomed Mr. Marcel Breuer, and explained the scope of University expansion and development in the years ahead. The committee proceeded with an extensive interview involving Mr. Breuer's experience and background, philosophy of architecture and the display of examples of his work. Treasurer Johnson showed a slide of the University's Master Plan. Discussion continued until the committee adjourned for lunch in the Student Union at 12:10 p.m.

Following lunch, the committee attended a presentation by Saarinen Associates on plans for the new Fine Arts Building.

COMMITTEE

Following the presentation and after due discussion, it was moved, seconded and unanimously

Fine Arts Building

VOTED: To recommend to the Board of Trustees that preliminary plans for the Fine Arts Building as presented by Saarinen Associates be approved and accepted.

Franzen & Weese Interviews

At approximately 3:20 p.m., the committee reconvened in the President's Office to interview Mr. Ulrich Franzen of New York City.

Following this an extensive interview was conducted with Mr. Harry Weese of Chicago.

At the conclusion of the interviews, the committee deliberated on recommending a priority list of architects for each of the following projects: The Library, the Continuing Education Center and the Addition to the School of Education.

After due discussion, it was moved, seconded and unanimously

Preferred Architects, Library Addition

VOTED: To recommend to the Board of Trustees that the Board recommend to Commissioner Waldron the following architects, listed in order of preference for the Library:

1. Harry Weese
2. Marcel Breuer
3. Kallmann & McKinnell

It was also

Preferred Architects, Continuing Education Center

VOTED: To recommend to the Board of Trustees that the Board recommend to Commissioner Waldron the following architects, listed in order of preference, for the Continuing Education Center:

1. Marcel Breuer
2. Harry Weese
3. Kallmann & McKinnell

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COMMITTEE

It was also

VOTED: To recommend to the Board of Trustees that the Board recommend to Commissioner Waldron the following architects, listed in order of preference, for the Addition to the School of Education:

Preferred Architects, School of Education Addition

1. Ben Thompson - The Architects Collaborative
2. Anderson, Beckwith & Haible
3. Ulrich Franzen

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

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These are not official minutes.

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REPORT OF MEETING OF MEMBERS OF THE TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY WITH DEANS OF THE UNIVERSITY

COMMITTEE

October 13, 1964, 12 Noon, Dukes Room, Student Union, Amherst

PRESENT: Chairman Schuck, President Lederle; Trustees Lyons and Troy; Provost Tippo, Secretary McCartney.

PRESENT BY INVITATION: Deans Hunsberger, Kirshen, Lindsey, Maher, McGuirk, Moore, Niederpruem, Purvis and Spielman; Associate Dean Jeffrey and Assistant to the Provost, Venman.

At no time during the meeting was a quorum present.

In the temporary absence of the Chairman, Provost Tippo restated that the main purpose of the meeting was to bring our academic Deans together with members of the Trustee Committee on Faculty and Program of Study for the purpose of exploring certain problems including the balance between general education and professional courses, the proliferation of courses and the criteria for judging new courses.

There followed a series of reports on the course balances in each of the schools and colleges, with the exception of the College of Arts and Sciences whose program was to be taken up at a future meeting.

In each case the Dean distributed supporting material amplifying the points made in discussion.

At the conclusion of the presentation of the reports, the President reported that the University had been designated as the institution of higher learning in the Commonwealth for administration of the Water Resources Development Program.

Pending finalization of detailed plans of administration, the members of the committee present indicated their interest and their approval of this designation.

The President stated that he would present to the full Board of Trustees on October 24 the name of Governor John Anderson of Kansas with the request that he be designated as Visiting Distinguished Professor of Public Affairs for the Spring Semester

1964-65. The committee members indicated their approval of the recommendation.

COMMITTEE

The meeting adjourned at 3:10 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

MEETING OF AD HOC COMMITTEE OF THE BOARD TO WORK WITH WITH BOSTON TASK FORCE

November 5, 1964, 12:30 p.m., Parker House, Boston, Mass.

PRESENT: Trustees Lyons, Troy, Fox, Brown, President Lederle, Treasurer Johnson, Dean of Administration Redfern, Messrs. Brand, Venman, Cadigan, Hugill, Secretary McCartney

Upon recommendation of the Chairman, it was moved, seconded and unanimously

VOTED: That the meeting go into executive session for the purpose of discussing the Heller Associates report.

The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

REPORT OF MEETING OF MEMBERS OF THE TRUSTEE COMMITTEE
ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

November 10, 1964, 12:45 p.m., Dukes Room, Student Union, Amherst

PRESENT: Chairman Schuck; Provost Tippo, Assistant to the Provost Venman, Associate Dean Wagner, Secretary's Staff Assistant Miller (Secretary McCartney was in Washington, D.C. attending a national conference of the Association of State Universities and Land Grant Colleges)

PRESENT BY INVITATION: Professors Richason, Little, Taylor, Smith, Anderson and Strother; Associate Professors King and Greenfield; Instructor Stromgren.

AT NO TIME DURING THE MEETING WAS A QUORUM PRESENT.

Full discussion of the proposed curricular changes was conducted by Chairman Schuck. These changes, approved by the Curriculum Committee and the Faculty of the College of Arts and Sciences, were outlined by Associate Dean Wagner. Supporting comment was given by Faculty members in the areas covered.

A. Associate Professor King of the School of Nursing appeared before the committee in support of a request by the School of Nursing for the addition of an elementary course in Biochemistry, primarily for Nursing students, Chemistry 71 (120). Professor King noted that development of a course in Biochemistry which does not have a pre-requisite in organic chemistry would better serve the needs of Nursing students. Professor Richason expressed his concurrence and said in the first year Chemistry 71 (120) would be restricted to Nursing students, but if valid interest were shown, it would be open to other students. It was also noted that Chemistry 71 would not be a terminal course nor a prerequisite to any other chemistry course; and there would be no change in total hours offered Nursing students but rather an attempt to give the students a redistribution of content. Professor Little, also appearing in support, said a text is available, and Professor Gawienowski would teach the course.

B. Mr. Stromgren of the Department of Speech explained the proposal of the addition of a one-semester course in film--Speech 65 (225) History of Film. He said silent-era movies will be studied along with documentary and experimental films; that the course has validity because of the increasing interest shown in the

film industry and the need for strengthening the art of filming. He noted that more than 40 colleges and universities offer similar courses, and a bibliography has been prepared. Mr. Stromgren read excerpts from a newsclipping from the New York Sunday Times which emphasized that the films of today needed more study on the academic level. Mr. Stromgren also presented a memorandum from Professor Niedeck on the status of the Master of Fine Arts program.

C. Associate Dean Wagner discussed the proposed addition of Japanese 7 (107), 8 (108) which would provide instruction through the proficiency level--if the course is offered at all. He said that interest by students in such a course must be studied and evaluated. The availability of a teacher was discussed. Chairman Schuck recommended that use of Asian-African funds be investigated as a means of establishing the course in Japanese. Middle-eastern and Chinese-language courses were discussed briefly.

D. Associate Professor Greenfield of the Department of Romance Languages (Spanish) and Professor Taylor, head of the Department of Romance Languages, gave supporting comment on a series of one-credit courses in Spanish grammar, composition and conversation which would be intended primarily for Spanish majors preparing to teach Spanish. Professor Greenfield noted that these one-credit courses would help strengthen the language experience for students majoring in Spanish. He also said: all classes are taught in Spanish to develop comprehension; there are 80 majors in Spanish, and native-language teachers would work with students in laboratory courses. Professor Taylor explained that this would not necessitate an increase in staff beyond normal development. There was discussion on the number of French majors, the faculty teaching French, and administration of the Department of Romance Languages.

E. A change in description and credit for Geology 56 (220), Lithology, was given supporting comment by Professor Smith, who noted: changing the course to four hours would serve to balance and modernize it. Rather than expand this into a one-year course, it was felt the four-hour course would provide the student with sufficient background to work individually in studying rocks. Professor Smith described a new course in field work--Geology 388--as a course to be offered in the summer with at least one week of full-time work per credit. Professor Smith said the Geology Department is cooperating with Western Massachusetts towns in attempting to solve geologic problems, and that long-range planning calls for more work in the fields of ground-water geology, industrial mineralogy and engineering geology.

F. In the Department of Economics, the proposal for addition of a new course, Economics 82 (282) (II) Urban Economics, was withdrawn at this time.

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COMMITTEE

G. Reorganization of Mathematics 2 and 22 into Mathematics 18 (112) Finite Mathematics and Mathematics 19 (113) Survey of Calculus were commented upon by Associate Dean Wagner and Professor Anderson. Total coverage will be the same after reorganizing Mathematics 2 and 22 into Mathematics 18 (112) and Mathematics 19 (113), avoiding duplication between Mathematics 2 and Statistics 21; there would be no increase in courses or credits, and the reorganization would better fit the text book situation. Professor Anderson noted that it is much easier to transfer in the sequences, and that the course was developed for students in Business Administration, Economics and the social sciences.

Following the meeting with faculty members, Professor Wayman L. Strother, head of the Department of Mathematics, met with the committee to give an appraisal and discuss the future of his department.

The meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Alan R. Miller

Alan R. Miller
Staff Assistant
Office of the Secretary

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

November 13, 1964, 12:30 p.m., Suffolk Room, Student Union, U of M

PRESENT: Chairman Haigis, President Lederle; Trustees Brown, Emerson, Schuck and Thompson; Provost Tippo, Treasurer Johnson, Secretary McCartney

Following lunch in the Student Union, the meeting was convened in the President's Office at 1:15 p.m. At the suggestion of Chairman Haigis, the first item on the agenda, "Approval of Plans and Specifications", was postponed until the arrival of Trustee Schuck.

The Treasurer called to the attention of the Committee the provisions of changes in the eminent domain statutes which were passed during the recent legislative session. Among these revisions is a requirement that prompt and realistic payment be made for property taken by eminent domain. As a party receiving a pro tanto payment may accept it either as a pro tanto or as a full payment, a change in Board of Trustees policy which established a 60% pro tanto payment is deemed necessary. After general discussion, it was moved, seconded and

VOTED: To recommend that the Board of Trustees rescind its vote of November 22, 1963 which established a policy to authorize pro tanto payments up to 60% of the average of all appraised values made on property being taken by eminent domain by the University.

Pro Tanto Payments

Upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that the intent and purpose of recent changes in the eminent domain statutes also be followed with respect to University land acquisition cases now pending but which were initiated prior to the effective date of such statutory changes.

The Treasurer next discussed the recommendation of the Master Planning Committee that all of the Gilbert Woodside property be acquired. This is also the recommendation of Sasaki Walker and Associates who have studied the area of approximately 7 acres south of the southwest dormitory area.

After brief discussion, it was moved, seconded and unanimously

COMMITTEE

Gilbert Woodside property

VOTED: To recommend to the Board of Trustees that all of the Gilbert Woodside property adjacent to the southwest dormitory complex and to the west of Sunset Avenue be acquired and that Kenneth W. Johnson, Treasurer of the University, be authorized to negotiate with Dr. Gilbert Woodside concerning a settlement figure agreeable mutually to the University and the owner.

Amendments to Traffic Rules and Regulations

The Treasurer distributed copies of a proposed amendment to the University Automobile Regulations dated June 6, 1964. The Treasurer pointed out that the section on Registration Fees would require revision in light of an opinion of the Attorney General dated July 1, 1964 and comments on this opinion by the law firm of Ely, Bartlett, Brown and Proctor who recommend that the Trustees delete registration fees as such and sell the identification insignia and traffic rules and regulations instead at the University Store. After general discussion, it was moved, seconded and

VOTED: To recommend to the Board of Trustees that the Automobile Regulations dated June 6, 1964 be amended as follows:

a. Delete Section 6 Article VII.

b. Renumber Section 7, Article VII as Section 6.

Bringing Utilities to University Building Authority Construction Projects

Treasurer Johnson next outlined problems of coordination between the State Bureau of Building Construction, the University Building Authority contractors and the University proper in the matter of bringing utilities to service these projects at the appropriate time.

The time sequence for utility services to the southwest dormitories is now as follows:

1. Water and sewer to be installed by May 15, 1965
2. Steam to be installed by May 15, 1965
3. Electricity to be installed by May 15, 1965

Architectural Study - Boston Site Buildings

The Treasurer next reported that the full Board of Trustees will receive the report of Heller Associates detailing their investigation and recommendations concerning appropriate sites for the University of Massachusetts/Boston at the next meeting on November 19.

The Treasurer recommended Drummey-Rosane-Anderson, architects to make a feasibility study on renovations for four prospective Boston building sites. After brief discussion, it was moved, seconded and unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees that the Board authorize the buildings renovation feasibility study by Drummey-Rosane-Anderson and to confirm them as architects for the study in accordance with their proposal on file with the Treasurer.

Plans and Specifications Approval

At the suggestion of the Chairman, the Committee next considered the first item on the agenda which had been previously deferred. Preliminary plans for specifications for the Addition to Bartlett Hall were presented by Messrs. Coletti and Doland. After brief review and discussion, it was moved, seconded and unanimously

Addition to Bartlett Hall

VOTED: To recommend to the Board of Trustees approval of the preliminary plans and specifications for the Addition to Bartlett Hall as presented by Messrs. Coletti and Doland.

It was further

Graduate Research Center

VOTED: To recommend to the Board of Trustees the acceptance of preliminary plans and specifications for the Graduate Research Center.

It was also

Agricultural Engineering Service Building

VOTED: To recommend to the Board of Trustees that the preliminary plans and specifications for the Agricultural Engineering Service Building be accepted.

It was also

Renovation of Older Buildings Goessmann Laboratory

VOTED: To recommend to the Board of Trustees that final plans for the renovation of Goessmann Laboratory be accepted.

It was also

Poultry Research Building

VOTED: To recommend to the Board of Trustees that they accept, subject to the availability of funds, the final plans for renovation of the Poultry Research Building.

COMMITTEE

Preservation of Early Buildings

Discussion followed upon the desirability of preserving certain early campus buildings. Considered were:

1. Old Physics Building
2. Stockbridge House
3. Homestead

Chairman Haigis read to the Committee letters received from Dr. C. A. Peters and from Trustee Louis Lyons in support of preserving these structures as a part of the University heritage.

Stockbridge House

Treasurer Johnson reported that the Stockbridge House was the oldest house in Amherst, and that administrative sentiment had always been in favor of retaining this structure.

After brief discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that Stockbridge House be preserved and maintained as a part of the University's historical heritage.

Old Physics Building

Discussion followed on the Old Physics Building. The Treasurer reported that this building had been scheduled for removal. Chairman Haigis suggested that the question of preserving the Old Physics Building be referred to the Campus Planning Committee with the request that they convey to the Committee on Buildings and Grounds their views and recommendations.

Homestead

Further discussion followed on the Homestead. It was noted that this structure, rebuilt many years ago, was one of the original farm buildings acquired by the University when the acreage was converted from farm land to campus. It was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that the Homestead be preserved and maintained as a part of the University's historical heritage and that, if necessary, it be relocated to another appropriate part of the campus in the event that the present site be utilized for other campus buildings.

Date for Next Meeting

After brief discussion, it was agreed that the next meeting of the Committee on Buildings and Grounds would take place in the President's Office, South College, at 10:30 a.m. on December 3, 1964.

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

November 19, 1964, 10:30 a.m., Statler Hilton Hotel, Boston

PRESENT: Trustees Crowley, Fox, Healey, Plimpton and Pumphret; President Lederle, Provost Tippo, Treasurer Johnson, Dean Redfern, Secretary McCartney

In the absence of the Chairman, Trustee Healey acted as chairman pro tem and indicated that the main business of the meeting was to consider nominations for honorary degrees at Commencement, 1965.

It was duly moved, seconded and unanimously

VOTED: To go into executive session for the purpose of considering nominations for honorary degrees at Commencement, 1965.

Following the consideration of nominations for honorary degrees, it was moved, seconded and

VOTED: To come out of executive session for the purpose of considering other business.

Budget Transfers - Subsidiary Accounts

Treasurer Johnson reported to the Committee that due to the necessity of employing people on a part-time and temporary basis rather than on a permanent basis in order to increase in enrollment, it was necessary to transfer the sum of $1,030,000 from Account 01 - Salaries, Permanent Positions to the 02 and 03 accounts. The transfer breakdown follows:

From:	
01 - Salaries, Permanent Positions	$1,030,000
To:	
02 - Salaries, Temporary Positions	500,000
03 - Services, Non-employees	530,000
	$1,030,000

These transfers were made to adjust the appropriation to actual payroll requirements.

Salary Ceiling Increases

President Lederle outlined briefly the intention of the University to file legislation in the forthcoming session for the purpose of raising certain salary ceiling levels.

The meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

December 3, 1964, 1:35 p.m., Dukes Room, Student Union, Amherst

PRESENT: Chairman Schuck, President Lederle; Trustees Crowley, Haigis, Plimpton and Troy; Provost Tippo, Treasurer Johnson, Secretary McCartney;

BY INVITATION: Dr. Venman, Assistant to the Provost.

Selective Annual Merit Increments

At the invitation of Chairman Schuck, Provost Tippo reviewed details of his memorandum dated November 24 to President Lederle on the subject of Selective Annual Merit Increments (Document 65-028).

In essence, this memorandum proposed that the following increments be used as a guide for the indicated ranks, fluctuating as necessary to fit the general salary schedule:

Instructor	$ 400
Assistant Professor	600
Associate Professor	800
Professor	1,000

Chairman Schuck invited the President to comment on the proposal and Dr. Lederle observed that no personnel system can be operated without provision for growth and recognition of meritorious performance.

The President stated that most departments now have a system whereby the department head works with a personnel committee in determining eligibility for merit increases. Although persons not receiving an increment may always be expected to object, the President noted that the new procedure for recommendation should reduce such instances to the absolute minimum.

Provost Tippo observed that the money would be allocated to the various departments by percentage based on the current size of their salary budgets. The President stated that, in 1962, a salary increment ceiling level of approximately $1200 to $1300 was established for any individual faculty member.

The Chairman inquired whether the new salary classifications are required to be taken up with the Division of Personnel and Standardization. It was indicated that, in due course, personnel authorities at the state level would be informed as appropriate.

COMMITTEE

The President observed that, if it were necessary to raise salary ceilings for the position of Professor above the present level of $18,900, a recommendation to this effect would be brought into the meeting of the Committee in January.

The President discussed the pros and cons of distributing funds available for salary increments on a "flat" basis as distinguished from increments awarded on a merit basis. He indicated that the allocations this year would be on a straight merit basis. He added that increments might be distributed on a "flat" basis in some other year.

The Provost stated that the Departments and the Administration need flexibility in handling merit increases. He noted that some increments might be given below the proposed scale minimum, while others might be granted above the proposed $1,000 ceiling. The latter might prove necessary, for example, in order to hold an outstanding faculty member who had been given an attractive outside offer.

Discussion followed on the general objective of the Administration to establish an annual increment potential for faculty between 3½% and 6%. This is considered necessary in order to carry on effective recruitment and to keep up with the average national increase.

Chairman Schuck queried when the schedule of proposed increments for individuals would be reported to the Board. The Provost responded that the report would be presented in January.

The President and the Provost discussed a form presented to the faculty entitled, "Annual Faculty Report on Scholarly, Professional and University Activities". The form covers activity for a given calendar year. Effort is being made to get the faculty member to set down everything which he feels is of merit concerning his activity. Deans and Department Heads are being urged to develop a tighter and better set of criteria for evaluating their faculty.

After further discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that the proposals for awarding Selective Annual Merit Increments to the faculty as detailed in Document 65-028 be adopted.

The Chairman queried when the Committee would receive the proposed curriculum for the University of Massachusetts/Boston. The Provost indicated that this would be available soon, and Dr. Venman added that the curriculum, essentially, would be the curriculum of the freshman year in Arts and Sciences at the University of Massachusetts/Amherst.

The meeting was adjourned at 2:05 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

December 3, 1964, 10:30 a.m., President's Office, South College

COMMITTEE

PRESENT: Chairman Haigis, Trustees Brown, Emerson and Schuck; President Lederle, Provost Tippo, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Director of Physical Plant Hugill; Messrs. White and Nordbeck of Stone & Webster.

Stone & Webster Report on Electric Heat for High Rise Dormitories - Project 6

The Chairman introduced Messrs. White and Nordbeck of Stone & Webster. Discussion followed on a report prepared by Stone & Webster entitled "Comparison of Steam VS. Electric Costs for Heating Three High Rise Dormitories". (Summarized in Document 65-031 attached) The effect of the Stone & Webster cost study was to show that the grand total annual cost including amortizing capital costs of operating three high rise dormitories on an All Steam versus All Electric basis was $19,910 higher on an All Electric basis. Construction cost for all three total electric buildings would be an extra $166,300.

A similar grand total annual cost differential on the basis of All Steam versus 2 Steam, 1 Electric amounted to $7,700 additional cost for the latter alternate. Of this less than half is the cost of power. The extra construction cost to the Authority for one electrically heated building is $73,550.

Discussion followed and Mr. White stated that it was not the position of Stone & Webster to make a recommendation; rather, they were simply presenting the results of their analysis for evaluation by the Committee. He emphasized that the comparison is based on a steam-hot water system where the student had no control over the temperature in his room versus a first-class electric system with thermostats in every room.

In response to questioning, Mr. White outlined a few advantages afforded by the All-Electric system as follows:

1. Reduction of waste through heat loss from the opening of windows.

2. Additional room comforts secured through individual thermostatic control.

3. Increased cleanliness (applicable only where heating plant is within the same building).

Mr. Hugill cited a Pennsylvania study on electric heat in which the research professors made the blanket assumption that only 60 to 80 percent effectiveness in heat transfer is secured in using steam, whereas the heat transfer effectiveness utilizing electricity is 98 percent effective.

Mr. Nordbeck made the observation that the cost of electric energy is going down, whereas the cost of other forms of energy appears to be going up. He stated that the next ten years may very well find electric energy competitive with the costs of fossil fuels. Discussion developed the fact that the University will still have to plan to expand its steam plant since new building requirements will occur faster than comprehensive decisions can be made on the broader use of electric heat. Mr. Hugill noted that the present plant can absorb only the Administration Building, Graduate Research Center and the Addition to Bartlett Hall before once again reviewing the question of moving over to electric heat, unless a new boiler is added to take care of the additional load. Mr. Nordbeck suggested that it would be advantageous to have a "test vehicle" in the form of one building heated electrically to provide information and data which might be useful in future planning for utilities in the northwest dormitory area. The Project 6 dormitories are ideal for this purpose. He also emphasized that in the future, each time we build the question of electric heat will come up so we had better get a test going now.

The President inquired about the cost differential to students quartered in a dormitory heated electrically. Mr.Hugill responded that this would amount to $10.00 annually per student. The President said he felt it would certainly be worth more than this in comfort to the student by giving him room control of his heat.

Further discussion revealed that only two power failures of approximately 30 minutes duration had occurred in the University's electrical system (including power provided by Western Massachusetts Electric Company) during the last seven years; also, that electric power would be fed through wires buried under ground in the event that an electrically heated building were approved. A power failure would affect the steam boilers also.

Treasurer Johnson outlined the concern of Mr. George Pumphret of the University Building Authority concerning the level of rental costs per student in Project 6 dormitories. Mr. Broadhurst had provided the following:

> "The low bid for the construction of Project 6 is on the basis of construction cost of $3,950.00 per student to be housed in the project. Adding the costs for architect's fees and other expenses for furnishings and other items to be initially provided by the Authority other than under the General Construction

COMMITTEE

Contract and financing costs, the total costs per student appear to be approximately $4,650.00 per student. Estimating $60.00 per thousand as the debt service and reserve cost per student, the debt service alone will be $279.00 per student annually. To this should be added about $15.00 per student as the cost of interest, Trustee fee and Authority overhead, making a total of $294.00 per student before any allowance is made for annual operating maintenance and repair costs."

Steam & Electric Utility Design - Project 6

Treasurer Johnson reviewed for the Committee and the representatives of Stone & Webster some of the problems encountered in bringing utilities to dormitories in the Orchard Hill complex. He reported that Daniel O'Connell and Sons, contractors for the southwest dormitory complex, were anxious to have firm schedules presented on utilities design for buildings located in that area. May 15, 1965 is the date when these utilities, steam and electric must be completely installed.

Mr. Nordbeck stated that the firm of Stone & Webster was blocked from implementing the details of a "crash program" set up by the University last May 22 because of the following:

1. Requirements imposed for methods of bidding contracts under existing state procedure.

2. Stone & Webster's internal policy that they will not proceed on the basis of a simple verbal or letter authorization. They have no contract from the State except for a study.

He reported, for example, that the Bureau of Building Construction had given no authorization to Stone & Webster to proceed further with utility design for this Project at this time. They have just completed the study. He added that the University requirement to prepare utility design within 30 days involved 6,000 man hours of drafting -- a schedule which is literally impossible to achieve.

After further discussion, Mr. Nordbeck advanced what he regarded as the best and least expensive solution to the problem of obtaining utilities designs for the area at the earliest possible date. This involved letting the complete design and construction contract directly to a single firm on a reimbursable cost basis. He stated that he would consult with his management and report whether this plan might be acceptable to them.

COMMITTEE

Further discussion revealed the following:

That involvement with a cost reimbursable contract would require approval from Commissioner Waldron's Office, and that such approval would involve pressing upon the Commissioner the status of the Project 6 utility design and construction contracts as a serious emergency.

Treasurer Johnson stated that Mr. O'Connel's contract calls for completion of the low rise dormitories on August 15th and that the University must have the buildings available by that time in order to move in furniture and prepare to receive students early in September. Approximately two months will be required for site work and cleanup, backing up to June 15.

This establishes June 15, 1965 as the outside date on which utilities must be ready and available at the site. Mr. Nordbeck commented that, under the state system, three weeks are required for the issuing and return of bids on sub-contracting. He stated that Stone & Webster could achieve the same result within three or four days if permitted to do so.

Chairman Haigis queried whether a bid procedure would be used, providing the utility design and construction contracts were permitted to be let on a cost reimbursable basis. Mr. Nordbeck replied in the affirmative. In a series of questions, Trustee Emerson established that the normal time factor involved in processing the utility contracts on a "non-crash" basis would be approximately three months; also, that contractor O'Connell's portion of the work represents approximately 1/6 of the overall project. Mr. White said that he was optimistic about a 30-day time limit on completion of utility design for the O'Connell portion of the project, providing it were isolated from Project 6 as a whole. A further requirement in order to meet the August 15 deadline would be to arrange for low and high pressure steam lines from the power plant to the Project 6 site.

Mr. Nordbeck cautioned that the 30-day assumption outlined above presumed the clearing away of any long discussions or disputes at the state level, and the rendering of prompt approvals and decisions by state authorities.

Mr. Hugill observed that if utility designs are not available until March 1, and with complete optimism about no additional delays, the best the University could hope for would be a completion date sometime in October. He recommended the telescoping of design and construction as the best way to bring the schedule back within the desired timetable. Mr. Nordbeck stated that, if design and construction proceed together, utility construction could begin by March 1.

Discussion concluded on the note that Mr. Nordbeck would consult with the management of Stone & Webster to determine the firm's workload in the weeks ahead. The next step would be to meet with Commissioner Waldron and Mr. Chase. Treasurer Johnson observed that it would take the full weight of the Board of Trustees and the University Building Authority to bring home the nature and dimensions of this emergency to the appropriate state officials.

COMMITTEE

Upon motion being duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that utility design and construction plans for the southwest dormitory complex be designated as an emergency priority, and that the Board recommend to the University Building Authority a plan whereby the Board and the Authority may jointly prevail upon the Office of the Commissioner on Administration and Finance that Utility Design and Construction Plans be expedited.

Proposed New Western Massachusetts Electric Company Contract

At the invitation of the Chairman, Mr. Harry Hugill, Director of the Physical Plant, outlined the terms of a proposed new electrical contract with the Western Massachusetts Electric Company. (Document 65-032) Basically, the proposed new contract provides electric service to the campus at a reduced rate.

Proposed New Rates

The proposed new rates would provide 13,800 volt power at our points of connection, metered at the switch box.

8:00 a.m. to 10:00 p.m. schedule:	First 750,000 kilowatt hours for a flat rate of $13,500 per month. All other use at 1.5¢ per kilowatt hour.
10:00 p.m. to 8:00 a.m. schedule:	All electricity at 7 mills per kilowatt hour.

For an all-electric building, a reduction of 1.5 mills per kilowatt hour.

The University is not to exceed its present generating capacity during the term of the contract. Duration of the contract is ten years. The proposed date of effect is January 1, 1965.

COMMITTEE

Treasurer Johnson reported that the Western Massachusetts Electric Company would have to obtain the approval of the Public Utilities Commission, the Board of Trustees would have to approve it, and the Attorney General review it before the contract could be placed into effect.

Director Hugill reported that the proposed contract would materially reduce the University's monthly electrical rate charges. Eliminated would be the following:

a. The demand charge
b. Multiple metering charge

When pressed for an opinion on the contract, Mr. Nordbeck indicated that Western Massachusetts Electric Company was a client of Stone & Webster, and would, therefore, decline to comment on any contractual relationship. He observed, however, that Stone & Webster studies did agree with the substance of the contract.

Trustee Emerson raised a question of whether a conflict of interest might be involved in view of the fact that Stone & Webster was retained by the University while at the same time listing Western Massachusetts Electric Company as a client. Mr. Nordbeck replied in the negative, noting that the advice of Stone & Webster to the Board related to design and construction work only, and that the report submitted today had contained figures reflecting adversely on the cost of electric power as against steam. He also stated that this relationship had been revealed to B.B.C. prior to entering upon the contract.

At this point Messrs. White and Nordbeck left the meeting.

The Chairman then called for reconsideration if item #1 on the agenda, "Report of Stone & Webster on Electric Heat for Three High Rise Dormitories - Southwest Area (Project 6)". After brief discussion, it was moved, seconded and unanimously

VOTED: To recommend to the University Building Authority that they adopt for Project 6 the alternate of two high rise dormitories serviced by steam and one high rise dormitory with all-electric utilities.

The President instructed Director Hugill to provide the Secretary with copies of the proposed new Western Massachusetts Electric Company contract so that it might be circulated to the Board of Trustees and to call a five-minute Committee meeting prior to the full Board meeting on December 16 to vote on whether or not to recommend the contract to the Board of Trustees.

COMMITTEE

Trustee Emerson suggested reviewing with the University's legal counsel the possibility of including an escalator reducation clause to take effect in case general electrical utilities rates decline overall within the next ten years. He also proposed the inclusion of a "right of review" option after the contract had been in effect five years.

Appointment of Architects

Treasurer Johnson reported that no official word had been received concerning the appointment of architects on three projects: the Library, the Addition to the School of Education and the Continuing Education Center as recommended to the Office of Commissioner Waldron by the Board of Trustees.

Chairman Haigis recommended that a formal vote of the full Board of Trustees be hand delivered to Commissioner Waldron, reaffirming the Board's original list of priorities on architects which had been transmitted to the Commissioner's Office.

The meeting was adjourned at 12:48 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS & GROUNDS

December 10, 1964, 11:30 a.m., President's Office, South College

PRESENT: Trustees Haigis, Emerson and Schuck;
Provost Tippo, Secretary McCartney.

PRESENT BY INVITATION: Director of Physical Plant Hugill.

Interview with Architect Stone Cancelled

Chairman Haigis reported that Mr. Edward Durell Stone, architect of New York City, was unable to be present as planned for the meeting due to an unexpected personal emergency. Mr. Hugill announced that, in the unexpected absence of Mr. Stone, Mr. Chase had returned to Boston.

The Chairman reported that Commissioner Waldron, through the Governor, wished to have Mr. Stone considered as a possible architect for the Library. He stated that there was no objection whatsoever to adding a new name to the list which had previously been approved by the full Board of Trustees and relayed to Commissioner Waldron's office. On the other hand, there was no requirement for giving him number one priority.

Date of Next Meeting

The Chairman called for a meeting of the Committee on Buildings and Grounds to be set for 11:00 a.m., Wednesday, December 16, prior to the meeting of the full Board of Trustees. The Secretary was requested to inform Mr. Stone of this arrangement and to request that he be present at that time for an interview.

Priorities for Utility Design and Contract Work - Project 6

The Chairman reported that the emergency on bringing Project 6 utility design and contract work to completion on the existing timetable has reached crisis proportions with the disengagement of interest in this contract by the firm of Stone & Webster.

Mr. Hugill reported that Francis Associates had been contacted and were interested in the job and willing to go directly to work. He added that a conversation yesterday between the President, Treasurer Johnson and Commissioner Waldron elicited the fact that the Commissioner intended to appoint the firm of Jackson and Moreland to do the job.

Mr. Hugill pointed out that he had investigated the qualifications of the following firms to handle the assignment:

1. Francis Associates
2. Jackson & Moreland
3. Charles T. Main
4. Fred Dubin
5. Lockwood Green

COMMITTEE

Mr. Hugill stated that the firm of Jackson & Moreland was an old one dating back to the 1800's, and a good, reputable firm active in the Boston area, specializing in design and construction of power plants. He reported that Mr. Chase was in agreement with the initial choice of Francis Associates. He stated that a question of ethics was involved, since the firm of Francis Associates had already been advised to report and proceed with the job. He added that the firm of Jackson & Moreland do have the manpower to carry out the assignment.

Chairman Haigis observed that, in view of the responsible sources from which a recommendation of Jackson & Moreland derives, their work performance reliability should be acceptable.

Trustee Emerson registered his displeasure with the fact that the University apparently will not be able to designate its own list of priorities to handle utility design and contract work, but, instead, must accept the choice of authorities in Boston. He stated that the University's priority list should be placed on record immediately by telegram through President Lederle to Commissioner Waldron. He asked whether the firm of Francis Associates could meet our emergency timetable for completion of the project. Mr. Hugill replied in the affirmative, adding that the firm of Jackson & Moreland is a larger corporate entity generally more stereotyped in their approaches and procedures.

Trustee Emerson then queried whether the firm of Jackson & Moreland could meet our timetable. Mr. Hugill responded in the affirmative, at least for the critical part of the program involving a deadline of May 15, 1965.

Mr. Hugill then proceeded to describe the procedure that was proposed for the execution of the project:

1. A limited amount of design and the drawing up of a complete set of specifications.

2. The establishment of unit price bids for all items of work.

3. While specifications were out to bid, his office would:

    a. Refine designs for work on the dormitories, establishing completion dates and penalty clauses

    b. Refine designs on the backup work required to get electrical and steam utilities to the site, including the establishment of completion dates and penalty clauses

    c. Establish a schedule for the completion of the balance of the work.

COMMITTEE

After further brief discussion, it was moved, seconded and unanimously (lacking one vote for a quorum)*

VOTED: To establish the following list of priorities for architectural firms for design and construction work of utilities related to the southwest dormitory complex (Project 6):

1. Francis Associates
2. Jackson & Moreland
3. Charles T. Main

and to instruct President Lederle immediately by telegram that he relay this priority list to Commissioner Waldron, stressing the Committee's urgent concern to expedite word of the utility design and construction contract so that the emergency deadline of May 15 will be met.

The meeting was adjourned at 12 noon.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

* This vote subsequently cast by President Lederle by telephone.

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON AGRICULTURE AND HORTICULTURE

December 14, 1964, 10:00 a.m., Parker House, Boston, Mass.

COMMITTEE

PRESENT: Chairman Emerson, President Lederle; Trustees Brown, Lyons and McNamara; Secretary McCartney.

PRESENT BY INVITATION: Dean Spielman of the College of Agriculture, Associate Dean Jeffrey and Associate Director Damon.

Change of Name - College of Agriculture

At the invitation of the Chairman, Dean Spielman introduced a report to the Trustees regarding the name of the College of Agriculture (Document 65-034), which document is attached hereto and will be forwarded to all members of the Board of Trustees. There is no consensus in the College of Agriculture as to a new and more definitive name. "College of Economic Biology and Agriculture", would perhaps come closest to accurately reflecting the College's present role.

In response to a query from the Chairman, Dean Spielman indicated that it was too early to measure the results of what had transpired in other universities as a result of their name changes in Colleges of Agriculture. In response to a request from the Chairman, Dean Spielman added that the reaction of the College of Agriculture Advisory Committee concerning proposed change of name was strongly on the side of not dropping the word "Agriculture" from the title.

Trustee Lyons observed that the movement for change of name is due to a general switch over in the Commonwealth and the nation to an industrial society. The University hasn't been agricultural for a long time. Only 3% of the students are now majoring in fields related to Agriculture. Thus, Agriculture now comes to mean more "science" than "farming".

The President stated that we want the term "Agriculture" in the new name, since this is our birthright. He added that something additional is desirable to make the entire label more descriptive of exactly what we are doing in this field.

Chairman Emerson observed that the Committee would be guided by the decision of the President in this matter reached after discussion with Provost Tippo who was not present for the Committee's discussion.

COMMITTEE

University Relationship to County Extension Services

Dean Spielman reported that the so-called Landry Bill introduced in the Legislature last year calling for a legislative study of County Extension work will probably be re-introduced this year. The Massachusetts Federation of Taxpayers Association appears to be pressing a campaign against county government and county extension work. While there are those who would have the University take a stand in support of county extension, it seems best that the University continue to maintain a strictly neutral position.

In response to a query from Trustee Brown, Dean Spielman reported that Massachusetts was the only state with complete county autonomy. He noted that in Connecticut where the county system was abolished several years ago, the county extension staffs were transferred to the University.

It was noted that the University has a real obligation to broaden its agricultural extension concept into a genuine philosophy of continuing education, taking into account the requirements of urban society.

There were some cautioning comments that the University should not get its future program in Adult Education involved with the county extension work.

Future of Control Services Program

Dean Spielman reported that the University will spend approximately one-half million dollars on testing programs, seed and fertilizers, pullorum, elm disease, etc. These programs are becoming more costly. At present, the College of Agriculture must take funds away from teaching and extension to meet its statutory obligations under the mandate given to the Experiment Station.

The Dean urged that the University prepare a realistic budget to present to the Legislature, isolating sums to be spent for testing programs, and permitting the Legislature to decide how much support they wish to lend to these programs. President Lederle added that he would like to see the control services expenditure line-itemed in the budget so that its distinctly non-educational character would be clearly apparent and not charged against the student head count as a cost of instruction.

It was brought out that the control services are supported entirely on state funds with no federal assistance.

Commissioner McNamara observed that the University was conducting certain control activities which should logically be handled by the Department of Agriculture. Dean Spielman added that two other state departments, Public Health and Natural Resources, might like to administer certain of these functions.

Commissioner McNamara observed that the University's principal role is that of education and research and that it should not function as a regulatory agency.

Chairman Emerson summarized and suggested further review of problems related to the budgeting of funds for Control Services so that a definite recommendation could be brought to the next meeting of the Committee.

COMMITTEE

Program Objectives College of Agriculture

Dean Spielman outlined detailed items on a sheet entitled "Program Objectives - Teaching, Research, Extension of the College of Agriculture, University of Massachusetts", (Document 65-035) which document is attached hereto, and will be forwarded to all members of the Board of Trustees.

The Dean indicated that the College had completed all organizational changes which could be foreseen for the near future and wished to concentrate at this time on program development.

After brief discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that they approve the Statement of Program Objectives of the College of Agriculture as detailed in Document 65-035.

Experiment Stations at Waltham and East Wareham

Dean Spielman raised the question of the functions of the experiment stations at Waltham and Wareham. He said some staff members have expressed the feeling that we should not continue to give support to the field stations at Waltham and Wareham because they are service, rather than, research-oriented. The flower and cranberry growers want and need applied research and help on specific problems.

Dean Spielman stated that it was his policy to support productive staff members wherever they are located. However, he does not wish the field station staffs simply to degenerate into professional service stations for home owners. He is making a genuine attempt to buttress the graduate programs in these areas.

Trustee Lyons reflected his disappointment with the fact that Channel 2 had dropped the "Home Gardener" program, a substitute for which now comes from New Jersey. Dean Spielman stated that the program was dropped in part because it had multiplied the requests for information beyond all reason at the Waltham Field Station. He indicated that the program could be revived but that the College of Agriculture must be given additional money to support it.

Items 6 and 7 on the agenda were passed over due to the necessity for commencing on a meeting of another committee of the Board.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

Dean Spielman issued to members of the Committee a document entitled "Outdoor Recreation Reference File" which outlined the planning and resource development program being conducted at the Holdsworth Natural Resources Center.

Natural Resource Development & Planning Center

The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF AD HOC COMMITTEE ON MEDICAL SCHOOL

December 14, 1964, 12:30 p.m., Parker House, Boston, Mass.

COMMITTEE

PRESENT: Chairman Healey, President Lederle;
Trustees Fox, Frechette and Solomon;
Dean Soutter, Secretary McCartney.

The meeting was called to order by the Chairman, and it was moved, seconded and unanimously

VOTED: To go into executive session for the purpose of discussing possible sites for the location of the University's Medical School.

After extensive discussion, it was moved, seconded and

VOTED: To come out of executive session for the purpose of adjournment.

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF AD HOC COMMITTEE OF BOARD OF TRUSTEES TO WORK WITH BOSTON TASK FORCE

COMMITTEE

December 16, 1964, 9:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Lyons, President Lederle; Trustees Fox, Brown, Troy; Provost Tippo, Treasurer Johnson, Dean Redfern, Secretary McCartney

PRESENT BY INVITATION: Director Cadigan, Director Hugill, Mr. Brand; Mr. Robert Caffrey of Heller Associates; Messrs. Anderson, Rosane and Associates of Drummey-Rosane-Anderson; Mr. Crowley and Associates of Francis Associates; also Mr. Austin Broadhurst of Ely, Bartlett, Brown and Proctor, and Mr. McManus of R. M. Bradley & Co., Inc.

Architectural Studies Report on Renovations Proposed UM/Boston Sites

Chairman Lyons stated that the purpose for which the meeting had been called was to hear a report by the firm of Drummey-Rosane-Anderson on comparative costs and feasibility of renovations for three tentative sites for the University of Massachusetts/Boston.

Upon motion being duly made and seconded, it was unanimously

VOTED: To go into executive session for the purpose of hearing the report by representatives of Drummey-Rosane-Anderson.

After extensive discussion accompanied by an illustrated presentation, it was moved, seconded and unanimously

VOTED: To come out of executive session for the purpose of adjournment.

The meeting adjourned at 12:25 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

December 16, 1964, 11:00 a.m., Statler Hilton Hotel, Boston, Mass.

COMMITTEE

PRESENT: Trustees Haigis, Emerson, Brown and Schuck; Treasurer Johnson

PRESENT BY INVITATION: Mr. Edward Durell Stone, Architect of New York City; and Mr. William Smith, Executive Assistant to Mr. Stone

Interview with Architect Edward Durell Stone

The Chairman introduced Mr. Stone to members of the Committee. Mr. Stone outlined the background of his career and experience including his prior associations in the greater Boston area, and his present commitment on several projects in New England including the NASA complex in Cambridge.

Mr. Stone stressed the fact that he did his own design work, and that his firm specialized in providing realistic cost estimates and in bringing contract bids in at or below the projected budget.

A slide presentation illustrating many of the buildings and projects designed by Mr. Stone followed.

After discussion, and upon motion duly made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees To add the name of Edward Durell Stone to the proposed list of architects for the Library, and to so advise the Commissioner of Administration.

Proposed New Western Massachusetts Electric Contract

Chairman Haigis read a letter from Marlowe G. Moses, Executive Vice President of Western Massachusetts Electric Company, indicating the company's view that their proposed ten-year term for the new contract with the University is both fair and equitable, and that the low prices quoted are based upon a long-term contract. Discussion followed, and it developed that the sense of the Committee was that they would feel better about the proposed contract if a clause were included to reduce the rate in the event of downward electric rates applying to equivalent service during the ten-year period.

Treasurer Johnson was instructed by the Committee to renegotiate with Western Massachusetts Electric Company on this point.

COMMITTEE

The meeting adjourned at 12:40 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

January 14, 1965, 1:00 p.m., Dukes Room, Student Union, Amherst

PRESENT: Chairman Schuck, President Lederle; Trustees Crowley, Haigis, Plimpton and Troy; Provost Tippo, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Mr. DeNyse, Mr. Suid.

At the invitation of the Chairman, Provost Tippo discussed the qualifications of nominees for the position of Chancellor and Professor of Government, U.M./Boston; also, Chairman of Humanities and Professor of English, U.M./Boston.

After further discussion and upon motion duly made and seconded, it was unanimously

Chancellor UM/Boston

VOTED: To recommend to the Board of Trustees the appointment of Dr. John W. Ryan to the post of Chancellor and Professor of Government, University of Massachusetts/Boston, effective July 1, 1965, at an annual salary specified in Document 65-039, Supplement #1; also, to recommend to the Board of Trustees the appointment of Professor Alvan S. Ryan to the post of Professor of English with tenure, and Chairman of Humanities, University of Massachusetts/Boston at an annual salary specified in Document 65-039, Supplement #2 and to forward copies of Supplements #1 and #2 to the members of the Board of Trustees.

Chairman of Humanities UM/Boston

Discussion next turned to the selective merit increment schedule proposed to become effective February 1, 1965.

Selective Merit Increments

The Provost outlined the procedure for determining those eligible for recommended increments as follows:

1. Each faculty member prepared a written report on his scholarly, professional and University activities.

COMMITTEE

2. Department Heads evaluated the contributions of all members of their departments giving special consideration to any past inequities (such as those created by bringing in a younger less experienced man at a higher salary than someone who has been on the faculty for a few years), teaching ability, length of service, research and scholarly contributions, honors, residential college and counseling service, public service, etc.

3. Department Heads consulted departmental personnel committees.

4. Recommendations of Heads were discussed with the Dean of the College who in turn consulted his college personnel committee.

5. The Provost reviewed every faculty report and every evaluation report of the Heads and Deans and then discussed the incremental recommendations with the President.

The Provost stressed that hundreds of hours had been spent altogether on the final decisions and that many individuals were involved in making each decision. He expressed the view that a very thorough and objective job had been accomplished. He mentioned the following statistics relative to the overall salary adjustment schedule:

Five and one-half percent of the salary budget was used for the selective merit increments. This was true of all colleges and schools as well as the administrative area.

Two-thirds of our professional personnel received increments (638 persons from a total of 935 individuals - i.e. 65%)

The assignment of these selective increments will have the result of raising our faculty (10-month appointees) salary average by $500.

The Provost indicated that supporting material was available to document the decisions made, and that Deans of individual schools and colleges were available to the Committee to answer any questions if necessary.

The question was raised whether sufficient money was being requested for new positions in the University, and the Provost responded that we are seeking 130 new persons for the Amherst campus next academic year and 70 faculty members for UM/Boston. We seek faculty positions on the basis of a 15:1 ratio.

COMMITTEE

Treasurer Johnson noted that we were short about 65 positions this academic year because we admitted more students than we had budgeted for, and he expressed confidence that these positions would be picked up for the next academic year in the '66 budget. Brief discussion followed on the instructional budget in the College of Agriculture, and the faculty/student ratio in the School of Nursing, following which a question was raised concerning the establishment of new salary levels for the President and the Provost.

Lifting of Present Salary Ceiling

Treasurer Johnson reported that a bill had been filed with the Legislature to lift the ceiling on Medical School faculty salaries and to permit lifting the ceiling on approximately 2% of the professional staff in the rest of the University.

The President reported that a group of western Massachusetts legislators had been briefed on this bill, together with other legislation in which the University is interested, at a seminar held on Friday, January 8. Trustee Crowley queried about representative presidential salaries in the nation. Provost Tippo responded with a few representative figures, some of them dating back one or two years, as follows:

University of Kentucky - $30,000 (64-65)
University of Washington - $35,000 (61-62)
University of Illinois - $36,000 (61-62)

Deans' salaries at the University of Michigan range from $18,000 to $34,000, with an average of $25,300. At Minnesota the maximum is $34,000 with an average of $22,204.

Discussion followed on the problem of keeping a relative balance between top administrative salaries, particularly that of the President, with reference to certain other salaries required to procure the best possible faculty, as, for example, within the Medical School.

Treasurer Johnson expressed satisfaction that the question of raising the Salary Ceilings had been brought up, and suggested that it would be a proper matter of concern for the entire Board of Trustees.

Following further brief discussion, and upon motion being duly made and seconded, it was unanimously

Salary Adjustments

VOTED: To recommend to the Board of Trustees that it approve the proposed schedule of Salary Adjustments to become effective February 1, 1965, as contained in Document 65-038, together with Supplement #1 which Document and Supplement will now be forwarded to the Board of Trustees.

COMMITTEE

It was further

VOTED: To recommend to the Board of Trustees the approval of the Classification of Position Titles, effective on and after February 1, 1965, as detailed in Document 65-040, which Document will now be forwarded to the Board of Trustees.

Classification of Position Titles

It was also

VOTED: That the Committee hereby formally request of each member of the Board of Trustees that he support, by individual appearances at public hearings of the Committee on Education, Committee on Ways and Means, and by any other appropriate means, Bill No. S.111 (Education), "An Act Providing For Compensation For Officers and Staff of the Medical School and Other Departments of the University of Massachusetts."

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

February 11, 1965, 1:15 p.m., President's Office, U of M, Amherst

COMMITTEE

PRESENT: Chairman Haigis, Trustees Brown, Emerson and Schuck; Provost Tippo, Treasurer Johnson and Secretary McCartney

PRESENT BY INVITATION: Mr. Harry Hugill, Director of Physical Plant

In accordance with Chapter 648, Acts of 1963, authorizing the Trustees of the University to acquire certain lands with the buildings thereon, for the development of the University, by purchase or by eminent domain under Chapter 79 of the General Laws, and the authority granted therein, independent appraisals of the value of the land and buildings having been made by qualified disinterested appraisers, and filed with Kenneth W. Johnson, Treasurer, on motion duly made and seconded, it was unanimously

Gilbert L. Woodside Property
Land Acquisition

VOTED: To recommend to the Board of Trustees that they purchase or take by eminent domain in fee, the property of Gilbert L. Woodside and Mary L. Woodside, husband and wife, situate off Sunset Avenue, in Amherst, Hampshire County, Massachusetts, and more particularly described as Parcel 8, Page 11-C of the Town Atlas, Town of Amherst, and that the purchase price for said property be Six Thousand ($6,000.00) dollars. Taxes to be pro rated.

The Treasurer noted that recent increases in campus holdings had brought the size of the campus to approximately 1100 acres.

Approval of Plans and Specifications Administration Building

After review and brief discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees the acceptance of final plans for the Philip F. Whitmore Administration Building as presented by the firm of Campbell & Aldrich.

It was further

Water, Sewage and Drainage Systems

VOTED: To recommend to the Board of Trustees the acceptance of final plans for additions to the water, sewage and drainage systems in the southwest dormitory area as submitted by Whitman & Howard, Inc.

COMMITTEE

It was further

VOTED: To recommend to the Board of Trustees the acceptance of preliminary plans for the steam and electric systems, inside the southwest dormitory area only and exclusive of street lighting, as presented by Jackson & Moreland.

Steam and Electric Systems

Brief discussion followed concerning the desirability of conducting an overall study for a general campus street lighting plan. It was agreed that such a study would prove helpful.

Master Lighting Plan

After further discussion and upon motion being made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees the acceptance of preliminary plans for the Central Storage Building as submitted by Peirce & Pierce.

Central Storage Buildings

It was also

VOTED: To recommend to the Board of Trustees that they approve the site work for the School of Business Administration.

School of Business Administration

Treasurer Johnson reported that certain stipulations contained in a proposed contract with the Western Massachusetts Electric Company (Document 65-032) had been altered as a result of overtures at Trustee direction between his office and the Company.

Western Massachusetts Electric Company Contract

1. The word "installed" would be removed from a stipulation limiting the University's ability to add generating capacity either "installed or placed in operation."

2. It was agreed that the price for electricity could be renegotiated after five years upon either party giving 30 days notice to the other, the price agreed upon as a result of such renegotiation to be binding for the ensuing five-year duration of the contract.

Mr. Hugill reported that he had consulted with his colleagues at a recent conference of directors of physical plants and that they considered the terms of the contract favorable. He noted that the University's cost for electricity was going down from 1.6 cents to 1.1 cent per kilowatt hour.

After brief discussion and upon motion being duly made and seconded, it was unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees approval of the proposed contract with Western Massachusetts Electric Company (Document 65-032) with deletion of the word "installed" on page 3, line 22 and the added stipulation that the rate charge for electricity per kilowatt hour may be renegotiated after a five-year period upon either party to the contract giving 30 days notice to the other, the price agreed upon as a result of such meeting to be binding for the ensuing five-year duration of the contract.

Request to UM Building Authority

Discussion followed on a list of requests which would be made of the University of Massachusetts Building Authority.

It was moved, seconded and unanimously

VOTED: To ask the Board of Trustees to request the Building Authority to proceed with the schedule of projects which their architects had given to them as of this date.

It was further

Northwest Dormitory Complex

VOTED: To recommend to the Board of Trustees that an architect be procured for design work on the northwest dormitory complex, providing for 1,400 students and including a dining hall, the same to be completed by 1969, with a further view that the entire area when completed would accommodate approximately 5,000 students.

Treasurer Johnson indicated also a need for an architectural study of the northwest dormitory area site on density and concentration of buildings to determine whether additional land areas need to be purchased to accommodate the proposed facilities.

After full discussion, and consideration of several suggestions which had been presented to members of the Committee, it was moved, seconded and

Naming of Stadium

VOTED: To recommend to the Board of Trustees that the new football stadium be named "The Massachusetts Stadium."

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Proposed Valley Research Center

Treasurer Johnson reported on a meeting which had been held with members of the Amherst Industrial Commission to consider their request for developing an industrial research park to be called the "Valley Research Center" approximately 4,000 feet in a northerly direction from the proposed University Graduate Research Center. This would involve the relinquishing of a tract of approximately 80 acres now owned by the University as part of the Adams Farm acquisition. After lengthy discussion, the Committee expressed high approval of the forward thinking of the Amherst Industrial Commission, and expressed the hope that it might be able to cooperate with ultimate plans for a research center in the valley, concluding that further study would be desirable for all parties concerned.

Old Physics Building

Treasurer Johnson indicated, in line with recent Trustee action affecting the preservation of the Homestead and Stockbridge House, that an inspection of the Old Physics Building had been made by himself, together with Mr. Bagnell. Based on this inspection, the Treasurer reported that the prospects for salvaging this building appear unfavorable.

Progress Report on Buildings

The Treasurer reported that one of the priority problems in the University at this time is a general lag in the entire building schedule. He indicated that he would send to the members of the Committee a full report containing a breakdown of the timetable for building completions in the near future.

The meeting concluded with a brief, informal report by Treasurer Johnson on bids received for the site location of UM/ Boston. This business was to be taken up in further detail at the full board meeting of February 16, 1965.

Trustee Brown briefed the Committee on developments in the southeastern area of the state, relating to SMTI.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

April 7, 1965, 12 Noon, Dukes Room, Student Union, Amherst

PRESENT: Chairman Troy, President Lederle; Trustees Haigis, Lyons and Plimpton; Provost Tippo, Secretary McCartney and Dean Redfern.

PRESENT BY INVITATION: Dean Moore, Dean Hunsberger, Associate Dean Wagner, Assistant to the Provost Venman, Dr. Strother of Mathematics; Dean Spielman, Professor Kleis; Professor Taylor; Major Bamber and Captain Close

Chairman Troy and Provost Tippo presented to the Committee for their consideration agenda of courses and programs of study at both the undergraduate and graduate level.

After extended discussion and review, and the querying as appropriate of representatives of colleges and departments, it was moved, seconded and

Approval of Various Programs and Courses at the Undergraduate and Graduate Levels

VOTED: To recommend to the Board of Trustees the approval of programs and courses as detailed in Document 65-033, which document is attached to and herewith made a part of these minutes.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

April 21, 1965, 11:30 a.m., Parker House, Boston, Mass.

PRESENT: Chairman Healey, President Lederle; Trustees Emerson, Gordon, Pumphret and Troy; Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Mr. Ted Ladd of the firm of Standish, Ayer & Wood, Inc.

Report of Standish, Ayer & Wood Inc.

The meeting was called to order by the Chairman and the report of the investment counsel, Standish, Ayer & Wood, Inc. was reviewed by the firm's representative Mr. Ted Ladd. Mr. Ladd reported that not much change had occurred in the period between October 1 and April 1, the date of their last report. He indicated that the firm's attitude toward investment might change with respect to stocks if there was an overall drift in the national business picture, or an increase in speculation. He predicted that, for the remainder of the year, the economy would remain strong.

Mr. Ladd described the University's investment portfolio as generally conservative with respect to endowment funds, compared to that of certain other Universities. He indicated that the holdings were well diversified.

With respect to bonds, Mr. Ladd indicated that Standish, Ayer & Wood, Inc. hold a constructive view on long-term treasuries. These have a good marketability. He stressed that the bond portfolio is of very high quality. In summary, he indicated that as of April 1, 1965 the portfolio was "just about where they (Standish, Ayer & Wood, Inc.) would like it to be." Approximately 55% balance in common stocks is an appropriate stock position, and relatively conservative.

Attached hereto (Document 65-062) is a list of operating funds (non-state) now earning interest.

Treasurer Johnson reported that there was uninvested cash on hand in the amount of $21,744.91.

On the recommendation of investment counsel, it was moved, seconded and

VOTED: To buy $20,000 U.S. Treasury 4¼-8/15/92-87, using uninvested cash.

It was further

COMMITTEE

VOTED: To sell 24 shares Borden Company
39 shares Continental Casualty Company
35 shares Insurance Company of North America
27 shares J. C. Penney
47 shares Philadelphia Electric
100 shares Westinghouse Electric

And to buy with proceeds therefrom:

400 shares Hercules Powder

Estate of George M. Codding

The Treasurer next reported on the estate of George M. Codding, Class of 1909, portions of which estate were bequeathed to the University as main beneficiary and residual beneficiary under terms described in a letter, with attachments, from The Fairfield County Trust Company, Stamford, Connecticut, under date of January 15, 1965, which letter and attachments (Document 65-056) are hereby attached to and made part of these minutes.

After brief discussion and upon motion duly made and seconded, it was

VOTED: To recommend to the Board of Trustees that the bequest of George M. Codding, be accepted by the University of Massachusetts in accordance with terms described in Document 65-056 together with attachments.

Treasurer Johnson reported that the Fairfield County Trust Company had reported that there could be a distribution of securities under the estate at an early date, and that they would accept the recommendation of the Board of Trustees concerning sale and purchase of securities under this bequest. On advice of investment counsel in their report of April 21, 1965, it was

Securities, Sales and Purchase: George M. Codding Request

VOTED: To recommend to the Fairfield County Trust Company sale of the following securities from the George M. Codding estate:

Endowment Fund	Possible Additions	Issue	Approx. Market	Market Value
-	$10,000	U.S. Treas. 2½ 6/15/72	91	$ 9,100
-	7,000	U.S. Treas. 4 8/15/70	99	6,930
-	5,000	Douglas Aircraft cv 4's 2/1/77	89	4,450
-	10,000	Olin Mathieson Chem. 5½'s 3/1/83	124	12,400
-	100	Kaiser Aluminum 4.75 cv pfd	103	10,300
-	119	Bank of America (2.00)	60	7,140
-	100	Bethlehem Steel (1.50)	38	3,800
-	42	Fall River Nat. (3.00)	85 Est.	3,570
-	120	Ingersoll Rand (2.00)	47	5,640
-	50	Kennecott Copper (4.00)	103	5,150
-	80	R. J. Reynolds Tob.(1.80)	43	3,440
				$71,920

It was further

VOTED: To authorize the Fairfield County Trust Company to purchase:

150 shares Fireman's Fund Insurance
100 shares First National Bank of Boston
200 Gulf Oil Corporation
$35,000 U.S. Treasury 4 1/8-2/5/74.

Establishment of New Endowment Funds

The Treasurer reported on new endowments that had been received since the last meeting of the Committee.

It was moved, seconded and

VOTED: To recommend to the Board of Trustees that the endowment funds listed in Document 65-057 be established on the records of the University, and that this document be attached to and made a part of these minutes.

Review of Auditor's Report

The Committee spent a great deal of time with the President and the Treasurer reviewing the Report of the State Auditor for the period July 1, 1963 to June 30, 1964.

The Treasurer submitted Document 65-058 entitled "Report of the Treasurer on Notes and Comments, State Audit Report, July 1, 1963 to June 30, 1964," which document is hereby attached to and made a part of these minutes.

Automobile Registration Fees

With reference to item 2 of the Treasurer's report, "Automobile Registration Fees," it was

COMMITTEE

VOTED: To recommend to the Board of Trustees that the Treasurer be authorized to return to the State Treasurer the balance shown in the Auditor's Report on June 30, 1964, schedule XXVI, p. S41, said balance amounting to $6,681.31, which sum represents the balance of automobile registration fees on the date that the opinion of the Attorney General was received.

The Treasurer noted that, as of July 1, 1964, on advice of legal counsel, the system was changed so that fees were no longer assessed. Instead, identification stickers and booklets containing the regulations were sold as items of merchandise at the University Store.

The Committee commended the Treasurer on the excellent state of fiscal affairs in the University as evidenced by the Auditor's Report.

The Committee next turned to the question of liability insurance for University personnel operating motor vehicles. This is a matter that has been under continuous review by the Committee for some time.

A copy of a letter from the firm of Ely, Bartlett, Brown and Proctor, dated April 16, 1965 relative to this matter, was discussed at length.

The President commented that the matter of inadequate coverage was of serious concern to the faculty and employees of the University. The Faculty Senate recommended back in 1958 that liability insurance should be secured for University personnel. Since that time there have been a series of Faculty Senate recommendations, the most recent being questions raised at the Faculty Senate meeting of February 25, 1965. There have been numerous refusals on the part of University personnel to operate state-owned vehicles without adequate protection. Even though the University owns two busses, there is only one person who will drive them due to the potential liability in case of accident. The Committee noted that the statutory coverage, under the option of the Attorney General, cannot exceed $10,000 and that legal counsel sees no legal objection to the purchase of adequate liability insurance coverage from the unrestricted earnings on trust funds. On recommendation of the President and the Treasurer, the Committee.

VOTED: To recommend to the Board of Trustees that the policy be established of securing appropriate liability insurance covering University personnel in the operation of state-owned vehicles on official business.

Trustee Pumphret volunteered to obtain information concerning types of insurance which would provide appropriate coverage for subsequent recommendation to the Trustees.

COMMITTEE

The Treasurer asked the Committee to consider establishment of an account in a Boston bank to service the Boston branch with specific recommendations to come before the next meeting of the Committee.

Banking for UM/Boston

Federal grants for construction of buildings are available under the Federal Higher Education Facilities Act of 1963 and other Federal statutes, and it was after due discussion, moved, seconded and

Authorization to Submit Proposals for Federal Grants

VOTED: To recommend to the Board of Trustees that President John W. Lederle be authorized to submit proposals for Federal grants, and that the Treasurer of the University, Kenneth W. Johnson, be authorized to execute agreements under the provisions of the Higher Education Facilities Act of 1963 and other Federal statutes granting funds for construction of buildings, facilities and equipment.

The United States Agency for International Development has requested that President and Mrs. Lederle be present at the official dedication of the Tororo Girls' School in Uganda, which school has been built under supervision of the University of Massachusetts under contract with the Agency for International Development. The U. S. Ambassador to Uganda and high officials of the country will be among those present at the dedication. This contract also provides for the administration and operation of this school for the next several years.

After brief discussion, it was moved, seconded and

Official Representation at Dedication of Tororo Girls' School Uganda

VOTED: To recommend to the Board of Trustees that President and Mrs. Lederle be encouraged to accept the invitation from the Director of the United States Agency for International Development Mission to Uganda, and that they be assigned to represent the University of Massachusetts and to participate in the formal exercises opening and dedicating the Tororo Girls' School on or about June 19, 1965, and that expenses incurred in officially representing the University of Massachusetts on this important occasion be reimbursed from indirect cost allowance, AID-afe-86(Uganda) account.

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Emergency Transfer between Subsidiary Accounts

On the recommendation of the Treasurer an emergency transfer between subsidiary accounts 1350-01 was explained in detail in Document 65-059, which document is hereby attached to and made part of these minutes.

It was moved, seconded and

VOTED: To recommend to the Board of Trustees approval of the transfer of funds as indicated in Document 65-059.

Funds for Support of Graduate Assistants' Stipends

On further recommendation of the Treasurer concerning use of free balances in certain accounts as needed for the support of the Graduate School for the payment of stipends for graduate assistants, as detailed in Document 65-060, which document is hereby attached to and made a part of these minutes, it was moved, seconded and

VOTED: To recommend to the Board of Trustees that the use of free balances in the accounts detailed in Document 65-060 for the support of the Graduate School for payment of stipends for graduate assistants be approved.

Four Colleges, Incorporated

Treasurer Johnson reported that, for some time, there had been under discussion by representatives of the Four Colleges the possibility of forming a Four College Corporation to facilitate some of the cooperative programs between the four institutions. Amherst College took the initiative in this, in having their legal counsel, Ropes and Gray, prepare a proposed charter and by-laws for such a corporation. This proposal has been reviewed by the University's legal counsel and found to be in order. The details of this proposal are set forth in Document 65-061, which document is herewith attached to and made a part of these minutes.

The Mount Holyoke College Board of Trustees has already approved, and the Trustees of Smith and Amherst Colleges have the matter before them at this time. Since the material had not been distributed earlier, it was recommended that the proposal be reviewed by the Committee, and if no objection was found, it would be recommended to the full Board of Trustees at a later meeting.

The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

May 7, 1965, 10:00 a.m., University of Massachusetts/Boston
Board Room

PRESENT: Chairman Haigis, President Lederle; Trustees Brown, Emerson, Gordon and Thompson; Provost Tippo, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Trustee Troy; Mr. Austin Broadhurst of Ely, Bartlett, Brown and Proctor; Mr. Richard Rosane of Drummey-Rosane-Anderson; Mr. Harry Hugill, Director of Physical Plant.

At the request of the Chairman, item 4, "Naming of the Stadium" was relocated to first place on the agenda.

After brief discussion, it was moved, seconded and

Stadium Named

VOTED: To recommend to the Board of Trustees that the new football stadium be named "University of Massachusetts Alumni Stadium."

UM/Boston Renovation Plans: 100 Arlington Street, Boston

At the invitation of the Chairman, Mr. Austin Broadhurst of the firm of Ely, Bartlett, Brown and Proctor reported to the committee on provisions of the legislation authorizing lease of the Boston Consolidated Gas Company property at 100 Arlington Street (250 Stuart Street); also, Mr. Broadhurst explained provisions of the lease. In substance, he indicated that enabling legislation permitting acquisition of the Boston Consolidated Gas Company property on a lease basis allowed the University to move now on renovations with an absolute minimum of compliance with existing statutes and regulations, providing the Board of Trustees was careful to maintain competition in the award of bids.

Treasurer Johnson reported that, due to the loss of so much time up to this point, the University is up against an extremely critical situation in attempting to get the building ready in time for classes in September. He indicated that the University proposed to award contracts to qualified general contractors who can get the job done on time. The University, under these circumstances, would not ask for a filed list of sub-bid contractors, but would ask the general contractor to provide the list of sub-bid contractors in his general bid. State minimum wage rates would be used in all applicable trades. The University will follow the statute in that 100% bond for completion of work and 100% bond will be required.

Critical Time Shortage

COMMITTEE

Mr. Richard Rosane of Drummey-Rosane-Anderson indicated that adequate egress must be provided in the building. Potential prime steel iron work contractors have already been contacted for stair towers in view of the critical shortage of time available between now and September. These contractors indicate a six-week allowance for manufacturing and a four-week allowance for installation.

Mr. Rosane warned that other elements requiring extensive lead time include all equipment: kitchen, library, laboratories, etc. He indicated the firm belief that all work should be done by a single prime general contractor.

Library Acquisitions

Discussion followed on the size and location of the library. The Director of Physical Plant indicated that initial plans called for approximately 30,000 volumes with as much reading space provided as possible. It was pointed out that 150,000 volumes were envisioned by the Chancellor as soon as acquisition is possible.

Mr. Rosane indicated that renovations on unused floors would have to continue after classes begin in September, and that work would continue throughout the fall and winter months. In response to queries, Treasurer Johnson indicated that approximately 45,000 square feet of classroom space is available and approximately 30,000 square feet of study lounges. Mr. Rosane added that three study-unit areas were planned per floor.

Mr. Hugill reported that it was expected to have the staircases in by the opening of classes in September. Also, classrooms will be ready along with the language laboratory. However, he does not anticipate that wet labs will be in operation by September, although they should be available for use approximately six weeks after the opening of the semester. Success will depend upon the amount of lead time in placing orders, and the promptness with which delivery of equipment is made.

After brief discussion, it was moved, seconded and

Appointment of Architect for UM/Boston Site Renovations

VOTED: To recommend to the Board of Trustees that the employment of Drummey-Rosane-Anderson as architects for the altering, remodeling, renovation and equipment of the premises at 250 Stuart Street, Boston, Massachusetts as a Boston Campus for the University be and hereby is authorized at a fee computed on the basis of time spent as set forth in the form of agreement presented to this meeting and with reimbursement for out-of-pocket expenses; and that the Treasurer of the University be and he hereby is authorized to sign, deliver and accept an agreement for such employment for

COMMITTEE

services starting February 27, 1965, at such compensation and containing such other provisions as said officers shall, as evidenced by his taking the action hereby authorized, deemed necessary or advisable.

It was further

To recommend to the Board of Trustees

VOTED: That the President, the Treasurer and the Secretary of the University be and each acting alone hereby is authorized and designated to approve plans and specifications for the renovation, remodelling and alteration of the building included in the premises constituting the Boston Campus of the University; and that it be declared to be the judgment of the Board of Trustees that the progress plans submitted to the Buildings and Grounds Committee at its meeting held prior to this meeting are appropriate subject to such modification of such plans to provide additional library and study space as may be feasible.

Designation of University Officers to Approve Plans and Specifications UM/Boston

It was also

To recommend to the Board of Trustees

VOTED: That the President, the Treasurer and the Secretary of the University be, and each acting alone hereby is, authorized and designated to contract in the name of the Commonwealth for the renovation, remodelling and alteration of the building included in the premises constituting the Boston Campus of the University, such authority and designation to include all contracts necessary or desirable for such purpose in the judgment as evidenced by his taking the action hereby authorized of the officer or officers so acting, each such contract to require that the work contemplated thereby be performed in accordance with plans and specifications approved by the officer or officers of the University authorized and designated by the Board of Trustees for the purpose and by the lessor of said premises pursuant to paragraph 5 of the lease thereof, dated May 5, 1965.

Designation of University Officers to Contract for Renovation, Remodelling and Alteration of the Building, UM/Boston

Attorney Broadhurst reported that there was no legislation pending at this time to provide funds to purchase the UM/Boston building, although the University is required by law to do so by February 1, 1966 if an appropriation therefor is made by the Legislature.

Funding Legislation: UM/Boston Site Purchase

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Other Business

The following item was taken up under the heading of Other Business: Proposal for Establishment of a Fraternity Residence Park.

COMMITTEE

Fraternity Residence Park

Treasurer Johnson introduced a letter received from Mervin H. Rubin of Springfield, Massachusetts containing a proposal for the development of a Fraternity Residence Park in close proximity to the University.

One proposal involved acquisition by Mr. Rubin of two tracts of land located in Hadley west of Valley Lane, Amherst, which are bordered by Route 116 west and are owned by Peter Ostrowski and William Sheldon. It was proposed to donate all of the land involved in both tracts to the University, with a lease-back arrangement for 51 years for the westerly half of each tract. The westerly half of each tract would be used for the layout of a Fraternity Residence Park allowing for approximately 15 sites of one acre each. The natural assets of the area (wooded areas and brook) would be preserved for aesthetic and recreational purposes.

Additional details of the Rubin proposal are contained in his letter to the Treasurer. Alternate proposal involved a gift of a portion of the land to the University under certain conditions.

Discussion followed on the question of a general policy with respect to the location of future fraternity sites.

Winkler Property

The Treasurer outlined for the committee a proposal by others to develop a 26-acre site for 25 fraternities on the Paul K. Winkler property which had been presented to the Amherst Town Planning Group last week. He indicated that the latter proposal might be brought before the Amherst Town Meeting early in June. This land is a the northeast corner of the campus bordering the University and East Pleasant Street and Eastman Lane. The proposal is to re-zone the property to "campus zone". He indicated further that Messrs. Sheldon and Ostrowski, whose property adjacent to the northwest corner of the campus was mentioned in the Rubin proposal, have been notified that the University plans to take their property.

Rubin Proposal

Concerning the Rubin proposal, Treasurer Johnson reported that the tract of land under discussion is low-lying, wet potato land in Hadley, a town which has no zoning restrictions. Bringing sewer and water to this particular tract from the town of Hadley is not possible due to the intervention of Route 116. Amherst water and sewer bisects the land, however. To date, Amherst has not permitted sewer and water access in this area. The University will need a road for access through the east part of the land to the future northwest dormitory area and Route 116. The Treasurer made it clear that he had advised Mr. Rubin that there was no way in which the University could guarantee that fraternities would locate in the proposed Residence Park.

COMMITTEE

Extensive discussion followed in which the President expressed the view that as long as fraternities continued to exist at the University, a decent area should be provided for them in which to function.

Further discussion led to the conclusion that additional study is needed in the following areas:

1. Future role of fraternities at the University.

2. Future land acquisition required for protection of University expansion and development within the framework of the overall concepts of the Master Plan.

It was agreed that immediate exercise of eminent domain to acquire the Winkler property was of priority concern in the University's expansion as recommended in the Master Plan.

Upon motion made and seconded, it was unanimously

Winkler Property

VOTED: To recommend to the Board of Trustees that such steps as are necessary be taken immediately to acquire by eminent domain that portion of the Paul K. Winkler property for which funds are presently available.

It was further

VOTED: To table for the present the proposal of Mr. Merwin H. Rubin for the development of a Fraternity Residence Park, said proposal to be reviewed within the context of a study of two areas of future University development:

1. Future expansion and location of fraternities.

2. University requirements on fringes of the campus to guarantee and protect proper and adequate expansion of the University within the framework of the Master Plan.

The meeting was adjourned at 12:25 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

May 28, 1965, 12:30 p.m., Suffolk Room, Student Union, Amherst

COMMITTEE

PRESENT: Chairman Haigis, President Lederle; Trustees Emerson and Gordon; Provost Tippo, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Dean Pietro Belluschi, M.I.T.; Mr. Hideo Sasaki and Mr. Galehouse of Sasaki-Walker & Associates; Mr. Haas of Columbia University; Judge Blassberg of Greenfield; Mr. Marcel Breuer, Architect; Mr. Harry Hugill, Director of Physical Plant and Dr. William Field, Dean of Students.

Dean Belluschi's Comments

The Chairman introduced Dean Pietro Belluschi of M.I.T. who presented his views on the overall campus development plan. Dean Belluschi commented that he is quite happy about the architectural trend in the campus Master Plan. He notes general improvement, and termed the campus traffic circulation plan good and the choice of site locations good. The real break-through, he indicated, was in the selection of first-rate architects for buildings now completed, under construction and in the planning stages in future months. He termed the excellence of architecture a "part of the educational process" for future generations of students coming to the campus. He stated that the Fine Arts Center should be one of the memorable buildings in the nation.

Following Dean Belluschi's comments, Treasurer Johnson reviewed the extremely tight schedule which the committee needed to follow in order to complete the agenda for the meeting.

Mr. Sasaki's Comments

Mr. Sasaki was invited to comment. He seconded Dean Belluschi's approval of the trend in campus architecture and the progress of the Master Plan. He felt that the location of the Library site was a most important decision which would affect the entire "feel" of the center of the campus. He felt that architect Stone could be "most aggressive" at a site northwest of the present Library building.

Campus Lighting Plan

Chairman Haigis noted that the committee needed, in cooperation with its architectural and master planning consultants, to review the overall campus lighting scheme. The President observed that the present business school lighting plan seemed inadequate, and Mr. Galehouse noted that an overall lighting plan is now being worked up which would include buildings, pedestrian walks and roadways.

Recommendation on Architects for New Projects

There was discussion on the need for a man of great breadth in designing buildings for the new University Medical School. Dean Belluschi reported that certain architects had approached Dean Soutter on this matter. He indicated that medicine is such a special field that it might be wise to consider architects who had had previous experience in medical school design. He emphasized that the facilities, in the event that the Medical School were located on the campus in Amherst, should be of the same idiom as the main campus.

Medical School Architects

Treasurer Johnson reported that the sum of $100,000 was on hand for commencing design of the project. He expressed a sense of urgency in the need to move forward on a master plan. Dean Belluschi was asked to recommend the names of architects who might be considered for designing medical school facilities, so that a schedule of interviews could be set up. Further discussion followed on the qualifications of a number of architectural firms including Architects Collaborative; Ellerbe of St. Paul, Minnesota; Hugh Stubbins Associates; Campbell & Aldrich, Shepley & Bullfinch and others.

After further discussion, it was agreed that Chairman Haigis and Treasurer Johnson would work with Dean Belluschi to develop a priority list of architects for the Medical School for future consideration by the committee.

The Treasurer noted with favor one important improvement: Commissioner of Administration McCarthy has stated that he wishes architects for future projects selected before appropriations are made, and this should serve to greatly expedite the process of project development.

Review of Preliminary Plans

The committee next adjourned to Bartlett Hall where inspection was conducted of full and sectional models of the Fine Arts Building, as presented by Saarinen Associates.

The committee next adjourned to the Business Administration Building where preliminary plans for the Library were explained. The sense of the committee was to favor a location northwest of Goodell Library for the new library.

Site and Road Plans

Mr. Sasaki described and explained the proposed new entranceway to the campus including the mall area. He showed plans outlining the portion of the circumferential highway which will proceed in an east-west direction connecting with North Hadley Road.

Treasurer Johnson indicated that the University would go out to bid immediately to rough grade and strip a 900-car parking area at the new main entrance to the campus. He indicated that small portions of the Baptist Church and Newman Center properties might be needed to construct the proposed roadway.

After brief discussion, it was unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees acceptance of the Sasaki-Walker plans for site and road locations as presented to the committee and as detailed in drawings on file in the Office of the Treasurer, Kenneth W. Johnson.

Treasurer Johnson reported that the University might regretfully have to request the University Building Authority to defer construction of a dormitory building they now have under design which sets over the corner of North Hadley Road. After further discussion, it was suggested that an early meeting be held between Messrs. Pumphret, Johnson, Hugill and the architect to resolve this problem.

After brief review, and upon motion made and seconded, it was unanimously

Farm Services Building

VOTED: To recommend to the Board of Trustees approval of final plans for the Farm Services Building.

It was also

North Hadley Road

VOTED: To recommend to the Board of Trustees that they request the town of Amherst to vacate and abandon to the University North Hadley Road.

It was further

Eastman Lane

VOTED: To recommend to the Board of Trustees that they request the town of Amherst to vacate and abandon to the University Eastman Lane.

The committee then returned to the Student Union to take up item 3C on the agenda: Review of Preliminary Plans for the Continuing Education Building.

Review of Preliminary Plans - Continuing Education Building

At the invitation of the Chairman, architect Breuer explained the rationale for his conception of the Continuing Education Center. Mr. Breuer said he felt the solution was to let a good part of the building disappear under ground, hiding all of the complicated facades and leaving only a simple, clean design above ground. The elevated section would contain living quarters of the conference center, restaurant facilities, etc. High approval for the design concept was given by Dean Belluschi and by Mr. Sasaki, who also suggested outdoor food service at the terrace level including tables, umbrellas, etc. to make this area a truly functional and attractive one.

After brief discussion, and upon motion made and seconded, it was

COMMITTEE

Acceptance of Continuing Education Building Plans

VOTED: To recommend to the Board of Trustees that they accept the preliminary plans for the Continuing Education Center as presented by architect Marcel Breuer.

Land Acquisition

After brief discussion concerning the transfer of ownership and legality of certain options on the property of Paul K. Winkler and upon motion made and seconded, it was unanimously

Winkler Property

VOTED: To recommend to the Board of Trustees that they award the sum of $75,000 for the Paul K. Winkler property of approximately 26 acres abutting the northeast corner of the campus, said property to be taken by eminent domain.

Stadium Sewer

Judge Blassberg next reported that a new sewer law will permit the Selectmen of Amherst to vote on any land taking, public or private, and to take an easement on the property taken. He indicated that this should solve the problem of the Stadium sewer.

Coal Handling Facility

Treasurer Johnson reported that we are building a coal-handling facility on the Tillson Farm. He indicated that a small sliver of land on the Nelson property might be needed in order to get grading back to the track. It was suggested that Judge Blassberg look into this.

The Rubin Proposal - Ostrowski & Sheldon Property

At the invitation of the Chairman, Dean Field reported on the views of the Master Planning Committee concerning a proposal by a private entrepreneur to develop certain land areas abutting the northwest section of the campus for fraternities. Dean Field reported that the view of the Master Planning Committee was that the University would be compromised if a private land developer were given such an option. The Master Planning Committee then voted to recommend that the University proceed to take and develop as it sees fit on its own the properties described in the so-called Rubin proposal.

Future of Fraternities

Discussion followed on the future role of fraternities and Dean Field indicated that he had available a long-term study on this matter and could make it available. At this point Judge Blassberg left the meeting.

Dean Field stressed his feeling that any consideration of the future role of fraternities should have the study and consideration of a new Committee on Student Affairs of the Faculty Senate.

After brief discussion, and upon motion made and seconded, it was

VOTED: To recommend to the Board of Trustees that they accept the recommendation of the Master Planning Committee to acquire as soon as possible by eminent domain and as a part of the Master Plan the Ostrowski and Sheldon properties abutting the northwest corner of the campus.

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Progress on UM/Boston Building

COMMITTEE

Treasurer Johnson reported that everything is proceeding satisfactorily with the UM/Boston building. Some bids have been put out. Some equipment has been ordered. A meeting will be held on June 3 with Gas Company officials to discuss final details of the switch over. All except the 11th, 12th and 13th floors are expected to be made available to the University prior to June 15. The Treasurer reported that the library had been relocated to the 4th floor (air contioned) and that Student Personnel will move to the 5th floor. He indicated that lounge areas discussed at a previous meeting have been divided and placed in separate locations throughout the building so as to afford excellent opportunities for uninterrupted study and relaxation.

Trustee Gordon recommended a change in minutes of the Buildings and Grounds Committee of the meeting of May 7, 1965.

Upon motion made and seconded, it was unanimously

Change in Committee Minutes of May 7 Meeting

VOTED: To change the last two lines of the vote at the top of page 3 of the meeting of the Committee on Buildings and Grounds of May 7, 1965 to read as follows: "Such modification of such plans to provide additional library and study space as may be feasible."

Treasurer Johnson suggested that a meeting of the Committee on Buildings and Grounds be held on Jun 11, 1965 prior to the special meeting of the Board called for 12:30 on that same day.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

June 1, 1965, 12 Noon, Dukes Room, Student Union, Amherst

PRESENT: Chairman Troy, President Lederle; Trustees Crowley and Lyons; Provost Tippo and Secretary's Staff Assistant Miller

PRESENT BY INVITATION: Deans Moore, Spielman, Niederpruem and Kirshen; Professor Gagnon; Dr. Venman

At the invitation of the Chairman, Professor Gagnon discussed the proposed adoption of a four-course program during the Freshman and Sophomore years at the University of Massachusetts-Boston. He also gave information on integration of English and History courses and on laboratory space requirements at the Boston Branch. Provost Tippo reported that response to the four-course idea had been favorable and asked for a general reaction of the committee on the proposal. After further discussion, the committee went on record as unanimously approving, in principle, the four-course proposal for UMass-Boston.

After considerable discussion of individual items, it was moved, seconded and

VOTED: To recommend to the Board of Trustees the approval of the new programs of study and individual courses as detailed in Document 65-073 which is attached and herewith made a part of these minutes.

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Alan R. Miller

Alan R. Miller
Staff Assistant
Secretary's Office

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

June 18, 1965, 10:30 a.m., Administration Building, Worcester State Hospital, Worcester, Massachusetts

COMMITTEE

PRESENT: Chairman Haigis, Trustees Brown, Emerson and Gordon; Acting President Tippo, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Trustees Croce and Maginnis; Dean Lamar Soutter of the University Medical School and Drs. Bardwell H. Flower and Richard W. Nelson of the Worcester State Hospital staff.

Medical School

Chairman Haigis opened the meeting by inviting comment from Dr. Flower of the Worcester State Hospital staff. Dr. Flower expressed pleasure that the City of Worcester had been designated by the Board of Trustees as the location of the Medical School, and offered every degree of cooperation to the Trustees in assisting them to determine an appropriate site.

Dean Soutter indicated that the first problem was to determine a specific site. He listed the following as the most likely possibilities:

a. Worcester City Hospital
b. Fairlawn Hospital
c. Worcester State Hospital

Dean Soutter noted that the original survey had evaluated Worcester City Hospital and later had considered Fairlawn. However, he later became convinced that the Worcester State Hospital was the only site in the City of Worcester having sufficient acreage. He noted that it might be necessary to build a branch of the University where the Medical School was located. He described Clark University as the only graduate degree institution now adjacent in the city itself.

Dean Soutter reported that he had talked to City Manager McGrath who was interested in the Worcester State site. It was pointed out that Worcester City Hospital would involve much urban renewal activity and a rebuilding of the hospital itself to accommodate it for teaching purposes. He reported that City Manager McGrath wished to meet with the committee at noon to express the views of the city government; also, that the Chamber of Commerce was anxious to help.

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COMMITTEE

Trustee Maginnis handed out a series of folders and maps showing the Worcester north quadrangle and others detailing the various sites under consideration.

Dean Soutter distributed a document detailing statistics on acreage and cost related to the proposed Worcester area sites.

Discussion followed on the question of a proposed list of architects for the Medical School and it was moved, seconded and

VOTED: To authorize the Treasurer of the University, Kenneth W. Johnson, to set up interviews with the following list of architects drawn from a list presented by Dean Belluschi of Massachusetts Institute of Technology:

1. Hugh Stubbins in association with Smith, Hinchman and Grylls.

2. Campbell & Aldrich in association with Rosenfield and Rosenfield of New York

3. Architects Collaborative plus Ellerbe

4. Curtis and Davis of New York

5. Shepley, Bulfinch, Richardson and Abbott

Treasurer Johnson raised the question of whether any park land might be available adjacent to the Worcester State Hospital and it was suggested that this question be explored with City Manager McGrath.

Tour of Possible Worcester Area Sites for a Medical School

At this point the Trustees adjourned for a recess for an automobile tour of the prospective Worcester area sites including the following:

a. Worcester State Hospital
b. Worcester City Hospital
c. Fairlawn Hospital

The meeting was reconvened by the Chairman at Worcester Municipal Airport where the Trustees took lunch.

In further discussion the Trustees emphasized that a minimum of 150 acres would be required for an acceptable site, and the suggestion was made that the committee could go as far at this time as "expressing interest" to Commissioner Solomon in his offer of 150 acres.

Chairman Haigis pointed out that much more information would be required, for example, on the availability of adjacent park land.

COMMITTEE

Discussion followed on the possibility of obtaining test borings at the Worcester State Hospital site prior to the meeting of the Board of Trustees on July 7. Treasurer Johnson suggested bringing in Sasaki, Dawson, DeMay Associates, Inc. to evaluate the site and recommend where the borings should be made.

Trustee Gordon emphasized speed in getting as much done as possible between now and the July 7 meeting of the Board so that the matter could be recommended to the Board at that meeting.

There was also discussion of a report giving proposed sites in Worcester, Massachusetts for the Medical School. This was prepared by the Medical School Coordinating Committee of the Worcester Area Chamber of Commerce.

Other Business

The committee, after appropriate discussion, agreed to set the date of Thursday, July 8, 1965 for the next meeting of the Committee on Buildings and Grounds. The agenda would consist of interviewing architects.

Treasurer Johnson reported that the University is moving as quickly as possible toward the establishment of an educational television facility with Federal matching funds. A recent engineering survey indicated that Mount Lincoln would be inappropriate for this facility, and that it should be established on Mt. Tom. He reported that the mountain top is involved in joint ownership between Mr. Charles DeRose and Mr. Daniel O'Connell with WHYN-TV (channel 40) already established there. Channel 58 (UHF) has now been assigned by the Federal Communications Commission to Amherst. The Treasurer stated that the committee would have to consider very shortly the question of whether or not the proposed University facility should be tied in with private land owners.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

July 7, 1965, 9:30 a.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Troy, Provost Tippo; Trustees Crowley, Haigis, Lyons, Weldon; Treasurer Johnson, Secretary McCartney

The meeting was called to order by the Chairman. He explained that Senate committees and University committees had duplicated in the past, and that it was now proposed to reduce some of these committees, eliminating overlap, in a series of proposed Faculty Senate Constitution amendments.

After brief discussion, and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees approval of the proposed amendments to the Constitution of the University of Massachusetts Faculty Senate as detailed in Document 66-001, which document is herewith attached to and made part of these minutes.

Faculty Senate Constitution Amendments

A brief discussion followed on a memorandum from the Graduate Office to Provost Tippo detailing support for a proposed program for a Master of Arts in Anthropology. This program was recommended by Dean Edward C. Moore of the Graduate School.

M.A. Degree in Anthropology

After brief discussion, and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve a program for a Master of Arts in Anthropology as detailed in Document 66-002, which document is herewith attached to and made part of these minutes.

Discussion followed on the question of permitting faculty members in the College of Agriculture presently on eleven month appointments to revert to the nine month appointment basis at a 15% salary cut with funds thus materialized to revert to the central University funds. Provost Tippo indicated that some agricultural faculty members were interested in such a plan.

Nine Month Appointments, College of Agriculture

The discussion concluded without any vote being taken.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

July 7, 1965, 10:30 a.m., Statler Hilton Hotel, Boston

COMMITTEE

PRESENT: Chairman Healey, Provost Tippo; Trustees Emerson, Gordon, Pumphret and Troy; Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Mr. John Wood and Mr. Ted Ladd of the firm of Standish, Ayer & Wood, Inc.

Investments

Discussion began with item #2 on the agenda. Mr. Ted Ladd and Mr. John Wood of the firm of Standish, Ayer & Wood, Inc. explained that $27,000 in cash was now available in the Endowment Funds. As investment counselors they recommended that these funds be put to work by placing them into bonds with lower coupon ratings to avoid the present high rate of call.

After brief discussion, and upon motion made and seconded, it was

VOTED: To sell and purchase bonds in accordance with the schedule in Document 66-004 which is hereby made a part of these minutes.

Designation of Bank UM/Boston

Treasurer Johnson introduced to the meeting letters from representatives of the National Shawmut Bank, dated April 14, 1965; and from the State Street Bank and Trust Company, dated May 12, 1965 and May 25, 1965, each offering banking services to the University of Massachusetts/Boston.

Committee Chairman Healey noted that he had been talked to by representatives of nearly every bank in Boston. He noted the difficulty of making a choice. The test of proximity is frequently used, he said.

Trustee Troy queried whether the services of the various banks were relatively similar or parallel.

Treasurer Johnson noted that the State Street Bank and Trust Company offers one additional benefit. They will perform the messenger service. It is also the closest bank being located in the Statler Hilton Hotel.

After brief discussion, and upon motion made and seconded, it was

VOTED: To recommend to the Board of Trustees that the State Street Bank and Trust Company of Boston, Massachusetts be designated as the bank to handle accounts for UM/Boston.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

UM/Boston Fees

Treasurer Johnson presented a schedule of tuition and fees for students attending UM/Boston. The tuition would be the same as in Amherst but the fees would be less due to its being a commuting campus.

In essence, the fee structure would be that all students carrying a full load would get full tuition billing; all others (regardless of their category as a part-time student) would be billed at half amount ($50.00 per term or semester). The Treasurer indicated that Chancellor Ryan wished to review this practice after the first year to determine whether it might be possible later on to establish a one-quarter amount billing charge for part-time students enrolled for only one course.

In terms of fees, a flat $15.00 would be set for full-time students, and a $10.00 fee for all other part-time categories. This should enable UM/Boston to have funds to sponsor student activities and cultural programs.

The Treasurer noted that the University had been able to work out a flat $30.00 per annum charge for Blue Cross-Blue Shield membership on an optional basis for UM/Boston students. After brief discussion, and upom motion made and seconded, it was

VOTED: To recommend to the Board of Trustees that the schedule of fees for UM/Boston set forth in Document 66-005 be established, which document is herewith attached and made part of these minutes.

It was further

VOTED: To recommend to the Board of Trustees that they approve a student health plan for UM/Boston involving an optional fee charge of $30.00 for a full year for membership in the Massachusetts Blue Cross-Blue Shield plan for UM/Boston students.

Trust Fund Operating Budgets, June 27, 1965-June 25, 1966

Treasurer Johnson reviewed with members of the Committee the Trust Fund Operating Budgets proposed for the fiscal year June 27, 1965 to June 25, 1966. He pointed out that these budgets are usually adopted at the beginning of each fiscal year. At this point, however, the University has no state fund operating budget for this year, and the Treasurer expressed the hope that the Board of Trustees would approve a "hold-the-line" state fund operating budget at their meeting later today.

Discussion followed on various items set forth in the Trust Fund Operating Budgets (Document 66-006).

After due discussion, and upon motion made and seconded, it was unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees the adoption of the Trust Fund Operating Budgets for the Fiscal Year June 27, 1965 to June 25, 1966 as set forth in Document 66-006, which document is herewith attached to and made part of these minutes.

New Endowment Funds

Treasurer Johnson indicated that the Committee should, after review and discussion, recommend to the Board of Trustees the acceptance of two new endowment funds.

After due discussion, and upon motion made and seconded, it was

Addison H. Clark Loan Fund

VOTED: To recommend to the Board of Trustees that the ADDISON H. CLARK MEMORIAL LOAN FUND be established as an Endowment Fund in the amount of $18,987.08 with the principal and income from said fund available for loans to industrious and deserving students of the University.

After further discussion, and upon motion made and seconded, it was

Oswald Behrend Award Fund

VOTED: To recommend to the Board of Trustees that they approve the establishment of the OSWALD BEHREND AWARD FUND in the amount of $946.00, less the cost of the permanent trophy, the income from said fund be used to provide for an annual award to that sports participant whose courage and desire results in his achievement that exemplifies the very best and in keeping with the wonderful sportsmanship of Mr. Behrend, with any excess income earned added to principal.

After brief discussion, and upon motion made and seconded, it was

Trust Fund Interest Account-Cash Variance Written Off

VOTED: To recommend to the Board of Trustees that they write off to Trust Fund interest a cash variance shortage of $11.68 for the fiscal year 1964-65.

The meeting was adjourned at 12:12 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON AND GROUNDS

July 8, 1965, 9:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Chairman Haigis, Provost Tippo; Trustees Brown, Emerson, Gordon and Thompson; Chancellor Ryan, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Dean Soutter; Planning Officer Littlefield; Mr. Richardson and Mr. Clapp of the firm of SHEPLEY, BULFINCH, RICHARDSON AND ABBOTT; Mr. Hugh Stubbins of HUGH STUBBINS ASSOCIATES; Mr. Robert Hastings and Mr. James Livingston of SMITH, HINCHMAN AND GRYLLS; Mr. Aldrich and Mr. Nulty of CAMPBELL, ALDRICH AND NULTY, and Messrs. Rosenfield and Mr. Sterling of ROSENFIELD AND ROSENFIELD; also Mr. O'Brien, Mr. Rooney, Mr. Terkuhle and Mr. Johnson of CURTIS AND DAVIS; also Mr. Harkness and Mr. Fletcher of ARCHITECTS COLLABORATIVE and Mr. Ellerbe and Mr. Henslen of ELLEEBE ASSOCIATES.

Medical School

The meeting was called to order at 9:15 am. by Chairman Haigis who stated that the purpose was to interview a number of nationally prominent architects eligible to be considered for design work in connection with the University Medical School and Hospital.

Interview with representatives of Shepley, Bulfinch, Richardson & Abbott

Chairman Haigis extended a welcome to Mr. Richardson and Mr. Clapp representing the firm of SHEPLEY, BULFINCH, RICHARDSON AND ABBOTT.

Mr. Richardson stated that his firm did not specialize in hospital design; yet, approximately one-third or so of the work undertaken by SHEPLEY, BULFINCH, RICHARDSON AND ABBOTT, falls in this area. He stated that the firm wished to vary their practice. He introduced Mr. Clapp who has worked on hospital design, but who was not a specialist. He indicated that the firm had approximately 31 registered architects employed in their offices.

Mr. Richardson continued that his firm was now doing a large hospital in Cincinnati, at a cost of approximately 17 million dollars. This facility is now under construction. It "came in" under the appropriation. His firm also is involved in designing work for the City Hospital in Cambridge, Massachusetts; also the Hartford (Connecticut) Hospital addition, and the Rhode Island Hospital.

COMMITTEE

There followed extensive discussion concerning various projects handled by SHEPLEY, BULFINCH, RICHARDSON AND ABBOTT, stressing their capacity to take on additional work at this time; also their arrangements with engineering and electrical sub-contractors.

Treasurer Johnson queried whether the firm included in their general fee the cost of preparing applications for federal government grants.

Mr. Clapp replied that, at Dartmouth, the program was prepared at an extra fee.

The Treasurer recalled that, when the firm did Bartlett Hall for the University, an extra fee was required for the programming study.

Mr. Clapp replied that his firm would endeavor to do everything they could to help the University and would be able to prepare applications for federal grants as a part of their basic fee.

Interview with representatives of Hugh Stubbins, also Smith, Hinchman and Grylls

The Chairman welcomed Mr. Hugh Stubbins of STUBBINS ASSOCIATES; also Mr. Robert Hastings and Mr. James Livingston of SMITH, HINCHMAN AND GRYLLS.

At the invitation of the Chairman, Mr. Stubbins stated the qualifications of his firm. He indicated that no credentials were needed since STUBBINS ASSOCIATES were already doing work for the University. He pointed out that the firm of SMITH, HINCHMAN AND GRYLLS were architects and engineers from Detroit. They specialize in laboratory buildings, hospitals and medical education facilities as well as office and industrial buildings.

Approximately 40% of the work undertaken by SMITH, HINCHMAN AND GRYLLS is in the medical education field. Thus, Mr. Stubbins noted, they are able to attract key people to their aid who are real experts in this field. The Medical School of the University of Massachusetts will be so complex that a design team will be required. Mr. Stubbins then introduced Mr. Hastings of SMITH, HINCHMAN AND GRYLLS to expand on collaborative experiences he has had with other clients.

Mr. Hastings demonstrated on a chart the interlocking team effort required to design such specialized facilities as a medical school-teaching hospital complex. He indicated that 300 to 400 persons would be involved.

Mr. Livingston was introduced next to illustrate specific hospitals and medical facilities which his firm had handled in the past.

COMMITTEE

Among the facilities illustraaed were the Wayne County General Hospital, a supplementary teaching hospital affiliated with the University of Michigan; Garden City Hospital in Garden City, Michigan; the University of Louisville; also, the National Cancer Institute, which is a part of NIH; also a 500-bed primary teaching hospital at Howard University in Washington, D.C.

Next to be illsutrated was the aerospace medical division, USAF, a 32,000 square foot facility for evaluation of returned moon specimens.

Discussion followed on the availability of both firms in collaboration to take on additional work at this time. Treasurer Johnson queried whether the basic design fee would include the cost for federal applications, etc.

Mr. Stubbins responded that the program, schematics and HR-12 forms would be on a cost basis - the firm's cost plus two and a half times their payroll.

Mr. Hastings added that HR-12 applications are tremendously complex at this stage, and would, hopefully, become more simple later on. He indicated that the University of Louisville had spent $150,000 in fees on basic schematics plus the HR-12 forms.

Trustee Thompson queried whether the combination of firms on architectural design would increase the cost.

Mr. Stubbins responded that there would be no extra cost; that the work would be charged up to the same basis as though one architectural firm were involved. He indicated that the University would have as much of his personal time as would be required to get the job done, that his firm had the present capacity to absorb the job and that he had not, to date, done work in conjunction with the Bureau of Building Construction.

Consultation with Sasaki, Dawson, DeMay Associates, Inc. re Southwest Dormitory Project - Tunnel

Trustee Thompson, diverting momentarily from discussion of the forthcoming Medical School facilities, queried Mr. Stubbins concerning a tunnel design related to the Southwest Dormitory complex, a project for which he is already engaged at the University. A question was raised concerning possible rowdyism in a 100-foot tunnel at a point where the Southwest project cuts beneath widened North Hadley Road. Mr. Stubbins responded that the tunnel will cut across almost at grade level and that a bridge at this point would be impossible. The intention will be to make a raised highway appear like a bridge at this point, and to widen the opening so that it will not look like a tunnel. The opening will be fitted out with appropriate lighting so that it takes on the general characteristics of a wide corridor in a building.

After brief discussion, and upon motion by Trustee Thompson, it was seconded and

COMMITTEE

VOTED: To have appropriate officials of the University, together with Mr. Stubbins, consult with the firm of Sasaki, Dawson, DeMay Associates, Inc. so that an appropriately widened and lighted corridor-like tunnel might be constructed at the point of intersection of this facility with North Hadley Road, adjacent to the Southwest Dormitory complex.

Interview with representatives of Campbell, Aldrich and Nulty; also Rosenfield & Rosenfield

Chairman Haigis introduced Mr. Aldrich and Mr. Nulty of CAMPBELL, ALDRICH AND NULTY and the Messrs. Rosenfield and Sterling of ROSENFIELD AND ROSENFIELD.

Mr. Aldrich indicated that his firm would be willing to enter into a temporary partnership with Rosenfield and Rosenfield to design a Medical School for the University of Massachusetts. His firm has been in business for twenty years. He stressed the quality and imaginative design achieved by his staff in much of the educational work which they had accomplished. The Rosenfields, he said, are outstanding in the United States in hospital and medical field design, whereas his own firm is not experienced in this field. In combination, he felt, both firms could add fresh ideas, enabling them to contribute a novel but practical design for the University Medical School. The plan would be to establish a project headquarters at CAMPBELL, ALDRICH AND NULTY with a full-time project manager assigned. Messrs. Aldrich, Nulty and Rosenfield would be available personally to the University at all times. He indicated a two-stage project to facilitate the Medical School design:

First Stage: to make a program, written as well as graphic. Appropriate spaces would be assigned. This would involve a joint effort with the University. A master plan would be evolved, primarily written, but also including graphics. There would be an open and closed space study, utility study, and projections for landscaping, etc.

Stage Two: building design, schematics, preliminaries, bid documents, etc.

Mr. Aldrich concluded that collaboration is nothing new for CAMPBELL, ALDRICH AND NULTY; ROSENFIELD AND ROSENFIELD have also collaborated previously.

Mr. Aldrich then introduced Mr. Isidore Rosenfield, winner of 15 design awards, author of two books and eighty articles who is now writing a two-volume book, lecturer in medical facility planning at Yale, M.I.T., etc., and senior partner of ROSENFIELD AND ROSENFIELD.

COMMITTEE

Mr. Rosenfield indicated that his firm approaches planning in the following manner:

1. Social and Community Needs (Demographic): This leads to a schematic master plan with estimate of costs.

2. Economics: Every dollar spent is spent to a purpose and with great care.

3. Medical: To create an instrumentality for teaching and learning.

4. Aesthetics: Every citizen worker must enjoy working in the facility; every patient must enjoy sojourning there.

5. Technological: This phase allows for growth, changes in expansion for the indefinite future.

Mr. Rosenfield indicated that his firm stresses the principle of contiguity. This envisions the concept that an institution is great by virtue of the people and the personalities in it. The institution must have a philosophy and objectives. There must be an opportunity for personal communication between these minds. Certain departments, for example, need to be next to each other. The principle of contiguity suggests horizontal construction.

Mr. Rosenfield proceeded to demonstrate this effect on a number of exhibits: (a) Griffin Hospital, Derby, Connecticut; (b) Holyoke Hospital, Holyoke, Massachusetts; (c) Worcester City Hospital, Worcester, Massachusetts; (d) New York State Veterinary College, Cornell University; (e) Puerto Rico Medical Center, the Commonwealth of Puerto Rico.

Mr. Aldrich then resumed charge of the discussion and displayed further visuals, as follows: (a) the Jackson Laboratory, Bar Harbor, Maine; (b) the Master Plan of the Exeter School; (c) the Graduate Research Center, University of Massachusetts; (e) the Tufts Memorial Library; (f) the Simmons Library.

Trustee Emerson queried whether ROSENFIELD AND ROSENFIELD had collaborated in the past, and with whom.

Mr. Rosenfield responded that, in work for the USAF in the Philippines, his firm had collaborated with a Honolulu architect; for a facility in Pakistan, with architects in Lahore.

There followed general discussion concerning the ability of the firm to take on additional work at this time. Provost Tippo queried whether, in view of the fact that CAMPBELL, ALDRICH AND NULTY were already handling the Administration Building and the Graduate Research Center at the University, they could take on additional work. He added that there had been complaints of slowness in both of these projects.

Mr. Aldrich responded that the delays were not attributalbe to his firm. He indicated that the difficulty was with the Bureau of Building Construction where contracts remain for months without being signed. Treasurer Johnson confirmed this.

COMMITTEE

At this time the Committee recessed for lunch.

Interview with representatives of the firm of Curtis & Davis

Chairman Haigis introduced Messrs. O'Brien, Rooney, Turkuhle and Johnson of the firm of CURTIS AND DAVIS.

Mr. Rooney stated that his firm had been organized in New Orleans, Louisiana, in 1946. It is now practicing on a national scale and maintains offices in New York City.

Mr. Rooney stated that his firm keeps one of the principals directly involved at all times, from the concept to the turning over of the key. He illustrated this by chart. There is a job captain to coordinate all functions and operations. Special color consultants are utilized. As an illustration, he demonstrated their work at the Berlin (Germany) Medical Center. He indicated that this color traffic patterning procedure was of pscyhological importance in helping with circulation patterns.

CURTIS AND DAVIS proceeded as follows in organizing a job:

1. Research - location, environment, technical, structural, materials, cost, space

2. Programming - general requirements, outline program, detail program, conference, project analysis, design philosophy, design requirements, diagramatic relationship, critical path method

3. Design
   Function - architectural, mechanical, electrical, structural

4. Aesthetics
   Working Drawings - architects, landscape architects, decorator, specifications: electrical mechanical, structural, civil, consultants

5. Supervision - consultation, inspection, bids, contracts, shop drawings, materials

Mr. Rooney indicated that, in a project the size of the University of Massachusetts Medical School, his firm would maintain a project office at the site. They would also employ the critical path method involving time schedules and controls.

Treasurer Johnson queried Mr. Rooney concerning the Berlin Medical Center. Mr. Rooney responded that this was a 1500-bed teaching hospital located approximately 3 km from The Wall. The facility is located on a plot of approximately 7 1/2 acres, so the buildings had to be concentrated. The nurses home is completed. The hospital portion is now under construction. There will be parking facilities for approximately 3000 automobiles. He indicated that traffic flow charts had been developed, and that the overall cost of the entire project stands now at approximately 70 million dollars, financed partly by The Franklin Fund and State Department sources. The intention is to handle approximately 1500 medical school students there with a six-year course.

Dr. Soutter queried whether other hospitals had been built by this firm and Mr. Rooney responded in the affirmative: six in all; on Hill-Burton Funds.

Provost Tippo queried whether any construction had been undertaken by the firm for a medical school as such. Mr. Rooney responded in the affirmative citing two science buildings for Tulane University.

There followed further inquiry as to whether the firm could take on the job now if they were awarded the contract. Mr. Rooney indicated that the staff is presently 25, New York City; 45, New Orleans, and Berlin, Germany, 3. Trustee Gordon queried whether any work had been undertaken by this firm in New England.

Mr. Rooney responded in the affirmative indicating that they had undertaken libraries in Worcester, Cambridge, and Lynn, Massachusetts, and a prison in Maine.

Treasurer Johnson queried whether the firm was registered in Massachusetts. Mr. Rooney responded in the affirmative. Planning Officer Littlefield queried whether they had had experience working with other architects.

Mr. Rooney responded that they had, to date, worked only by themselves. This concluded the interview.

Trustee Gordon introduced the name of Lewis Kahn of Philadelphia. He queried Dean Soutter on his reaction. The Dean indicated that he was not familiar with Mr. Kahn's work, but would ask Dean Belluschi about him as a possibility.

COMMITTEE

Interview with representatives of Architects Collaborative; also Ellerbe

Treasurer Johnson indicated that Mr. Kahn's name had come before the Committee previously, but that he had not been interviewed. He stated that he believed that Mr. Kahn was dropped from consideration with respect to the Medical School project because he was not sufficiently specialized.

Chairman Haigis introduced Messrs. Harkness and Fletcher of ARCHITECTS COLLABORATIVE and Messrs. Ellerbe and Henslen of ELLERBE.

Mr. Fletcher stated that Mr. Ellerbe had previously done medical facilities at the University of Florida, the University of Kentucky, Tulane University, and the University of Rochester. His treatments have shown great flexibility. He is strong on detailing of equipment; he has a large group of specialists on his staff who are able to help in programming, etc. He indicated that the experience of ARCHITECTS COLLABORATIVE was equally broad. The latter firm has done many educational facilities designs, including buildings at Harvard, Middlebury, and Williams College. They are deeply involved also in hospital design having handled Children's Hospital in Boston. They are also working on the Massachusetts Memorial and Peter Bent Brigham Hospital facilities.

Mr. Fletcher considered the design problems for the new Medical School as quite complex. He believes that the combined services of ARCHITECTS COLLABORATIVE with ELLERBE would produce an excellent job. He introduced Mr. Ellerbe.

Mr. Ellerbe indicated that his firm had been in business for approximately 55 years designing medical school centers during all of this period. An early client was the Mayo Clinic. His firm has done work at approximaely 150 hospitals all over the United States. They have designed buildings for medical schools for about a dozen medical schools at major institutions. He has a large staff of more than 300 fully integrated personnel, including persons responsible for specialized engineering services, etc.

Additionally, Mr. Ellerbe stated that his firm employs specialists in every aspect of medical design. They have invented all kinds of gadgets and devised new techniques in medical architecture. At the University of Kentucky, he stated, they were engaged even before the Dean arrived and they prepared detailed outlines and programs from the general statement of objectives advanced by the administration. When the Dean was hired, only a few changes were required.

Another speciality of his firm is to make good facilities out of old ones. At the University of Rochester, renovations of this type will run to some 50 million dollars. He indicated that his firm was also engaged to double the size of the Georgetown University hospital in Washington, D.C.

Mr. Ellerbe stressed the fact that no firm exceeds the experience of his own in hospital and medical school design work.

In further illustration, Mr. Ellerbe continued that his firm was now constructing at Rochester, Minnesota, an experiment hospital involving several different kinds of nursing and ancillary units to determine once and for all which type of design is best. One innovation of his firm is the so-called Cloverlead (radial) hospital structure which has proven very successful in many locations.

Trustee Haigis queried Mr. Ellerbe concerning the nature of previous collaborative associations.

Mr. Ellerbe responded that, over the years, he had been tied in with more than 75 other firms under all varieties of arrangements designed to suit the client and the particular needs of the situation.

Mr. Harkness observed that there would be one clearing house; both firms would be signators to the contract. The contact point would be in the Boston area.

Trustee Emerson queried whether any consultants had been utilized beyond his firm in work related to the Tufts Medical Center.

Mr. Fletcher responded that it is important that most work be done locally, especially as relates to administration of the job, although Ellerbe would be consulted as necessary.

Trustee Thompson queried whether the collaboration between the two firms would cost any more. Mr. Ellerbe responded in the negative.

Treasurer Johnson queried whether the programming and federal forms, etc., which had to be filled out would be accomplished at an extra fee or not. Mr. Ellerbe indicated that he was thinking of introducing this feature, but up to now had not done so.

There followed a series of slides illustrating work which had been accomplished by both firms.

At the conclusion of the slide presentation, Dean Soutter commented that the University of Kentucky School of Medicine is probably the best functionally designed school in the United States. This was designed by Mr. Ellerbe.

Mr. Ellerbe concluded that this was an example of what his firm could do that other firms could not: an approach in

helping the client to select from all kinds of hospital designs, in order to suit their own particular needs.

COMMITTEE

The meeting was adjourned at 3:07 p.m.

Respectfully submitted,

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

August 10, 1965, 10:00 a.m., City Hall, Worcester and on tour

PRESENT: Chairman Haigis, President Lederle; Trustees Brown, Emerson, Gordon and Thompson; Treasurer Johnson and Secretary McCartney.

PRESENT by INVITATION Dean Soutter of the Medical School and Mr. Richard Galehouse of Sasaki, Dawson and DeMay.

Meeting with Officials of the City of Worcester

The Chairman convened the meeting in the Council Chamber at Worcester City Hall at 10:50 a.m. Present and representing the City of Worcester were City Manager Francis J. McGrath, Mayor Paul J. Mullaney, and Mr. Vincent M. Hynes, Commissioner of Public Works and Chief Engineer; also, Mr. Lewis Wald. Members of the committee and Worcester city officials together inspected several maps and one large aerial photograph which showed in detail the site features and aerial perspective of the property available at Worcester State Hospital.

Discussion centered on whether Plantation Street (dividing the Worcester State Hospital site) is a major artery. City Manager McGrath responded that it was one of the Longest streets in Worcester, but was not considered a major artery traffic wise.

Mr. Emerson queried what the attitude of the City of Worcester would be toward the possible transfer of any park land.

City Manager McGrath responded that, as City Manager, he would consider it; however, it would require an act of the Legislature to change its use from recreational purposes in terms of the will which left the property to the City for such purposes.

Further discussion centered on queries about contiguous properties abutting Green Hill; Notre Dame Home for the Elderly, the Fallon Clinic, etc. There followed extensive discussion concerning specific allocations of acreage adjoining the State Hospital land and the representatives of Sasaki, Dawson and DeMay made a presentation involving a hypothetical utilization of the Worcester State Hospital site for the Medical School, hospital and other ancillary health science facilities. City Manager McGrath pointed out that there was no other area of Worcester with so much open land available as the section surrounding the Green Hill area.

The committee recessed the meeting for luncheon as guests of the representatives of the Worcester City government. Following luncheon, the meeting was reconvened by the Chairman and after

brief discussion and upon motion made and seconded, it was unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees that the Medical School located in Worcester be designed as an integrated campus complex of buildings including the 400 bed teaching hospital by The Architects Collaborative of Cambridge associated with Ellerbe Architects of St. Paul, Minnesota and that this recommendation be transmitted to the Commissioner of Administration and Finance for appointment. Should these firms be unable to accept the commission, alternate recommendations would be in order:

1. Campbell, Aldrich and Nulty of Boston associated with Rosenfield and Rosenfield of New York.

2. Hugh Stubbins Associates of Boston associated with Smith, Hinchman and Grylls of Detroit.

It was further

VOTED: To recommend to the Board of Trustees that buildings in the southwest high rise dormitory complex should not be named individually, but that some appropriate name be designated for the entire complex.

It was also

VOTED: To recommend to the Board of Trustees the continued service of the Honorable Samuel Blassberg of Greenfield for legal services in connection with land acquisition in the Amherst area.

The committee then recessed to City Hall where they rejoined host officials from the city government.

There followed a detailed and thorough tour by automobile of the Worcester State Hospital site, together with contiguous properties after which the committee and Worcester officials returned to City Hall and the meeting was adjourned.

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

JOINT MEETING OF THE COMMITTEE ON FACULTY AND PROGRAM OF STUDY AND THE COMMITTEE ON BUILDINGS AND GROUNDS

September 10, 1965, 10:00 a.m., Statler Hilton Hotel, Boston

PRESENT: Committee on Faculty and Program of Study: Chairman Troy, Trustees Haigis, Lyons and Plimpton.
Committee on Buildings and Grounds: Chairman Haigis, Trustees Brown, Emerson, Gordon and Thompson.
President Lederle, Provost Tippo, Treasurer Johnson and Secretary McCartney.

PRESENT BY INVITATION: Dean Lamar Soutter of the Medical School; Messrs. Sasaki, Galehouse and Englar of the firm of Sasaki, Dawson, DeMay Associates, Inc.

Faculty and Program of Study Committee Report

At the invitation of Chairman Troy, President Lederle read a Resolution on Medical School Faculty Salaries (Document 66-018) which document is herewith attached to and made a part of these minutes.

Dean Soutter reported to the committee that it is extremely vital now for the Board of Trustees to take action on this resolution and pass it on to the Governor and the Legislature hopefully for their favorable consideration so that he can begin to recruit faculty for the School of Medicine.

After brief discussion and upon motion made and seconded, it was unanimously

Resolution on Salaries

VOTED: To recommend to the Board of Trustees their endorsement of Document 66-018, a resolution on the necessity to have favorable legislative action on Bill S.111, as originally filed, raising the limits of the present General State Salary Schedule from its present ceiling of $21,300 for members of the Medical School faculty and a limited number (2%) of other key administrators and faculty members.

Medical School Development and Faculty Recruitment

Chairman Troy next discussed a September 7, 1965 President's Office memo to the Faculty and Program of Study Committee entitled "Plans for the Development of the Medical School and Recruitment of Faculty, September 1965;" (Document 66-019) which document is hereby attached to and made a part of these minutes;

also Medical School budgets for fiscal year 1966 (Document 66-020) and fiscal year 1967 (Document 66-021) which documents are herewith attached to and made a part of these minutes.

COMMITTEE

After extended discussion and upon motion made and seconded, it was unanimously

Medical School Operating Budget, 1966

VOTED: To recommend to the Board of Trustees the adoption of the Medical School budget for fiscal year 1966, totaling $352,216. (Document 66-020)

It was further

Medical School Operating Budget, 1967

VOTED: To recommend to the Board of Trustees the adoption of the Medical School budget for fiscal year 1967 (Document 66-021) in the amount of $600,798.

Buildings and Grounds Committee Report

Chairman Haigis called upon Mr. Sasaki of the firm of Sasaki, Dawson, DeMay Associates to give a summary of their evaluations of the Worcester State Hospital site, and Mr. Sasaki introduced Mr. Galehouse who gave the slide presentation.

Mr. Galehouse indicated that approximately 300 acres of buildable land were available in the area under study. Comparisons were made with medical school facilities at the Universities of Virginia, Iowa and Rochester to test the feasibility of arrangement of building on the site.

In summary, Mr. Galehouse indicated that the area at the Worcester State Hospital was large enough for the construction of a Medical School and ancillary facilities. The site has great natural beauty. It was recommended that the Trustees acquire as much land as might be feasible in order to guarantee adequate expansion room in the future. This would involve approximately 150 acres.

Sasaki Evaluation of Worcester State Hospital Site

Mr. Sasaki stated that properties along Belmont Avenue contiguous to the proposed site holdings held by the Commonwealth would need to be acquired for this area and would become our "front door". These are essential to making the entire site usable.

Treasurer Johnson commented that Sasaki, Dawson and DeMay had prepared a well documented preliminary written progress report. (Copies were handed to each Trustee at the meeting). He indicated that the committee should recommend to the Board that they initiate legislation to transfer the appropriate Worcester State Hospital acreage, and other contiguous land parcels to the University, in the total of approximately 220 acres. It was agreed that the President and Treasurer would initiate such action including the amount of appropriations needed for contiguous lands.

COMMITTEE

After further discussion and upon motion made and seconded, it was unanimously

Designation of Medical School Site

VOTED: To recommend to the Board of Trustees that the Worcester State Hospital lands, approximately 150 acres, offered by Commissioner Solomon of the Department of Mental Health be accepted and that the preliminary verbal recommendations of Sasaki, Dawson, DeMay Associates, Inc. be pursued with reference to such contiguous lands as might be appropriate.

It was also

1965 Medical School Capital Outlay Budget

VOTED: To recommend to the Board of Trustees that the Capital Outlay Budget for the School of Medicine for 1965-66 be adopted at the adjusted total of $2,432,000.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

September 25, 1965, 10:00 a.m., President's Office, U of M

COMMITTEE

PRESENT: Trustees Haigis, Brown, Emerson, Thompson; President Lederle, Treasurer Johnson, Secretary McCartney, Provost Tippo, Mr. Hugill, Dean Field, Chancellor Ryan

The committee met in the Howard Johnson Room in the New Addition of the Food Science and Technology Building. The committee was very pleased to recognize the gift of Mr. Howard Johnson of the interior decoration and furnishings of this beautiful conference room.

Approval of Preliminary Plans

The committee examined in detail the preliminary plans, specifications, and cost estimates of the Pedestrian Tunnel to the Southwest Dormitory Area, the Continuing Education Center, the Fine Arts Building, and the Psychology Addition to Bartlett Hall. The committee had examined each of these projects in earlier stages of design and had previously met with the architects on the Continuing Education Building and Fine Arts Building.

The Pedestrian Tunnel to the Southwest Complex had been redesigned by Sasaki, Dawson, DeMay Associates at the request of Hugh Stubbins and the University of Massachusetts Building Authority. The Pedestrian Tunnel is essential to move nearly 6,000 students from the Southwest Dormitory Area to the main campus without crossing the major approach road to the campus. The new design is aesthetically pleasing although much more expensive, estimated to cost $140,000. It was recommended that the Building Authority and Hugh Stubbins be informed of the approval of the new tunnel.

It was

Pedestrian Tunnel

VOTED: To recommend to the Board of Trustees that the design of the new Pedestrian Tunnel, as prepared by Sasaki, Dawson, DeMay Associates, be accepted.

It was further

VOTED: To recommend to the Board of Trustees that they approve the invoice for redesign fee of the tunnel by Sasaki, Dawson, DeMay Associates in the amount of $2,392.37, this being a fundamental change under the contract at the request of the Trustees.

After examining in detail the preliminary plans for the Continuing Education Center, it was

COMMITTEE

Continuing Education Center

VOTED: To recommend to the Board of Trustees that the preliminary study for the Continuing Education Center, as prepared by Marcel Breuer, be approved.

Fine Arts Building

The Trustees next considered the plans for the Fine Arts Building. At an earlier meeting the models of the building had been examined in detail. It was noted by the President that the seating capacity of the auditorium and concert hall was only about 2,200 whereas it was hoped that it would be from 2,400-2,600. It was also noted that the theater had about 700 seats whereas it was hoped that this figure might also be higher. It was requested that the administration check with the architects to determine if it were possible to increase the seating within the framework of the budget.

Bartlett Hall - Addition

The preliminary plans for the Psychology Addition to Bartlett Hall were reviewed. It was agreed that this building would provide desirable additional facilities, not only for Psychology but also classrooms and offices that were essential to the College of Arts and Sciences. It was

VOTED: To recommend to the Board of Trustees that the preliminary plans for the Psychology Addition to Bartlett Hall, as prepared by Coletti Brothers, be approved.

The committee discussed the method of presenting these and other building projects to the Trustees. It was felt that the size and complexity of the building program was such that it deserved a special meeting of the Trustees where the architects might be present to show their plans. It was

VOTED: To recommend to the Board of Trustees that they hold a special meeting of the Board for the purpose of receiving recommendations from the Buildings and Grounds Committee and from architects who are designing buildings for the University.

Naming of Southwest Dormitory Complex Buildings

Dean Field reported that he had reviewed with the residential college group and student personnel officers the earlier Trustees' comments about naming buildings in the Southwest Complex. It is strongly urged that the name be placed on each residential house so as to properly identify it for those living therein. He is preparing a long list of suggested names that may be used for future buildings. It was the unanimous recommendation of all consulted that the four completed low-rise buildings in the Southwest Dormitory Complex be named for distinguished men of letters: Ralph Waldo Emerson, Henry David Thoreau, Herman Melville and William James.

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The Chairman read two communications from the University of Massachusetts Building Authority relative to naming of buildings. These were discussed in length and Trustee Thompson agreed to report back to the Building Authority. The committee was in agreement that they welcome recommendations from the Building Authority at any time. It was

VOTED: To recommend to the Board of Trustees that the four occupied low-rise dormitories in the Southwest Dormitory Complex designated A, B, C, and D be named Ralph Waldo Emerson, Henry David Thoreau, Henry Melville, and William James.

Mr. Hugill reported that utility systems work had been completed on three projects in accordance with the plans and specifications. It was

Utility Services - Completed

VOTED: To recommend to the Board of Trustees the approval of completed projects:

Contract 6B - Additions to the Steam and Electrical Distribution Systems
Contract 2 - Improvements to Steam Generating and Distribution System
Contract 3 - Additions to Electrical Distribution System.

Food Technology Building

Treasurer Johnson reported that there had been a preliminary inspection by the Bureau of Building Construction and the University of the Additions and Alterations to the Food Technology Building on April 22, 1965. The University had partially occupied the building although alterations were still going on in the old part of the building. Dr. Esselen, Head of the Department, had reported to the Treasurer that the ventilating and air-conditioning system for the building had never been adjusted satisfactorily and that the building was almost impossible to live in during the warm weather of the past two weeks; in addition, there were other punch-list items that had not been cleaned up. The committee instructed the Treasurer to notify the Bureau of Building Construction that they would not accept the building, as completed, until the ventilation and air-conditioning had been corrected and placed in proper operating condition and that other punch-list items had been satisfactorily taken care of.

With the occupancy of four dormitories in the Southwest Complex and anticipation of permanent financing of the project by the University of Massachusetts Building Authority, it was

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Student Room Rents - Southwest Dormitory Complex

Fourth Project

VOTED: That the following schedule of rates, fees, rentals and other charges for the use of accommodations in the dormitories being constructed by University of Massachusetts Building Authority pursuant to written request made by authority of the Trustees of the University February 12, 1963, said dormitories being included in the Fourth Project of the Authority, be and hereby is approved, namely:

		Student Accommodations	
Semester	$175.00		
15 Weeks	164.00	7 Weeks	$77.00
14 Weeks	153.00	6 Weeks	66.00
13 Weeks	142.00	5 Weeks	55.00
12 Weeks	131.00	4 Weeks	44.00
11 Weeks	120.00	3 Weeks	33.00
10 Weeks	109.00	2 Weeks	22.00
9 Weeks	98.00	1 Week	11.00
8 Weeks	87.00	Per Day	1.60

"Heads of Residence" Faculty Apartments
$30.00 per month

provided, that the above schedule for student accommodations shall be modified for the academic year commencing September, 1965 to be as follows:

		Student Accommodations	
Semester	$150.00	7 Weeks	$65.00
15 Weeks	140.00	6 Weeks	56.00
14 Weeks	131.00	5 Weeks	47.00
13 Weeks	121.00	4 Weeks	37.00
12 Weeks	112.00	3 Weeks	28.00
11 Weeks	103.00	2 Weeks	19.00
10 Weeks	93.00	1 Week	9.00
9 Weeks	84.00		
8 Weeks	75.00		

provided, further, that the rate per student occupying a student accommodation to which more than the design number of students are assigned shall be 80% of the pertinent rate above stated for the period during which such condition shall continue.

It was also pointed out that the Stadium was now in use and that the permanent financing was being undertaken by the Building Authority. The committee was most pleased with the progress made by the Building Authority in completing these projects on time and

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Athletic Fee

To recommend to the Board of Trustees

VOTED: That there be and hereby is approved the allocation out of each athletic fee paid by students at the University the sum of $8.00 as the fee for use of the outdoor event structure constructed by University of Massachusetts Building Authority pursuant to written request made by authority of the Trustees February 12, 1963 and included in the Fourth Project of said Authority.

The Treasurer also indicated that it would be necessary to have rates established for the Southwest Dining Hall Project No. 5 at the Trustee meeting on October 16. He is conferring with legal counsel in having a proper vote prepared.

The President reviewed the history of the operation of vending machines on the campus. This has been handled for many years, on authorization of the Trustees, by the Athletic Council. It is now desirable, with the development of residential colleges, to broaden the concept of the vending machine operation. The President presented a report, dated September 24, 1965, that the committee reviewed in detail. It was

Vending Machines

Student Automatic Service (Trust Fund)

VOTED: To recommend to the Board of Trustees that all revenue derived from the operation of the vending machines since July 1, 1965 be transferred from the Athletic Trust Fund and the Vending Machine Income Account (Temporary Trust Fund) to the Student Automatic Service (Trust Fund) account; that the Dean of Students be and hereby is authorized to administer said fund; and that disbursements from the fund, in the order of priority, shall provide for:

1. Salaries for personnel assigned to the program.
2. Transfer annually to the Athletic Trust Fund for scholarships to be granted to needy and worthy students as budgeted.
3. Transfer of all remaining funds to the Residential Halls Cultural Enrichment Program.

The committee had on its agenda a number of items that it sould not consider due to the lateness of the hour. These included a proposal of Mr. Rubin to build graduate housing - northwest of the campus, progress report on the Medical School site in Worcester, consideration of policy and procedures for permanent location for UMass/Boston, educational planning for the Northwest

COMMITTEE

Residential Halls complex, and a review of progress reports on all building projects, including agenda of problems that are being discussed with the Bureau of Building Construction. Mr. Hugill handed out copies of the progress report and the agenda material but there was not time to review it in detail.

The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

COMMITTEE

October 15, 1965, 12 Noon, Dukes Room, Student Union, Amherst

PRESENT: Chairman Troy, President Lederle, Provost Tippo; Trustees Crowley, Haigis, Plimpton; Secretary's Staff Assistant Miller

PRESENT BY INVITATION: Chancellor Ryan, Dean Soutter, Professors Hofer, Quint, Mellen; Dr. Venman

The meeting was called to order by the Chairman. Dr. Tippo introduced Professor Mellen, who recently was named Chairman of the Faculty Senate Committee on Academic Matters which replaces the Course of Study Committee under the new constitution of the Faculty Senate.

Oxford, Bologna Summer Programs

Professor Hofer of the English Department discussed various aspects of the Oxford Summer Seminar including staffing, curriculum, travel, enrollment, financial aid and housing. Professor Quint of the History Department outlined the Summer Session at Bologna. Following discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve the proposal to establish The Oxford, England, Summer Seminar (Document 66-026) and a proposal to establish the University of Massachusetts Summer School in Bologna, Italy (Document 66-027 said documents herewith being attached to and made a part of these minutes.

Chairman Troy called attention to Dean Soutter's paper on "Matters of Policy Needing Early Decisions by the Trustees" (Document 66-025) which document is herewith attached to and made a part of these minutes.

Medical School Development

Dean Soutter gave an extensive report on the document. He covered such matters as the fundamental decision of which direction future growth of the Medical School should take and the pros and cons of separate and integrated divisions of the medical center.

Following extensive discussion, the sense of committee agreement follows:

COMMITTEE

1. To recommend to the architect the integrated concept in the Medical School building program.

2. That the Medical Center must have built-in flexibility for future expansion.

3. That opportunity for expansion of the Medical School Hospital must be provided.

4. That Dean Soutter be requested to prepare a memorandum for the Board of Trustees concerning the relationship between the Medical School Hospital and a Veterans' Administration Hospital.

Dean Soutter next examined problems relative to Medical School faculty salaries and the recruitment of faculty.

2 & 3-Year Faculty Appointments

President Lederle explained that he wished to keep the Board of Trustees apprised of faculty appointments of two and three-year duration as outlined in Document 66-028 which is herewith attached and made a part of these minutes. No vote was taken, but an expression of confidence was expressed by the committee.

Nursing School Projected Enrollment

Increasing enrollment and a larger number of applicants for the School of Nursing in Amherst were discussed by President Lederle and Provost Tippo. Projected enrollment figures for 1966-67 were seen as rising from 209 this year to 250 or 260 in 1966-67.

Northwest Residential Complex

Provost Tippo gave a preliminary progress report on academic plans for the Northwest Residential Complex as outlined in Document 66-029 which is herewith attached to and made a part of these minutes. A brief discussion of the document followed.

The meeting was adjourned at 3:10 p.m.

Alan R. Miller

Alan R. Miller
Secretary pro tem

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF COMMITTEE ON RECOGNIZED STUDENT ACTIVITIES

COMMITTEE

October 19, 1965, 1:20 p.m., Student Union, Amherst

Chairman Thompson presiding

PRESENT: Trustees Thompson, Haigis, Rowland

PRESENT BY INVITATION: Dean Field, Dr. Noffsinger, Dr. Politella, Mr. Watts, Mr. DeGrenier, Mrs. Hudzikiewicz, Secretary's Staff Assistant Miller and sixteen representatives of the student body. (Names and offices on attached list)

Chairman Thompson opened the meeting. He said there would be no formal agenda, nor would any votes or motions be made, and that the meeting would be informally conducted.

Communication between the Board of Trustees and the Student Body was raised. Student Robert Johnson suggested the Board of Trustees consider students' opinions on issues as well as those of the administration and faculty.

Student Senate President Dacey explained the recent concern expressed by the Student Senate over the Fine Arts Council as dealt with in the new Faculty Senate Constitution. Various aspects of the Faculty Senate were covered extensively.

It was agreed that there is a need for further exploration of communications problems which are common to a burgeoning university campus. Chairman Thompson said that, in future, the present Board Committee on Recognized Student Activities would be in much closer liaison with the full Board of Trustees than in the past.

The role of student publications and communications on campus, particularly the student newspaper, The Collegian, was discussed. The exchange of views covered such topics as: some measure of fiscal autonomy for the Collegian, student compensation for services, number of newspaper editions, areas of overlap between The Collegian and student radio station WMUA; also, professional personnel available to aid students.

Possibilities of guidance and guidelines for student publications was discussed. Mr. Dacey explained that there is a Student Senate Ad Hoc Committee investigating the possibility of a Communications Commission which would supervise, unify and integrate news media on campus. Dacey felt a report would be forthcoming by December, 1965, which Chairman Thompson encouraged.

COMMITTEE

Panhellenic Council, Greek-letter Sororities and Fraternities and the related problems of zoning, substandard housing, campus space for future Greek-letter houses, cultural programs and lack of space to accommodate such programs were examined.

Other areas covered: Need for more space in the Student Union, preliminary plans for the Continuing Education Center, use of nationally-renowned architects in designing campus buildings, the trimester, summer sessions, recognizing the strengths and weaknesses in the concept of "publish or perish" as applied to faculty.

The meeting closed with mutual expressions on the benefits derived from meetings of this nature. Chairman Thompson assured the group that there would be more active meetings of the committee in the future and that the life and activities of the student body at the University is of particular interest to the Board of Trustees.

The meeting was adjourned at 3:20 p.m.

Alan R. Miller

Alan R. Miller
Secretary pro tem

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

November 9, 1965, 10:00 a.m., Statler Hilton Hotel, Boston

COMMITTEE

PRESENT: President Lederle; Trustees Crowley, Healey, Plimpton and Pumphret; Provost Tippo, Chancellor Ryan, Treasurer Johnson, Secretary McCartney

In the absence of the Chairman, it was moved, seconded and unanimously

VOTED: To appoint Trustee Crowley as the Chairman pro tem of the committee.

UM/Boston Convocation

At the invitation of the Chairman pro tem, Chancellor Ryan unfolded tentative plans for a convocation signaling the opening of University of Massachusetts/Boston. Due to the heavy fall schedule and a number of contingencies, Chancellor Ryan indicated that the President had approved the delay of this convocation until next spring. It is hoped that it may be held close enough to Charter Day to be associated in a general way with the founding of the University. The plan, subject to Trustee approval, would be to stage this as a major University affair. Three sections of the convocation were outlined as follows:

1. A full fledged University convocation including academic procession for members of the Board of Trustees and faculty, attended by parents, students and staffs of the institutions at Amherst and Boston. The ceremony would be open to the public. This would involve engaging the most distinguished possible speaker from the academic world.

2. A luncheon for a smaller group, but involving alumni, some members of the faculty, the presidents of other Boston institutions of higher learning, etc. for a total of approximately 400 individuals.

3. A post luncheon forum involving four or five outstanding individuals to discuss a topic of academic importance. The results would be published and disseminated to the academic community nationally.

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Possibilities for the luncheon speaker would include Senator Kennedy or President Johnson. (In the event that the President signified ability to attend, it might be advisable to have him as the main speaker for the morning event, with its larger audience.)

The estimated cost of the affair would be some where between $5,000 and $7,000.

Tentative plans envision the awarding of honorary degrees but only to relevant persons. Degrees would be considered only for those involved in the program. Eligible for consideration would be (a) the main speaker at the a.m. event; also (b) the luncheon speaker and (c) the 4 forum participants.

Trustee Pumphret noted that the President of the United States is expected to be in Boston on April 26.

Chancellor Ryan mentioned the possibility of publishing the academic proceedings of the convocation as an edition of Daedalus, the journal of the Academy of Arts and Sciences.

Suggested site for the a.m. program was the War Memorial Auditorium. The luncheon might be held either at the Sheraton Boston Hotel or at the Statler Hilton. Tours of UM/Boston would be held in the afternoon.

Upon motion made and seconded, it was unanimously

VOTED: To go into Executive Session for the purpose of discussing the award of honorary degrees to candidates nominated for this honor at Commencement in June, 1966.

Upon motion made and seconded, it was

VOTED: To come out of Executive Session for the purpose of carrying on with the agenda of the meeting.

In lieu of the award of honorary degrees to certain persons nominated, it was suggested that an appropriate citation be developed which might be called, for example, the "Trustee Alumni Fifty-Year Citation." This would be given at the annual alumni luncheon on campus during commencement weekend in June. It was agreed that this award, if developed and approved, should be presented to our most distinguished alumni as a high honor; but not automatically simply because the individuals happen to be members of the fifty-year class.

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By-Law Revisions

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Secretary McCartney reviewed for the committee the background of developments up to this point in terms of revision of the By-Laws of the Board of Trustees.

After brief discussion, it was suggested that the proposed By-Laws revisions should be presented for adoption by the Board of Trustees at their meeting of January 13, 1966 with a view that the changes would take effect beginning with the annual meeting of the Board of Trustees on February 14, 1966.

Trustee Pumphret suggested that a seminar of the Board of Trustees to review a number of overall policy objectives and problems would be desirable in the near future.

The meeting was adjourned at 12:25 p.m.

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

November 30, 1965, 12 Noon, Dukes Room, Student Union, U of M

PRESENT: Chairman Troy, President Lederle; Trustees Haigis, Lyons and Plimpton; Provost Tippo, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Professor William Mellen representing the Faculty Senate; Professor Raymond Wyman of the School of Education.

Educational Television License

At the invitation of Chairman Troy, Secretary McCartney was requested to comment on a memorandum containing background information on "The University of Massachusetts and Educational Television."

The Secretary indicated that the interest of the University of Massachusetts in Educational Television was long standing, growing out of the educational need to offer closed circuit instruction in speech, theatre and dramatic arts as well as in education; also, from the point of view of exerting cultural influence in western Massachusetts (and, potentially, throughout the Commonwealth) by relaying programs of an educational and cultural nature to the general public.

There followed a long discussion in which it was brought out that educational television could have an important bearing on the field of continuing education as the University develops programs in this area where the television medium could serve as an educational outreach device to enlarge the scope of citizen participation. It was pointed out that this would be true regardless of later academic decisions involving whether or not courses on the air would be given for credit.

There was a review of the historical development of the University's involvement in educational television leading up to the present status: the application to the FCC for a CP (construction permit) and assignment of a UHF channel to the University at an early date.

Reference was made to the sum of $50,000 which had been released in 1964 by the State Department of Education to engage the services of Jansky and Bailey, an electronic engineering consulting firm in Washington, D.C. to make a survey of the educational television requirements of the entire Commonwealth. Although

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the final version of the Jansky and Bailey report has not yet been formulated, the section relating to western Massachusetts and to the University's possible involvement was quite firm as early as last spring. This indicated that the transmission facility should be relocated from the present site of WFCR-FM on University-owned property at Mt. Lincoln to Mt. Tom where state-owned land is available, although an access road might have to be put in.

The Secretary noted that the FCC, in a reallocation of channel assignments last summer, had assigned channel 58 to the western Massachusetts area, specifically in Amherst. He said that Mr. Hartford Gunn, General Manager, WGBH-TV, (Channel 2) Boston had proposed that the Lowell Broadcasting Council might assume the Channel 58 license for a period of years and then turn it back to the University. After this proposal was referred by WGBH-TV to their attorneys; and by the University to Mr. Austin Broadhurst of Ely, Bartlett, Brown and Proctor, it developed that the complications and delays involved which at first were thought to be minimal, turned out to be excessive. The University, for example, would not be in a position to receive the channel license for a period of ten years or more. In terms of our rapid rate of growth, and the obvious applications of educational television to University programs now in the planning stage, it was thought best to move ahead at this time with an application for the license so that Channel 58 might be assigned to the University of Massachusetts.

Chairman Troy queried the Secretary and Dr. Wyman concerning cost projections for the proposed educationaltelevision facility. The Secretary responded that the sum of $200,000 was in hand for capital purposes, and that discussions with representatives of the Department of Health, Education and Welfare last spring indicated that $200,000 in Federal matching funds were being held in reserve and would become available. Dr. Wyman indicated that the usual cost of an educational television facility such as the one contemplated could run to $500,000, but that the University was in a favorable position to reduce this fugure because of space available at present in the School of Education for housing the studio. The projected annual operating costs could range from $25,000 to $125,000 depending on the extent of "on-the-air" programming originated by the University and the Four Colleges. It was indicated that campus-originated programming at the outset would be minimal. WGBH-TV is most anxious to have its programming schedule carried in western Massachusetts by Channel 58, and would be willing to cooperate. Membership in the EEN (Eastern Educational Network) would come to $7,500 a year, and this would open the door to a large number of additional taped educational programs which are in current distribution along the eastern seaboard.

After further discussion and upon motion made and seconded, it was

COMMITTEE

VOTED: To recommend to the Board of Trustees that the University proceed to apply to the Federal Communications Commission for assignment of the license for educational television Channel 58 to the University of Massachusetts.

It was further

VOTED: To recommend to the Board of Trustees that the electronic engineering consulting firm of Jansky and Bailey of Washington, D.C. be engaged to assist with the processing of the license application with respect to technical matters; also that the firm of Ely, Bartlett, Brown and Proctor in cooperation with attorney Richard Perry of Washington, D.C. be engaged to assist in this license application with respect to legal matters.

Trustee Plimpton commented on the desirability of establishing a 2500 watt transmitter for link-up and exchange of educational communication between the Four Colleges at an early date.

The Secretary was instructed to obtain from Mr. Joseph Glynn of the Bureau of Building Construction a copy of the preliminary draft of the Commonwealth survey re educational television made by Jansky and Bailey.

After brief discussion and upon motion made and seconded, it was unanimously

Sabbatical Leaves

VOTED: To recommend to the Board of Trustees the approval of the list of Sabbatical Leave Applications for 1966-67 as detailed in Document 66-032, which document will now be circulated to all members of the Board.

Salary Levels

Provost Tippo brought up for discussion the proposed salary levels for a number of forthcoming appointments. He indicated that Fordham University now plans to pay their professors an average of $22,500 per annum. The Stony Brook branch of New York State University has established several professorships in the thirty to forty thousand dollar range. These are examples of the kind of competition for top-level instructional talent that is beginning to emerge on the national market. The Provost indicated that the attraction of living in the Town of Amherst as well as the forthcoming establishment of Hampshire College as a fifth member of the Four College group has proved to be an inducement to some interested applicants for University positions.

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Ad Hoc Medical School Committee

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President Lederle commented briefly on the problem of how the Board might relate to the new Medical School. He observed that it would be important in any solution to this problem to have all members of the medical profession on the Board bring their talents to bear in discussions of policy problems relating to the Medical School.

Trustee Representation on Board of Higher Education

Provost Tippo pointed out that the Trustee representative on the new Board of Higher Education should be a non alumnus, if the Governor happens to select any other alumnus of the University to membership of the Board at large.

The meeting was adjourned at 3:45 p.m.

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

December 6, 1965, 12 Noon, Dukes Room, Student Union, U of M

COMMITTEE

PRESENT: Chairman Haigis, President Lederle; Trustees Brown and Gordon; Provost Tippo, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Director of Physical Plant Hugill, Planning Officer Littlefield.

Report on Current Capital Outlay Budget Request

At the invitation of the Chairman, Treasurer Johnson gave the committee a brief summary of the status of the capital outlay budget now before the Legislature. He indicated that, of the budget of $27,452,000 that went to the Governor, a recommendation went from the Governor to the Legislature that was just under $20,000,000; the House then cut this budget back slightly, and the Senate cut it down to $9,257,000. This budget presumably will be approved. The Senate version contains $1,697,000 for the addition to Machmer Hall, which is in addition to the approximately $1,000,000 appropriation we already have in hand. The Treasurer indicated that sufficient funds were now available to proceed with the construction of the Machmer Tower as detailed in the rendering which was displayed for the committee. Final plans are expected to be completed during the week of December 13. The building has accommodations for more than 200 faculty offices which should relieve considerably the critical office shortage now present at the University.

Addition to Machmer Hall

Graduate Research Center

On the Graduate Research Center which was the other major project for appropriation, the Governor had recommended $12,080,000 plus what might be available from Federal sources; this was raised by the House to $15,260,000. The thought here was that the building could be constructed all at once at a saving to the Commonwealth in excess of $1,000,000. The Senate next authorized a total project of $20,780,000, but they cut back the present appropriation to $6,060,000 which cannot be applied to any particular segment of the project. The Senate also indicated that the University would be expected to get $5,520,000 Federal funds toward this project, of which $3,117,364 is on hand from Federal sources. It may now be possible, under a rewording arrangement of the Senate legislation, to purchase the remainder of the computer equipment for the complex from an anount of $1,500,000 which also includes site preparation and working drawings.

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Of $1,000,000 requested, $500,000 has been appropriated for roadways; of $1,500,000 requested, $1,000,000 was appropriated for utilities. The number one priority capital outlay project of the administration, confirmed by the Board of Trustees, namely, planning money for the Library in the amount of $375,000, was not appropriated.

Continuing Education Center

The Treasurer noted that these cut backs pose a serious problem, for example, in the work of architect Stone who was authorized to produce a feasibility study for the Library to the extent of $40,000. These funds are now exhausted. The feasibility study for the Continuing Education Center has been completed by Marcel Breuer but no appropriation was made for plans. Another crucial problem is raised here, however, because the Continuing Education project envisaged also an increase at the first two floor levels in the capacity of the Student Union. No relief is now in sight for a period of three to four years. Discussion followed on the serious problems posed to the University by the turning aside by the Legislature of the University's number one project for the capital outlay program for 1966. The Treasurer indicated that the only solution now in view might be for the Governor to submit another capital outlay budget to be funded from current revenues.

Medical School

Discussion followed on the fact that the architects proposed by the Board of Trustees for the Medical School are being delayed in appointment by the Office of the Deputy Commissioner on Administration and Finance. This action has occurred despite the direction given by the Governor to appoint the firm of Architects Collaborative in association with Ellerbe to design the Medical School and associated hospital facilities.

Fine Arts Building

The Provost commented on the inhibiting effect on faculty recruitment that is becoming evident as a result of the fact that our budget has not passed to date, and that certain key priority projects of the University such as the Library plans are being turned down by the Legislature. The Treasurer noted that preliminary plans for the Fine Arts Building had been completed and approved. He stated that it was his understanding that Saarinen Associates had a design contract for complete working drawings and specifications. The matter was then referred to the Bureau of Building Construction for their concurrence, so that work could proceed. The Treasurer then read a letter received from Mr. Chase of the Bureau of Building Construction which projected a revised cost estimate figure of $8,500,000. The substance of the letter was that the University must now submit a new project request in view of the revised cost estimates. The Bureau indicated that they could not now proceed to authorize the designer to proceed with working designs and specifications because only $260,000 had been appropriated for this purpose. The new budget breakdown indicates that the sum of $593,000 would be required for such projections. This, the Treasurer stated, has the effect of stopping the Fine Arts Building project dead in its tracks.

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UM/Boston HEF Grant Application to Purchase and Renovate

At the invitation of the Chairman, the President reported that the final legislation authorizing lease or purchase of the UM/Boston building (Chapter 388 of the Acts of 1965) directed that a plan be submitted for purchase of the building by February 1966. Also, by December 15, 1965, the University must file with the Federal Facilities people for the sum of $750,000.

After brief discussion and upon motion made and seconded, it was

VOTED: To recommend to the Board of Trustees, in accordance with Chapter 388 of the Acts of 1965, the purchase of the University of Massachusetts/Boston building, and the filing of an application to the Federal Government for funds in the amount of $750,000 under the Higher Education Facilities Act for this purpose, and for further renovation of the structure.

Capital Outlay Budget Request-Fiscal Year 1967

The capital outlay budget request for 1967 in an amount of $36,604,500 State funds for the Amherst campus was distributed to members of the committee. The Treasurer noted that no land acquisition money is included in this budget. The Provost observed that the budget had been carefully screened at three separate meetings of the Deans' Council and confirmed by the Master Planning Committee in terms of finalizing priorities. There followed discussion on the list of priorities and the Treasurer noted that the substantial size of present capital outlay requests represented a backlogging and snowballing of projects carried over from previous budget requests for which appropriations had not been made by the Legislature. The planning officer stated that approximately $110,000,000 to $120,000,000 in total capital outlay requests for education were currently before the Legislature, as against the University's request for about $28,000,000 in the present budget. There was discussion on steps which the University might take to bring home the importance of legislative follow-through on these requests if the University is expected to carry out its mission for the people of the Commonwealth.

Upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees the approval of the capital outlay budget request for fiscal year 1967 (Document 66-041), which document will now be forwarded to the Board of Trustees.

It was also

VOTED: To recommend to the Board of Trustees a budget request of $300,000 for land acquisition for the Amherst campus in accordance with the Master Plan.

With the expansion of the campus, new traffic signs are required at certain locations. The Treasurer presented a map detailing their location. It was

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VOTED: To recommend to the Board of Trustees that the location of traffic signs as presented to the meeting be approved.

Traffic Signs

The President commented on the problem of arranging for better egress from the University Stadium after football games. Numerous complaints have been received that delays of up to 55 minutes duration have been experienced by some fans. The necessity of working cooperatively with the Town of Amherst to insure that this situation is improved was stressed.

Additionally, after motion duly made and seconded, it was

VOTED: To recommend to the Board of Trustees that the Department of Public Works be requested to construct a grade separated interchange to assist in traffic movement at the juncture of Amity Street (Rocky Hill Road) and Route 116.

The Treasurer commented that the Department of Public Works wishes the University to assume maintenance on three traffic lights now located on campus property at North Pleasant Street.

Towing Contract

The Treasurer reported that after competitive bidding for a new towing contract, the successful bidder will receive towing charges of $7.00, compared with $6.00 under the previous contract.

After brief discussion and on recommendation of the Treasurer, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees the approval of the following completed projects:

Approval of Completed Projects

U-637 Contract 10 - Addition to steam and electric systems - final plans

U-637 Contract 9 - Study of addition to power plant

U-64-5 Central storage building - approval of final plans

U-65-1 Contract 2 - Renovation of Flint Laboratory - approval of preliminary plans

U-63-3 Coal handling facility - final acceptance

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UM64-1 Contract 1 - Boulevard parking - final acceptance

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Eminent Domain Proceedings re Winkler Property

After brief discussion on the requirement of the University for further lands looking toward expansion in the future, and with Committee Chairman Haigis abstaining because of personal acquaintance with the property owner involved, it was moved, seconded and

VOTED: To recommend to the Board of Trustees that the Winkler property on the northeast edge of the campus be taken by eminent domain, exempting approximately two acres of land at the request of Mr. Winkler to use for the construction of a personal domicile, and providing for a 60-foot land corridor at the north boundary.

Request of Amherst Industrial Committee for Land

The Treasurer outlined a request received by the Amherst Industrial Committee to have the University release a strip of land in the northwest quandrant of the campus for the purpose of setting up a research and light industrial park. After brief discussion, it was decided that this request could not be honored at a time when the University was experiencing necessity of acquiring land elsewhere. It was pointed out that the industrial complex on Route 128, much of which relates to research activities at MIT, is not close to the MIT campus, but nevertheless is able to function effectively.

The Rubin Proposal

The Treasurer referred to a proposal by Mr. Mervin Rubin, a graduate of the University, expressing interest in constructing a graduate student housing development adjacent to the proposed Northwest Dormitory Complex. This would consist of one-bedroom units at $80 a month, two-bedroom units at $90 a month and three-bedroom units at $100 a month including all utilities. These rates are lower than the going rates in the community. Mr. Rubin was asked to come back with a complete outline indicating the size and arrangements of rooms within these apartments and the level of construction that would go into the project. After brief discussion, it was agreed that the University should not encourage Mr. Rubin to continue with plans for this project.

Relocation of State Nursery

Treasurer Johnson noted that, due to expansion and growth, the University is now encroaching upon the area occupied by the State Nursery in the northwest quadrant of the campus. It was agreed that the State Nursery should be advised that the University will now require this land and that the State Nursery should look toward relocation within five years.

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It was also agreed that the University dump should be moved to the east side of the campus on the far edge of the Tillson Farm - on the east side of the railroad tracks.

The meeting was adjourned at 3:40 p.m.

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

January 11, 1966, 12 Noon, Dukes Room, Student Union, U of M

PRESENT: Chairman Troy, President Lederle; Trustees Haigis, Lyons, Plimpton; Provost Tippo; Secretary's Staff Assistant Miller.

PRESENT BY INVITATION: Professor Mellen, Chairman of the Faculty Senate Committee on Academic Matters; Professor Bezanson, Head of the Department of Music; Professor Randall, Head of the Department of Recreation; Dr. Gentile, Assistant Dean, Graduate School; Dr. Bischoff, Assistant Dean, School of Physical Education; Dr. Venman, Assistant to the Provost.

Cooperative Doctoral Programs

The Chairman called the meeting to order. Provost Tippo, at the invitation of the Chairman, presented the Graduate School proposal, "Standards and Procedures for Doctoral Programs of the University of Massachusetts" as detailed in Item 1 of Document 66-033, which document is attached to and made a part of these minutes. Comment was solicited. Discussion centered on various aspects of the proposal dealing with the cooperative doctoral program as referred to in the Willis Report. Dr. Gentile pointed out that eventual approval will be required by the Board of Higher Education, and also summarized the doctoral program at the University of Massachusetts, entrance requirements, and emphasized that applications to the Graduate School have doubled over last year.

It was stressed that the proposal presented for discussion would come up for action at a later date; that all cooperating institutions will be afforded the opportunity to comment if the document is basically acceptable to the Board of Trustees; and that the document is intended to provide guidelines to maintain standards of the doctoral degree which would be an aid rather than a hindrance to state colleges cooperating in the program. The discussion concluded without any vote being taken.

Master of Music Degree

Dr. Bezanson was introduced. Discussion centered on the Master of Music degree, how it would benefit the Commonwealth and teachers of music, and the need for its implementation. Other areas covered were the growth and future plans for the Department of Music, the need for more adequate facilities, and the raising of the caliber of entering students through the use of interviews and auditions.

Following further discussion and upon motion made and seconded, it was unanimously

COMMITTEE

VOTED: To recommend to the Board of Trustees that they approve the Proposal for a Master of Music Degree as detailed in Item 2 of Document 66-033 which document is herewith attached to and made a part of these minutes.

Recreation Curriculum and Course Revisions

Assistant Dean Bischoff recommended the proposed revision of the curriculum and course offerings in the Department of Recreation. Dr. Randall explained the curriculum. Discussion covered the job and salary potential for graduates, course load and revisions, the discipline of recreation, history of the department, and personnel in recreation work. Dr. Mellen said the Faculty Senate Academic Affairs Committee discussed the program thoroughly and approved the proposal as a distinct improvement over the present program. It was suggested that the Provost investigate ways of strengthening the curriculum in the Department of Recreation.

After further discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve the Department of Recreation's proposal for revision of curriculum and course offerings as detailed in Item 3 of Document 66-033 which document is herewith attached to and made part of these minutes.

New Courses

Provost Tippo presented the new courses appearing as Items 4, 5 and 6 in Document 66-033, and recommended approval. After brief discussion, and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve the new courses as outlined in Items 4, 5 and 6, Document 66-033, which document is herewith attached to and made part of these minutes.

At the invitation of the Chairman, Provost Tippo discussed the qualifications of the nominee for the position of Head of the German/Russian Department and Professor of German. After further discussion and upon motion made and seconded, it was unanimously

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Head of German/Russian Department

VOTED: To recommend to the Board of Trustees the appointment of Dr. Wolfgang Paulsen to the post of Professor of German with tenure and Head of the German/Russian Department at the University of Massachusetts.

The meeting was adjourned at 2:15 p.m.

Alan R. Miller

Alan R. ~~Miller~~
Secretary pro tem

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MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

January 14, 1966, 12:30 p.m., Statler Hilton Hotel, Boston

COMMITTEE

PRESENT: Chairman pro tem Healey, President Lederle; Trustees Crowley and Pumphret; Provost Tippo, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Mr. Austin Broadhurst of the firm of Ely, Bartlett, Brown and Proctor.

The meeting was called to order by Chairman pro tem Healey.

Architects for University of Massachusetts Medical School

President Lederle commented on the fact that the University's first priority selection of cooperating firms of architects for the Medical School had been set aside by the Commissioner of Administration and Finance. Discussion followed on the careful investigation and research which preceded recommendation of the firms of Architects Collaborative with Ellerbe as the first choice of the Trustees, and the importance of obtaining the best possible talent in the nation to accomplish this important task. The Office of the Commissioner of Administration and Finance had recommended the firms of Campbell, Aldrich and Nulty in collaboration with Ritchie Associates, with Anthony J. J. Rourke, M.D. as medical consultant.

After extended discussion, it was agreed that all Trustees who were available to attend a meeting in the Office of the Commissioner on Administration and Finance on Tuesday, January 18, should be invited. It was the opinion of the Chairman pro tem that all of the problems attendant upon establishing a first-class Medical School should be laid before the Commissioner in a straight forward manner. The Dean of the Medical School will be invited to comment.

On motion duly made and seconded, it was unanimously

Additional Honorary Degree

VOTED: To go into Executive Session for the purpose of considering an additional candidate for an honorary degree at the commencement exercises next June.

After appropriate discussion, it was moved, seconded and

VOTED: That the committee come out of Executive Session for the purpose of continuing with the business of the agenda.

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COMMITTEE

Revision of By-Laws of the Board of Trustees

There followed extensive discussion and review of a working draft of proposed revisions in the By-Laws of the Board of Trustees. In presenting the draft, Secretary McCartney noted that the revisions had been contemplated for quite some time, and that the present working draft was the end product of many hours of administrative discussion, and was based on a series of prior working drafts which were now superseded.

After considering the provisions of the latest working draft point by point, the document was referred to Mr. Austin Broadhurst of the firm of Ely, Bartlett, Brown and Proctor so that it might be conformed to existing statutes of the Commonwealth in every respect, and for the purpose of rewriting in legally appropriate form for presentation to the full Board of Trustees. Attorney Broadhurst indicated that he would have the redraft available on Friday, January 21, 1966. The Secretary was instructed to mail copies of the redraft to the members of the Board of Trustees not later than Saturday, January 22.

The meeting was adjourned at 5:00 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND PROGRAM OF STUDY

January 18, 1966, 10:00 a.m., President's Office, South College

COMMITTEE

PRESENT: Chairman Troy, President Lederle; Trustees Crowley and Lyons; Provost Tippo, Secretary McCartney.

PRESENT BY INVITATION: Personnel Director John L. DeNyse.

Chairman Troy called the meeting to order at 10:15 a.m. The committee spent the entire day reviewing in great detail the annual merit salary increments for the professional staff. The Trustees ascertained that their policy of review by department and college level personnel committees had been followed throughout.

Steps were taken by the committee to make certain that the agricultural program did not get out of line with the scope of existing program commitments, and that as much Federal money as possible was being allocated to the salary schedules in the agricultural area.

On the asis of the detailed discussion which consumed the major portion of the meeting, and upon motion made and seconded, it was

Merit Salary Increments

VOTED: To recommend to the Board of Trustees that they confirm and approve the salaries for professional staff included in the Operating Budget of the University for 1966.

It was

List of Promotions

VOTED: To recommend to the Board of Trustees that they confirm and approve the list of faculty promotions detailed in Document 66-039.

It was also

Tenure List

VOTED: To recommend to the Board of Trustees that they confirm and approve the list of persons recommended for tenure as detailed in Document 66-040.

License Transfer: WFCR-FM

At the invitation of the Chairman, Secretary McCartney introduced a letter received from Mr. Horace W. Hewlett, President of the Western Massachusetts Broadcasting Council indicating that the license for the Four College Radio Station, WFCR-FM must soon be relinguished by WGBH in Boston, the present holder. The letter advanced reasons why it would be feasible for the University of Massachusetts to assume the license.

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Secretary McCartney pointed out that the University already has a moderate commitment to this station in personnel; also, the broadcasting facility is housed in a University-owned building on University property at Mt. Lincoln. Since the University is already committed to apply for an educational television license, with a facility proposed to be located on Mt. Tom, it has been suggested from many soucres that the future outlook might be one of combining the WFCR-FM transmitter with the television facility atop Mt. Tom. The Western Massachusetts Broadcasting Council would assign to the University all of the existing fixed transmitter equipment which it presently owns.

After brief discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that the University of Massachusetts, with the consent and approval of the Western Massachusetts Broadcasting Council, Inc. of Boston, apply to the Federal Communications Commission for a transfer of license for radio station WFCR-FM from the present holder, WGBH, Boston, said license to be assigned to the University of Massachusetts.

Recreation Program

There followed brief discussion on the proposed curriculum for the Department of Recreation and Wildlife Management. It was decided to lay this matter on the table for report to the full Board of Trustees at the February meeting.

The meeting was adjourned at 3:25 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FINANCE

January 21, 1966, 10:00 a.m., Statler Hilton Hotel, Boston

COMMITTEE

PRESENT: Chairman Healey, President Lederle; Trustees Emerson, Gordon and Pumphret; Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Assistant Business Manager Sidney Myers; Mr. Ted Ladd of Standish, Ayer & McKay, Inc., Investment Counsellors.

The meeting was called to order at 11:20 a.m. At the invitation of the Chairman, Treasurer Johnson introduced Mr. Ted Ladd of Standish, Ayer & McKay, Inc. Investment Counsellors.

Evaluation of Business Outlook

Mr. Ladd indicated that the state of the economy at this time appears very good. In 1965 the gross national product was 675 billion dollars, up 70%. For 1966, it is predicted to rise to 720 billion dollars. There are no real signs of a recession. There is a possibility that imbalances may develop later on, however. Among the indicators: higher interest rates, labor shortages, excessive capital expenditures. The economy undoubtedly is verging on significant inflation, and this will continue throughout 1966 -- particularly as long as the Vietnam crisis remains an economic stimulant.

Mr. Ladd continued that, in 1965, bond prices were weak. The attitude of Standish, Ayer & McKay, Inc. remains essentially the same as that expressed on the occasion of his last report. Interest rates remain high on long-term treasury bonds, the highest yield, in fact, since 1921. The firm has no immediate idea of when the market may bottom out. An odd situation has developed on the bond market, in that there is little yield differential at the present time between treasuries and corporates. There is a real prospect of heavier corporate term financing.

On common stocks, the picture remained strong throughout 1965. There was a 11% rise in Dow Jones Industrials. The present situation reflects the existence of two common stock markets: a trustees' market and a speculator's market. There is a question, of course, whether an increase in corporate taxes might depreciate corporte earnings gains. His firm has preferred to stay clear of cyclical stocks. On behalf of Standish, Ayer & McKay, Inc., Mr. Ladd had no suggestions at the present time for a change in the University's portfolio.

Codding Estate

With respect to the Codding Estate, Mr. Ladd had suggested previous changes and he reported that these were now implemented and that they had dovetailed well into the overall portfolio.

The University's general stock portfolio remains at about 55%. No change is proposed. A recommendation might be made later that the University move from treasuries to corporates next year.

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Mr. Johnson reported that approximately $4,000 in uninvested cash principal was on hand at the moment. Based on advice of investment counsel, it was agreed without vote that the most sound procedure would be to withhold this sum from investment at this time.

New Endowment Funds

Treasurer Johnson reported on the status of new endowment funds. He reminded the committee that the Ruth J. Totman Service Fund had been established in May 1964 as a temporary trust fund to record receipts of gifts and donations to the RUTH J. TOTMAN MEMORAILD FUND. After a banquet given in honor of Miss Totman, the balance of $949.17 remains.

Mr. Johnson stated that a faculty committee administering the Service Fund has now requested that it be established as an Endowment Fund with the income from the fund made available to support the Women's Physical Education program.

After brief discussion and upon motion made and seconded, it was unanimously

Ruth J. Totman Memorial Fund

VOTED: To recommend to the Board of Trustees that the Trustees accept the RUTH J. TOTMAN MEMORIAL FUND in the amount of $949.17 and establish it as an Endowment Fund of the University with the income therefrom to be made available, on an annual basis, and to be disbursed with the approval of the Department Head of Women's Physical Education for the advancement of the Women's Physical Education program and/or the benefit of women majoring in Physical Education.

In the event that the income from said fund is not disbursed during the current fiscal year, it may be returned to principal at the discretion of the Department Head of Women's Physical Education.

Oswald Behrend Award Fund

Treasurer Johnson reminded the committee that it had voted to accept a gift of two shares of International Business Machines Corporation Capital Stock valued at $946.00, said vote taking place at the meeting of July 7, 1965. This sum was to establish the OSWALD BEHREND AWARD FUND. Pursuant to the terms of the gift, the Department of Athletics was to purchase a permanent trophy at a cost not to exceed $250.00, with the balance going to establish an endowment fund.

After brief discussion and upon motion made and seconded, it was unanimously

COMMITTEE

VOTED: To approve the sale of two shares of International Business Machines Corporation Capital Stock with the proceeds from said sale to be made available for the purchase of a permanent trophy at a cost not to exceed $250.00 and to establish the OSWALD BEHREND AWARD FUND pursuant to the terms of the gift.

Addison H. Clarke Memorial Loan Fund

The Treasurer also reminded the Board that at its meeting on July 7, 1965, it established the ADDISON H. CLARKE MEMORIAL LOAN FUND as an Endowment Fund. He further stated that a review of the Last Will and Testament of Katherine Allen Clarke indicates that loans are to be made from both principal and income to industrious and deserving students of the University. It was further indicated, that in the investment and administration of the fund, wide discretion with broad and comprehensive powers is expressly granted to the Board of Trustees.

After brief review and discussion and upon motion made and seconded, it was

VOTED: To recommend to the Board of Trustees approval of the transfer of the principal and earned interest in the Addison H. Clarke Memorial Loan Fund in the Endowment Funds section to the Trust Fund Loans section and

To further recommend that loans may be awarded in an amount not to exceed one-half of the estimated normal student budget required to attend the University in any academic year in which the loan is made and said loan will bear interest at the rate of 3% to graduation and 5% thereafter or as may be adjusted by the Trustees in future years in keeping with other loan programs.

Proposed Student Activities Fee - Summer Program

Treasurer Johnson stated that, upon receipt of written requests from the Dean of Students and the Director of the Summer Session, and after a summer of experimentation with an increased program, including a new fine arts festival, a rearrangement of fees is requested for the Summer Program.

The Summer Recreation Fee is presently $1.00 per session, and the income was used to support some of the costs of the increased Summer Program.

The Student Union Fee is presently $4.00 per six weeks summer session and $1.00 per week for special courses of less than one semester.

After brief discussion and upon motion made and seconded, it was

COMMITTEE

VOTED: To recommend to the Board of Trustees that the Summer Recreation Fee be charged to STUDENT ACTIVITIES FEE - SUMMER PROGRAM and that the fee be approved at $1.00 per week.

And to further recommend the approval of the Student Union Fee for the six weeks session to conform with the present $1.00 a week fee for special courses of less than one semester.

Personnel Protection Liability Insurance Policy

Treasurer Johnson called upon Assistant Business Manager Sidney Myers to present a summary of the intent and purpose of the proposed Personnel Protection Liability Insurance Policy.

Mr. Myers stated that the proposed coverage protects against personal injury suits against trustees, employees and agents of the University while driving motor vehicles registered in the name of the University when said vehicles are being used, operated or driven in the usual course of or within the scope of the business of the University. Coverage extends also to claims by occupants of any such vehicles. Coverage further extends to trustees, employees and agents of the University while driving their own motor vehicles in the usual course of or within the scope of University business. Mr. Myers added that property damage coverage was another feature of the proposed policy. Coverage would be "excess coverage" where applicable. Finally, Mr. Myers pointed out that the Walter A. Howell Agency, Northampton, was the low bidder, offering a package of $500,000/$1,000,000 personal injury and $25,000 property damage, at a net, total premium of $7,148.99.

Trustee Pumphret observed that the business office was to be congratulated on obtaining a very good quotation for this policy. Chairman Healey stressed the necessity for establishing a firm set of internal controls concerning circumstances under which coverage extended by the proposed policy would apply. It was indicated that the University was funded to handle the policy on Trust Fund Interest.

After further discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they accept the low bid of $7,148.99 and award the contract for this policy from the budgeted item under Trust Fund Interest to Lumbermens Mutual Casualty Company (division of Kemper Insurance of Chicago, Illinois), agent: Walter A. Howell, Northampton for a Personnel Protection Liability Insurance Policy in accordance with specifications on file in the Office of the Treasurer.

It was further

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VOTED: To bind said insurance contract, effective January 21, 1966, on an administrative basis, subject to confirmation and approval of the Board of Trustees at its meeting of January 31, 1966, such approval and confirmation to include the binder period and implementation of the contract effective February 1, 1966.

The committee reviewed the Auditor's Report and Treasurer Johnson's response thereto.

Treasurer's Comments on Auditor's Report

The Trustees complimented Treasurer Johnson on his conduct of the financial affairs of the University as reflected in the latest report of the State Auditor. It was noted that certain clarifications would be desirable in the area of transfers of funds within the maintenance appropriation.

Other Business

The Treasurer concluded with brief reference to two further items as follows:

a. Disability Income Insurance

Disability Income Insurance

The Treasurer reported that considerable interest had been expressed by the faculty in some form of disability income insurance. It was noted that participation in this program would be voluntary and that there would be no cost to the University. Without vote, the Trustees agreed that the establishment of such a program would be desirable.

b. Variable Interest Time Accounts

Variable Interest Time Accounts

Treasurer Johnson stated that on the basis of $25,000 minimum deposit, the First National Bank of Boston was offering variable interest time accounts at 4 3/8% interest, with 30 days prior written notice. He reported that he is transferring $500,000 now drawing 4% interest in the First National Bank of Boston to this new account.

He noted that $325,000 was now on a certificate of deposit at 4½% at the State Street Bank and Trust Company; also that $500,000 was on a certificate of deposit at the Shawmut Bank of Boston at 4½%.

The Treasurer passed out Summary of Gifts and Grants through November and the attached comments on the Auditor's Report.

The meeting was adjourned at 12:40 p.m.

COMMITTEE

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

January 21, 1966, 1:45 p.m., Statler Hilton Hotel, Boston

COMMITTEE

PRESENT: President Lederle; Trustees Healey and Pumphret; Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: Mr. Austin Broadhurst of the firm of Ely, Bartlett, Brown and Proctor

The meeting was convened at 1:45 p.m.

In the absence of the Chairman, it was moved, seconded and unanimously

VOTED: To name Trustee Healey as Chairman pro tem of the meeting.

Mr. Austin Broadhurst of the firm of Ely, Bartlett, Brown and Proctor presented a working draft of the proposed revisions in By-Laws of the Board of Trustees and after extensive review, it was moved, seconded and unanimously

By-Laws Review

VOTED: To recommend to the Board of Trustees that the working draft of proposed revisions of the By-Laws of the Board of Trustees (Document 66-043) be approved.

The Secretary was instructed to send copies of the working draft to the Board of Trustees as soon as possible.

The meeting was adjourned at 2:25 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

COMMITTEE

February 15, 1966, 12:00 Noon, Dukes Room, Student Union

PRESENT: Chairman Troy; President Lederle; Trustee Lyons; Provost Tippo; Treasurer Johnson; Secretary's Staff Assistant Miller.

PRESENT BY INVITATION: Professors Mellen, Leed, Ellert, Harris and Rollason; Assistant to the Provost Venman.

Sabbatical Leave Policy

The Chairman called the meeting to order. At the invitation of the Chairman, Provost Tippo presented amendments to sabbatical leave policy as recommended by the Faculty Affairs Committee of the Faculty Senate. Professor Leed was introduced. He outlined the work of the Faculty Affairs Committee on Sabbatical Leave Policy. During the discussion, it was suggested that "affiliation" in paragraph (d) be changed to "full-time service"; that the policies on sabbatical leave should be flexible and thus permit the exercise of some discretion by the administration; that vacation time should be taken into account by amending paragraph (e) to read "11 months and 5½ months" rather than "12 months and 6 months" respectively. It was noted that the compulsory retirement age of 70 years is the standard intended and that sabbatical leaves are a privilege, not a right. Faculty should be encouraged to take sabbatical leaves, it was stressed.

Following further discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve the Faculty Senate's recommendations on sabbatical leave policy, with amendments, as outlined in Document 66-049 which document is herewith attached to and made a part of these minutes.

Faculty-Trustee Relationships

Provost Tippo gave a briefing on a Report on Faculty-Trustee Relations, as detailed in Document 66-050 which document is herewith attached to and made a part of these minutes. After discussion, it was the consensus that the report be submitted to the Board of Trustees for its information. No vote was taken.

Freiburg Proposal

Amendments to the Freiburg Proposal were read by Provost Tippo, before introducing Professors Rollason, Harris and Ellert. Professor Rollason gave the background on the Freiburg Proposal. He stated that it will differ from Junior Year Abroad programs in that it will be more selective, insist on high academic standing

and command of the German language, and will be open to undergraduate and graduate students. He explained the rationale of including undergraduates during the initial period of experimentation of the program.

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Professors Harris and Ellert reviewed the Freiburg Amerika Haus cooperation and programming, possible use of Freiburg University dormitory space by some UMass students and the housing of other participants with German families. Supplementary financial assistance will be sought from the Associate Alumni, and the German Consulate in Boston has been queried about scholarships, possibly donated by German industrial concerns. It was generally agreed that once the program is established, the University of Massachusetts would be in a better position to seek foundation support.

President Lederle suggested a quota system be established whereby UMass students are given first consideration in the program; and that outside funding be sought.

It was agreed that out-of-state tuition should be charged both University of Massachusetts students and those from other institutions where applicable and that in addition there be a special course charge for students coming from other institutions.

Chairman Troy emphasized that the Freiburg Proposal was a potentially valuable program and should help raise the tone of the University of Massachusetts.

After further consideration and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve the Freiburg Proposal, with amendments, as outlined in Document 66-051 which document is herewith attached to and made a part of these minutes.

Commonwealth Professorships

Following discussion of the Report on Commonwealth Professorships as outlined in Document 66-052, which document is herewith attached to and made a part of these minutes, the committee accepted the report and expressed reaffirmation of support and continuation of the Commonwealth Professorships.

Northwest Residential College

Provost Tippo reported that a sense of urgency on plans for the Northwest Complex Residential College has been expressed by the architect, I. M. Pei. The Provost stated that one Northwest Residential College proposal envisions a new approach which includes a separate college of 5,000 students with its own dean, faculty, five houses each with an in-resident master and faculty fellows, a four-course curriculum, more independent student study with broader

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courses of study, heavier reliance on seminars and independent reading and closer contact between the student and faculty. All the facilities (rooms for students, faculty offices, classrooms and seminar rooms, dining hall, small library, and living quarters for master and a few faculty fellows) for such a program would be located at the residential college.

Financing of the Northwest Complex and of future academic buildings was discussed by Treasurer Johnson.

Provost Tippo expressed the need for finalizing a program for the Northwest Complex within the next three or four weeks so that a firm decision can be given to the architect, who is anxious to incorporate the residential college plan in the initial stages of design work. The discussion concluded without any vote being taken.

The meeting was adjourned at 2:30 p.m.

Alan R. Miller

Alan R. Miller
Secretary pro tem

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

February 21, 1966, 10:00 a.m., Chancellor's Conference Room, UM/Boston

COMMITTEE

PRESENT: Chairman Haigis, President Lederle; Trustee Thompson; Provost Tippo, Chancellor Ryan, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Mr. Rosane and Mr. Rittenbach of Drummey, Rosane & Anderson; Mr. Edward Durell Stone, Library Architect; Mr. Warren Haas, Associate Director of Libraries, Columbia University and Library Consultant to the University; Mr. Stanley Torkelsen and Mr. Edward Stevens, Assistants to Mr. Stone; Mr. Hugh Montgomery, University Librarian; Mr. Jack Littlefield, University Planning Officer.

Inspection of UM/Boston Contract Work

The meeting was called to order by Chairman Haigis at 10:15 a.m. Mr. Richard Rosane of the firm of Drummey, Rosane & Anderson was introduced. With respect to the renovations contract work at the UM/Boston Building, he stated that the general contractor had presented no argument over items remaining to be finished on the punch list. Most of the remaining work consists of patchwork and painting.

There followed a general inspection of renovation contract jobs throughout the building. These included ninth floor science labs and lecture rooms, the library, new stairwells and the cafeteria, as well as other classroom and laboratory space on different floors of the building.

At the conclusion of the tour, Treasurer Johnson extended compliments to the architects for the soundness of their design.

Additional Renovation Funds Required, UM/Boston

The Treasurer noted that an application for $750,000 had been made with the Federal Government toward further renovations and purchase of the building. This has received initial approval of the State Higher Education Facilities Grants Commission.

President Lederle stated that the sum of $2,712,000 would be required for purchase of the building by the Commonwealth, and to renovate the structure further into first-class shape. The $750,000 grant will reduce this if approved to $1,962,000.

COMMITTEE

Chancellor Ryan reported that he is personally pleased with the quality of the contractor's work, and that the consensus of feeling among the UM/Boston faculty is similarly favorable.

Lack of Quorum

There being a lack of a quorum, members of the committee requested the chairman to make a favorable report to the full Board of Trustees, recommending acceptance of the contract work.

Proposed New Building, Cranberry Research Station

Treasurer Johnson reported that supporters of the Cranberry Research Station at Wareham had filed a request with the Legislature for the sum of $100,000 in addition to federal funds for the construction of a pesticide and plant water laboratory at the Cranberry Research Station. This bill was passed but without funds. It was noted that the Massachusetts cranberry crop represents a $40,000,000 business enterprise in the Commonwealth. The Treasurer concluded that Dr. Cross of the Cranberry Station had requested that the capital outlay priorities of the University be amended to include this project near the top. This will come before the committee for consideration at a future meeting.

Committee Recess

At this point, the committee recessed to the Statler Hilton Hotel, Parlor C, for a preview of the presentation to be made to the full Board of Trustees detailing preliminary sketches for the University Library. This presentation was made by architect Edward Durell Stone and his associates, and by Mr. Warren Haas of Columbia University, library consultant.

The meeting was adjourned at 12:25 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF JOINT MEETING OF THE COMMITTEE ON FACULTY AND EDUCATIONAL POLICY AND THE COMMITTEE ON BUILDINGS AND GROUNDS

March 3, 1966, 2:00 p.m., Chancellor's Conference Room, UM/Boston

COMMITTEE

PRESENT: Committee on Faculty and Educational Policy - Chairman Troy, Trustees Haigis, Lyons and Kiernan.

Committee on Buildings and Grounds - Chairman Haigis, Trustees Emerson, Gordon, Maginnis and Thompson.

President Lederle, Chancellor Ryan, Treasurer Johnson, Secretary McCartney.

PRESENT BY INVITATION: From the UM/Boston faculty: Professors Becker, Goodwin, Ryan, Tanimoto and Weaver.

Mr. Harry Hugill, Superintendent of Buildings and Grounds, UM/Amherst.

This being a joint meeting, with two committees of the Board involved, it was moved, seconded and

VOTED: To designate Trustee Lyons as Chairman of the meeting.

The Chairman comments that the purpose was to discuss the fundamental program of the University of Massachusetts/Boston. He referred briefly to a prior, informal meeting held on Saturday, February 19, 1966, involving members of the Board of Trustees with Mr. Edward Logue, Director of Boston's Urban Renewal Agency. At that time -- on a strictly informal basis -- certain urban site possibilities for permanent location of the UM/Boston campus were discussed; also, in the afternoon additional metropolitan site possibilities within the circumference of Route 128 were explored with Mr. Cadigan.

Chairman Lyons introduced Chancellor Ryan who quoted from his prepared statement which had been given to the Trustees. This statement was formulated on the basis of considering the future of UM/Boston in terms of the following:

I. Objectives
II. Enrollment 1965 - 1980
III. Program Development 1965 - 1980
IV. Site Criteria

The Chancellor called the Trustees attention to other statements in the folder they had received reflecting positions of the UM/Boston faculty with respect to enrollment and scope of the

program; also, statements of opposing views with respect to an urban or a metropolitan site location.

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The Chancellor next introduced Professor George Goodwin who was invited to present a summary of the projected program development.

Professor Goodwin stated that considerable unanimity existed among the four division chairmen with respect to the following:

UM/Boston Faculty Position on Program Development

a. The basic thrust will be for a quality humanities, natural sciences, and social sciences program. The faculty want a liberal core at the heart of the institution. At the same time, however, they are not opposed to the development of special program: education courses, for example.

b. The division chairmen also favor an undergraduate course in business -- preferably associated with the Department of Economics.

c. The principal difference between the division chairmen relates to the proposed development of graduate work. However, the chairmen do agree that a quality graduate program will require a great amount of library and laboratory space.

Trustee Kiernan queried whether other state institutions, and private colleges or universities such as B.U., Northeastern, Simmons, etc. had been consulted with respect to the program in education; also, to determine what the plans and objectives of these institutions might be with respect to teacher training.

Trustee Troy queried whether the intention in education would be to prepare students for teaching at secondary or lower levels. Professor Goodwin replied that the secondary level was contemplated, with strong emphasis on subject-matter preparation.

President Lederle underscored Trustee Kiernan's point that both public and private institutions in the greater Boston area should be informed of plans developed for UM/Boston. He noted, however, that the University would stay in the field of Education as appropriate, and that we might move into graduate level instruction in this field.

Trustee Kiernan agreed, noting that expense of duplication of effort should be avoided.

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The President commented that, even in Business Administration, UM/Boston would probably not develop a school or college at the outset, but would initiate the program within a Department of Economics. Professor Goodwin stated that early soundings indicated that the UM/Boston faculty felt that a graduate school of business would be most appropriate.

The Case for an Urban Site

The case for an Urban Site was presented by Professor Alvan Ryan, Chairman of the Division of Humanities. Professor Ryan stated that the University of Massachusetts/Boston now has an opportunity to serve the purposes of a state university while, at the same time, fulfilling the requirements of an urban institution in an increasingly urban society. He felt that the University should open up opportunities for higher education to as many students as possible who otherwise would not be able to avail themselves of it.

Discussion next turned to consideration of a permanent site for the UM/Boston campus. Professor Ryan presented the report of the sub-committee on urban site.

The following, he said, are some of the criteria:

a. The site must be appropriate to the objectives of the institution.

b. The site must have access by public transportation.

c. The site should be adequate to present and future needs.

The need is to establish a first-rate university focused around arts and sciences in a place where we can have vital and dynamic interplay between the University and the city. A location 10 to 20 miles distant from the core of the urban society sets up difficulties. In town is where the problems are and the action is, Professor Ryan continued.

Ease of access by public transportation is of vital importance, he added. This is merely to recognize the problem posed by the automobile. The location should enable the faculty and student body to move back and forth by public transportation without exacerbating automobile and parking problems.

Further, the site must be adequate to our present and future needs; it must be large enough in terms of expansion potential to accommodate future growth.

Professor Ryan stated that the urban site committee favored decentralized architecture. He does not contemplate one or two great monolithic masses of buildings accommodating ten or

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fifteen thousand persons. Some contact with nature is desirable, at least in iminature; something green, something growing. An interplay between the city of Boston and the University should be an immediate purpose. The drama, art, music and other cultural attractions of intown Boston, he said, could not be duplicated for $100,000,000. In this regard, Professor Ryan and his committee felt that a site either at Madison Park, East Boston, or Columbia Point could be adequate for the intown campus which he felt would required at least 100 acres.

Trustee Thompson queried whether the University might be able to acquire 100 acres in the core city of Boston in view of recent discussions with Mr. Logue of BRA. He noted that Boston English High School was now considering 60 acres in Madison Park. This contrasts with the 30 acres mentioned in the press about two weeks ago.

Trustee Kiernan stated that the Department of Education had put its blessing on Madison Park as a site for the high school. This complex, he said, will involve 5,000 students with the Commonwealth underwriting 40 to 50 percent of the total cost. If 60 acres remain involved, UM/Boston would be badly cramped.

President Lederle added that Mr. Logue had made it plain that an appropriate "in lieu of taxes" payment would be required wherever the University might locate in downtown Boston. The President stated that it would be difficult to take the urban renewal approach unless we know how much acreage we will get. We will need to know what we must do with every square foot, he added. Assuming that only a small site were available, the President expressed some skepticism about having faculty offices and various disciplines scattered in decentralized buildings on a small site, even without residence halls.

Professor Ryan clarified his conception of the decentralized campus. The library would be at the center, similar to the campus plan at the University of Massachusetts/Amherst. Academic buildings would then be placed around this center. He proposed a "common use" type of office for faculty members involving multiple occupancy at varying and specified hours for student contact work, with the faculty member's private work office located elsewhere.

Chancellor Ryan commented that, from a timing point of view, UM/Boston should have approximately four to five thousand students to move onto a new site by the time it becomes available.

Case for a Metropolitan Site

The case for a Metropolitan Site was presented by Professor Ernest Becker. He agreed strongly with Professor Ryan with respect to the Urban Site committee's objectives. These, he said, are the proper aims and goals regardless of where we locate. But he sketched a different "kind of city" than that which the urban group described.

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There are, he said, 700,000 people in downtown Boston proper -- a small faction only of the total population of the total population of the metropolitan area. In contrast, greater Boston has been growing in the decade between 1950 and 1960 by 180,000 persons a year. We feel, he said, that to be central to the problems of Boston ten or twenty years hence will pose a different solution than that offered by a downtown location. Most future problems will be met and solved somewhere in the metropolitan complex.

Transportation inside Route 128 -- eight to ten miles from Boston Common -- is a serious problem, Professor Becker admitted. But it can be bridged. His committee feels that a site somewhere in the metropolitan area involving 250 acres with 1,000 faculty members, 15,000 students and 200 staff members would create sufficient demand on MTA or some other transportation facility to call for laying in a new transportation roadbed. Or, an alternative might be to use UM bus transportation to pick up commuters from a variety of drop points around the city. One does not have to live in the midst of a needy neighborhood in order to assist it, he added. University personnel can become available to service such areas from the adjacent suburbs.

Finally, Professor Becker said a limited number of residence halls are desirable even at a commuter university. We should have a broadening cross-pollination of out-of-state and/or international students; also, accommodations for visiting professors and lecturers.

Trustee Lyons observed that transportation indeed, is a much greater problem in the outlying suburbs. He noted that it is conceivable to see downtown Boston as the center of institutional life (if not residential life); therefore, in-town Boston does remain "the Hub." One can "spoke in" from greater Boston with as great or even greater facility than "spoking out."

Trustee Maginnis queried where the present center of population is inside of Route 128. Mr. Gordon responded that there was apparently no real center at this time. Professor Becker offered the opinion that the center would be in the vicinity of Brookline, or just to its west. It was noted that 50 years from now the entire area within the Route 128 loop will be densely populated.

Trustee Troy raised the question of nighttime as well as daytime use of a downtown university site. He expressed strong feeling that the University should not consider leaving downtown Boston simply because of temporary conditions involving slum areas. Our job, he said, is simply to clear these away and build a new, low-cost, urban, commuter institution.

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Further Discussion and Queries from the Trustees

Chancellor Ryan cited the paper entitled "Statement on a Metropolitan Area Site," prepared by Mathew R. Sgan, Dean of Student Affairs, which statement had been made available to the Trustees. This paper had noted that the central city (downtown Boston) population had dropped between 1950 and 1960 from a population of 801,444 to 697,197, whereas the metropolitan area population had increased in the same period from 2,410,572 to 2,595,481.

Trustee Maginnis observed that the real question is, "What kind of university do we want?"

In response, Professor Weaver stated that a principal objective should be to remove the students mentally from the sub-culture they find themselves in and put them into the environment of the scholar. Mr. Troy queried whether the student living in Lexington, for example, does not get a different sub-cultural environment by commuting into downtwon Boston.

Professor Goodwin brought up the question of "psychological distance." Waltham, he said, is the "end of the world" for some students who may reside in Roxbury. On the other hand, he was familiar with the case of a student enrolled at a well-known suburban institution who really didn't know how to get intown to the State House.

Trustee Maginnis queried whether we were going to have a <u>different</u> university if we located in metropolitan Boston as opposed to selecting an urban site. Professor Tanimoto responded that he felt that this <u>would</u> make a difference. The objectives, he said, may be the same; but the most weighty argument for a suburban site really rests on the availability of more land for expansion purposes.

Trustee Gordon re-emphasized that a half-truth exists in the concept that students will gravitate to a university campus regardless of whether it is located in a metropolitan or an in-town location. Belmont, Lexington or Waltham students may come in town, providing we are located downtown, he said; but the reverse is not true. He referred the Trustees to the current statistics concerning the residence sources of the present UM/Boston student body. Downtown is where our mandate lies, Mr. Gordon said. He read a brief quotation from a speech by William L. Pereira of the American Institute of Architects, as follows:

> "University ought to participate in the cultural renewal of our cities..... encouraging the arts and development of public taste, mitigating vast differences .....performing (in effect) the function that medieval cathedrals performed for the cities of the middle ages....."

Professo Ryan concurred with Trustee Gordon that this quotation expressed the philosophy of the urban site group. Comment was invited from representatives of the Metropolitan Site Committee.

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Professor Weaver offered one reaction: that the Metropolitan Site Committee favors removing the student from his subculture regardless of where it may be located. Trustee Lyons wondered whether CCNY or NYU achieved this objective in the City of New York.

Professor Becker responded that there was a decline in CCNY's attempt to mix with negro groups. If we look at Boston proper as the city, he added, we may be out of line twenty or thirty years from now. I personally have seen the need for space for a faculty member increase enormously since my own undergraduate and graduate days, he continued, adding that this trend is likely to continue and increase, with new kinds of space requirements emerging in the future.

Trustee Emerson queried whether the metropolitan site group had done any family income research or investigation of the value of the existing cultural entities within Boston proper. The response was negative.

Trustee Haigis stated that the University's presence in the city of Boston is for the student's parents as well as for the student himself. He felt that downtown Boston would still maintain its identity as the core city in the future. In his view, it was not impossible to consider two or three hundred acres in a downtown site, since this might be obtainable through a constructive program of urban renewal.

Trustee Thompson commented that the original purpose of establishing the UM/Boston campus was to move into the Boston area, regardless of where the site might eventually be. In his opinion, Columbia Point was a poor choice. Students, he said, will go to the perimeter if we are located there. He reminded the Trustees that he had asked Mr. Edward Logue, director of Boston's Urban Renewal Agency, whether the population appeared to be coming back to Boston at this time, after the (already cited) statistical emigration of the 1950's. Mr. Logue had answered in the negative. Mr. Thompson feels that the University should get as close as possible to the center of the metropolitan area and draw from all directions.

Trustee Gordon observed that we should re-examine our mandate. Building in Milton, for example, Mr. Gordon said, would be safe. No doublt we could fill a campus there. But this is not what the Legislature had in mind. No commitments on site were made to the Legislature when the UM/Boston bill was enacted. The basic question is, he added, "What is our real role here?"

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Chancellor Ryan returned to the original question posed by Trustee Maginnis. There is no doubt, he said, that the UM/Boston philosophy is that we will be an urban institution. We must, of course, look at all the problems that stand in the way. The Chancellor stated that he felt personally that we should be as close as possible to the present site of the UM/Boston campus. I hope, he added, that the Trustees will move to an urban site: Madison Park, for example, if enough space is made available there. My opinion, he concluded, is that we must develop this institution as an urban campus with support programs, institutes, appropriate research and graduate offerings.

Trustee Maginnis raised the question of whether there was any difficulty about the University's ability to attract faculty, either downtown to an urban site or outside to a metropolitan site. President Lederle noted that the existing faculty, for the most part, lives in the metropolitan or suburban complex.

"Let's think off the chart," President Lederle said. "Why not have a sub-unit of UM/Boston right on the present site at 100 Arlington Street, but have the remainder of the campus located elsewhere?" Trustee Lyons expressed the view that such a split campus might tend to segregate the underprivileged.

Trustee Maginnis stated emphatically that the entire question seems to come down to one point: can we or can we not obtain sufficient land (approximately 200 acres) on a downtown site? In response, Trustee Gordon observed that he felt that the Madison Park location offered ample opportunity for reasonable future expansion.

Treasurer Johnson observed that Mr. Logue's opinions concerning site availability really reflect what he (Logue) feels, as director of BRA, that he can obtain for federal financing in terms of the acres available.

Professor Ryan added that, if we make a strong approach now with respect to BRA, we will be in "mid-stream of the nation's #1 priority" in terms of federal assistance programs.

Trustee Gordon urged those present who live in Boston to recall, in the Logue era, the violent objections of citizens in south Boston, Charlestown and elsewhere to the acquisition of property by BRA through eminent domain. He stressed that no public protest was discernible to date with respect to the Madison Park area. He urged that an immediate study be made of how much land Director Logue would be able to commit to the University in Madison Park and vicinity.

Chairman Lyons urged the group to define at this point what specifically needed to be done.

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Recommendations of Chancellor Ryan

Chancellor Ryan quoted briefly the three recommendations which concluded his "Chancellor's Statement" as follows:

1. SITE: That the Trustees give highest priority to an inner city location in the Madison Park area, providing that between 100 and 200 acres are made available; also that financial and other requirements of the BRA and the city of Boston can be determined and met in a reasonable period of time including:

   (a) purchase price
   (b) agreements regarding payments in lieu of taxes
   (c) procedures regarding architects, selection and design approval

2. PROGRAM: That the Trustees endorse the concept that UM/Boston will place first priority on developing a high quality undergraduate program in liberal arts incorporating elementary and secondary education, and business administration options; also, that it will develop high quality graduate programs as required, and that by 1980, several professional and graduate programs will have been inaugurated.

3. ENROLLMENT: That the Trustess concur with the general expectancy that UM/Boston enrollment may reach 15,000 full-time students by 1980 -- not on the basis of a commitment to maintain an annual growth rate of 1,000 full-time students -- but rather as an estimate of what UM/Boston should be prepared to do to meet the problems and demand for college admissions and the shortage of professionally educated persons over the next 15 years.

Treasurer Johnson mentioned the necessity of getting down to practical matters and defining things quite precisely before approaching Mr. Logue and the BRA. We must be able to determine that X number of acres will be required by a certain date, and X additional acres by a still later date for this or that specific purpose. He reminded the Trustees that the hearing on purchase of

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the UM/Boston building will be held at the State House next week, and that we must attend to first things first. Trustee Gordon agreed with the Treasurer, adding that the matter of spelling out specific objectives in a two-way street. He felt that the first route of procedure should be:

(a) to use the University of Illinois downtown Chicago campus as a prototype and find out what the "meets and bounds" of the available Madison Park acreage might be on an informal basis.

(b) on the assumption that we will need a sizeable amount of acreage, to determine informally and privately with Mr. Logue and the BRA some rough idea of what will be expected in lieu of taxes.

Mr. Gordon urged that we move quickly. Trustee Haigis expressed the opinion that the University will be welcome in the Madison Park area.

The meeting was adjourned at 4:05 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

COMMITTEE

March 10, 1966, 11:00 a.m., President's Office, U of M

PRESENT: Chairman Troy; President Lederle; Trustees Haigis, Lyons and Plimpton; Provost Tippo, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Dean Moore, Professor Clay, Professor Richason, Dr. Venman

Admissions Problems & Policies Report

The meeting was called to order by Chairman Troy at 11:00 a.m. Dr. William Tunis, Dean of Admissions, was introduced to present a report on admissions policies and problems.

Dr. Tunis presented charts on freshman and transfer applications contrasting the year 1961 with 1965. In this period freshman applications rose from 6,521 to 14, 123; transfer applications from 878 to 2,031. As of March 8, 1966, Dr. Tunis reported that 18,217 applications had been received. Last year, he had predicted that the University would receive between 15 and 20 thousand applications for the entering class in 1966.

Discussion followed on factors related to the admissions picture including the various predictive factors utilized by the admissions office in making selections; the annual program of high school visitations, in which every public high school and selected parochial high schools in the Commonwealth are visited by a team from the admissions office. Sample folders of admissions cases were distributed to the members of the Committee.

Dean Tunis indicated that his office had accepted more than 4,000 students for next fall against an expected entering class of 3,100 freshmen at Amherst and 1,000 at UM/Boston. He indicated that we operate on a "rolling admissions" policy. May 2 is the cut-off date for admissions replies for 1966. After this date, the attrition rate on accepted students diminishes appreciably. Dean Tunis summarized the essence of the admissions policy as follows: a quota of students is set by the administration and the Board of Trustees for enrollment in any given year. The admissions office then examines the pool of applicants and screens this group for the very best students obtainable from the applications. He reported that there were approximately 300 undergraduate students now enrolled who were children or grandchildren of alumni.

Faculty Appointment

Provost Tippo reported on interviews he had held with Professor John R. Dixon who holds a B.S. and M.S. degree from M.I.T. and who has a Ph.D. from Carnegie Institute of Technology.

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He has taught at Purdue and Swarthmore. The Provost indicated that he was impressed with this applicant and hoped that the committee and the Board of Trustees would act favorably on his appointment as Head of the Department of Mechanical Engineering. The Committee signified approval.

Dean of Engineering

The Provost next commented on the very extensive search running over three years for a Dean of Engineering. He stated that the screening committee was recommending unanimously Dr. K. G. Picha, presently director of the School of Mechanical Engineering at Georgia Institute of Technology.

The committee next adjourned for luncheon in the Dukes Room at the Student Union, where they were joined by Dr. Picha. After an interview period during which there was a mutual exchange of questions and expression of philosophy on the question of engineering education between members of the committee and Dr. Picha, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees the appointment of Dr. K. G. Picha as Professor of Mechanical Engineering with tenure and Dean of the College of Engineering.

University College

Provost Tippo and Professor David Clay of the Department of Philosophy outlined a proposal for the creation of University College -- a refinement and extension of the concept of the residential college systems already in effect within the University. Reference was made to the preface and detailed outline of this proposal contained in Document 66-061, which document has been forwarded to members of the Board of Trustees.

Chairman Troy stated that he was enormously impressed with the concept and felt that this would go a long way toward avoiding dehumanization of the University as we grow in size. Other Trustees expressed their enthusiasm.

Provost Tippo pointed out that the creation of University College may require some legislative action with respect to the University Building Authority in order to accommodate the construction of academic as well as living space.

In response to queries from various members of the committee, it was indicated that election of University College by students would be optional with an anticipated enrollment of 1,000 in 1969.

President Lederle observed that he believes in experimenting within institutions, and Provost Tippo credited the President with the initial idea of University College.

After further discussion, and upon motion made and seconded, it was unanimously

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VOTED: To recommend to the Board of Trustees that they approve in principle the concept of creating University College, subject to the availability of financing and any necessary legislative approval, as outlined in Document 66-061, which document is herewith attached to and made a part of these minutes.

Approval of Graduate Courses

Dr. Edward C. Moore, Dean of the Graduate School, was invited to detail for the committee the nature of new graduate level courses in the fields of art, fisheries biology and psychology. After brief discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they approve the adoption of the new graduate level courses detailed under Section A of Document 66-058, which document is herewith attached to and made a part of these minutes.

General Chemistry Courses for Non-Science Majors

Professor George Richason of the Department of Chemistry was invited to present detail on a two-semester course in General Chemistry for non-science majors. He noted that there are now three basic courses in Chemistry as follows:

a. Advanced Placement
b. Professional
c. General Chemistry

Under this system, Dr. Richason said, social science and humanities majors are sometimes disadvantaged. Experience has showed that these students require a broad perspective course.

After brief discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees the approval of the two-semester sequence in Chemistry: General Chemistry for non-science majors - 101 (I) and General Chemistry for non-science majors - 102 (II).

After brief discussion and review, and upon motion and seconded, it was unanimously

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Other Undergraduate Courses Approved

VOTED: To recommend to the Board of Trustees the approval of other undergraduate courses as detailed in Section B, paragraphs 2,3,4,5,6,7 and 8 in Document 66-058.

The meeting was adjourned at 2:00 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

March 14, 1966, 4:00 p.m., Statler Hilton Hotel, Boston, Mass.

COMMITTEE

PRESENT: Chairman Haigis, President Lederle; Trustees Brown, Emerson, Gordon, Maginnis, Thompson and Weldon; Provost Tippo, Treasurer Johnson, Secretary McCartney.

Residence Hall Rates

Treasurer Johnson presented a proposal to establish residence hall rates that would equalize student room rates across the campus in all residence halls at $350.00 for two semesters. This is the same as the rate previously approved that will be in effect in Southwest Complex this September. Detailed cost studies and recommendations had been forwarded to the committee in advance which showed that, with the elimination of overcrowding that has existed for five years and a return to normal occupancy this fall, most of the self-liquidating buildings - old and new - will be in a deficit position. The Treasurer said that exhaustive studies have been made by his office in cooperation with the Dean of Students and the Housing Office and reluctantly the only solution is to increase the rates. In doing so, a plan is proposed that would make all rates uniform at $350.00 a year. This will permit in the first two years reserves for furniture replacement, refurbishing where needed in older buildings, and a cushion against increasing construction costs now 6% per year in the Amherst area. Such a plan might stabilize the rates in new dorms for three or four years. Otherwise, these rates would of necessity go above $350.00 if the buildings are to liquidate.

Even at $350.00 the University would be low in New England as shown by comparable room rents that were circulated.

Trustee Thompson voiced strong opposition to the size of the increase from $200.00 in the older dormitories. He questioned the desirability of equalizing the rates.

After extensive discussion, it was agreed to defer action until the next meeting scheduled for Monday, April 11, 1966, at 10:30 a.m. in the President's Office in Amherst. The Treasurer was asked to forward a schedule showing a $50.00 per year increase on the older dorms. This schedule is attached as part of these minutes.

The meeting was adjourned at 5:05 p.m.

Robert J. McCartney
Secretary, Board of Trustees

COMMITTEE

UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE COMMITTEE ON BUILDINGS AND GROUNDS

April 11, 1966, 10:30 a.m., President's Office, U of M

PRESENT: Chairman Haigis, President Lederle; Trustees Brown, Emerson, Gordon, Maginnis and Thompson; Provost Tippo, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Mr. Harry Hugill, Director of Physical Plant, Planning Officer Littlefield, Miss Laura McDill and Messrs. Galehouse and Otis of Sasaki, Dawson & Demay; William Field, Dean of Students.

Chairman Haigis called the meeting to order at 10:30 a.m. He introduced Mr. Richard Galehouse, who, in turn, introduced his associates, Miss Laura McDill and Mr. Samuel Otis of Sasaki, Dawson and Demay.

Miss McDill presented a series of slides and cross referenced them to a relief model of the terrain and neighborhood in the Madison Park and adjacent Highland Park area of Boston.

Preliminary Survey, Potential UM/Boston Site

At the conclusion of the presentation, Mr. Galehouse advised the committee that it was not yet clear how many acres would be available for a UM/Boston campus site. The area covered in the presentation involved approximately 165 acres, but these include several schools and churches.

Discussion followed on some of the UM/Boston permanent site requirements. Included are a two million volume library with seating capacity for 25% of the student body; classroom space on the basis of 220 net square feet per student, with faculty offices included in the units. There would be provision for administrative space, dining commons, athletic facilities and two auditoria, one seating 3,000 persons; a second seating 1,000. Warehousing facilities would approximate 180,000 square feet at the 25,000 student enrollment level. The question of parking is an unknown quantity at this time. It was stressed that some of these projections were preliminary and tentative.

Mr. Otis ran several theoretical tests on the site. He demonstrated that 165 acres would provide very tight building density if construction were predicated upon 1.5 square feet of building space for every 1 square foot of campus space. The construction density of the space decreased, however, as the projections shown moved toward higher rise buildings. The concluding density demonstration on the relief map showed 25,000

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students contained in five 14-story academic buildings plus library, administrative, and other structures. Extensive discussion followed on the advantages and drawbacks of the Madison-Highland Park area as a potential campus site. The location is easily accessible by present and planned future public transportation and highways. At the same time, it is bounded and would not be an easy location from which to expand beyond the 165-168 acres. There are steep grades composed of pudding stone with some granite ledges.

Mr. Galehouse indicated that the location would provide a magnificent site which rates 100% on location and access. He reviewed the customary procedure of urban renewal agencies in general and the Boston Renewal Agency in particular with respect to acquisition of land for redevelopment. It was concluded that, while the potential location needs much more study, there is no real reason for delay in approaching the Boston Renewal Agency with an expression of preliminary interest.

Treasurer Johnson noted that, while the site is "bounded", the area will be surrounded by good neighbors. Further discussion centered on the urgency of moving ahead at an early date to provide preliminary information for the Board of Trustees by the May meeting. It was deemed desirable to advise Mayor Collins and the Boston Renewal Agency of our interest in the area on the basis of 160 to 200 acres.

After further comment, it was moved, seconded and

VOTED: To authorize the Administration to discuss with Mayor Collins and the Boston Renewal Agency the University's interest in acquiring acreage in Madison and Highland Parks as a permanent site for UM/Boston, excluding the site reserved for Boston English High School in Madison Park, and the Administration was directed to hold a prior discussion with Mr. Thomas E. Eisenstat, chairman of the Boston School Committee, with respect to that Committee's plans for the high school in Madison Park.

Continued Renovation Design UM/Boston Building by Drummey, Rosane, Anderson

Treasurer Johnson reported that the University expects to receive $750,000 in Federal Funds to assist with the purchase and renovation of UM/Boston. Further, it appears that the Legislature will support purchase of the present building and authorize continued renovations. Since, under the policies of the Housing and Home Finance Agency, all work must be done under a single contract, it is important that work proceed as soon as possible on design. The Treasurer stated that, if the present purchase bill clears the Legislature, funds for continued renovation of the building will be included.

After brief discussion, it was moved, seconded and unanimously

VOTED: To recommend to the Board of Trustees that the firm of Drummey, Rosane and Anderson be appointed to proceed with further designs for the renovation of the UM/Boston building.

At this point, the committee adjourned for lunch in the Student Union.

The Committee next considered item 7 on the agenda, a new building for the Cranberry Station in Wareham.

Building for Cranberry Station

Treasurer Johnson reported that the last Legislature passed an act (Chapter 849) authorizing the Board of Trustees to construct a building and spend such funds as might be appropriated (in addition to $60,000 in Federal Funds which were available) for the construction of a research facility at the Cranberry Station in Wareham. The question is whether the Trustees would wish to move this project up on the capital outlay priority list.

Discussion followed on whether any private funds from the Cranberry Industry might be brought into this project. It was decided to postpone action in this matter pending discussion with representatives of the Cranberry Industry, Dean Spielman, the Master Planning Committee and Commissioner McNamara.

Residence Hall Rates

The Chairman called upon Treasurer Johnson to present a further study of the Residence Hall Rate structure undertaken by his office after the last meeting of the committee.

The Treasurer distributed to members of the committee a schedule sheet detailing an alternate plan for residence hall rates beginning in September 1966, showing the financial picture if rates were increased by $50 per annum over the next three years (from $200 to $350).

Dean Field was invited to comment on the effect which the present rate structure in residence halls has on the student body; also, to express his view of student reaction to a $150 increase in charges in the old dormitories. The Dean stated that there was, at present, "no feeling of democratic equality" now that the established residence hall rates are $150 apart. He favored an equal rate structure, "preferably at lower cost"; but, "we must be realistic," he concluded. Rates at other New England universities indicate most are above $350.

Treasurer Johnson observed that the real question is whether we wish to adhere to the self-liquidation principle or not in amortizing our residence halls.

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Dean Field pointed out that some student reaction could be anticipated in the event of a $150 increase. On the other hand, he pointed out that approximately one-third of the students are already housed at the $300 figure.

"We want to be at a point where we can plan consistently for the future with respect to furniture replacement, renovations, etc.," he said. The Dean stated that no appropriate sum for this purpose was now in prospect.

President Lederle commented that the Commonwealth is not likely to "bil out" the old dormitories in terms of needed upkeep, renovations and repair since they are carried on a self-liquidating basis. We simply have to face the fact that student costs must rise.

Treasurer Johnson noted once again that the former estimate of $72 per bed to maintain residence halls in the new projects had now risen -- five years later -- to an actual maintenance cost of approximately $100 per bed. He noted that, on the basis of $2,600,000 worth of furnishings inventory in the residence halls, a reserve fund of 10% or($260,000) appears entirely reasonable for upkeep, renovation and maintenance.

Trustee Thompson stated that he was not opposed to a $50 rise in the residence hall fee. He was opposed, to an annual $50 increase for the next three years. He added that he would be more comfortable with a ruling from the Attorney General with respect to the legality of adding to room rents on the old buildings, already amortized, and retaining part of the income in a trust fund, while returning $200 to the Commonwealth.

The Treasurer responded that this formula is identical to that operative for years in the Student Union where all revenues are received, amortization costs paid as required, and the balance spent on operation of the facility.

There was brief discussion of the feasibility of establishing a $350 residence hall fee for freshman only over the next three years.

After further discussion and upon motion made and seconded, it was

VOTED: To recommend to the Board of Trustees that all residence hall fees be established at a uniform rate of $350, effective in September, 1966.

Trustee Thompson is recorded in opposition to the above vote on the basis of his opinion that the increase in residence hall fees is not necessary at this time. Prior to absenting himself from the meeting, Trustee Emerson requested to be recorded in favor of the $350 across-the-board fee.

It was agreed that before presenting the formal votes on the increase that had been prepared by legal counsel, the President and Treasurer would explore the issue further.

Item 4 Deferred

At the request of Treasurer Johnson, the Chairman consented to defer consideration of item 4 on the agenda, "Apartment and Staff Housing Rate Policy and Rate Changes."

Self-Liquidation of the Continuing Education Center

Treasurer Johnson reminded the Committee that the requested $275,000 in planning money for the Continuing Education Center had not been approved by the Legislature. This building on which a preliminary study has been made by Marcel Breuer is an expansion of the present Student Union plus space for continuing education. He presented a plan for self-liquidation of the project. The question is whether it is possible to liquidate the project through expansion of the Student Union operation into the Continuing Education Center. Projecting operation of the store and cafeteria at 10% above costs, the Treasurer expressed the opinion that we should be able to operate the combined facilities on a self-liquidating basis, after the Continuing Education Center is constructed. At a cost of nine million dollars by increasing the present $10.00 per semester Student Union rate to $15.00 per semester beginning in 1967, the building can be self-liquidated from student and conferee fees.

The Treasurer reported that the Chairman of the University Building Authority agrees that the proposed financing schedule on a self-liquidating basis appears feasible. If the Building Authority handles this, the project could be put into design and construction started approximately in one year. The need for expanded Student Union facilities is urgent. There is great need to move with all speed possible to alleviate present overcrowding in the Union.

President Lederle commented that the Continuing Education part of the facility should not be paid for by the students. Income from continuing education should be developed. There is also a legal question concerning linkage of the present Union building, owned by the old University of Massachusetts Building Association with a new facility operated by the University of Massachusetts Building Authority. There is a further question, if the Center is to be self-liquidated, whether the facility could accommodate certain outside agencies including the Labor Relations and Research Center.

The Treasurer noted that the Continuing Education Center would be scheduled to receive room rent receipts and conference fees. The funding might involve a procedure whereby a portion of the Student Union fee could be reserved and split two ways: to the old Association, and to the University Building Authority. This concept has been used in the Stadium and the boarding halls. The Commonwealth would provide heat, light and utilities.

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University Building Authority Requested to Construct Continuing Education Center

After brief discussion, and upon motion made and seconded, it was unanimously

VOTED: To recommend to the University of Massachusetts Building Authority that they undertake further design with Marcel Breuer and construction of the Continuing Education Center on a self-liquidating basis.

Renovation of Student Union Interior

After brief discussion, and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Trustees that not to exceed $150,000 now available in Student Union Reserve Fund be allocated for renovation and redesign of the "Hatch area" of the Student Union, and that the firm of Drummey, Rosane and Anderson be appointed as architects for the project.

Road Contract Approved

Treasurer Johnson reported that the University was seeking a contract on road construction for the thoroughfare (running parallel to stadium road) from Amity Street north to North Hadley Road, east to Sunset Avenue, also intersecting with Fearing Street. Funds are available for this. The Treasurer hopes to award the contract to the low bidder before the next meeting.

Final Plans Bartlett East

At the invitation of the Chairman, Director of Physical Plant Hugill presented the final plans of Bartlett-East for inspection by members of the Committee. It was noted that the State has insisted upon a unit ventilation type of system over the objection of the faculty who complain of the noise from such units. The unit system costs less. After inspection and brief discussion and upon motion made and seconded, it was unanimously

VOTED: To recommend to the Board of Trustees that they accept and approve the final plans for Bartlett - East.

Graduate Research Center

Treasurer Johnson presented a new capital outlay schedule reflecting an abridged construction schedule now contemplated for the Graduate Research Center in the first phases. This would call for construction of the first tower, the library wing and the computer center wing. The Treasurer reported that 3.5 million dollars in federal funds is available in addition to the 6 million from the State. It is planned to go to the Legislature for an additional 7 million dollars for the first tower and the two wings.

The President reported that the plan put forth last year by the Ways and Means Committees of building the entire project at once is now not feasible because sufficient funds were not appropriated. The delay has been costly through construction cost

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escalation. It also has placed a premium now on getting deferred academic buildings such as the Fine Arts Center funded and built to provide space for the increasing student enrollment.

The meeting was adjourned at 3:50 p.m.

Robert J. McCartney
Secretary, Board of Trustees

UNIVERSITY OF MASSACHUSETTS

MINUTES OF JOINT MEETING OF THE COMMITTEE ON BUILDINGS AND GROUNDS AND THE COMMITTEE ON FACULTY AND EDUCATIONAL POLICY

April 21, 1966, 10:00 a.m., Statler Hilton Hotel, Boston, Mass.

COMMITTEE

PRESENT: Chairman Haigis and Troy, President Lederle; Committee on Buildings and Grounds: Trustees Brown, Emerson, Gordon, Maginnis, Thompson, Weldon, Croce*, Plimpton* and Solomon*; Committee on Faculty and Educational Policy: Trustees Haigis, Lyons, Plimpton, Rowland, Solomon, Croce*; Provost Tippo, Chancellor Ryan, Treasurer Johnson, Secretary McCartney

PRESENT BY INVITATION: Dean Soutter of the Medical School

* By invitation

By general consent, Trustee Troy was designated to chair the meeting. The first order of business was discussion on a memorandum presented by Dean Soutter outlining certain problems relating to progress of the Medical School.

Medical School Report

Dean Soutter suggested that the University could take one of three approaches with respect to growth of the Medical School and ancillary health sciences services: (a) proceed now with plans for a Medical School and hospital only; (b) examine the question of what the State really needs, but assume a passive attitude and let the Commonwealth take the lead on what additional services are provided; (c) assume a positive position, and exert leadership in suggesting what ancillary areas should be explored and developed.

Dean Soutter indicated that a growth is bound to occur, regardless of which position is assumed by the Trustees. In the Dean's opinion, a dental school is needed and will develop sooner or later, and it would be better to have this school associated with the Medical School. In terms of designing buildings for the future, it would help the architects to know now whether later expansion is contemplated. Discussion followed on the feasibility of establishing a school of veterinary medicine somewhere in New England. It was pointed out that these schools are very nearly as expensive to establish as a medical school; also, that the six-stated area could probably get by with only one. Dean Soutter stated that discussion with the medical school architects will get down to specifics very shortly. This is necessary in order to complete the applications for Federal matching funds.

With respect to the questions raised in Dean Soutter's memorandum dated April 13, 1966, already distributed to the Board of Trustees (Document 66-069), the following comments were made:

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Question 1: Should medical science building plans be advanced in priority ahead of plans for the hospital?

Dr. Soutter pointed out that the hospital will be much more complicated to design than the medical science building. Approximately five and one-half years would be required for hospital design prior to the September in which it is planned to open the Medical School. He stated that he would rather see the Medical School open minus the hospital in the first year, assuming that we could then take the time to do an excellent job with the University hospital design. Hospitals in the Worcester area could be used for the first year if necessary.

Dean Soutter noted that there was approximately a 6% rise in construction costs during the past six months. He also observed that Pennsylvania State University had experienced a routine situation in their application to the Federal Government for funds in support of the medical science building, whereas the University of Connecticut which applied for funds in support of both a hospital and medical science facility had experience some difficulty and delay.

In response to a query, it was brought out that none of the architects has yet received a contract. All have letters of intent from Mr. Horace Chase of the Bureau of Building Construction. It was stressed that good design will be needed in order to insure efficiency of operation of the entire complex.

Question 2: Should the University notify the Department of Mental Health by May, 1966, as to which buildings on the Worcester site it wants vacated?

Dean Soutter stated that we might be able to start some construction as early as the summer of 1967 on the site of the Medical School in Worcester. With this prospect in view, should not the University give the Department of Mental Health at least one year's notice prior to occupying existing buildings?

Trustee Solomon noted that the agreement was that the University would help to relocate the dispossessed facilities.

After further discussion, it was agreed that site plans and timetables should be finalized as soon as possible with Sasaki, Dawson and Demay; also, that Commissioner Solomon should be advised of these decisions as soon as possible.

Question 3: Shall we have a nursing program or school in Worcester?

After brief discussion, it was agreed that the interest of the University would best be served by establishing a nursing program in Worcester.

Question 4: In what units should the hospital be constructed?

COMMITTEE

It was agreed that it is architecturally sound to consider building the hospital in a first unit of 400 beds to which a later, second unit of 400 beds (or less) could be added. Should future developments indicate a distant expansion requirement for additional beds, then the third unit would be designed from scratch.

Question 5: Status of the Salary Ceiling Bill?

The President reported that the legislative leadership had been approached with respect to the importance of the Salary Ceiling Bill. Considerable press support has been musted in favor of the legislation. There is no immediate forecast of when legislative action may occur.

Question 6: What can be done to straighten out the Medical School budget?

After brief discussion the consensus was that the Medical School budget for the fiscal year 1967 as sent to the Legislature by the Governor is totally unrealistic. The President noted that it is usually difficult to raise or adjust a Governor's budget once it is presented. It is hoped to have Messrs. Tynan and Rigney on the campus soon for serious discussion on this matter. The problem is a very grave one.

Question 7: What is the Trustees' opinion on the question of forming a combined medical library with the Worcester Medical Library?

Dean Soutter reported that the Worcester Medical Library is a nice, small collection. The proposed merger would still permit both libraries to preserve their identities. If the Worcester Medical Library were moved into our facility, this would permit funds now held by the trustees of the Worcester Medical Library to be utilized in the acquisition of rare books. There was no dissent.

Treasurer Johnson reported that preliminary work is proceeding with respect to acquisition of land adjacent to the proposed site of the Medical School in Worcester. The Syrian Church property is the first parcel. The church will sell, and has located another site; however, an appraisal of the land will now be required.

After brief discussion and upon motion made and seconded, it was

COMMITTEE

VOTED: To recommend to the Board of Trustees that they approve the firms of Archie Horne and Maurice F. Reidy Company as appraisers for properties adjacent to the University of Massachusetts Medical School site in Worcester.

The Treasurer reported that the H. E. Shaw building at the corner of Belmont and Lake Avenues would also require appraisal, as well as a contractor's estimate of the cost of construction of the building.

UM/B Site Developments

At the invitation of the Chairman, Treasurer Johnson reported that Sasaki, Dawson and Demay had conducted a preliminary survey of the Madison and Highland Park areas. Although the advisability of an early discussion with Director Logue and Mayor Collins had been suggested at the previous meeting, both of these gentlemen have been unavailable. Nevertheless, things are moving.

Change in Residence Hall Rate Schedules

President Lederle reported that, after much discussion by campus housing administrators and considerable prior conversations within the Buildings and Grounds Committee, an across-the-board $350 residence hall rate for all dormitories seemed less desirable than one which would call for a $100 increase on the old dormitories and $50 on the newer University of Massachusetts Building Authority residence halls. Although some thought had been given to the idea of pooling the old University of Massachusetts Building Association revenues with new University of Massachusetts Building Authority revenues, it was felt not desirable to do that this year. The whole subject will receive further study and research.

After full discussion and upon motion made and seconded, it was

VOTED: That the following votes be and hereby are recommended to the Board of Trustees:

VOTED: That a trust fund be and hereby is established, under the name of "Residence Hall Trust Fund", for the operation of dormitories at the University, other than those dormitory and apartment facilities owned by University of Massachusetts Building Authority, and that the Treasurer of the University be and he hereby is designated as the person to receive and disburse income derived from such operation.

UNIVERSITY OF MASSACHUSETTS

COMMITTEE

VOTED: That the following be and hereby is established as the schedule of charges to be in effect for periods commencing on or after the beginning of the academic year in September 1966 for occupancy of dormitory accommodations, other than those in University of Massachusetts Building Authority dormitories, at the University, namely:

Period of Time	Charge
Semester	$150.00
15 Weeks	140.00
14 Weeks	131.00
13 Weeks	121.00
12 Weeks	112.00
11 Weeks	103.00
10 Weeks	93.00
9 Weeks	84.00
8 Weeks	75.00
7 Weeks	65.00
6 Weeks	56.00
5 Weeks	47.00
4 Weeks	37.00
3 Weeks	28.00
2 Weeks	19.00
1 Week	9.00
Per Day	1.50

provided, however, that if and whenever more than the design number of students shall be assigned to occupancy of dormitory accommodations, other than those in University of Massachusetts Building Authority dormitories for periods of more than four weeks each, the charge per student for such occupancy during such period shall be 80% of the applicable charge stated above.

VOTED: That for occupancy of dormitory accommodations, other than those in University of Massachusetts Building dormitories and other than residence hall faculty apartments, equipped with telephones there be and hereby is established a supplemental charge of $12.50 per semester, prorated for shorter periods of occupancy.

COMMITTEE

VOTED: That the charges established by the foregoing votes shall not be refundable to a student after he has occupied his assigned accommodation except upon certificate of the Dean of Students that such student has withdrawn from the University because of involuntary entry into military service or other reason of extreme emergency, the refund in such event to be the balance of the charge paid over that applicable to the period of actual occupancy plus one week.

VOTED: That the revenues derived from operation of dormitories at the University, other than those owned by University of Massachusetts Building Authority, shall be applied as follows:

1. So much of the revenue per structure as shall be required to meet the rental payable therefor by the Commonwealth shall be remitted to Treasurer and Receiver-General of the Commonwealth for the General Fund.

2. The balance shall be applied to the cost of operating and maintaining dormitory facilities at the University, including reimbursement to the Treasurer and Receiver-General of the Commonwealth expenditures, if any, from state appropriated funds in each fiscal year.

3. Revenue from supplemental charges for rooms equipped with telephones shall be applied to the cost of installation and service of such telephones.

VOTED: That it be and hereby is recommended to University of Massachusetts Building Authority that the Authority establish schedules of charges of $175 per semester for accommodations in all dormitories owned by it and a refund policy identical with those established by the foregoing votes.

The meeting was adjourned at 12:15 p.m.

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

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UNIVERSITY OF MASSACHUSETTS

MINUTES OF MEETING OF TRUSTEE EXECUTIVE COMMITTEE

April 21, 1966, 12:15 p.m., Statler Hilton Hotel, Boston, Mass.

COMMITTEE

PRESENT: Vice Chairman Healey, President Lederle; Trustees Emerson, Haigis, Lyons, Pumphret and Troy; Provost Tippo, Treasurer Johnson, Secretary McCartney

In the absence of the Chairman, Vice Chairman Healey called the meeting to order at 12:15 p.m., and upon motion made and seconded, it was unanimously

VOTED: To go into executive session for the purpose of considering a candidate for an honorary degree.

Additional Honorary Degree

After appropriate discussion and approval of the person considered for the honorary degree of Doctor of Laws, it was moved, seconded and unanimously

VOTED: To come out of executive session for the purpose of continuing with the items on the agenda.

After brief discussion, and with the consent of the Vice Chairman, the second item on the agenda, "Budget Transfers," was referred for discussion by the full Board of Trustees.

The meeting was adjourned at 12:25 p.m.

Robert J. McCartney

Robert J. McCartney
Secretary, Board of Trustees

RECORD KEEPING
WJ
ESSENTIALS